

## Examination, Results of Examinations &c.,

### DEPARTMENT OF IMMIGRATION AND EMIGRATION

#### Limited/Open Competitive Examination—2006

#### RECRUITMENT FOR THE POSTS OF AUTHORIZED OFFICERS

APPLICATIONS are invited from persons with the following qualifications for posts of Authorized Officers in the Department of Immigration and Emigration. Recruitment will be done according to ethnic ratio and merit as stated in the Public Administration Circular No. 15/90 dated 09.03.1990. Out of the vacancies to be filled, 60% will be recruited on the results of an open competitive examination and the remaining 40% on the results of a limited competitive examination conducted for the State/Provincial Public Service employees. Ten percent of the vacancies will be reserved for female candidates.

2. *Receipt of Applications.*— Applications should be prepared by the applicant, according to the specimen application given at the end of this *Gazette* Notification, using both sides of A4 size paper (C. M. 21x29). (01 to 06 details should be in page 01 of the application). Application should be filled in the respective language, the applicant sits for the examination and should be received by the Commissioner General of Examination, Organizations and Foreign Examinations Division, Examinations Department of Sri Lanka, Pelawatte, Battaramulla on or before 03.03.2006, under registered post.

- (a) When applications are forwarded, in the top of left hand corner of the envelope, either the words “Application for the post of Authorized Officer - Open Competitive Examination 2006” or “Application for the Post of Authorized Officer - Limited Competitive Examination 2006” should be indicated as applicable.
- (b) Those applicants presently employed in the State/Provincial Public Service should forward their applications through their respective Heads of Department.
- (c) Receipt of applications will not be acknowledged. Complaints of a loss of application or any other document, or a delay in the mail will not be entertained.
- (d) All applications prepared in wrong format, incomplete or delayed will be rejected.
- (e) Applicants should sit for the qualifying examination in the language he passed his qualifying examination/interview in joining the Public Service in the Official Language relevant to him.

(3) *Documents of Identity.*— Candidates will be required to prove their identity to the satisfaction of the Supervisor at the Examination Centre for every subject they sit and any of the following documents will be accepted as proof of identity.

- (a) The National Identity Card issued by the Department of Registration of Persons.
- (b) A valid Sri Lanka Passport.
- (c) A valid Postal Identity Card issued by the Post Master General.

#### (4) *Giving False Information :*

If found that a candidate does not possess the required qualifications, before the examination, during the examination or after the examination his candidature will be cancelled. If it is revealed that a candidate has knowingly forwarded false information or has concealed important information deliberately, he could be dismissed from the state service.

#### (5) *The Salary Scale :*

A consolidated annual salary of Rs. 133,080-1x2,460-11x3,480-Rs. 1,73,820 will be entitled for this post. There will be an Efficiency Bar Examination before reaching Rs. 142,500.

#### (6) *Examination Fee :*

The examination fee is Rs. 250. This fee can be paid to any District Secretariat or to a Divisional Secretary's Office and should be credited to the Revenue Head No. 4000-20-03-90-00. The receipt obtained after making the payment should be pasted in the relevant column of the application. The number of the receipt, date of the payment, and the name of the issuing office should be stated in the application. This payment will not be refunded for any reason.

#### (7) *Age Limit :*

On the closing date of the application, an applicant should be over 18 years of age and should not be over 45 years. For those who are in the Public Service/Provincial Public Service at present, the upper age limit will not apply.

*Note.*— An applicant's physical suitability will be given special consideration. A male applicant's height should be a minimum of 05 feet 04 inches (162.5 cm) and the chest should be a minimum of 32 inches (81/25 cm) The height of a female applicant should be a minimum 05 feet 02 inches (156 cm).

#### (8) *Conditions of Service :*

- (i) The post is permanent and pensionable. An officer who joins as a new entrant will have to pay to the Pensions Fund, a percentage of the salary, as determined by the Government at different times. The appointment is subject to a three (3) year probationary period.

If a person who held a pensionable post before 01.01.2003 is appointed for this position, according to Pensions Regulations, he/she will be entitled to pension rights and should contribute to the Widows and Orphans Pension Fund.

Reference Establishment Code Chapter II Sections 10 to 12.

(ii) If a person who is already in the Public Service/Provincial Public Service is appointed, he or she will be subject to a one (01) year testing period.

(iii) It will be compulsory for selected officers to work at night in airports & seaports when required.

**(9) Educational and Other Qualifications :**

**(a) Open Examination :**

A Degree from a recognized University with a Credit Pass or above for English Language at the G. C. E. (O/L) Examination or a "B" pass for English Language at the N. C. G. E. Examination. Both males and females are eligible to apply.

**(b) Limited Examination :**

As per the Public Administration Circular No. 9/2004, Public Servants drawing an annual salary of Rs. 101,880 or above with the 10 years of service are eligible to apply for this post.

