

Out of the four questions in this section answers may be given for to preferred questions. For every question answers should be given in an essay type structure to enable the assessment of Knowledge and concepts. Twenty marks will be given for each question.

Third Paper - Seera and Tareek

This question paper consists of three parts.

Part I - History of Prophet Muhammed (Sal) and other histories

- (a) Religious position during the period of Jahiliyya
- (b) Life History of Holy Prophet Muhammed (Sal)
- (c) Dedication of Sahabs (Companians) for Islam
- (d) Periods of Umaiya and Abbasiya
- (e) Muslim contribution towards Modern Civilization

All candidates should answer the questions in this section. This question consists of three parts.

- (a) To give short answers - 10 question - 10 marks
- (b) Multiple questions - 05 questions - 05 marks
- (c) Filling of blanks - 05 questions - 05 marks (Total Marks- 20)

Part II - structured questions (40 marks)

Knowledge relating to the contribution of Holy Nabi (Sal) and his Alikula Faur Rashidu.

- (a) Prophet (Sal)
- (b) Madina Life of Holy Prophet (Sal)
- (c) Al - Kulapaurrasidoon
- (d) Contribution of Imams belonging to various fields

Out of the four questions in this part answers should be given for any two questions. Every question has been grouped as a, b, c, and d, Marks will be given at the rate of 05 mark for each part (5 x 4 = 20)

Part III - Essay type Questions - 40 marks

Understand the Islamic Social - political requirements introduced by Holy Nabi (Sal)

- (a) Life History of Holy Prophet (Sal)
- (b) Contribution of Al -Kulapaurrasideen
- (c) History of Sri Lankan Muslims

Out of the questions in this section answers should be given for any two questions Twenty Marks will be given for each question. (Total Marks - 5 x 20 = 100)

Fourth Paper - Al Aklaq (Islamic Ethics)

This Question Paper consists of three parts

Part I - Structured questions - 20 marks

- (a) Attention drawn in Islam for a code of Ethics
- (b) Thakwa
- (c) Charity
- (d) Athil

Candidates should answer all four questions in this section. 20 Marks will be given at the rate of five marks for each question.

Part II - Less structured questions - 40 marks

- * Aklaq and Iman
- * Murakaba and Warau
- * Ethics related to social relationship
- * Time Managements and Control of Senses

Out of the questions this section answers should be given for two questions Every question has been grouped as a, b, c, and d. (05 marks will be given for each part (5 x 4= 20)

Part III - Essay related questions - 40 marks

- * Promotion of human loving kindness through Islamic ethics
- * Introducing favourable concepts through Ibadath
- * Kindness towards living beings
- * Islamic Jurisprudence
- * Ethics of Youth

Out of the questions in this section answers should be given only for two questions Forty marks will be given for both questions at the rate of twenty marks for each question.

02-777

FIRST EFFICIENCY BAR EXAMINATION FOR OFFICERS OF THE SRI LANKA EDUCATIONAL ADMINISTRATIVE SERVICE

IT is hereby notified that the first Efficiency Bar Examination for officers in the Sri Lanka Educational Administrative Service will be held in May 2006, in Colombo.

02. Scheme and syllabus of the Examination published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka, No. 423/12 dated 15.10.1986 is indicated below for easy reference.

Scheme of Examination :

- (a) subjects for the first Efficiency Bar Examination are as follows :-

Subject

Number

- 001 General Administration - Constitution of Sri Lanka, Provisions of the Establishment Code and Other Government Regulations.
- 002 Finance
- 003 Education, Education Law, Administration and Supervision

(b) A candidate may offer one subject or all the subjects at a time and complete the First Efficiency Bar Examination.

(c) All question papers are 03 hour papers.

03. Syllabas :

(I) General Administration :

(a) Constitution of Sri Lanka –

Ceylon (constitution) independence Orders in Council, 1946 and 1947 (Chapter 379) Citizenship Act No. 18 of 1948 (Chap. 349)
The constitution enacted and adopted on 22nd May 1972.
Registration of Electorate Act No. 44 of 1980.
Parliamentary Election Act No. 01 of 1981.
Referendum Act No. 07 of 1981.
Presidential Election Act No.15 of 1981
The constitution of the Democratic Socialist Republic of Sri Lanka

(b) Provisions in the Establishment Code and other Regulations of the Government Chapters I, II, III, IV, V, VI, VII, IX, X, XI, XVI, XXV, XXVI, XXVII, XXIX, XXXI, XXXII, XXXIII, XLVII, XLVIII

(II) Finance :

- (a) Financial Regulations of the Government - Part I (Except Chapter X)
- (b) Revenue and Expenditure estimates of the current year, their arrangements, heads of Revenue, Finance and Appropriation, Acts.
- (c) Ordinances and other Legislation relating to Specific Accounts dealt with by Education Offices.

