

#### 4. MEMBERSHIP IN THE SRILANKA INSTITUTE OF ARCHITECTS

##### 4.1 Procedure for Enrolment :

###### 4.1.1 Application for Membership :

Application for admission to any class of membership shall be on the form prescribed from time to time by the Council, and shall be entertained if -

- (a) an application for Associate Membership is recommended by three Corporate Members of whom at least one shall be a Fellow Member;
- (b) an application for admission as a Fellow Member is recommended by three Fellow Members;
- (c) an application for Graduate Membership is recommended by two Associate Members; and
- (d) an application for Student Membership is recommended by two Associate Members.

Provided however, the admission to membership shall be after investigation into eligibility and qualifications, as the Council may consider necessary for each class of members and other conditions set out in these Regulations and Standing Orders specified in Schedule 10.8.

##### 4.1.2 Register of Members :

The Council shall maintain a Register of Members for each category of members. Such register shall contain the date of enrolment, Membership number, ARB number if applicable, National Identity Card Number, official address, residential address and any other information that may be required by the Council, from time to time as per Schedule 10.1.6.

##### 4.1.3 Certificate of Membership and recognition of non members :

###### 4.1.3.1 Corporate and Non-Corporate Members :

The Council shall issue to every Corporate and Non-Corporate Member except Student and Graduate Members a certificate of membership under the common seal of the Institute in such form and design as may be prescribed from time to time by the Council. Such certificate shall remain the property of the Institute and shall be returned to the Council within seven days of the holder ceasing to be a member otherwise than on death.

###### 4.1.3.2 Architects and Architectural Licentiates :

Persons who have qualified to register as Architects or Architectural Licentiates, in the ARB who are not Members of the Institute may be issued a letter to confirm their qualification to register in the ARB but not under the common seal of the Institute, in such form and design as may be prescribed from time to time by the Council.

##### 4.2 Categories of Membership :

The Membership of the Institute shall consist of Corporate members and Non-Corporate members.

###### 4.2.1 Corporate Members :

Corporate Members of the Institute shall consist of Associate Members, Fellow Members and Honorary Fellow Members.

4.2.1.1 **Associate Members :**

- (1) Any person who -
  - (a) had obtained the qualification prescribed in Schedule 10.4 to these Regulations; or
  - (b) has passed any other examination or examinations, which the Council has by resolution accepted as being equivalent to the qualification specified in (a);and  
has passed SLIA Part III examination with a *Viva Voce* prescribed in Schedule 10.1.2 to these regulations,  
shall be entitled to apply for Associate Membership.

- (2) If the council is satisfied that the applicant possesses the qualifications required under these regulations and that there is no impediment or objection for his admission as an Associate member of the Institute, the name of the applicant shall be displayed on the notice board of the SLIA for a period of one month and if no objection is forwarded, the Council shall admit such applicant as an Associate member of the Institute.

4.2.1.2 **Fellow Members :**

On application the Council shall admit as Fellow Members of the Institute, any person, who-

- (1) possesses a good reputation and who has been an Associate Member of the Institute for not less than ten years;
- (2) has been engaged in the practice of Architecture for not less than ten years, and contributing to the advancement of the profession including serving of as a member of the Council, Boards or Committees of the Institute and representing the Institute at any other fora;
- (3) was not found guilty of reprimand or suspension by the Council for a period of ten years; and
- (4) at the time of applying for a Fellow Membership has attended Annual General Meetings and Quarterly General Meetings unless otherwise for valid reasons.

4.2.1.3 **Honorary Fellow Members :**

The Council may admit by resolution as an Honorary Fellow Member, any Corporate Member-

- (1) holding or who has held any high office in the State; or
- (2) who has rendered a valuable service to the Institute or the Profession:  
Provided however, the Council shall not admit more than one Honorary Fellow Member in each year and the total number shall not exceed ten members.

#### 4.2.2 **Non-Corporate Members :**

Non-Corporate Members of the Institute shall consist of Honorary Members, Registered Members, Graduate Members and Student Members.

##### 4.2.2.1 **Honorary Members :**

The Council may by resolution admit as an Honorary Member, any person who-

- (1) holds or has held high office in the State; or
- (2) who has rendered valuable service to the Institute or to the Profession:

Provide however, the Council shall not admit more than one Honorary Member in each year and the total number of Honorary Members shall not exceed ten at anytime.

##### 4.2.2.2 **Registered Members :**

- (1) Any person who has been admitted as a Registered Member before 1996 shall be entitled to be a Registered Member of the Institute;
- (2) where the Council is satisfied that the applicant possesses the qualifications required under these regulations and that there is no impediment or objection for his admission as a Registered Member of the Institute, the name of such applicant shall be displayed on the notice board of the SLIA for a period of one month and if no objection is forwarded, the council shall admit such applicant as a Registered Member of the Institute.

