

(e) Visual Requirements.

Vision should not be less than 6/12 with each eye. If the vision is 6/6 with one eye and 6/18 with the other eye will be accepted. Colour vision should be normal. Applicants wearing spectacles or contact lensess will not be eligible.

(f) Other qualifications :

- i. Applicants should be unmarried. (Those who are divorced should be treated as married)
- ii. Applicants who are in the required age limit and fulfill stipulated basic educational qualifications and physical requirements will be given preference if they have sports skills and special performances.
- iii. Applicants must qualify in an Endurance test, and Trade test, which will be held by the Police Department prior to their appearance before the final selection board. This trade test will be held in practical and theory. They will be tested in handling radio instruments, maintenance and repairs.
 - (a) Technical Knowledge on radio (Theory)
 - (b) Technical Knowledge on radio (Practical)

5. Terms of Engagement :

- i. The post is permanent, appointees are entitled to contributory pension under the contributory pension fund.
- ii. 8% of monthly earnings should be paid to the Contributory Pension Fund from the date of enlistment.
- iii. All officers will be required to contribute to Police Departmental Funds.

6. Conditions of service :

- (a) The appointment will be on probation for a period of three years.
- (b) The selected applicants will be required to comply with any rules already made or may hereafter be made to give effect to the language policy of the government.
- (c) They will be subject to the relevant provisions of the Establishments Code Volume I and II, Police Disciplinary Code and any other Orders that may be issued by the Inspector General of Police or by the Government from time to time.
- (d) Every officer will be required to pass the prescribed Departmental tests. Those who fail to pass the prescribed test or are found to be unfit for police duties will be liable for removal from the Police Service.
- (e) Selected applicants will not be allowed to marry without Special permission from the IGP until they are confirmed in their posts. However, they may get married in exceptional circumstances with the permission from the IGP if they have completed 02 years satisfactory service in terms of *Police Gazette* (11) notification No. 41 of 28.02.1973.
- (f) The appointees if they wish to resign from the posts should sign an agreement at the time of handing over the letter of

resignation giving their consent to refund the expenses incurred in training and uniform together with any other payments prescribed. The acceptance of resignation should be in accordance with Section 4 Chapter V of the Establishments Code, Volume I published in the year 1985.

- (g) Recruit Police Constable (Radio Technician) should subscribe affirmation/oath to the effect that they comply with Police Code of Conduct in terms of I. G. P's Circular No. 1693/2003 immediately after commencement of training in the Police Training College.
 - (h) They should soon after commencing the training at Police College, subscribe the Oath of Allegiance to the Public Service, in terms of the I. G. P's Circular No.1804/2004.
 - (i) Recruit Police Constable (Radio Technician) will have the scope for promotions in terms of the approved scheme of promotions of the Police Department.
7. i. Attention is invited to the general conditions applicable to Appointment to posts in the Police Service published in the Section (IIA) of the Part I of this *Gazette*.
- ii. Enlistment will be made in terms of Public Administration Circular No. 15/90 dated 10.03.1990

8. Applicants should annex copies of following documents to their application (originals must not be forwarded)

- (i) Birth Certificate ;
- (ii) Two recent testimonials of character (obtained from persons who are not related);
- (iii) Certificates in support of educational qualifications ;
- (iv) Certificates in support of any outstanding sports or other extra curricular activities ;
- (v) Certificates of service experience, (if available);
- (vi) A Photostat of the National Identity Card.

9 (a) Applications from applicants who are already in the Public Service/Services must be forwarded through the Heads of their respective departments and must be accompanied by a certificate stating that the officers can be released, if selected.

- (b) Applicants must fill the required particulars in their own hand writing on paper 11" x 8" in size and post them, together with the copies of certificates called for to the address given in paragraph 2 and under no circumstances should applications be handed over personally to any officer in the department.

10. Applications, which do not conform to the requirements, stipulated, in this notification will be rejected and such applicants will not be notified.

Note.- No traveling or other expenses will be paid to applicants who are summoned for the test and interview.

Inspector General of Police.

Police Headquarters,
Colombo 01.

