

Posts - Vacant

MINISTRY OF HEALTHCARE, NUTRITION AND UVA-WELASSA DEVELOPMENT

Recruitment of Pupil Nurses - 2004

APPLICATIONS are invited from the unmarried citizens of Sri Lanka with following qualifications for recruitment as Pupil Nurses under the Department of Health Services. (5% out of the total recruitment will be for males)

01. Educational Qualifications :

- (a) Passed G.C.E (Advanced Level) Examination 2002 or 2003 with minimum of 03 subjects from the science stream of subjects.
- (b) Passed G.C.E. (Ordinary Level) Examination in six subject at not more than two sittings, with credit passes for 04 subjects including Sinhala/Tamil Language, Mathematics and Science.

The certified photostat copies of the certificate of the above two examinations should be attached to the application to confirm the educational qualifications.

02. Other Qualifications :

- (a) Should be not less than 18 and not more than 30 years of age as at 27.09.2004 ;
- (b) Height should be not less than 04 feet 10 inches ;
- (c) Should be unmarried ;
- (d) Should be physically fit and willing to serve in any part of the Island ;
- (e) Certified copies of the voters' list should be sent along with the application to prove 03 years residence within the district applied for by the candidate. If the name of the applicant is not available in the voters' list, the names of his/her, parents should be available in the voters' list.

In order to confirm the names of the parents, a certified copy of the Certificate of Birth of the applicant should be sent along with the application.

Only those applicants who satisfy the above qualifications will be called for the interview. The required number will be selected at district level based on the merit order of marks secured at the G.C.E. (A/L) Examination 2002 and 2003 with equal distribution for both years.

03. *Method of application.*—(a) Application should be prepared using both sides of a paper in the size of 8 1/2" x 13 1/2" on the form of specimen appended to this notice. The Section 01-09 should appear on page No. 1 and section 11-14 page No. 03 as per given in the specimen form of application.

(b) Applications duly perfected should be sent under Registered Cover to reach the Director (Administration) 01, Ministry of Healthcare, Nutrition and Uva-Wellassa Development, No. 385, "Suwasiripaya", Baddegama Wimalawansa Thero Mawatha, Colombo 10 on or before

27.09.2004 . The words "Recruitment to the Pupils Nurses Training 2004" should be already written on the top left hand corner of the envelope enclosing applications. Applications received late will be rejected while the department will not take the responsibility of any lost or delay of applications in the post.

The signature of the application should be attested by an officer in the Sri Lanka Administrative Service/Education service/Government Accountant Services/Principal of a Government School / Justice of the peace/Attorney at Law or by an Officer in the public service draw a salary not less than Rs. 80,160.

04. *Scheme of Training.*—(a) The selected applicants will be admitted to the Nurses Training School as Pupil Nurses and they should follow the training courses for 03 years in Sinhala/Tamil Language medium.

(b) The trainees at the time of admission to the training will be provided with rules and regulations are force within the school of training. They are bound by these rules and regulations and also by any other rules and regulations which would be enforced from time to time.

(c) The trainees who are unsuccessful at the prescribed examinations or whose work and conduct are found to be unsatisfactory or who failed to comply with the examinations and leave regulations of the school of which they are assigned during the period of training are liable to be discontinued from training at any time without payment of any compensation.

(d) The trainees during the period of training in a School of Nursing will be paid and allowance as follows :-

(i)	1st Year	—	Rs. 60,180 PA
	2nd Year	—	Rs. 61,500 PA
	3rd Year	—	Rs. 62,820 PA

After successful completion of the training, they will be appointed to the post of Staff Nurse Grade II Seg. "B" by the Director General of Health Services, on the relevant salary scale depending on the availability of vacancies in the post.

05. *Conditions and the Agreement of Remaining Unmarried.*—(a) All applicants should be unmarried at the time of submitting their applications and it is compulsory that they should remain unmarried during the period of their 03 years training. A certificate obtained from the Grama Niladhari confirming the status of unmarried should be sent along with the application.

(b) The Pupil Nurses at the time of admission to the Nurse's Training School should enter into an agreement with the Director General of Health Services, that they complete the training successfully and serve the Department of Health Services, minimum of 10 years after completion of the training. The Director General of Health Services will decide on this period from time to time.

06. *Terms of Engagement.*—(a) The Post of Staff Nurse to which the Pupil Nurses are appointed, on the results of the final examination conducted at the end of the training is pensionable and contributions should be made to the Contributory Pension Scheme.

(b) The appointment to the Post of Staff Nurse Grade II Seg. “B” will be subject to the 03 years probation.

07. *Service Conditions.*—(a) All the trainees before commencement of the training should undergo a Medical Examination.

