

Posts - Vacant

SRILANKA POLICE DEPARTMENT

Post of Recruit Police Constable - Special Task Force

APPLICATIONS are invited from the citizens of Sri Lanka for post of Recruit Police Constable (Special Task Force)

02. Application forms duly perfected in accordance with the Specimen form given below, should be sent to Director (Recruitment), Recruiting Office, 2nd Floor, New Secretariat Building, Colombo 01. The application should be sent by registered post to the above mentioned address to reach on or before 31.01.2005 and the top left hand corner of the envelope enclosing applications should be marked "Post of Recruit Police Constable (Special Task Force)". Delayed application will be rejected and no applications will be issued by the Sri Lanka Police Department.

03. *Salary Scales.* - Police Constable (Special Task Force) Rs. 68,160-7x1,320-10x1,560-Rs. 93,000.

In addition to the above salary scale they will be paid the following allowances :

- (a) Special Arduous Duty Allowance
 - (i) for duties in operational area Rs. 1,200
 - (ii) for duties in non-operational area Rs. 600
- (b) Combined Allowance
 - (i) for duties in operational area Rs. 5,400 (full combined allowance)
 - (ii) for duties in non-operational area Rs. 1,350
- (c) Housing facilities
- (d) Free Transport facilities
- (e) Free Medical facilities to officers (Financial Assistance can be obtained for medical treatment even in a foreign country)
- (f) All uniforms will be provided free of charge
- (g) Facilities to improve skills and talents in sports
- (h) Travelling expenses for duty and money will be granted as rewards for outstanding and arduous duties.
 - (i) If the applicants with trade skills in the field of motor mechanism, computer and radio (communication) become eligible to be recruited, they will be encouraged to work in their relevant fields.

04. Basic Qualifications

- (a) *Age limits.* - The age should be between 18 and 25 years as at closing date as per the *Gazette Notification*.
- (b) *Educational Qualification.* - Should have passed 6 subjects at one sitting including mathematics and medium language at the G. C. E. O/L Examination.

Note 01. - According to the classification of subjects of the Department of Examination, in calculating the numbers of subjects passed at G. C. E. (O/L) both passes in Science subjects numbers 41 and 44 will be treated as one subject and both pass in mathematics numbers 42 and 45 will be treated as one subject. They can not be considered as four separates subjects taking into account the number of subjects passed.

Note 02. - Failure in the Technical subjects at written test of G. C. E. (O/L) examination will be considered as failure in the same subject although a pass has been obtained for the same in the practical test.

Note 03. - Since optional subjects of Tamil, English and Sinhala have not been included in the stream of G. C. E. (O/L) passes in any of these subjects will not be reckoned as a pass in the G. C. E. (O/L) Examination.

(c) Physical requirements :

- (i) Height 5 feet 4 inches
- (ii) Chest 30 inches (deflated)

Note. - Applicants who are short of required height and chest respectively by 1/2 inch and 01 inch and fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided they have skills in sports or achieved best performance in sports at national level or they have earned reputation for Sri Lanka by participating in an international competition.

- (d) *Visual Requirements.* - Vision should be less than 6/12 with each eye. If the vision is 6/6 with one eye and 6/18 with the other eye will be accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible.

(e) Other qualifications

- (i) Applicants should be unmarried (those who are divorced should be treated as married)
- (ii) Applicants who are in the required age limit and fulfill stipulated basic educational qualifications and physical requirements will be given preference if they have sports skills and special performances.
- (iii) The police Constables who are in the Sri Lanka Police Reserve and Fulfill other requisite qualifications may apply for this post even if they are married.
- (iv) Applicants should get through the test of basic qualification, endurance test and written test conducted by the Police Department before they attend the final selection board. The written test consist of two papers.

- i. Question paper on construction of sentences - duration 45 minutes
- ii. General knowledge and Intelligence test - duration - 01 hour
- (v) Successful applicants should pass a medical examination before they are enlisted, Applicants who are accepted as disqualified for the police service will be rejected.

05. Terms of Employment

- i. The Post is permanent and Appointees are entitled to a contributory pension scheme under the Contributory Pension Fund.
- ii. 8% of the monthly earnings should be paid to the contributory pension fund from the date of enlistment.
- iii. All officers will be required to contribute to Police departmental funds.

06. Conditions of Service.

- (i) The appointment will be on probation for a period of 3 years.
- (ii) The selected applicants will be required to comply with any rules already made or may hereafter be made to give effect to the language policy of the government.
- (iii) They will be subject to the relevant Provisions of the Establishment Code Volume I and II Police disciplinary code any other orders that may be issued by the Inspector General of Police or by the Government from time to time.
- (iv) Before confirmation, every officer will be required to pass the prescribed departmental tests. Those who fail to pass the prescribed test or are found to be unfit for Police duties will be liable for removal from the Police Service.
- (v) Selected applicants will not be allowed to marry until they have been confirmed in their appointments other than with the express permission of the Inspector General of Police under exceptional compelling reasons after a minimum period of two years satisfactory service in terms of Police Gazette Part II No. 41 of 28th February, 1973.
- (vi) The appointees after completing of their training period, should serve a probationary period of 3 years in the Police Department. If they wish to resign from the posts before completion of the period of probation any period they should sign a agreement at the time of handing over the letter of resignation giving their consent to refund the expenses incurred in training, and uniform together with any other payments prescribed. The amount to be paid will be calculated and determined by the Director, Sri Lanka Police College. The acceptance of resignation should be in accordance with Section 4 Chapter V of the Establishment Code, Volume I published in the year 1985.
- (vii) Recruit Police Constables should subscribe affirmation/oath to the effect that they comply with Police Code of conduct in terms of I. G. P.'s Circular No. 1695/2003 immediately after commencement of training in the Police training college.