POLICE DEPARTMENT

THE POST OF RECRUIT POLICE CONSTABLE (RADIO TECHNICIAN)

SPECIMEN APPLICATION FORM

01. Name in full (In Block letters) : _____,
(as stated in the applicant's Birth Certificate)
Name with initials : _____.
02. National Identity Card No. : _____.
03. Father's Name in Full : _____.
04. Place of birth of the applicant : _____.
Police station to which the place of birth belongs : _____.
- 05.(a) Police station to which the present address belongs : _____.
(b) Police station to which the permanent address belongs : _____.
(c) Permanent Address : _____.
(d) Police station and the electorate to which the permanent address belongs : _____.
06. (a) Nationality : _____.
(b) Whether you are citizen by birth or registration (if by registration attach copies of the certificates)
if you are a citizen by birth state the place of birth of
(i) Applicant : _____,
(ii) Applicant's Father : _____,
(iii) Applicant's paternal grandfather : _____,
(iv) Applicant's paternal great grandfather : _____.
- 07 Age : (as on the closing date of application given in the *Gazette*;
Years : _____, Months : _____, Days : _____,
(Copy of birth certificate should be attached.)
08. Height (Inches) : _____, Chest (Inches) : _____,
09. Educational Qualifications (State Examinations passed and attach
Copies of certificates) : _____,
10. Whether married or single : _____,
11. (i) Present employment : _____,
(ii) Are you a members of any armed Force : _____,

12. Have you any special claims and/or Qualifications : _____,
13. Give names and address of two non-related referress : _____,
(i) _____
(ii) _____
14. (a) Have you ever applied for a post in the Police Service (If so
give reference) : _____,
(b) Have you served in the Police or in the Sri Lanka Reserve
Police before? : _____,
(If so under what circumstances did you leave the service?
Give details) : _____,
15. (a) Are you serving in any of the Armed Services? (if so your
application must be submitted through the respective Service
Commander) : _____,
(b) Have you served in any of the Armed Services? (if so, attach
copy of your discharge certificate) : _____,
16. (a) Are you serving as a Volunteer in any one of the Armed
services? (if so, your application must be submitted through
the respective Service Commander) : _____,
(b) Have you served as a Volunteer in any of the Armed Services?
(If so attach a copy/copies of your discharge certificate/
certificates) : _____,
17. Have you been involved in or concerned in charged or arrested
even on suspicion and or convicted of any offence? (If so, give
details) : _____,
18. Have any of your relatives been involved in or concerned in or
charged or arrested even on suspicion, or convicted of any
offence? (If so, give details) : _____,

I, hereby declare that the above particulars are true and correct to
the best of my knowledge and believe. I am aware that I am liable for
termination of my service in the Police Department forthwith (even
if have been appointed) at any time if the particulars furnished are
found to be incorrect or false.

Signature of the Applicant

Date : _____,

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SRI LANKA POLICE DEPARTMENT

Post of Recruit Police Constable

APPLICATIONS are invited from the citizens of Sri Lanka for post
of Recruit Police Constable in the Sri Lanka Police Department.

2. Application forms duly perfected in accordance with the
specimen form given below should be sent to Director (Recruitment)
Recruiting Office, 2 nd Floor, New secretariat Building
Colombo 01. The applications should be sent by registered post

to the above mentioned address to reach on or before 16.01.2006
and the top left hand corner of the envelop enclosing applications
should be marked "Post of Police Constable" Delayed applications
will be rejected and no applications will be issued by the Sri Lanka
Police Department.

3. *Salary Scale* : Police Constable

Rs. 1,04,520 - 7x1320 - 10x1560 - 1,29,360

In addition to the above salary scale, they will be paid following
allowances monthly ;

- (A)(a) *Special arduous duty allowances :*
(i) For duties in operational area Rs. 1,200
(ii) For duties in non operational area Rs. 600
- (b) *Combined allowance*
(i) For duties in operational area Rs. 6,000
(full combined allowance)
(ii) For duties in non operational areas Rs. 1,500
- (c) Housing Facilities,
(d) Free Transport facilities,
(e) Free Medical facilities to officers (financial assistance can be obtained for medical treatment even in a foreign country),
(f) All uniforms will be provided free of charge,
(g) Facilities to improve skills and talents in sports,
(h) Traveling expenses for duty and money will be granted as rewards for outstanding and arduous duties

4. *Basic Qualifications Required :*

- (a) Age limit The age should be between 18 and 25 years as at closing date as per the *Gazette* notification
(b) Educational Qualifications Should have passed 6 subjects at one sitting including Mathematics & Medium Language at the G. C. E. (O/L) examination.

Note 01: According to the classification of subjects of the Department of Examinations, in calculating the number of subjects passed at G. C. E. (O/L) both passes in science subjects number 41 and 44 will be treated as one subject and both passes in Mathematics number 42 and 45 will be treated as one subject.

