

Examinations, Results of Examinations, &c.

EXAMINATION FOR THE PROMOTIONS OF THE OFFICERS IN THE CLASS I OF SRI LANKA TECHNOLOGICAL SERVICE TO SPECIAL CLASS - YEAR 2005

It is hereby notified that, in accordance with the approved service minute of SLTS, the examination for promotion of officers in class I of SLTS to special class will be held by the Commissioner General of Examinations, in Colombo, on January 2006.

02. (i) This examination will be conducted by the Commissioner General of Examinations and candidates will be bound by the rules and regulations prescribed by him in respect of the examination.

(ii) The candidates will be subjected to the punishment imposed by the Commissioner General of Examinations, if such rules are violated by them. Rules prescribed for candidates are printed separately at the beginning of this Gazette Notification.

03. The specimen application for admission to this examination is published at the end of this notification. Candidates are required to prepare their applications in accordance with the specimen form and officers in the public service should forward their applications through the respective head of Department and officers in the Provincial Public Service should forward their applications through the Secretary of the PSC in the Provincial Council where they serve, by registered post to reach the Commissioner General of Examinations, Organizations and Foreign Examination Branch, Department of Examinations, Pellowatta, Battaramulla on or before 31st October, 2005. The top left corner of the envelop containing the application should bear clearly the title of the examination. Applications received after the closing date of application will be rejected.

04. *Identity Cards* :— Candidates should prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose any of the following documents will be accepted.

- (a) an Identity Card issued by the Department of Registration of Persons ;
- (b) a valid Passport ;
- (c) a valid identity Card issued by the Post Master General.

The candidature of any applicant who is unable to furnish any of the above documents is liable to cancellation on the discretion of commissioner General of Examinations.

05. *Application*.— (i) Applications should be prepared in a paper A4 in size. No. 01 to 05 should appear on the first page. Applications could be typed but they should be completed correctly and legibly by the candidate in his/her own hand writing and in the language medium in which the candidate sit this examination.

candidates who appear for this examination for the first time are not required to pay any examination fees, but they are required to

affix stamps to the value of Rs. 200/- and cancel them properly by placing their signature and date when applying for subsequent sittings. This fee will not be refunded under any circumstances. Also the transfer of such fee for any other examination will not be allowed.

(ii) candidates are not allowed to change the language medium selected by them in their applications. If applications are received, this examination will be held in Sinhala, Tamil and English languages. However, candidates should answer the question papers in one and the same language selected by them.

06. The Commissioner General of Examinations will issue admission cards along with a copy of the time table to all candidates whose applications have been received. A candidate sitting himself for the examination must produce his admission card to the supervisor of the examination center. A candidate who fails to produce his admission card will not be permitted to sit the examination. Any candidate who do not receive the admission card at least 07 days prior to the examination should inform the Commissioner General of Examination Organizations and Foreign Examination Branch, Dept. of Examinations, Pellowatta, Battaramulla furnishing the following information. (Telegrams - Examination, Colombo).

- (i) Name of the Examination.—
- (ii) Full Name of the Candidate. —
- (iii) Address.—
- (iv) Date of posting the application, registered number and post Office.

07. The documents furnished later by the candidate who have failed to satisfy the requirement indicated in para. (05) above will not be considered.

08. *Issue of the results of the examination*.— In accordance with the particulars indicated in para. 3 above, the results of the candidates belonging to provincial Public Service will be issued to the Secretary of the respective Provincial Public Service Commission and the results of the candidates belonging to public service will be issued to the secretary of the respective ministry.

09. *Scheme of Examination*.— (i) Examination for promotion of the officers in class I to special class will be consisted of 2 question papers.

Aptitude	- subject Number (1)	
	duration 1 1/2 hours -	100 Marks
Management	- Subject Number (2)	
	duration 2 1/2 hours -	100 Marks

Candidate will be required to obtain a minimum of 40 percent of the marks assigned to each of the subject to pass the examination.

