

FIFTH SCHEDULE

LEVYING OF FEES FROM CHILDREN

01. Determination of fees, levied from children should be decided by the Board of Management. It determining the amount of fees, service conditions and facilities of the centre should be taken into consideration and there should be uniformity between amounts of fees levied by all centers. If any centre intends to levy a fee exceeding the normal amount, a request should be made to the Director, explaining the reasons for such decision.
02. The Director should submit that request to the Board, and the decision of the Board should be informed to the relevant centre.
03. Fees should not be revised from time to time within a year.
04. It shall be an offence to levy fees disregarding the fixed amounts by the Board of Management.

APPENDIX I

REGISTRATION OF INSTRUCTORS IN EARLY CHILDHOOD DEVELOPMENT CENTERS

BIO-DATA

01. Name of the Applicant :
02. Private Address :
03. Date of Birth :
04. Educational Qualifications :
05. Professional Qualifications :
06. Name of the Early Childhood Education Development
Centre where, the applicant is attached at present :
Address :
07. Name of the Pradeshiya Sabha :
Name of the Divisional Secretariat :
Name of Grama Niladhari Division/No. :
08. The date of commencement of service in the centre :
09. Whether qualified under the regulations :
If not how do you expect to obtain qualifications :
10. Present Salary or Allowance (Centre or Person paying
the salary/allowance) :
11. Medium of Instruction :

I certify that the above particulars are correct and if the above details are found to be false it will amount to cancellation of the registration.

.....
Signature of the Applicant.

Date:

APPENDIX 2

WAYAMBA EARLY CHILDHOOD EDUCATION DEVELOPMENT AUTHORITY APPLICATION FOR THE REGISTRATION OF EARLY CHILDHOOD
EDUCATION DEVELOPMENT CENTERS

For Office Use only

01. Date of Receipt of the Application :
02. Signature of the Officer who received the Application :
03. Registration Fee paid :
04. No. of the receipt :
05. The Date of registration of the Early Childhood
Education Development Centre :
06. The Early Childhood Education Development
Centre was registered / not registered

.....
Signature of the Staff Officer.

1. The location of the centre/established/to be established
and date of establishment :
2. (i) Divisional Secretariat :
- (ii) Pradeshiya Sabhawa :
- (iii) Grama Niladari Division and Number :
3. (i) Zonal Education Office :
- (ii) Divisional Education Office :
4. Whether the centre is functioning at present :
- If so,
- (a) Name of the Centre :
- (b) Address of the Centre :
- (c) Name of the Owner :
- (d) Number of Instructors serving at present : Male Female

(e) Particulars regarding the Instructors employed at present :

<i>Name</i>	<i>Address</i>	<i>Educational Qualification</i>	<i>Professional Qualification</i>	<i>Age</i>

(f) (i) Number of Students at present :

Number of Grades :

(ii) Monthly fees charged from a child :

Amount :

(g) Number of Buildings :

(i) Permanent Buildings :

(ii) Semi - permanent Buildings :

(iii) Thatched Buildings :

(h) Class room - length and width :

(i) Medium of Instruction :

(Plan of the site, and the plan of the buildings should be attached)

5. If proposed to establish a new

(a) Proposed date of commencement :

(b) Proposed Name :

(c) Address :

(d) Name of the Owner :

(e) Number of students expected to be enrolled :

(f) Number of Instructors :

(g) Whether the location of the site and the buildings are suited to the conditions :

- (i) Whether the buildings are :
 Permanent :
 Semi-Permanent :
 Temporary :
 Thatched :
 (ii) Length and the width of each building :
 (iii) Numbr of Class rooms :
 Classroom Length : Width :
 (iv) Number of latrines :
 (v) Whether the furniture is adequate :
 (vi) Means of water supply well/pipeline :
 (vii) Is electricity available ? :
 (viii) Security measures :

(The plan of the site and the buildings should be attached.)

(h) Particulars regarding the instructors to be employed

<i>Name</i>	<i>Address</i>	<i>Educational Qualifications</i>	<i>Professional Qualifications</i>	<i>Age</i>

(i) Medium of Instruction :

I certify that the above particulars are true and correct to the best of my knowledge, and abide by the statute and the regulations imposed by Minister and admit the fact that violation of the regulations will be an offence.

.....
Signature of the Applicant.

Date:.....

Name:.....

Director,

Early Childhood Education Development Authority.

I personally inspected the details given above and certify that the given particulars are true and correct. I recommend/ not recommend registration (Give reasons for not recommending).

.....
Signature of the Supervisor.
(Official Stamp)

APPENDIX 3

THE CERTIFICATE OF REGISTRATION OF THE EARLY CHILDHOOD EDUCATION DEVELOPMENT CENTERS

This certificate is issued after registering the following Early Childhood Education Centre in terms of the Early Childhood Development Statute No. 4, 2003 and the regulations published under it.

Name of the Centre :
Address of the Centre :
Pradeshiya Sabha :
Divisional Secretariat :
Education Zone :
Grama Niladhari Division :
Name of the Owner :
Date of Registration :
Registration Number :

Director,
Early Childhood Education
Development Authority.

Date:

Chief Ministry,
"Maligawa",
Kurunegala.

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