

Examinations, Results of Examinations, &c.

LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO CLASS III (GENERAL CADRE/SPECIAL CADRE) OF THE SRI LANKA EDUCATIONAL ADMINISTRATIVE SERVICE - 2005

01. THE term "Service" in this Notification shall mean the Sri Lanka Educational Administrative Service. The term "Minute" shall mean the Minute of the Sri Lanka Educational Administrative Service.

02. The Commissioner General of Examinations, on behalf of the Public Service Commission will hold a Limited Competitive Examination in Colombo to fill the vacancies in Class III of Sri Lanka Educational Administrative Service existing under the Ministry of Education. Applications are invited for this examination in accordance with the Provisions in this Notification. Appointments to fill the vacancies, not exceeding 45% of the Vacancies in Class III of the Service will be done by the Public Service Commission based on the results of the Limited Competitive Examination. This examination will be held on 28.12.2005. The Public Service Commission reserves the right to postpone or to cancel this examination.

03. Cadre and Date of Appointment:-

- (i) The Cadre of Class III of the Service is composed of "General" Cadre and "Special" Cadre. The number of appointments to be given and the effective date of appointment will be determined by the Public Service Commission. The Commission reserves the right of filling or to refrain from filling a certain number of vacancies or all vacancies.
- (ii) Applicants can forward applications for vacancies in fields mentioned in Para. (III) (b) below in addition to the General Cadre. A candidate can apply for the General Cadre and for two fields relevant to the Special Cadre. In the case of applications made under the Special Cadre, the candidate should have studied and passed the subject field for his Degree relevant to the field applied for.
- (iii) Special subject areas and the relevant Code numbers are indicated below: The subject area applied for and the relevant Code number should be stated in the place specified in the application.

		Code Number
(a)	General Cadre	11
(b)	Special Cadre	
	Subject Area	
1.	English	21
2.	Mathematics	22
3.	Science	23
4.	Art	24
5.	Music (Oriental)	25
6.	Music (Western)	26
7.	Dancing	27
8.	Physical Education	28
9.	Agriculture	29
10.	Commerce	30
11.	Handicrafts	31
12.	Home Science	32
13.	Special Education	33
14.	Planning	34
15.	Arabic	35
16.	Information Technology	36
17.	Pirivenas	37

- (iv) The Public Service Commission reserves the right to fill or to refrain from filling the vacancies in the General Cadre or in any one or more areas mentioned above based on the number of existing vacancies.

04. *Conditions of Service and Terms of Engagement:-*

- (i) Selected candidates will be appointed to Class III of the Service subject to the conditions laid down in the Minute of the Sri Lanka Educational Administrative Service published in the *Gazette ExtraOrdinary* of the Democratic Socialist Republic of Sri Lanka bearing No. 423/12 dated 15.10.1986 and the conditions imposed under the subsequent amendments made in the said Minute and the amendments to be made hereafter and subject to the General Conditions governing the appointments in the Public Service.
- (ii) Officers appointed to the posts should serve under the Central Government or under the Provincial Public Service based on the requirements of services.
- (iii) As indicated at (ii) above, during the period of release to the Provincial Public Service the officers are subject to the general and disciplinary control of the Provincial Public Service Commission. However, an officer aggrieved by a disciplinary order of the Provincial Public Service Commission has the right of appeal to the Public Service Commission against an order of dismissal.
- (iv) Where an officer appointed to the General Cadre had not served earlier for a minimum period of 03 years at any stage as a Principal of a Government School it will be compulsory for officer so appointed to serve for a period of three years as a Principal of Government School. When the period of service of any such officer is less than 03 years, the period of service he should complete shall be equal to the difference between the period of 03.
- (v) This appointment will be subject to a one year's acting period.

05. *Annual Salary Scale.-* Salary Scale of Class III in Sri Lanka Educational Administrative service : Rs. 157,500 - 15 x 3,780 - Rs. 2,14,200.