Syllabus of the question paper for the subject of Management :

- (i) Principles of Management ;
- (ii) Management functions
 - Planning
 - Decisions making
 - The process of decision making
 - Organization
 - Staffing
 - Monitoring
 - The process of motivation
 - Leadership
 - Administration
 - The process of Administration policies
- (iii) Participatory Management
- (iv) Management Environment
- (v) Case Study

10. The decision of the Secretary, Ministry of Public Administration and Home Affairs will be the final in respect of any matter not provided for in this notification.

D. DISSANAYAKE,
Secretary,
Ministry of Public Administration
and Home Affairs.

2005,
Ministry of Public Administration and Home Affairs,
Independence Square,
Colombo 07.

Specimen Application Form

DEPARTMENT OF SRI LANKA EXAMINATIONS

EXAMINATION FOR THE PROMOTION OF THE OFFICERS IN THE CLASS I OF
SRI LANKA TECHNOLOGICAL SERVICE TO SPECIAL CLASS - YEAR 2005

Index No.:

(For Office use only)

Medium

Sinhala - S
Tamil - T
English - E

(Indicate the relevant letter in the cage).

01. (a) Name with initials.——

(In English block capital letters)

Eg. Mr./Mrs./Miss. SILVA S. A.

Mr./Mrs./Miss. IMBAMALAR R. A.

(b) Name in full : ——

(in English block capital letters)

(c) Name with initials.——

(In Sinhala/Tamil)

(d) Official Address .——

(in English)

(in Sinhala)

(e) Sex - F/M

(indicate the relevant letter in the case)

02. Date of Birth.——

Age as at 31.10.2005

Years.—— Months.—— Days.——

03. (i) Designation

(ii) Class and Grade of SLTS

(should be included as I, II a/b)

04. (i) Whether you belong to the Provincial Public Service .——

(ii) If it is Provincial Public Service, mention the Province which you belong to .——

05. Department which you belong to .——

Stamps to the value of Rs. 200
should be affixed and cancelled by
placing the signature and the date.

I declare that the particulars furnished above are accurate and I am entitled to sit for the examination in the language medium mentioned above.

Signature of the Candidate.

Date.——

Note. — Candidate should place his/her signature in the presence of the Head of Department or an officer duly authorized to sign on his behalf.

Attestation of candidate's signature.——

I hereby certify that Mr./Mrs./Miss.....is presently employed in my office and is well known to me and he/she placed his/her signature in my presence on.....2005.

Signature of Attester.

Report of the Head of the Department

I hereby certify that the particulars given in paragraphs 1-5 above are correct and this candidate is eligible to sit for the examination and also eligible to sit for the examination in the language medium mentioned above.

Signature and designation
of Head of Department.

Date.——

09-706

**CORRECTIONS OF ERROR IN GAZETTE
NOTIFICATION DATED 16.09.2005**

**LIMITED COMPETITIVE EXAMINATION FOR
RECRUITMENT TO CLASS 2 GRADE II OF
SRI LANKA PRINCIPALS' SERVICE - 2005**

IT is hereby notified that the Revenue Head 6 Sub Head 2 and Object Code 5 as indicated in para 6 of the above *Gazette* Notification for remittance of Examination Fees is amended to read as 2003-20-13.

Secretary,
Ministry of Education,
Isurupaya,
Battaramulla.

09-64

**CORRECTIONS OF ERROR IN GAZETTE
NOTIFICATION DATED 16.09.2005**

**LIMITED COMPETITIVE EXAMINATION FOR
RECRUITMENT TO CLASS III OF
SRI LANKA PRINCIPALS' SERVICE - 2005**

IT is hereby notified that the Revenue Head 6 Sub Head 2 and Object Code 5 as indicated in para 6 of the above *Gazette* Notification for remittance of Examination Fees is amended to read as 2003-20-13.

Secretary,
Ministry of Education,
Isurupaya,
Battaramulla.

09-65