

Examinations, Results of Examinations, &c.

DEPARTMENT OF CENSUS & STATISTICS

Presidential Secretariat

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF STATISTICAL OFFICER—GRADE III

APPLICATIONS are invited for the competitive examination to select suitable persons for the post of Statistical Officer—Grade III in the Department of Census and Statistics. Applications prepared in accordance with the specimen form appended hereto should be sent under registered cover to reach the Commissioner General of Examinations, Department of Examinations of Sri Lanka, Pelawatta, Battaramulla on or before the date given below. the words “Open Competitive Examination for Recruitment to the Post of Statistical Officer—Grade III” should be written on the top left hand corner of the envelope containing the application.

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|---------------------------|---|---------------------------------|
| (a) Local Applications | - | Closing date is 20th July, 2005 |
| (b) Overseas Applications | - | Closing date is 20th July, 2005 |

The Examination is scheduled to be held in October 2005.

Note.—No compliant that an application or a letter relating to an application has been lost or delayed in the post can be considered. Candidates who delay their applications till the last date will do so at their own risk.

02. Terms of Engagement :

- 2.1 This post is permanent. Officers entitled to a contributory pension under Contributory Pension Fund.

Exception.— “If a person who held a pensionable post prior to 01.01.2003 is recruited to this post, such person will continue to be entitled to a pension under the Pensions Minute while he/she should continue to contribute to the Widower’s and Orphans’ Pensions Fund.

- 2.2 Sections 10-12 of chapter II in the Establishment Code are applicable.

03. *Age Limit.*— should be between 18 years and 45 years (Upper age limit will not apply to persons who are already in Public Service or Provincial Public Service).

04. *Salary Scale.*— Grade III (TB 3-6) Rs. 1,33,080—1 x 2,460— 11 x 3,480—Rs. 1,73,820 per annum.

(First efficiency bar should be passed before reaching 4th salary step, according to Public Administration Circular 20/2001 of 12.09.2001.)

05. *Educational Qualifications.*— A special degree, obtained from a recognized university in one of the following subjects : Statistics, Mathematics, Economics, Demography, Geography, Computer Science, Information Technology or Sociology ;

or

A degree obtained from a Recognized University with at least one of the following as a main subject : Statistics, Mathematics, Economics, Computer Science or Information Technology.

Exception.— Graduates who possess the above educational qualifications or a degree in Commerce and were attached to the Department of Census & Statistics under the Graduate Training Scheme in 2004 will be eligible to apply for the post of Statistical Officer upon successful completion of the training course conducted by Department.

06. Other Qualifications :—

- (i) Should be a Sri Lankan ;
- (ii) Should be of excellent moral character and physically sound to serve in any part of Sri Lanka ;

07. *Method of recruitment.*— Recruitment to grade III Statistical Officer will be done on recommendation of an interview board appointed by the Public Service Commission of the candidates who will be called for an interview based on the marks obtained in the written examination who are selected subsequent to calling of applications through the *Government Gazette* or public news paper advertisement (Syllabus of the competitive examination for the post of Statistical Officer Grade III is given in Section 8:1)

08. *Written Competitive Examination.*—Candidates who score highest marks based on following 03 papers at the examination will be called for a structured interview. To qualify from the examination a candidate has to score minimum 40% for each subject. Appointments will be made based on the written test and the interview.

Subjects.— The Examination consists of three question papers.

- (i) Intelligence
- (ii) General knowledge
- (iii) Principles related to subjects

8.1 *The syllabus of the Competitive Examination for recruitment to the Post of Statistical Officer – Grade III —*

- (i) This examination will be held by the Commissioner of Examination on behalf of the Director General of Census and Statistics.
- (iii) Scheme of Examination :
 - * The Examination will be held in Sinhala, Tamil and English medium
 - * Candidates are required to answer all question papers in one language.