Should pass the First Efficiency Bar before Rs. 1,68,840 and Second Efficiency Bar before Rs. 187,740.

06. *Eligibility :*

- (a) A teacher in a Government School or in an Assisted School or in a Pirivena having the following qualifications shall be eligible to appear for this examination subject to the conditions indicated in the notes at the end of this paragraph.
- (b) Should not be less than 25 years as on the last date of the month preceding the month of the closing date of applications.
- (c) For Posts in the General Cadre at (1).

A Graduate Teacher with at least 05 years teaching experience after graduation or passed a Professional or other examination deemed to be equivalent to a Degree by the Public Service Commission or a Graduate with a Trained Teacher's Certificate or passed a Professional or other examination deemed to be equivalent to a Degree by the Public Service Commission or a trained teacher with at least 5 years teaching experience after training or a Trained teacher who has completed 10 years services as a teacher.

Note.- (The period of service of Graduate Teachers appointed on the basis of Graduate Trainees will be counted from the date of their appointments and the period of service of teachers graduated while in service will be counted from the date of such graduation for the above period of five years service.)

(ii) *For Posts in the Special Cadre:-*

A teacher with a Degree obtained from a recognized University with a minimum of 3 years teaching or practical experience relating to the prescribed subject or a person who has passed a Professional or other examination deemed to be equivalent by the Public Service Commission.

Note.- A candidate with a minimum of 5 years teaching experience in a subject relevant to the fields in Dancing, Oriental Music, Western Music, Handicrafts, Physical Education, Art, Home Science, Special Education, Piriven and English along with a pass in the Senior School Certificate or G. C. E. (O/L) Examination in 6 subjects including Mathematics or Arithmetic and Sinhala/Tamil Languages in not more than 2 sittings will also be deemed to be eligible to sit for this examination.

07. *Other Qualifications:-* The Public Service Commission has to be satisfied that the candidate is physically sound and bears an excellent character. He should also be in good health and possess good eye sight and physically fit to serve in any part of the island.

- P. S.- (i) The period of service indicated above as 03, 05 or 10 years should have been completed on the closing date of applications.
- (ii) Candidates are not permitted to sit for this examination for more than 7 occasions. It is also not permitted to sit for more than 7 occasions for both the Limited Competitive and Open Competitive Examinations.
- (iii) An officer will not be eligible to appear for this examination if he is not having a satisfactory period of five years service preceding the last date of receiving applications.
- (iv) If an officer has not received any punishment (other than warning) for an offence committed during the above period he/she will be treated as having a satisfactory period of service (An officer will not be treated as ineligible solely for his failure to earn increments for not passing an examination in his service or department).
- (v) An officer who is under interdiction as on the last date of calling for applications will not be eligible to apply for this examination.

08. *Examination Fees.-* Examination fee is Rs. 300. This fee should be paid before the closing date of applications at a Divisional Secretary's Office or at the General Treasury to the credit of Revenue Head 4000-20-03-20-13. Receipt issued for this payment from a Divisional Secretary's Office or General Treasury should be affixed to the relevant cage of the application. A photo copy of the receipt should be kept by the candidate. This fee will not be refunded for any reason whatsoever and also it cannot be transferred for any other examination fee.