(III) Education, Education Law Administration and Supervision :

(a) Candidates are excepted to be familiar with following Ordinances and Acts of Parliament -

Education Ordinance No. 31 of 1939
Amendment Ordinance No. 26 of 1947
Amendment Ordinance No. 05 of 1951.
Amendment Ordinance No. 43 of 1953.

Code of Regulations of the Government Schools, Assisted Schools and Teachers' Centres (Special Provisions) Act No.05 of 1960.

Assisted Schools and Teachers' Centres (Supplementary Provisions) Act No. 08 of 1961.

Education (Change of designations) Act, No. 35 of 1973.
Pirivena Act, No. 64 of 1979.

Assisted Schools and Teachers' Centres (Special Provisions - Amendment) Act, No. 65 of 1981.

National Institute of Education Act, No. 28 of 1985.

(b) Educational Administration :

Policies of the Ministry of Education and Higher Education; Organization and functions of the Ministry of Education and Higher Education including Provincial Department and Institutions under it ;

Education Planning on National and Provincial levels; Aims and methods (Including school mapping) and their implementation etc;

School Management, School community relationship, Educational Management information network, Special Education programmes.

(c) Education supervision :

Scope for school supervision and criteria for evaluation of teachers' "Performance", Continuous evaluation programmes in schools ;

Self evaluation programmes in schools;

Supervision of schools by Ministry of Education and Higher Education and Provincial Departments;

Validation of Internal Evaluation by External Terms ;
(Candidates are advised to be through with Circulars, Manuals, Other Publication issued by the Ministry of Education and Higher Education.)

Recommended Readings -

Report on modern Management Techniques;
Asian Institute of Educational Planning and Administration (1970)- 'New Delhi';
Running a school - Barry and Tye (Temple Smith London) 1975 ;

Approaches School Management by Bush, T. Glatter, R. God and C. Riches 1980 (Sarpur and Joe);

School Administration - Dr. Khan Mohideen Periff - New Delhi 1983;

Education in Ceylon - Education Ministry - Ceylon 1969 ;
Centenary Volume of the Ministry of Education and Cultural Affairs - Parts II and III;

Policy formulation, organization and leadership in schools (part 4 in Course E 323);

Open University - Open University Press London (1981);
In school Evaluation - Shipman, Morten, Hyman Education book - London (1984);

Report on Management Reforms in the Ministry of Education - 1984 ;

Proposals for Education Reforms (White Paper)- Education Law (1981) - U. D. I. Sirisena ;

04. Candidates should obtain 40% the total marks allocate for each subject for a pass.

05. *Language medium of the Examination :*

- (i) Candidates can answer the question papers in any one of the official languages.
- (ii) In the language medium of the Competitive Examination he passed to enter the public service, if there was no competitive examination, language medium of qualifying examination to enter public service.

06. If it is detected that a candidate has sat for the examination in a language medium, for which he is not entitled his/her candidature will be cancelled.

07. Applications should be prepared and submitted in a foolscap sheet using both side of the paper and according to the specimen appended.

08. The Examination will be conducted by the Commissioner General of Examinations and the candidates are bound by the rules prescribed by him for conducting examinations. These rules are indicated at the end of this notification.

09. Applications should be forwarded under registered post through Heads of Departments addressed to the Commissioner General of the Department of Examinations, Pelawatta Battaramulla, to be received on or before 24th March 2006. Name of the examination should be written on the top left hand corner of the envelope. Any application received after this date will be rejected.

10. If the admission cards are not received at least seven days before the date of examination, candidates should contact the Commissioner General of the Department of Examinations, Organizations and Foreign Examinations Branch, Pelawatta, Battaramulla.

Telegraphic address is "Exams" Battaramulla Following information should be supplied while promptly informing the Commissioner General, Examination regarding admission cards which are not received.

- (i) Name of examination ;
- (ii) Full Name of candidate;
- (iii) Candidates address in full;
- (iv) Date of posting the application, registered letter number and Post Office ;

Applicants residing close by can contact the Commissioner General Examinations (E) Branch through a messenger.

11. Complaints from candidates who fail to fulfill the requirements indicated in para 9 above will not be considered.

12. At the examination hall it is the responsibility of the candidates to produce evidence in proof of their identity and for this purpose only the identity card issued by the Department of Registration of Persons and a valid passport will accepted.