(b) Appointment will be given to the vacancies existing in the Post of Nursing Officers Grade II Seg. ‘B’ on the salary scale of Rs. 108,120 - 7 x 1,800 - 5 x 2,880 - Rs. 135,320 P.A.

(c) All the officers in the Nursing Service are subject to the, Provisions in the Establishments Code of the Democratic Socialist Republic of Sri Lanka transfers implemented in terms of policies stipulated by the Department of Health Services, Financial and other regulations and to the other rules and regulation enforced by the Government from time to time.

Secretary,
Ministry of Healthcare, Nutrition and
Uva-Wellassa Development.

APPLICATION FOR THE RECRUITMENT FOR PUPIL NURSES’ TRAINING — 2004

01. (a) Name with initials (in English capitals) : _____.

(b) Name in full (in Sinhala) : _____.

02. Postal Address : _____.

03. (a) Permanent Address (in Sinhala) : _____.

(b) District : _____.

04. Date of Birth :—

Year: _____, Month : _____, Date : _____.

05. Male/Female : Mark in the relevant cage

Male	
Female	

06. Whether Citizen of Sri Lanka : Mark in the relevant cage

Yes	
No.	

07. National Identity Card No.: _____.

08. Height :—

Feet: _____, Inches : _____.

09. Medium of Training : Mark in the relevant cage

Sinhala	
Tamil	

10. (a) General Certificate of Education (Advanced Level) Examination (Science Stream of Subjects) (Please attach a copy of the mark sheet).

(I) Year 2002 Index No.: _____

Subject	Grade	For Office use only	Subject	Grade	For Office use only
1			3		
2			4		

(II) Year 2003 Index No.: _____

Subject	Grade	For Office use only	Subject	Grade	For Office use only
1			3		
2			4		

(b) General Certificate of Education (Ordinary Level) Examination :—

(i) Year and month of the Examination : _____.

(ii) Index No.: _____.

(iii) First Sitting :

Subject	Grade	For Office use only	Subject	Grade	For Office use only
1			7		
2			8		
3			9		
4			10		
5			11		
6			12		

(iv) Second Sitting Index No. : _____.

Subject	Grade	For Office use only	Subject	Grade	For Office use only
1			7		
2			8		
3			9		
4			10		
5			11		
6			12		

11. Have you been found guilty for any charge by a court of Law?

Yes	
No	

If ‘yes’ please give details : _____.

12. Please indicate in order of your preference the School of Nursing you are willing to undergo training if you were selected for Pupil Nurses’ Training :

(Preference may be marked numerically as 1, 2 etc.)

School of Nursing Colombo
School of Nursing Kandy
School of Nursing Jaffna
School of Nursing Kandana
School of Nursing Anuradhapura
School of Nursing Galle
School of Nursing Kurunegala
School of Nursing Badulla
School of Nursing Ratnapura
School of Nursing Batticaloa
School of Nursing Sri Jayawardhenapura

12. Certificate of applicant

- (a) I do hereby certify that the particulars furnished by me in this application are true and accurate to my knowledge.
(b) I am also aware that if any particulars contained therein are found to be false or incorrect I am liable to disqualification before selection and to dismissal, if it is discovered so after appointment.

Signature of applicant.

Date : _____.

08-1282

MINISTRY OF JUSTICE AND JUDICIAL REFORMS

Post of Secretary, Labour Tribunals

APPLICATIONS are invited for the post of Secretary, Labour Tribunals, under the Ministry of Justice and Judicial Reforms.

02. Applications prepared according to the specimen form given below should be sent under registered cover to reach the "Secretary, Ministry of Justice and Judicial Reforms, Colombo 12" on or before 17th September, 2004. The words "Post of Secretary, Labour Tribunals" should be written on the top left-hand corner of the envelope enclosing the application. No complaints in respect of applications not received by the closing date will be entertained and applications received after the closing date and incomplete applications will be rejected. No responsibility will be borne with regard to the applications not properly directed to the above address.

03. *Terms of Engagement.*—(a) The post is permanent. The appointee is entitled to a contributory pension under the Contributory Pension Fund.

(b) In the case an appointee already holding a permanent and pensionable post in the Public Service, the present terms applicable to that post will continue to operate for the pension purposes.

(c) An appointee not already holding a permanent and pensionable post will be placed on probation for a period of three years. If an applicant already holding a permanent and pensionable post in the public Service is selected his/her appointment will be on an acting capacity for one year.

04. *Salary Scale.*—T-A-7-1 — Rs. 197,520 — 10 x 9,000—Rs. 287,520.
(P.A.C. 15/2003)

05. *Age Limit.*—Applicants should not be less than 30 years and not more than 45 years of age. (The upper age limit will not apply to those already in the Public Service and the Provincial Public Service).