09. *Method of Application:-*

- (a) Application as per Specimen form appended at the end of this notification should be prepared by using both sides of paper in size of 8 1/2" X 11". Application should be prepared by including cages 01 to 04 of the specimen form in the first page and the remaining cages in the second page.
- (b) Application should be prepared in the language through which the candidate is eligible to sit for the examination. sub paras 1.1 and 1.2, 2.1, 2.2 and 2.3 in the application should be filled in English capital letters.
- (c) Applications perfected in accordance with the above instructions should be forwarded through the Principal and Zonal Director of Education and Provincial Director of Education under registered cover to reach the Commissioner General of Examinations, Department of Examinations, Pelawatta, Battaramulla to reach on or before 03.10.2005. In the case of an officer who is temporarily attached to a Provincial Education Office, it should be sent through the Provincial Director of Education. The words "Limited Competitive Examination for recruitment to Class III Sri Lanka Educational Administrative Service 2005" should be clearly written on the top left hand corner of the envelope enclosing the application. Applications received after the closing date will not be entertained.
- (d) Applications addressed to the personal name of any officer in the Ministry of Education, or Public Service Commission or in the Department of Examinations will be rejected.
- (e) Applications which are not complete in all respects, will be rejected. Complaints relating to any loss or delay caused in the post will not be entertained.
- (f) Applications will not be acknowledged immediately after the issue of admission cards to the candidates the Commissioner General of Examinations will publish a press notice to that effect. It is important that the candidates should be vigilant of such notice. If any candidate did not receive his admission card at least seven days before the date of examination, he should promptly contact the Commissioner General of Examinations, Pelawatta, Battaramulla along with the under mentioned information. (Telegraphic address is "Exams" Pelawatta, Battaramulla)
- (1) Name of Examination ;
 - (2) Candidate's name in full ;
 - (3) Address ;
 - (4) Date of posting the application, Registered letter, number and Post Office.

10. *Admission to the Examination.*- Admission Cards will be issued by the Commissioner General of Examinations to all candidates who had sent in their applications. A candidate should sit for the examination at the Examination Hall assigned to him. The Admission Card should be produced by the candidate to the Supervisor of the Examination Hall. A candidate who does not produce his admission card will not be permitted to sit for the examination. Rules and regulations to be followed by the candidates are given in the *Gazette Notification*.

Note.- (a) The issue of an Admission Card to a candidate will not be treated as an acceptance of the candidate's eligibility for the examination.

(b) *Identity of the Candidate.* Candidates are required to prove their identity in respect of all subjects to the satisfaction of the Supervisor of the examination hall. For this purpose only the following Identity Cards will be accepted.

- (1) National Identity Card ;
- (2) A Valid Postal Identity Card;
- (3) A valid Passport.

11. *Penalty for Furnishing False Information.*- If it is revealed that any candidate is not eligible his candidature is liable to be cancelled at any stage prior to, during or after the examination. Also if any information furnished is found to be false after his selection, or has willfully suppressed any vital information the officer is liable to be dismissed from the service.

12. *Language Medium:*

- (a) This examination will be held in Sinhala, Tamil and English language mediums.
- (b) A candidate should sit for the examination in the language he passed his qualifying examination/Interview in joining the Public Service or in the Official Language.

Note:-

- (i) A candidate should answer all question papers in one language.
- (ii) A candidate will not be permitted later to change the language medium indicated by him in the application.

13. *Method of Testing:*

- (a) By a written examination comprising of question papers on the following subjects and an interview for checking their eligibility.
 - (i) Intelligence Test - One Hour Question Paper - 100 marks
 - (ii) Comprehension - 1 1/2 Hour question Paper - 100 marks
 - (iii) Case study on Educational Administration - 2 Hour Question Paper - 100 marks

14. *Method of Selection :*

- (a) Selection for appointments will be made after summoning the candidates on the Merit order of marks obtained at the written examination in the presence of a Testing Board and after checking their eligibility for the Post. If there are more than one candidate obtaining an equal number of marks a decision will be taken by the Public Service Commission.
- (b) If any vacancy arises as a result of the dis-qualification of any candidate or a number of candidates who were summoned for checking their eligibility it will be filled from the candidates ranking next in the order of merit.

15. *Examination Syllabus (Details) :*

- | | |
|---|-------------------------|
| (i) Intelligence Test - | Period - One Hour Paper |
| A question designed to test the logical reasoning of the candidate. | |
| (ii) Comprehension - | 1 1/2 Hour paper |

Candidates will be given a set of short passages. In the case of certain passages, the candidates will be provided with a set of alternative statements of which one will fit best with the contents of the passage. Candidates are expected to select the most appropriate statement.