

- (o) Invest any moneys belonging to the Institute including any unapplied income, in any Security in which under the provisions of section 20 of the Trusts Ordinance or any other written law, it is lawful to invest trust moneys ; or with the approval of the Commission, invest any such moneys in the purchase of immovable property in Sri Lanka or vary such investments, or place in fixed deposit in any bank approved by the Commission, any portion of such moneys not required for immediate expenditure ;
- (p) Appoint a welfare Committee for the promotion of the general well-being of the students of the Institute and specify the composition, powers, duties and functions of such Committee ; and
- (q) Exercise all other powers of the Institute which are incidental to or consequential upon the powers of the Institute as provided for in this Ordinance or any other appropriate Instrument :

Provided, that no resolution shall be passed by the Board in relation to any academic matter unless that Academic Syndicate has first been given an opportunity of recording and transmitting its opinion thereon to the Board.

Provided further that no resolution so passed shall be acted upon except with the concurrence of the University.

In this paragraph, “academic matter” means any matter which is subject to the control and general direction of the Academic Syndicate.

12. (1) There shall be an Academic Syndicate which shall consist of the following persons : –

- (a) The Director who shall be the Chairperson ;
  - (b) Head of each Department of Study of the Institute ;
  - (c) The Head of the Department of Fine Arts, of the University ;
  - (d) A nominee of the Faculty Board of the Faculty of Arts and Culture of the University who is a Senior Professor, Professor, Associate Professor or Senior Lecturer ;
  - (e) Two members appointed by the Director on the recommendation of the Board to represent Aesthetic Studies ;
  - (f) Senior Professors, Professors, Associate Professors and Senior Lecturers from each Department of Study of the Institute ;
  - (g) Two members elected from amongst permanent staff of the Institute engaged in teaching other than the members mentioned in paragraph (f) above.
- (2) The Academic Syndicate may, with the concurrence of the Board, co-opt one or more than one person for a specific purpose and for a specified period, but no person so co-opted shall have the right to stand for election or to vote at any meeting of the Academic Syndicate.
- (3) The provisions of the sub-paragraphs (2) and (4) of paragraph 11 shall mutatis mutandis, apply to and in relation to each appointed or nominated member of the Academic Syndicate .
- (4) The quorum for a meeting of the Academic Syndicate shall be not less than two thirds of its total membership.
- (5) The Academic Syndicate shall meet whenever necessary, so however, that it meets on not less than ten occasions in each year.

13. (1) Subject to the provisions of the Act and of any appropriate instrument the Academic Syndicate shall have control and general direction over instruction, training, research and examinations of the Institute.
- (2) Without prejudice to the generality of the powers conferred upon it by sub-paragraph (1), the Academic Syndicate shall exercise, perform and discharge the following powers, duties and functions.
- (a) Consider and report on any matter referred to it by the Board ;
  - (b) Present recommendations and reports to the Board not being matters connected with the courses of study, teaching programmes, training programmes, research programmes or examinations ;
  - (c) Appoint committees, which may include persons not being members of the Academic Syndicate, for the purpose of considering and reporting on any special subject or subjects ;
  - (d) Recommend to the Board, requirements for the admission of students to courses of study and examinations ;
  - (e) Recommend to the Board such persons as are suitable for recognition as teachers and examiners ;
  - (f) Recommend to the Board, persons who, having passed the prescribed examinations and having satisfied other prescribed conditions, are eligible for the award of degrees, diplomas, certificates and other academic distinctions ;
  - (g) Recommend to the Board the mode and conditions of competition for fellowships, scholarships, exhibitions, bursaries, medals and other prizes ;
  - (h) Recommend to the Board the names of persons suitable for the award of fellowships, scholarships, exhibitions, bursaries, medals and other prizes ; and
  - (i) Exercise all other powers of the Institute related to academic matter which are incidental to or consequential upon the powers of the Institute as provided for in this Ordinance or any other appropriate Instrument.
14. (1) There shall be Departments of Study in respect of the disciplines of : –
- (a) Carnatic Music ;
  - (b) Dance, Drama and Theatre Arts ;
  - (c) Visual and Technological Arts.
- (2) Each Department of Study shall have a Head of Department who shall be a Senior Professor, Professor, Associate Professor or Senior Lecturer and shall be appointed by the Board upon the recommendation of the Director.
- (3) The Head of a Department shall, hold office for a period of three years reckoned from the date of his appointment and shall, unless removed from office, be eligible for reappointment.
- (4) Where owing to leave of absence, illness, or other cause, the Head of a Department is temporarily unable to perform the duties of his office for a period not exceeding three months, the Board shall appoint a Professor, Associate Professor or Senior Lecturer to act in the post of Head of Department for such period. Where however a Head of a Department retires or resigns, or is for other reasons is unable to perform the duties of his office for a period exceeding three months, the post of Head of Department shall be deemed to be vacant, and a new Head of Department shall be appointed in accordance with sub-paragraph (1).

