

Examinations, Results of Examinations, &c.

MINISTR OF SKILLS DEVELOPMENT, VOCATIONAL AND TECHNICAL EDUCATION

Department of Technical Education and Training

POST IN CLASS III (SPECIAL CADRE) OF THE SRI LANKA TECHNICAL EDUCATION SERVICE

APPLICATIONS are invited for the under mentioned post Scheduled under Class III (Special Cadre) of the Sri Lanka Technical Education Service in the Department of Technical Education and Training.

01. *Instructor in Computer Technology :*

Applications on form, a specimen of which is given below should be sent under registered cover to reach the "Director General, Department of Technical Education and Training, P. O. Box. 557, Colombo" on or before 16.03.2005. The envelope enclosing the application should be marked "Instructor in Computer Technology" on the top left hand corner.

02. *Terms of Employment and Condition of Service :*

- (a) This post is permanent. You are entitled to a contributory pension under Contributory Pensions Fund. The selected candidate if not holding a permanent and pensionable post under the state, will be placed on a three year probation period. If an officer already holding a permanent and pensionable post in the Public Service is selected, his/her appointment will be on acting capacity for a period of one year.
- (b) Every officer appointed to a post, should complete the efficiency bar within a period of three years from the date of appointment. Failure to complete the Efficiency Bar within the stipulated period, will result in the deferment of the increment and the period taken in excess of the time allowed will be treated as a period of deferment of increment. These officers will also become ineligible to apply for any higher post within Sri Lanka Technical Education Service until they complete the Efficiency Bar.

The Efficiency Bar-Officers appointed to Class III (Special Cadre) of the Sri Lanka Technical Education Service are expected to obtain a professional qualification or postgraduate qualification in the relevant field of studies or a Diploma in Education/ a Diploma in Technical Education or a Diploma in Teacher Training or a Certificate in Teacher Training.

03. *Salary and allowance.*— The annual consolidated salary scale attached to this post is Rs. 157,500 -15X3780- Rs. 214,200 (TB-5-1-2) Payments will be made in terms of P. A. Circular 09/ 2004. Payment of increment will be subject to passing of Efficiency Bar specified in para 2 (b) above.

Qualifications Required.— Every applicant should furnish satisfactory proof that he/she possesses following qualifications by the closing date of applications.

- (a) is a citizen of Sri Lanka.
- (b) is of excellent moral character and physically fit.
- (c) should not be less than 21 years and not more than 45 years of age on the closing date of applications. (The upper age limit does not apply to officers already in Government service).
- (d) Possesses the professional/academic qualifications and relevant experience appended below.

05. *Educational and Professional Qualifications :-*

- (a) (i) B. Sc. Degree in Computer Science/Computer Engineering obtained from a recognized University ; or
- (ii) B. Sc. Degree with computer subject as a major subject, obtained from a recognized University ; or
- (iii) B. Sc. (Engineering) Degree with computer Science obtained from a recognized University ; or
- (iv) B. Sc. Degree obtained from a recognized University and Post Graduate Diploma in information Technology obtained from a recognized University ; and
Three years teaching and/or practical experience, in the field of Computer technology ; or
- (v) Two year full time higher Diploma in Computer Technology awarded by the National Institute of Business Management ; or
- (vi) Equivalent or higher qualifications ; and
Five years teaching and or practical experience in Computer Technology field.

Note.— When there are no applicants with necessary experience, consideration will be given to recruit on fulfilling other necessary qualifications and placing on the initial of the salary scale without increments till acquiring required experience.

06. Every candidate should be prepared to produce one or all of the following documents when called upon to do so :

- i. Certificate of Registration of Birth. (N. B. Baptismal Certificate or the Certificate of Birth issued for the purpose of the Code of Regulations for Assisted Schools will not be accepted) ;
- ii. Degree certificates and other educational certificates ;
- iii. Two certificates of character (in respect of university graduates one certificate should be from the tutor or the professor) ;
- iv. Certificates of professional and/ or technical qualifications;

v. Certificate of the highest examination passed in Sinhala, Tamil and English.

This question paper limited to one hour is set to assess the candidate's ability for logical thinking and decision making. This is a multiple choice question paper.