13. Fees for examination will be charged as follows :

- (a) First instance (Fees will not be levied for the whole examination or part of it)
- (b) Thereafter, for each instance.

For the whole examination	Rs. 225.00
For one subject	Rs. 75.00

Candidates should pay the fees by revenue stamps which are properly cancelled by placing their signature on it.

ARIYARATNE HEWAGE,
Secretary,
Ministry of Education.

Ministry of Education,
Pelawatta,
Battaramulla,
24th February, 2006.

Specimen Application Form

EFFICIENCY BAR EXAMINATION FOR OFFICERS OF THE SRI LANKA EDUCATIONAL ADMINISTRATIVE SERVICE

(To be forwarded to Commissioner - General of Examinations , Battaramulla , Pelawatta under registered post through Head of the Department.)

(Name of the Examination should be indicated on the top left - hand coner of the envelope enclosing the application)

1. (a) Name with initials (English block letters) : (REV/MR/MRS/MISS) (Ex: REV/MR/MRS/MISS SILVA S. A.) : _____.

(b) Names denoted by the initails (English block letters) :

2. Date of Birth :_____.

3. (a) Designation :_____.

(b) Department/Zonal Education Department/Division/ School :_____.

4. (a) Postal Address :_____.

(b) Private Address :_____.

(c) Address for dispatch of Admission Card (English Block Letters) :_____.

5. Subjects offered with the subjects numbers as indicated in cage 2 (a) of the notification (write clearly)

Subject Number : Subject

Subject Number : Subject

Subject Number : Subject

6. The Language medium of the examination :_____.

7. State whether you have sat this examination previously in whole or in part if so state subjects year and month :_____.

Year	Subject	Medium
.....
.....
.....

8. I hereby declare that the particulars given above are correct and that I am entitled to sit the examination in the medium indicated in para 06 above.

9. The amount of Examination fees paid :

Stamps for Payments of fees
should be properly affixed here.

_____,
Signature of the Candidate.

Date :_____.

The Commissioner General of Examinations,

Forwarded,

I certify that the candidate whose particulars appear above is eligible to sit this examination and that he/she is entitled to sit in the medium indicated in para 06.

I further certify that the stamp/stamps has/have been duly cancelled by the candidate himself. (*)

_____,
Head of the Department's
Signature and Designation.

(*) Date Please stick off when the fee is paid.

02-790

FIRST EFFICIENCY BAR EXAMINATION FOR SAMURDHI MANAGERS - 2005

THE Efficiency Bar Examination for Samurdhi Managers in the Sri Lanka Samurdhi Authority will be conducted by the Commissioner General of Examinations in Colombo in the month of June 06.

02. Examination Procedure and syllabus.

The Efficiency Bar Examination will Comprise the following subjects and will be Conducted Mainly under two papers. The Duration of the Question Paper is three Hours. Each Question paper will carry an aggregate of 100 marks and a candidate will be requested to obtain 50% of the Total marks for each paper to obtain a pass.

First Question Paper

I Economic Development

- (i) Details on national income of Sri Lanka.
- (ii) Decentralization of political/administrative powers and its current condition/problems/background.
- (iii) Programmers launched for the alleviation of poverty by government/ion - governmental organizations.
- (iv) Activities of provincial Councils and Local Government Institutions of Sri Lanka and their current functions.
- (v) Special programmers Implemented for the economic development of Sri Lanka.
- (vi) Programmers Implemented for the development of infra structure facilities in Sri Lanka at divisional/national level.
- (vii) Current trends background/issues relented with the Agriculture of Sri Lanka.

II Commerce and Banking

- (i) Administration of Bank Society.
- (ii) Financial administration of the bank Society.
- (iii) Accounting procedure of Bank Society.
- (iv) Loan Procedure of bank Society.
- (v) Collection of deposits through bank Society.
- (vi) investment procedure of Bank Society.
- (vii) Operational instructions of bank Societies issued by the Authority (Financial Divisional of the Bank)
- (viii) Financial administration of Samurdhi Federations.
- (ix) Accounting procedure of Samurdhi Federations.
- (x) Investment procedures of Samurdhi Federations.
- (xi) operational instructions issued by the Authority (Financial Divisional of the Bank).

Paper II

I Office system

(importance of office systems, Principles of office systems, Action to be taken on inward and outward letters, Writing minutes in files, Awareness in dealing with the public).

II Establishments Code - (Chapters I, II, III, IV, VII, XII, XIV, XV, & XXV).

III Financial Regulations - (Chapters I, II, III & XIII)

03. This examination will be conducted in Sinhala and Tamil only. The specimen application form is indicated at the end of the notice for the purpose of applying for the examination. Each candidates