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EXTRAORDINARY

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(Published by Authority)

**PART I : SECTION (I) — GENERAL**

**Government Notifications**

**MEDIATION BOARDS COMMISSION**

**Notice Calling for Nominations for the Appointment of Mediators**

WHEREAS the Honourable Minister of Justice has by his orders, specified the following Divisional Secretaries Division as Mediation Boards areas to which the provisions of the Mediation Boards Act, No. 72 of 1988, apply, namely —

<i>Administrative District</i>	<i>Mediation Board Areas</i>
Administrative District of Ampara	(01) Navindanwaly
Administrative District of Trincomalee	(02) Werugal
Administrative District of Jaffna	(03) Kareinagar
Administrative District of Galle	(04) Gonapeenuwala

2. The Mediation Boards Commission hereby gives notice calling upon (a) the Individuals, (b) the Bodies, Organizations and Institutions of non political nature, and (c) the District Secretaries/Divisional Secretaries specified hereinafter to submit names of persons who are eligible for appointment as Mediators to the Panel of Mediators for the said Mediation Board areas :—

(a) The following Individuals are entitled to submit nominations other than their own for appointment to the Panel of a particular Mediation Board area :—

- (i) a Public Officer or a Provincial Public Officer serving as the Head of a Department or as the Local Head of a Department in an office located within the Administrative District in which that particular Mediation Board area is situated ;
- (ii) the Head of a Place of religious worship or Head of a school situated in that particular Mediation Board area is situated;
- (iii) a retired Head of a Department or a retired Head of a School residing in that particular Mediation Board area ;

(b) The following Bodies, Organizations and Institutions of Non-political nature are entitled to submit nominations for appointment to the Panel of any Mediation Board area :

- (i) Anybody, Organisations or Institution which has been in existence for at least five years and which is engaged in carrying out or serving anyone or more of the undermentioned objectives ;
  - (a) the promotion of educational, religious, moral or spiritual, advancement of the community ;
  - (b) the promotion of social welfare and the relief from poverty ;
  - (c) the promotion of rural community development ;
  - (d) the promotion of culture of sports ;
  - (e) the promotion of projects, programmes and activities intended to provide and supply basic needs of the people such as health, food and shelter.

(c) The following District Secretaries/Divisional Secretaries are entitled to submit nominations for appointment to the Panel of a particular Mediation Board Area :

- (i) The District Secretary of the Administrative District in which that Mediation Board area is situated;
- (ii) Persons who are entitled to be appointed to the Panel of a particular mediation area and whose names may be so submitted are—
  - (a) any person resident in Mediation Board area engaged in any work in that area;
  - (b) any person resident or engaged in any work outside that Mediation Board area, if the Commission so decides in exceptional circumstances; and
  - (c) any Public Officer nominated by the District Secretary of the Administrative District within which that Mediation Board is situated. An Officer so nominated is eligible for appointment to the Panel of Mediators of every Mediation Board area within that Administrative District;
  - (d) the present Chairman of Panels of Mediator/Mediators who are completed three years in office and are due to vacate post.

3. (a) Individual and Bodies, Organizations and Institutions referred to Para (1) above may not submit nominations of such persons as are specified in Paras 2(a) and 2(b) above who are not Public Officers. They may, however, nominate Provincial Public Officer. An individual is not entitled to nominate himself or herself.

(b) District Secretary referred to in Para 2(a) above may submit nominations of Public Officers of who not more than five may be appointed by the Commission to the relevant Panel of Mediators.

#### 4. Form of Nominations :

- (a) Individuals should submit nominations substantially in Form (a) below ;
- (b) Bodies, Organizations and Institutions should submit nominations substantially in Form (b) below ; and
- (c) District Secretaries, Divisional Secretaries should submit nominations substantially in Form (c) below ;

Each nomination should be in a Separate Form and should without fail contain the recommendation of the nominator as indicated in the next Para.

5. The recommendation of the nominator should not be a mere recommendation without reasons. It should set out specific facts and circumstances to enable the Commission to draw its own reference to the suitability or otherwise of the

person nominated for appointment to the Panel of Mediators, such as, for instance, his or her person or past occupation, the period of service or engagement in such occupations, any position or trust or responsibility held by him or her and the office, if any, held by him or her in any social service/religious/charitable organization, society or body.

6. An Individual or a Body, Organizations or Institution should as far as possible, refrain from making more than three nominations in respect of the same Mediation Board area. However, this limitation will not apply to the present Chairman of the Panel of Mediators and to the District Secretaries and Divisional Secretaries.