Note:-

- (a) No documents or copies of certificates thereof should be attached to the application.
- (b) Applications of those candidates who fail to produce documents when called upon to do so, will not be considered.

11. Vacancies will be filled on the merit order of the open competitive test.

12. The Public Service Commission reserves the right, not to fill all or a part of the vacancies.

By order of the Public Service Commission.

07. Applications of officers in the Public Service must be forwarded through the Heads of their respective Department. Any such application received in this office after the prescribed date will not be entertained unless the applications were received by the Heads of their Departments before the prescribed date and the Head of the Department concerned recommends the acceptance adducing valid reasons for the delay.

Prof. DAYANTHA S. WIJAYASEKARA,
Secretary,
Ministry of Skills Development,
Vocational and Technical Education.

08. Applications or any other communication related thereto should be addressed to The Director General, Department of Technical Education and Training and not personally to any officer in this Department.

Ministry of Skills Development, Vocational and Technical Education,
Elwitigala Mawatha,
Colombo 05,
02nd February, 2005.

SPECIMEN APPLICATION FORM

MINISTRY OF TERTIARY EDUCATION AND TRAINING

POSTS IN CLASS III (SPECIAL CADRE) OF THE SRI LANKA TECHNICAL EDUCATION SERVICE UNDER THE DEPARTMENT OF TECHNICAL EDUCATION AND TRAINING

Application for the Post of

10. All the Applicants must appear for an open competitive test comprising following components.

- i. General Knowledge - 100 marks - duration 1 hour
- ii. General Intelligence - 100 marks - duration 1 hour

10.1 Candidates who are eligible according to merit order of the competitive test will have to appear for an interview for the confirmation of basic qualifications mentioned in the recruitment notice. (marks will not be given for the interview.)

Syllabus :

10.2 General Knowledge - 1 Hour

This question paper has been set to assess the candidates knowledge of Economic, Social, Political, Geographical and Scientific matters at National and International level. Further in this question paper, some questions are given to the candidates, expecting correct answers and another set of questions are given to the candidate to find out the ability of the candidate to select the correct answer.

10.3. General Intelligence - 1 hour

01. Name (with initials) Mr/Mrs/Miss. : _____,
02. Name in full : _____,
03. Official Address : _____,
04. Private Address : _____,
05. (a) Whether a Sri Lankan : _____,
(b) If so by descent or by registration : _____,
06. Date of Birth : _____,
Year : _____, Month : _____, Date : _____,
07. Age as at closing date of Application : _____,
Years _____, Months _____, Days _____.
08. Married or Single : _____,
09. Particulars of present post : _____,
(a) Post and the date of appointment : _____,
(b) Whether permanent or temporary : _____,
(c) Whether pensionable or non - pensionable : _____,
(d) Whether confirmed in the post : _____,
(e) Department : _____,

- (f) Institute/Place of work : _____,
(g) Annual consolidated salary scale : _____,
(h) Present annual consolidated salary : _____,

10. Particulars of Educational Qualifications (Including certificates of proficiency in Sinhala/Tamil Language) :-

Examination	Year	Subjects
1.		
2.		
3.		
4.		

11. Particulars of professional Qualifications :

Certificate	Institution	Year	Subjects
1.			
2.			
3.			
4.			

12. Institutions attended for General Education :-

Institution	Class	From	To
1.			
2.			
3.			
4.			

13. Institution attended for professional Education :-

Institution	Course	From	To
1.			
2.			
3.			
4.			

14. Previous appointments (to be stated in chronological order with exact dates):-

Department	Institute/ Place of Work	Post	Whether Post is Permanent or Temporary	From	To
1.					
2.					
3.					
4.					

15. Whether you have been convicted in a Court or Law? if so give details :

16. If served in a Government Department or Board/Corporation in Public Sector, state reasons for termination of services :-

17. Is there and disciplinary inquiry pending against you? if so state details in brief :-

18. Are you free from any pecuniary embarrassment ? if not state the extent of your commitments :-

I hereby certify that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars contained therein are found to be false and incorrect, before selections, I am liable to disqualification, and to dismissal without compensation if the inaccuracy is discovered after the appointment.

_____,
Signature of Applicant.

Date : _____.

Recommendation of the Head of the Department

_____,
Signature of the
Head of the Department.

Date : _____.

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