Note 02: Failure in the Technical subject at Written Test of G. C. E. (O/L) examination will be considered as failure in the same subject although a pass has been obtained for the same in the Practical test.

Note 03: Since optional subjects of Tamil, English and Sinhala have not been included in the stream of G. C. E. (O/L) passes in any of these subjects will not be computed as a pass in the G. C. E. (O/L) examination.

(c) *Physical requirements :*

- (i) Height 5 feet 04 inches (minimum),
(ii) Chest 30 Inches minimum (deflated).

Note: Applicants who are slightly short of the physical requirements but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided they have skills in sports or have achieved best performance in sports at national level or they have earned reputation for Sri Lanka by participating in an international competition.

(d) *Visual requirements :*

Vision should not be less than 6/12 with each eye. If the vision is 6/6 with one eye and 6/18 with the other eye will be accepted. colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible.

(e) *Other qualifications :*

- (i) Applicants should be unmarried.
(Those who are divorced should be treated as married)
- (ii) Applicants who are in the required age limit and fulfill stipulated basic educational qualifications and physical requirements will be given preference if they have sports skills and special performances.
- (iii) Applicants should get through the test of basic qualification, endurance test and written test conducted by the Police Department before they attend the final selection board. The written test consists of two papers.

(i) Question paper on construction of sentences :
Duration - 45 Minutes.

(ii) Question paper general knowledge and Intelligence test
Duration - 01 Hour.

(iv) Successful applicants should pass a medical examination before they are enlisted. Applicants who are accepted as disqualified for the Police Service will be rejected.

5. *Terms of Engagement :*

- (i) The post is permanent, appointees are entitled to contributory pension under the contributory pension fund.
(ii) 8% of monthly earnings should be paid to the Contributory Pension Fund from the date of enlistment.
(iii) All officers will be required to contribute to Police departmental funds.

6. *Conditions of Service :*

- (a) The appointment will be on probation for a period of Three Years.
(b) The selected applicants will be required to comply with any rules already made or may hereafter be made to give effect to the language policy of the government.
(c) They will be subject to the relevant provisions of the Establishments Code Volume I and II, Police Disciplinary Code and any other Orders that may be issued by the Inspector General of Police or by the Government from time to time.
(d) Every officer will be required to pass the prescribed Departmental test before they are conformed in their posts. Those who fail to pass the prescribed test or are found to be unfit for Police duties will be liable for removal from the Polices service.

- (e) Selected applicants will not be allowed to marry without special permission from the IGP until they are conformed in their posts. However they may get married in exceptional circumstances with the permission from the IGP if they have completed Two years satisfactory service in terms of *Police Gazette* (11) notification No. 41 of 28.02.1973.
- (f) The appointees if they wish to resign from the posts should sign an agreement at the time of handing over the letter of resignation giving their consent to refund the expenses incurred in training and uniform together with any other payments prescribed. the acceptance of resignation should be in accordance with Section 4 Chapter V of the Establishments Code, Volume I published in the year 1985.
- (g) Police Constable should subscribe affirmation/oath to the effect that they comply with Police code of Conduct in terms of I. G.P' s Circular No. 1693/2003 immediately after commencement of training in the Police Training College.
- (h) They should soon after commencing the training at Police College, subscribe the Oath of Allegiance to the Public Service in terms of the I. G. P's Circular No. 1804/2004.
- (i) Police Constable will have the scope for promotions in terms of the approved scheme of promotions of the Police Department.
7. (i) Attention is invited to the general conditions applicable to appointment to posts in the Police service published in the Section (II A) of the Part 1 of this *Gazette*.
- (ii) Enlistment will be made in terms of Public Administration Circular No. 15/90 dated 10.03.1990.
8. Applicants should annex copies of following documents to their application (originals must not be forwarded) :
- (i) Birth Certificate;
 - (ii) Two recent testimonials of character (obtained from persons who are not related);
 - (iii) Certificates in support of educational qualifications;
 - (iv) Certificates in support of any outstanding sports or other extra curricular activities;
 - (v) Certificates of service experience (if available);
 - (vi) A Photostat copy of the National Identity Card.
- 9.(a) Applications from applicants who are already in the Public service/services must be forwarded through the Heads of their respective departments and must be accompanied by

a certificate stating that the officers can be released, if selected.

- (b) Applicants must fill the required particulars in their own hand writing on paper 11" X 8" in size and post them, together with the copies of certificates called for to the address given in paragraph 2 and under no circumstances should applications be handed over personally to any officer in the Department.

10. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.

Note.- No Traveling or other expenses will be paid to applicants who are summoned for the test and interview.

Inspector General of Police.

Police Headquarters,
Colombo 01.

POLICE DEPARTMENT

THE POST OF RECRUIT POLICE CONSTABLE

SPECIMEN APPLICATION FORM

01. Name in full (In block letters) : _____,
(As stated in the applicant's Birth Certificate)
Name with initials : _____,
02. National Identity Card No : _____,
03. Father's Name in Full : _____,
04. Place of birth of the applicant : _____,
Police station to which the place of birth belongs : _____,
05. (a) Police station to which the present address belongs : _____,
(b) Police station to which the permanent address belongs : _____,
(c) Permanent Address : _____,
(d) Police station and the electorate to which the permanent address belongs : _____,
06. (a) Nationality : _____,
(b) Whether you are citizen by birth or registration (if by registration attach copies of the certificate) : _____,
If you are a citizen by birth state the place of birth of -
(i) Applicant : _____,
(ii) Applicant's Father : _____,
(iii) Applicant's paternal grandfather : _____,
(iv) Applicant's paternal great grandfather : _____,
07. Age (as on the closing date of application given in the *Gazette*
Years : _____, Months : _____, Days : _____,
(Copy of birth certificate should be attached.)

08. Height (Inches): :_____, Chest (Inches) :_____,
09. Educational Qualifications(State Examinations passed and attach copies of certificates) :_____.
10. Whether married or single :_____.
11. (i) Present employmet :_____.
(ii) Are you a members of any armed force :_____.
12. Have you any special claims and / or Qualifications :_____.
13. Give names and address of two non - related referees ;
(i) :_____.
(ii) :_____.
14. (a) Have your ever applied for a post in the Police Service (If so give reference) :_____.
(b) Have you served in the Police or in the Sri Lanka Reserve Police before?:_____.
(If so under what circumstances did you leave the service/ Give details)
15. (a) Are you serving in any of the Armed Services? (if so your application must be submitted through the respective Service Commander) :_____.
(b) Have you seved in any of the Armed Services? (If so, attach copy of your discharge certificate) :_____.
16. (a) Are you serving as a Volunteer in any one of the Armed services? (if so, your application must be submitted through the respective Service Commander) :_____.
(b) Have you served as a Volunteer in any of the Armed Services? (If so attach a copy (copies of your discharge certificate/ certificates) :_____.
17. Have you been involved in or concerned in or charged or arrested even on suspicion and or convicted of any offence? If so, give details) :_____.
18. Have any of your relatives been involved in or concerned in or charged or arrested even on suspicion or convicted of any offence? (If so, give details) :_____.
I, hereby declare that the above particulars are true and correct to the best of my knowledge and believe. I am aware that I am liable for termination of my service in the Police Department forth with (even if I have been appointed) at any time if the particulars furnished are found to be incorrect or false.

Signature of the Applicant.
Date :_____.
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Examinations, Results of Examinations, &c.

MINISTRY OF EDUCATION

Recruitment for Vacancies in Posts of Document Assistants

APPLICATIONS are called for by me from citizens of Sri Lanka having the prescribed qualifications for filling the vacancies in posts of Document Assistants in the Ministry of Education.

The examination for this purpose will be held by the Department of Examinations in February, 2006 in the cities indicated below. Examonation centres for which a sufficient number of candidates have not applied for will be cancelled and the relevant candidates will be referred to the centres indicated by the candidates as their second choice.

City	City No.
Colombo	01
Gampaha	02
Kalutara	03
Galle	04
Matara	05
Hambantota	06
Kegalle	07
Kurunegala	08

City	City No.
Puttalam	09
Anuradhapura	10
Polonnaruwa	11
Matale	12
Kandy	13
Nuwara Eliya	14
Ratnapura	15
Badulla	16
Moneragala	17
Amparai	18
Batticaloa	19
Trincomalee	20
Vavuniya	21
Mannar	22
Mullativu	23
Kilinochchi	24
Jaffna	25

01. *Age Limit* .— Should not be less than 18 years and not more than 45 years of age as on the last date of receiving applications. The upper age limite is not applicable for those who are already employed in Public Service or in Provincial Public Service.

02. *Salary Scale* .— Rs. 1,01,880 - 14 x 1,320 - 6x 1,560 - 1,29,720 (T. B. 2-11) Annual Based on P.A. Circular No. 09/2004