(i) According to the qualifications stipulated for Public Servants, applicants should have passed the G. C. E. (O/L) in six (06) subjects, obtained in not more than two sittings, with Credit Passes for Sinhala/Tamil Language, Arithmetic/Mathematics/Commercial Arithmetic and English Language or,

(ii) Have passed the N. C. G. E. Examination with a "B" pass for English Language and passes for Mathematics and the First Language or have passed an equivalent or higher examination.

(10) All applicants should be prepared to produce originals of the following documents when necessary.

- (a) Certificate of Birth,
- (b) Educational Certificates,
- (c) Two certificates of character obtained recently.

(11) Only those applicants scoring marks of 40 or above for each and every paper at the proposed examination will be eligible for consideration for interviews. Selection for interview will be on the order of merit based on the aggregate score of each applicant. Selection to vacant posts will be at the end of an interview carried out by a competent board.

- (i) Examinations will be conducted in Sinhala, Tamil and English in Colombo and dates of examinations will be made known by the Commissioner of Examinations. Please note that qualifying examinations will be held only in Colombo.
- (ii) Admission cards entitling applicants to sit for the examination will be posted to the address indicated in the submitted application forms.

**12. Method of Testing :**

Both limited and open competitive examinations will consist of three written papers.

**(a) Open Examination :**

(i) Intelligence and General Knowledge - The paper will be in two parts with a total score of 100 marks.

**Part I - Intelligence Test (One Hour)**

Questions are designed to test the logical reasoning skills of the candidate.

**Part II - General Knowledge (Two Hours)**

Includes both multiple choice and short questions ; will test the candidate on politics and economy of Sri Lanka, international politics and developments in science and technology fields worldwide.

(ii) English Language (Two Hours)

Questions are designed to test the comprehension, written and communication skills of the candidates and will carry a maximum score of 100 marks.

(iii) Computer skills (One Hour)

Will test the candidates' knowledge of basic computer programme like MS word and MS Excel, and will carry a maximum score of 100 marks.

**(b) Limited Examination :**

(i) Comprehension and General Knowledge - The paper will be in two parts with a total score of 100 marks.

**Part I - Comprehension (One hour)**

Questions are designed to test the comprehension, précis-writing skills and analyzing abilities of the candidate.

**Part II - General Knowledge (Two Hours)**

Content will be the same as above (A) I. Part II

(ii) English Language (Two Hours)

Content will be the same as above (B) II and will carry a maximum score of 100 marks.

(ii) Computer Skills (One Hour)

Content will be the same as above (C) III and will carry a maximum score of 100 marks.

13. Those candidates who are not in receipt of their Admission Cards at least a week prior to the date of the examination should inform the Commission General of Examinations, Organizations and Overseas Examinations Branch with the following information.

- (a) Full Name ;
- (b) Address ;
- (c) Registration number, the date and the post office.

14. The controller of Immigration and Emigration will have the sole authority to decide on the number of vacancies to be filled and the date of recruitment. He will also have the sole authority to cancel the appointments of one or more candidates who have passed both the qualifying examination and the interview.

15. It should be noted that the general conditions stipulated for State services appointments and the instructions and the regulations applicable to candidates sitting for examinations in Part I (11a) of this *Gazette* Notification will apply to this examination.

By order of the Public Services Commission,

GOTABAYA RAJAPAKSA,  
Secretary.

Ministry of Defence, Public Security, Law and Order,  
No. 15/5, Baladaksha Mawatha,  
Colombo 3,  
06th January, 2006.

OPEN/LIMITED COMPETITIVE EXAMINATION - 2006  
FOR THE RECRUITMENT OF AUTHORIZED OFFICERS  
TO THE DEPARTMENT OF IMMIGRATION AND  
EMIGRATION

(Official use only)

Examination applied for : ☐ Male ☐ Female ☐

Limited - 1  
Open - 2

(write the relevant number in the cage above)

Examination Medium : ☐  
(Sinhala-S, Tamil-T, English-E)

1.0 Name .\_\_\_\_\_

1.1 Name with initials .\_\_\_\_\_

(write in capital letters)

1.2 Full Name .\_\_\_\_\_

1.3 Full Name.\_\_\_\_\_

(in Sinhala/Tamil Language)

1.4 National Identity Card No :

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2.0 Permanent Address :\_\_\_\_\_.

(in capital letters)

2.1 Permanent Address :\_\_\_\_\_.

(in Sinhala/Tamil Language)

2.2 Official Address :\_\_\_\_\_.

(in capital letters)

3.0 Race :

(1-Sinhala, 2-Tamil, 3-Indian Tamil, 4-Muslim, 5-Others)

4.0 Whether married or single : (Married-M Unmarried - S)

5.0 Date of Birth : Years  Months  Date

Age on 03.03. 2006: Years  Months  Days:

6.0 The Language stream you did the examination to obtain your qualification for this post :\_\_\_\_\_.

7.0 Educational Qualifications :

Name of Examination	Year	Subjects with grades	
1.		1.	5.
2.		2.	6.
		3.	7.
		4.	8.