06 : 1 *Educational Qualifications.*—A degree of a recognized University and 15 years experience in a staff grade post. If the experience was in the Public Service, the applicant should have held a post carrying the salary scale in T-A-5 : 1 : 2 or a higher salary scale referred to in the P.A.C. 15/2003 or if it was in the private sector, the applicant should have held a Senior Executive post at managerial level.

06 : 2 *Other Professional Qualifications.*—An LL.B degree will be considered an additional qualification.

07. *Methods of Recruitment.*—Only the applicants holding the basic qualifications referred to above will be called for structured interview and the candidate scoring the highest marks will be appointed to the post after scrutinizing his qualifications.

By order of the Public Service Commission,

SUHADA K. GAMALATH,
Secretary,

Ministry of Justice and Judicial Reforms.

Ministry of Justice and Judicial Reforms,
Colombo 12,

SPECIMEN FORM OF APPLICATION

MINISTRY OF JUSTICE AND JUDICIAL REFORMS

POST OF SECRETARY—LABOUR TRIBUNALS

01. (a) Name with Initials (Mr./Mrs./Miss) : _____.
(b) Names denoted by Initials : _____.
02. (a) Office Address : _____.
Telephone No. : _____.
(b) Private Address : _____.
Telephone No. : _____.

<p>03. Date of Birth :— Year :—, Month :—, Date :—.</p> <p>04. Age on closing date of applications : Years :—, Months :—, Days :—.</p> <p>05. Sex :—.</p> <p>06. Educational Qualifications :—.</p> <p>07. Other Qualifications :—.</p> <p>08. Particulars of the present post :— (a) Name of Post :—. (b) Department / Institution :—. (c) Date of first appointment to the Staff Grade Post according to 6 : 1 of the <i>Gazette Notification</i> :—. (Copy of the letter of appointment should be attached) (d) Whether permanent and pensionable or temporary :—.</p>	<p>that ground and should be inaccuracy be detected after appointment, I am liable to be dismissed without any compensations.</p> <p>_____, Signature of Applicant.</p> <p>Date :—.</p> <p><i>IF THE APPLICANT IS IN PUBLIC SERVICE CERTIFICATE FROM THE HEAD OF DEPARTMENT</i></p> <p>I hereby certify that the particulars furnished by the aforesaid officer are correct and that he/she is serving in this Department / Institution in the post of from to and wish to inform that he/she has not been subjected to any disciplinary order, that no disciplinary action is being contemplated against him/her and that in the event of being selected to the new post he/she could be released from the present post.</p> <p>_____, Signature of Head of Department/Institution (with official frank).</p> <p>Date :—.</p>
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I hereby certify that the particulars furnished by me in this application is true and accurate. I am aware that should any information furnished in this application is found to be false or incorrect before selection to the post I am liable to be disqualified on

08-1303

Examinations, Results of Examinations, &c.

MINISTRY OF PUBLIC ADMINISTRATION AND HOME AFFAIRS

1st Efficiency Bar Examination for the Computer Data Entry Operators—2003

THE 1st Efficiency Bar Examination for the Computer Data Entry Operators appointed to District Secretariats and Divisional Secretariats will be held in Colombo in December 2004 by the Commissioner General of Examinations., The candidates are bound by the rules and regulations imposed by them. Candidates are bound to any punishment imposed by the Commissioner General of Examinations for violation of these rules and regulations. The rules and regulations have been published separately at the beginning of the *Gazette Notification*.

02. The specimen application is given at the end of this notification. Applications prepared accordingly by candidates should be sent by registered post through the respective Heads of Department to reach the Commissioner General of Examinations, Organization and Foreign Examinations Branch, Department of Examinations, Pelawatta, Battaramulla on or before 27th September, 2004. The name of the examination should be indicated at the top left corner of the envelope. Applications received after the closing date will be rejected.

03. *Identity of the Candidates.*—Candidates are required to prove their identity at the examination to the satisfaction of the supervisor.

For this purpose any one of the following documents will be acceptable. :

- (a) National Identity Card issued by the Department of Registration of Persons ;
- (b) a valid Passport ;
- (c) a valid Identity Card issued by the Department of Post.

04. *Applications.*—Applications should be prepared in duplicate on a paper of A4 size. Items from 1 - 5 should appear on the 1st page of the application. Application may be typed but it should be filled in correctly and legibly by the candidate's own handwriting and in the medium in which they sit for the examination.

05. (i) Those candidates who are appearing for the examination for the first time need not pay any examination fee. However, for subsequent sittings they are required to affix stamps to the value of Rs. 90. The stamps should be duly cancelled by placing the signature of the candidate and the date. The fees will not be refunded for any reason and the transfer of the fee to any other examination will not be allowed.

(ii) Candidates will not be permitted to change the medium of examination indicated in the application. The examination will be held in Sinhala, Tamil and English media provided that there are candidates for each medium and candidates must sit all the question papers of the examination in one and the same language.