15. The financial year of the Institute shall be the same as the financial year of the Government.

16. (1) The Institute shall have one or more funds into which shall be paid –

- (a) all fees to be paid to the Institute in accordance with the provision of any appropriate Instrument ;
- (b) all monies provided by Parliament and disbursed by the Commission as grants in aid of the Institute ;
- (c) all income generated through external or extension activities and services ;
- (d) all income derived from endowments ; and
- (e) such other monies accruing to the Institute from any source whatsoever.

(2) Income from each of the above categories shall be accounted for separately.

(3) A summary of all sums of money paid into the Funds within the course of every month, classified under the appropriate heads of revenue, shall, before the end of the next ensuing month, be submitted by the Director to the Commission for its information.

17. It shall be the duty of the Director –

- (i) to keep the accounts of the Institute in such form and manner as may be prescribed by Ordinance ;
- (ii) to receive all monies paid into the Fund and to credit such monies to the proper heads of accounts ;
- (iii) to make all authorized payments, to prepare, for the Board such estimates as are required by the Commission and the annual financial appropriations of the ensuing year.

Provided, however, that income derived from grants made for specific purposes or from endowments for specific objects, shall be separately accounted for in the accounts of the Institute, and that no payment shall be made from such income for the general purposes of the institute or for any purpose or object other than those for which such grants or endowments were respectively made.

18. (1) The Institute shall prepare an annual statement of accounts, and statistics relating to its activities in such form and manner and containing such particulars as the Commission may from time to time specify.

(2) The books of accounts of the Institute shall be kept in the office of the Institute.

19. Such provisions of Part XIII of the Act as are relevant to the auditing of the accounts of a Higher Educational Institution shall, mutatis mutandis, apply to and in relation to the auditing of the accounts of the Institute.

20. (1) The staff of the Institute shall consist of such officers, teachers and other employees as it may with the concurrence of the University and the approval of the Commission deem necessary for the efficient exercise, performance and discharge of the powers, duties and functions of the Institute.

(2) The staff of the Institute shall be provided on release by the University from among its own staff or be appointed by the Commission or the University, as the case may be. The provisions of Part X of the Act shall, mutatis mutandis apply to and in relation to appointments to the staff of the Institute.

- (3) Where an Officer, teacher or other employee of the University has been released for service to the Institute on a full-time basis , the Institute shall pay him the salary and the allowances of his substantive post in the University. In any other case, the Institute may pay the officer, teacher or other employees concerned, such allowance as it may determine in consultation with the University and as approved by the Commission.
- (4) The staff of the Institute shall be subject to the direction and the disciplinary control of the Director.
- (5) The disciplinary rules and procedures applicable to the staff and students of the University would be applicable to those of the Institute.

21. Part XIX of the Act shall mutatis mutandis apply to and in relation to the By-laws, Regulations and Rules made by the Institute.

22. No act, resolution or proceeding of any Authority or other body of the Institute shall be invalidated by reason only of the existence of a vacancy or vacancies among its members or any defect or defects in the appointment of such members.

23. The Commission shall have the power, on the recommendation of the University, to take steps for the resolution of any unforeseen problem for whose resolution the Ordinance does not make provision.

24. In this Ordinance –

“Act” means the Universities Act, No. 16 of 1978 ;

“Appropriate instrument” has the same meaning as in the Act ;

“Teacher” has the same meaning as in the Act.

06-416