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The Gazette of the Democratic Socialist Republic of Sri Lanka

EXTRAORDINARY

අංක 1620/27 - 2009 සැප්තැම්බර් 25 වැනි සිකුරාදා - 2009.09.25

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PART I : SECTION (I) — GENERAL

Government Notifications

NOTIFICATION

Delegation of Responsibility for the Implementation of the official Language Policy

NOTIFICATION issued by the Secretary to the Ministry of Constitutional Affairs and National Integration in consultation with the Secretary to the Ministry of Public Administration and Home Affairs, in terms of the decision of the Cabinet of Ministers given at its Meeting held on 03.02.2009 pursuant to the Cabinet Memorandum dated 02.02.2009, submitted by the Minister of Constitutional Affairs and National Integration on “Delegation of Responsibility for implementation of the Official Language Policy”.

In terms of the aforesaid Policy, it is hereby notified that the Delegation of Responsibility and the responsibility of the Chief Official Languages Implementation Officer and the Official Languages Implementation Officer, shall be set out below :-

- (a) in relation to the institutions specified in column I of Schedule “A” set out below, the officer specified in the corresponding entry in Column II of the Schedule shall be designated as Chief official Languages Implementation officers and the Officers specified in the corresponding entry in Column III shall be designated as Official Languages Implementation Officers ;
- (b) the responsibilities of the Chief Official Languages Implementation Officer shall be as specified in Schedule “B” ; and
- (c) the responsibilities of the Official Languages Implementations Officers shall be as specified in Schedule “C” .

M. S. WICKRAMASINGHE,
Secretary,
Ministry of Constitutional Affairs
and National Integration.

Colombo,
25th September, 2009.

Schedule “A”

<i>Column I</i>	<i>Column II</i>	<i>Column III</i>
<i>Institution</i>	<i>Chief Official Languages Implementation Officer</i>	<i>Official Languages Implementation Officer</i>
Ministry	Secretary	Additional Secretary/Senior Assistant Secretary
Department	Head of the Department	Additional Head/Deputy Head of the Department
Provincial Council	Chief Secretary	Deputy Chief Secretary in charge of Administration
Provincial Ministry	Secretary	Deputy Secretary
Provincial Department	Head of Department	Additional Head /Deputy Additional Head of the Department
Municipal Council	Municipal Commissioner	Deputy Municipal Commissioner
Urban Council	Secretary	Administrative Officer
Pradeshiya Sabha	Secretary	Administrative Officer

Schedule “B”

The Chief Official Languages Implementation Officer shall be responsible for ensuring that the Official Languages Implementation Officer :-

- posses a sound knowledge of the law relating to the Official Languages Policy and all connected regulations.
- has evolved a framework for the due implementation within his institution, of the strategic plans for adhering to the provisions of the constitution regarding the Official Policy ;
- has prepared a scheme containing provisions which will enable sufficient supervision of the plans ;
- has taken suitable remedial measures to overcome difficulties that may arise which may hinder the due implementation of the plans ; and
- submit reports when necessary, to the Ministry of Constitutional Affairs and National Integration, the Commissioner of official Languages and the Chairman of the Official Languages Commission.

Schedule “C”

The Official Languages Implementation Officer shall be responsible for ensuring that :-

- the subordinate officers working in the respective institution are acquainted with the law relating to Official Languages Policy ;
- Strategies have been formulated for ensuring that the law relating official languages are complied with by the subordinate officers working in the respective institution and adequate measures are taken to enforce such strategies ;
- suitable schemes for implementing, monitoring and evaluating have been formulated ; and
- reports, data and information are furnished when required, to the Ministry of Constitutional Affairs and National Integration, the Commissioner of Official Languages and the Chairman of the Official Languages Commission.