7. All nominations should be forwarded to reach the Secretary, Mediation Board Commissions, (Ministry of Justice) No. 428/11, 2nd Floor, Weera Densil Kobbekaduwa Mawatha, Battaramulla on or before 05th November, 2007.

8. The Commission will initially select such eligible persons who are, in its view suitable to follow a preliminary training course in Mediators skills and techniques.

Office of the Mediation Boards Commission,  
(Ministry of Justice),  
No. 428/11, 2nd Floor,  
Weera Densil Kobbekaduwa Mawatha,  
Battaramulla.  
19th September, 2007.

P. A. FERNANDO,  
Secretary,  
Mediation Boards Commission.

### Form "A"

(To be filled up by Individuals eligible to submit Nominations)

01. Mediation Board Area of :\_\_\_\_\_.

02. Administrative District of :\_\_\_\_\_.

03. Particulars of the Individual submitting Nominations :

(a) Your Name in Full :\_\_\_\_\_.

(b) Your Residential Address :\_\_\_\_\_.

(c) Your Capacity to submit the Nominations :\_\_\_\_\_.

(i) Are you the Head of a Department ? or the Local Head of a Department/if so,  
state the name of the Department;

The location of your office :\_\_\_\_\_.

The post held by you :\_\_\_\_\_.

(ii) Are you the Head of Place of Worship ? or the Local Head of a Department ?  
if so,

State its Name :\_\_\_\_\_.

Its situation :\_\_\_\_\_.

The post held by you :\_\_\_\_\_.

(iii) Are you a Retired Head of Department or a Retired Head of a School ? if so, ;

State its Name :\_\_\_\_\_.

The last post held by you :\_\_\_\_\_.

In which Mediation Board area you reside :\_\_\_\_\_.

04. Particulars of the Person who is being nominated by you :

(a) His Name in full :\_\_\_\_\_.

(b) His Residential Address :\_\_\_\_\_.

(c) Is he a resident within the above Mediation Board area ?  
or outside the said Mediation Board area :\_\_\_\_\_.

(d) Is he engaged in any work within the said Mediation Board area ?  
or outside the said area :\_\_\_\_\_.

(e) Is he a Public Officer ? if so, state the Office he holds :\_\_\_\_\_.

05. State your recommendation with reasons therefore :\_\_\_\_\_.

\_\_\_\_\_,  
Signature.  
(Seal if any)

Date :\_\_\_\_\_.

### Form "B"

(To be filled up by the Secretary of the Body Organization or Institution eligible to submit Nominations)

01. Mediation Board area of :\_\_\_\_\_.

02. Administrative District of :\_\_\_\_\_.

03. Particulars of the Body, Organization or Institution submitting the Nominations :\_\_\_\_\_.

(a) Its Name :\_\_\_\_\_.

(b) Its registered/Official Address :\_\_\_\_\_.

(c) Date of its Registration or Establishment :\_\_\_\_\_.

(d) Period for which it has been in existence :\_\_\_\_\_.

(e) Objectives it is engaged in carrying out of serving :\_\_\_\_\_.

04. Particulars of the person who is being nominated :

(a) His full Name :\_\_\_\_\_.

(b) His Residential Address :\_\_\_\_\_.

(c) Is he a resident within the above Mediation Board area ?  
or outside the said Mediation Board area :\_\_\_\_\_.

(d) Is he engaged in any work within the said Mediation Board area ? or out side the said area ?

(e) Is he a Public Officer ?  
if so, state the office he holds :\_\_\_\_\_.

05. Has the Body, Organization or Institution passed a resolution authorising his Nominations ? If so, state the date of such resolution :\_\_\_\_\_.

06. State the recommendations of the Body, Organization or Institution with reasons therefore :\_\_\_\_\_.

\_\_\_\_\_,  
Signature of Secretary.  
(Seal of Body, Organization or Institution).

Date : \_\_\_\_\_.

### Form "C "

(To be filled up by the District Secretary to submit Nominations)

01. Mediation Board Area of :\_\_\_\_\_.

02. Administrative District of :\_\_\_\_\_.

03. Particulars of the District Secretary submitting the Nomination :

(a) Your Name in Full :\_\_\_\_\_.

(b) Your Official Address :\_\_\_\_\_.

(c) Administrative District of which you are the District Secretary :\_\_\_\_\_.

04. Particulars of the Officer who is being nominated :

(a) His full Name :\_\_\_\_\_.

(b) Is he a Public Officer ? if so, state office held by him :\_\_\_\_\_.

(c) His Official Address :\_\_\_\_\_.

05. Your recommendation with reasons therefore :\_\_\_\_\_.

\_\_\_\_\_,  
Signature.  
(Seal)

Date : \_\_\_\_\_.

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