Syllabus:—

- (i) Intelligence — Time 01 hour-Total marks-100
This is a paper designed to measure the logical ability of the candidate.
- (ii) General knowledge — Time 01 hour-Total marks-100
A paper designed to measure candidate's knowledge in Current Trends relating to National and International Significance, New Scientific or Technical Inventions.
- (iii) Principles related to subjects — Time 01 hour – Total marks - 100
A paper on Principles of Statistics. Its syllabus is as follows :-
 - * Collection of data and data collection methods
 - * Presentation of data
 - * Classification and Tabulation
 - * Graphs
 - * Diagrams
 - * Measures of Central Tendency (mean, median, mode)
 - * Measure of Dispersion
 - * Range
 - * Quartile deviation
 - * Mean deviation
 - * Variance
 - * Probability and Probability Distribution
 - * Normal distribution
 - * Binomial distribution
 - * Simple Linear Regression and Correlation
 - * Index numbers

8.2 *General Conditions.*—

- (i) This competitive examination will be conducted in Sinhala, Tamil and English media. Candidates may answer in any language of their choice. All three papers should be answered in one language only.
- (ii) A cash receipt for Rs. 200 drawn in favour of the commissioner General of Examinations, obtained on payment from any Post Office in the island should be securely affixed in the relevant page in the application.

- (iii) Paid examination fee will not be refunded under any circumstances.
- (iv) This examination will be held only in Colombo and Jaffna. The date of examination will be notified later.
- (v) Admission cards will be issued to all applicants on the presumption that all persons who have applied for the examination possess the qualifications stipulated in the *Gazette* Notification.
- Note:- Candidates will not be allowed to enter the examination hall without the admission card.
- (vi) Application should be prepared on A4 paper, 12x29 centimeter size, headings 1 to 7 should be included in page 1, headings 8 to 13 in page 2 and the rest in page 3 as given in the appended specimen application.
- (vii) Applications will not be acknowledged. A news paper notice will be published. Immediately after the issue of admission cards for the examination.
- (viii) Incomplete applications will be rejected without notice.
- (ix) The right to postpone or cancel the examination is vested with the Public Service Commission.
- (x) If admission cards are not received within 07 days prior to the date of examination, the candidates are required to apply to the Commissioner General of Examinations with following particulars. (Telegrams to be addressed to "Exams - Colombo").
 - (i) Full name of applicant :—
 - (ii) Address :—
 - (iii) Date of posting the application, Registration No. and Name of Post Office :—
 - (iv) Payment, date, Receipt No. and name of Post Office of payment :—

(9) *Conditions of Employment* .— Officers who are recruited to grade III Statistical Officer should within 4 years, qualify from an oral and interpretation test. Officers who are recruited in Sinhala medium should qualify from Tamil test and officers who are recruited in Tamil medium should qualify from Sinhala Test respectively. Who are recruited in English medium should qualify from a test in Sinhala or Tamil.

(10) *Identity of Candidate* .— Every candidate is required to prove his/her identity at the examination hall, to the satisfaction of the Supervisor, For this purpose, only one of the following documents will be accepted.

- (i) National Identity Card issued by the Department of Registration of Persons ;
- (ii) A valid passport ;
- (iii) A valid identity card issued by the Post Master General.

(11) *Candidates selected at the written examination should keep the following documents ready, to be produced at the interview.*

- (i) Birth certificate ;
- (ii) Degree certificate and other Educational certificates ;
- (iii) Two certificates of character (one of which should be from a lecturer or a professor of the University) ;
- (iv) Certificates of the professional qualifications, (if any) ;
- (v) Certificates of the highest examinations passed in Sinhala/Tamil and English ;

Important : (i) No document or copy thereof should be attached to the application ;

(ii) Applications of candidates who fail to produce the documents when required to do so, will not be considered.

(12) Officers in the Public Service/Provincial Public Service/State Corporations must forward their applications through the respective Heads of Departments/Institutions.

(13) Applications or any other communications relating thereto must be addressed to the Commissioner General of Examinations and not to any other Institution, Department or any other officer.

(14) Reference is invited to the general conditions applicable to appointments to posts in the Public Service published at the beginning of Part I : Section (IIA) of this *Gazette* . (Except the facts contained in para. 8 thereof.)

By Order of Public Service Commission,

W. J. S. KARUNARATHNA,
Secretary to the President.

Presidential Secretariat,
Colombo 01.
08th day of June, 2005.