

03. Postal Address.———.
- (i) Private Address.———.
- (ii) Official Address.———.
- (change of address should be notified immediately).

04. Date of Birth.———
- Year.———, Month.———, Date.———.
- Age on the closing date of application.———
- Years.———, Months.———, Days.———.

05. *Nationality*.— State whether you are a Sri Lankan by decent or by Registration, If a Sri Lankan by Registration, state details.———

06. (a) Sex.———
- (b) Civil Status.———

07. Highest Examination passed in the follows.———

- (i) Sinhala.———.
- (ii) Tamil.———.
- (iii) English.———.

08. Academic/Educational Qualifications

<i>Examination/Degree</i>	<i>Year</i>	<i>Subjects</i>

09. professional Qualifications.———

<i>Details</i>	<i>Date of such attainment</i>

10. Present and previous employment, if any.———

<i>Capacity</i>	<i>From</i>	<i>to</i>	<i>Annual Salary</i>

11. Additional particulars, if any.———

12. Have you been dismissed from any post in the State Service ?
- (If so, give particulars) .———

13. Are there any disciplinary inquiries pending against you? (If you are already in Public Service) .———

14. have you been convicted of any offence by a Court of Law.———

15. Name and Address of two referees who are not related to the applicant.———

- (i)
- (ii)

16. Any other relevant information.———

I hereby certify that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars contained herein are found to be false or incorrect, I am liable to be disqualified before selection and be dismissed without any compensation if the inaccuracy is detected after appointment.

_____,
Signature of applicant.

Date.———, 2005.

If the applicant is in State /provincial Public Service/Corporation Service,

Report of the Head of the Department.

_____,
Signature and Designation of
Head of Ministry/Department/
Provincial Government Service/Corporation.

08-940

THE MINISTRY OF PUBLIC ADMINISTRATION AND HOME AFFAIRS

Posts of Supplies Assistant

APPLICATIONS are hereby called from the citizens of Sri Lanka who possess the following qualifications for recruitment to the two posts of Supplies Assistant.

02. *Age Limit*.— Should be not less than 18 years and not more than 45 years of age as at the closing date of applications. (The maximum age limit will not be applicable for those who are already serving in Public or Provincial Public Service.)

03. *Educational and other Qualifications*.— candidates should have obtained a Degree in Accountancy, Business Administration, Public Administration, Commerce, Public Finance Management or any other equivalent subject.

08-954

MEDIATION BOARDS COMMISSION

NOTICE, calling for applications for appointment as mediators to Panels of Mediations to mediate special categories of disputes.

<i>Category of disputes</i>	<i>Jurisdiction of Special Mediation Board</i>
Any dispute relating to a loan, damage or claim arising as a result of the Tsunami which occurred on 26th December, 2004.	Administrative Districts of Colombo, Gampaha, Kalutara, Galle, Matara, Hambantota, Jaffna, Mulativu, Kilinochchi, Batticaloa, Ampara, Trincomalee and Puttalam.

02. As the Hon. Minister of Justice and Judicial Reforms by his order has specified the above administrative districts as the areas to which the provisions of the Mediations Boards (Special Categories of Disputes) Act, No. 21 of 2003, are applicable, applications are invited from persons who possess the following qualifications to be appointed as mediators in the above areas of jurisdiction.

- (a) Age should be more than Thirty five years and less than Sixty five years and should possess one or more of the following qualifications.
- (b) Professional qualifications obtained from a recognized professional body established under any written law.
- (c) A staff officer who is a member of the :-
 - (i) Sri Lanka Education Administrative Service.
 - (ii) Sri Lanka Principals' Service.
 - (iii) Sri Lanka Teachers' Service.
 - (iv) Sri Lanka Teacher Educationists' Service.
- (d) Should be a staff officer retired from the public service (The term 'Staff Officer' should have the meaning assigned to it by the government administrative regulations) ; or,

Persons best suited for this purpose are those engaged in social welfare activities of the area and are of good conduct and sociable, well disciplined and devoid of all types of evil acts, and are physically fit.

03. The term of office of these Special Mediation Boards to be established exclusively for the purpose of mediating Tsunami disputes, is three years.

04. The mediators selected to serve on the Mediation Boards will not be paid a salary, however, a special allowance will be paid for each day of attendance at the meetings of mediation boards.

05. *Method of Recruitment.* - The applications prepared as per the specimen given below on A4 sheet using both sides, should be sent under Registered cover to reach the Secretary, Mediation Board's Commission, No. 90, G. C. S. U. Building, (3rd Floor), Sir Chittampalam A. Gardiner Mawatha, Colombo 02, on or before 15th September, 2005. Late applications will not be accepted. The Commission will not hold itself responsible for any delays caused in the post.

P. A. FERNANDO,
Secretary,
Mediation Board's Commission.

No. 90, G. C. S. U. Building,
3rd Floor,
Sir Chittampalam A. Gardiner Mawatha,
Colombo 02.

Specimen Application for Recruitment of Mediators to the Panels Mediators to Mediate Special Categories of Disputes

01. 1.1 Name with initials : _____.
- 1.2 Names denoted by initials : _____.
02. 2.1 Permanent residential address : _____.
03. Date of Birth : _____.
- Age on 15.09.2005 : _____.
- Years : _____, Months : _____, Days : _____.
04. Sex : _____.
05. If already in Public Service or Provincial Public Service :
 - 5.1 Name of Post : _____.
 - 5.2 Grade and Class : _____.
 - 5.3 Whether confirmed in service ? : _____.
 - 5.4 Ministry : _____.
 - 5.5 Department/Branch : _____.
06. If retired :
 - 6.1 Post held at the time of retirement : _____.
 - 6.2 Grade : _____.
 - 6.3 Ministry : _____.
 - 6.4 Department/Branch : _____.
07. Educational Qualifications : _____.
08. Other Professional Qualifications : _____.

I hereby certify that the particulars furnished by me in this application are true and accurate. Further, I have not been convicted by a Court of Law or any other such legal institution for any antisocial acts or acts of misconduct. I am also aware that if any information furnished in this application is found to be false or incorrect, I will not in any manner be qualified for this post. Also, I am well aware that if any information furnished in this application is found to be false or incorrect after the appointment, I am liable to be dismissed with immediate effect without any inquiry and compensation.

_____,
Signature of Applicant.

Date : _____.

IF THE APPLICANT IS IN PUBLIC SERVICE OR PROVINCIAL PUBLIC SERVICE, CERTIFICATE OF THE HEAD OF THE DEPARTMENT

I hereby certify that the particulars furnished by the aforesaid officer are correct and that he/she has been serving in this Ministry /Department/Institution in the post of since, and wish to inform that he/she has not been subjected to any disciplinary order other than warning in last three years and that no disciplinary action is being contemplated against him/her and that in the event of being selected to the above post, he/she could be granted leave (one or two days per week) to attend the mediation meetings.

_____,
Signature and Official frank of
Head of Department.

Date : _____.

09-48