##### 4.2.2.3 **Graduate Members :**

- (1) The Council may admit on application, as a Graduate Member any person who -
  - (a) has obtained the qualification prescribed in Schedule 10.1.2 and 10.4 to these Regulations; or
  - (b) has obtained any other qualification, which the Council has accepted by resolution in accordance with the regulations of the Institute,
- (2) where the Council is satisfied that an applicant possesses the qualifications required under these regulations and that there is no impediment or objection for his admission as a Graduate Member of the Institute, the name of such applicant shall be displayed on the notice board of the SLIA for a period of one month and if no objection is forwarded, the Council shall admit such applicant as a Graduate Member of the Institute.

- (3) all the Graduate Members shall be subject to these Regulations;
- (4) a Graduate Member, upon the expiration of four years from the date of admission, ceases to be a Graduate Member unless on application, the Council extends such membership;
- (5) a Graduate Member shall not be entitled-
  - (a) to receive Institute Notices and Circulars;
  - (b) to attend or vote at any General Meeting.
- (6) Graduate Members may receive other publications of the Institute.

#### 4.2.2.4 Student Members :

- (1) The Council shall admit on application, as a Student Member, any person -
  - (a) who possesses the qualifications prescribed in the Schedule 10.1.2 and 10.4 to these Regulations, or
  - (b) who possesses other qualifications which the Council has accepted by resolution in accordance with the regulations of the Institute in force from time to time as being equivalent thereto.
- (2) The Council shall if it is satisfied that an applicant possesses the required qualifications and is of good repute and that there is no impediment or objection to him being admitted as a Student Member, shall display the name of such applicant on the notice board of the SLIA for one month and if there is no objection to the applicant being admitted to membership the Council shall admit such person as a Student Member of the Institute.
- (3) All the Student Members shall be subject to these Regulations;
- (4) A Student Member, upon the expiration of one year from the date of admission, ceases to be a Student Member unless on application, the Council extends such membership;
- (5) A student member shall not be entitled-
  - (a) to receive Institute Notices and Circulars;
  - (b) to attend or vote at any General Meeting.
- (6) Student Members may receive other publications of the Institute.

#### 4.3 Fees, Subscriptions and Other Dues :

The Enrolment Fees, Annual Subscriptions and any Other Fees shall be prescribed by a Council Resolution from time to time as set out in Schedule 10.1.1.

**4.3.1 Entrance Fees and Annual Subscription :**

Any person shall on admission as a member of the Institute, pay his enrolment fees and annual subscription fees for that year within two months from the date of his admission as a member. If he fails to pay such fees during the prescribed period, his application for membership shall lapse unless otherwise the Council extends the time for payment for valid reasons.

**4.3.2 Other Dues :**

The Council may from time to time determine the dues payable in exigent circumstances and/or in the interests of the Institute and its members.

**4.3.3 Payment of annual subscription fees and late payments :**

The members shall pay the annual subscription fee before 30<sup>th</sup> of November of the preceding year. If any member fails to pay such fees before that date, the Honorary Treasurer shall send such member a notice on or before 14<sup>th</sup> of December, by registered post requesting such member to pay the subscription fees on or before 31<sup>st</sup> December of the preceding year. If such member fails to pay such subscription fees before 31<sup>st</sup> December, he shall not be entitled to any right or privilege enjoyed otherwise by a Member, except to receive notice of the Annual General Meeting of the following year.

**4.3.3.1 Three months from the Due date :**

If a member fails to pay his subscription fees till 28<sup>th</sup> February of the following year from the due date, he shall be liable to pay a late fee as specified in Schedule 10.1.4, in addition to the, due subscription fee. Upon payment of such fees any right or privilege of such member shall be restored.

**4.3.3.2 Payments after three months from due date up to two years :**

If a member fails to pay his subscription fee for a period of more than three months from the due date, he shall be liable to pay a late fee as specified in Schedule 10.1.4 in addition to the due subscription fee. Upon payment of such a fee any right or privilege of such member shall be restored on application, if satisfied there was reasonable cause for such default.

**4.3.3.3 Non-payment for over two years :**

- (a) If a member fails to pay his subscription fees for more than two years, he shall cease to be a Member of the Institute:
- (b) Provided however, such person shall be entitled to obtain his membership upon an application made to the Council accompanied by an affidavit stating that the applicant had not violated the Regulations during the period he was not a member of the Institute, by payment of arrears of subscription fees and the re-admission fees as specified in Schedule 10.1.4, in addition to the annual subscription fee applicable at the time of such application.