8.0 Physical requirements :

(i) Height :\_\_\_\_\_ cm.

(ii) Circumference of Chest :\_\_\_\_\_ cm.

9.0 Details of the present post :

(a) Designation :\_\_\_\_\_.

(b) Department/Ministry :\_\_\_\_\_.

(c) Date of appointment :\_\_\_\_\_.

(e) The date you were made permanent :\_\_\_\_\_.

(f) Salary Scale :\_\_\_\_\_.

(g) Present annual salary :\_\_\_\_\_.

10.0 Have you been found guilty by a court of law ?  
If so, give details :\_\_\_\_\_.

11.0 Have you been dismissed from the Public Service ? :\_\_\_\_\_.

12.0 Payment of Examination Fees.

Affix the receipt in value of Rs. 250 here firmly

Please Note:

The receipt obtained after the payment of examination fees, according the *Gazette Notification*, should be affixed in the above cage firmly.

(a) Receipt No :\_\_\_\_\_.

(b) The Office, payment was made :\_\_\_\_\_.

(c) Date :\_\_\_\_\_.

(d) Amount :\_\_\_\_\_.

13.0 I hereby declare that the information given by me herein, according to my belief, is true and correct, The receipt No. ....dated.....obtained after paying the examination fee is affixed here. I agree to abide by the rules and regulations of this examination and if found I am unsuitable before the examination, during or after the examination, I accept any decision taken to cancel my candidature.

\_\_\_\_\_,  
Signature of Applicant.

Date:..... 2006.

14.0 (a) *Attestation of the signature of applicant :-*

I certify that Mr./Mrs./Miss.....who forwards this application is known to me personally and that he/she signed this document on.....2006 before me.

\_\_\_\_\_,  
Signature of the Attestor.

Date : \_\_\_\_\_.

Name of the Attestor : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

(b) *Certification by the Head of Department :*

(Only for the candidates sitting the Limited Competitive Examination).

My No. : \_\_\_\_\_.

I certify that Mr./Mrs/Miss. .... is employed as ..... in the ..... and the information given by him/her in this application is true and correct. In the event he/she is selected to this post he/she can/cannot be released.

\_\_\_\_\_,  
Signature of Head of Department.

Official Stamp :

Date: \_\_\_\_\_.

02-83

**SRI LANKA INSTITUTE OF PRINTING**

**Certificate Course in Non-Linear Editing  
(For Video, Television and Motion Picture Industry)**

THE Sri Lanka Institute of Printing, established by the Parliament Act, No. 18 of 1984 as a non-profit making institute is conducting a Certificate Course in Non-Linear Editing Course for those who are interested in computer based non-linear editing for Video, Television and Motion Picture and pursuing a career in Electronic Communication and Film Industry.

*Course Duration.*— 3 Months

*Medium of Instructions.*— Sinhala and English

*Entry Requirement.*— Hands on experience in Windows

*Course Fees.*— Rs. 15,000

*Number of Participants.*— Limited to 16

*Date of Commencement.*— March, 2006

*Lectures.*— Saturdays 1 p.m. — 4 p.m.

*Practical.*— On a weekday 5 p.m. — 8p.m.

*Target Audience :*

- \* Computer Graphic Designers who need in-depth knowledge in digital movie editing.
- \* Those who are familiar with traditional film, TV, and editing equipments and pursuing a career in modern digital movie editing.
- \* Film and TV artists who seek technical know-how for their career developments.
- \* Web Masters and others who deliver digital movie to the Internet.
- \* School leavers who wish to learn the art of Non-Linear editing for career opportunities.

*Course Outline :*

1. *An Introduction to Non-Linear Editing :*

- 1.1 Theory of Motion picture
- 1.2 Analog and Digital TVs.
- 1.3 Analog to Digital Conversion and *vise versa*
- 1.4 Hardware and Software components for Non-Linear Editing.
- 1.5 Non-Linear *versus* Linear Editing.

2. *Power of Visual Communication :*

- 2.1 What is editing
- 2.2 History of Editing
- 2.3 Story telling through editing
- 2.4 What is the difference between the Editing Machine Operator and the Editor
- 2.5 Theory of 'Second Birth of a Creation'

3. *Script writing :*

Essentials in

4. *The DV, DVCAM and DVCPRO Formats :*

- 4.1 Format specifications and current equipment capabilities
- 4.2 Format comparisons
  - 4.2.1 DV and H18
  - 4.2.2 DV and Betacam SP
  - 4.2.3 DV and VHS

5. *Movie codes :*

- 5.1 Introduction to video codes
- 5.2 Compressed and uncompressed video
- 5.3 Motion JPEG and other codes
- 5.4 Selection of best codes for the delivery platform