07. (a) Attention is invited to the general conditions applicable to appointments to posts in the state service published in the Section II (A) of the Part I of this *Gazette*.

(b) Enlistment will be made in terms of Public Administration Circular No. 15/90 dated 10.03.1990.

08. Applicants should annex copies of the following documents to their application. (Originals must not be forwarded)

- (i) Birth Certificate ;
- (ii) Two recent testimonials of character from persons who are not related ;
- (iii) Certificates in support of educational qualifications ;
- (iv) Certificates in support of any outstanding sports or other extra curricular activities ;
- (vi) Certificate of service experience if available

09. (a) Applications from applicants who are already in the state service/services must be forward through the Heads of their respective Departments and must be accompanied by a Certificate stating that the officers can be released, if selected.

(b) Applicants must fill the required particulars in their own hand writing on papers 11" x 8" in size and post them together with the copies of certificates called for to the address given in paragraph 2 under no circumstances should applications be handed over personally to any officers in the department.

10. The Police Constables who are already in the Reserve Police Service and possess necessary basic qualifications may also apply for this post.

11. Application which do not confirm to the requirements stipulated in this notification will be rejected and such applicant will not be notified.

Note. - No travelling expenses or other expenses will be paid to the conditions who are summoned for the Test and interviews.

Inspector General of Police.

Police Head Quarters,
Colombo 01.

SPECIMEN APPLICATION FORM

POLICE DEPARTMENT

Application for the post of Police Constable (Special Task Force)

- 01. Name in full (in block letters) :-----.
- 02. National Identity Card No. :-----.
- 03. Father's Name in full :-----.
- 04. Place of birth of the applicant :-----.
- 05. Police station to which the place of birth belongs (Province)
:-----.

- (a) Present address :-----.
(b) Permanent address :-----.
(c) Police station to which the present address belongs :-----
(d) Police Station to which the permanent address belongs :-----

06. (a) Nationality :-----.

- (b) Whether you are citizen by birth or registration (if by registration attach copies of the certificates) If you are a citizen by birth state the place of birth of :-----.

- i. Applicant :-----.
ii. Applicant's father :-----.
iii. Applicants paternal grand father :-----.
vi. Applicant's paternal great grand father :-----.

07. Age (As on the closing date of application given in the *Gazette*) :-----.
Years :-----.Months :-----.Days :-----.
Date of Birth :-----.
Year :-----.Month :-----.Date :-----.
(a copy of the birth certificate should be attached)

08. Height :-----.Chest :-----.

09. Educational Qualifications (state examinations passed and attach copies of certificates) :-----.

10. Whether married or single :-----.

11. i. Present Employment :-----.
ii. Are you a member of any Armed Force :-----.

12. Have you any special claims and or Qualifications :-----

13. Give names and address of two referees who are not related
(i) :-----.
(ii) :-----.

14. (a) Have you ever applied for a post in the police service (if so, give reference) :-----.
(b) Have you served in the Police or in the Sri Lanka reserve police before ? :----- (if so under what circumstances did you leave the service? give details)

15. Are you a member of the Sri Lanka Reserve Police ? (if so, state the date of appointment, rank, and attach copy of the letter of appointment :-----.

16. (a) Are you serving in any of the Armed Services ? (if so, your application must be submitted through the respective service commander) :-----.
(b) Have you served in any of the Armed Services ? (if so, attach copy of your discharge certificate):-----.

17 (a) Are you serving as a Volunteer in any one of the Armed Services ? (if so, your application must be submitted through the respective Service Commander) :-----.

- (b) Have you served as a Volunteer in any of the Armed Services ? (if so, attach a copy/copies of your discharge certificate/certificates) :-----.

18. Have you been involved in or concerned in or charged or arrested even on suspicion and or convicted of any offence ? (if so give details) :-----.

19. Have any of your relatives been involved in or concerned in or charged or arrested even on suspicion, or convicted of any offences ? (if so give details) :-----.

I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. I am aware that I am liable for termination of my service in the Police Department forth with (even if I have been appointed at any time) if the particulars furnished are found to be incorrect or false.

-----.
Signature of Applicant.

Date :-----.

12-887/1

SRI LANKA POLICE DEPARTMENT

Post of Probationary Sub Inspector of Police - Special Task Force

APPLICATIONS are invited from the citizens of Sri Lanka for post of Probationary Sub Inspector of Police (Special Task Force) in the Sri Lanka Police Department.

02. Applications prepared in conformity with the following specimen application form should be sent to Director (Recruitment) Recruiting Officer, 2nd Floor, New Secretariat Building, Colombo 01. The top left corner of the envelopes containing the applications should bear the word "Post of Probationary Sub Inspector of Police (Special Task Force)" and be sent under registered cover to reach the above mentioned address on or before 31.01.2005 The delayed applications will not be considered and the Police Department will not issue the application.

Salary Scales.- Post of Probationary Sub Inspector of Police (Special Task Force) Rs. 85,680-2x1,560-11x2,460 Rs. 1,15,860

in addition to the above salary scale they are entitled to following monthly allowances.

- (a) Special Arduous Duty Allowance
(i) for service in operational area Rs. 1,200
(ii) for service in non-operational area Rs. 600
(b) Combined Allowance
(i) Combined allowance for service in operational area Rs. 6,900
(ii) for service non-operational area Rs. 1,725

- (c) Housing facilities
- (d) Free Transport facilities
- (e) Free Medical facilities (Financial Assistance could be obtained for medical treatment abroad also)
- (f) All uniforms will be provided free of charge
- (g) Facilities for improving the officers' sports skills and talents
- (h) Travelling expenses for official visits and cash rewards for arduous duty and distinguished duties.
- (i) If the applicants with technical trade skills such as motor mechanism, computer literacy and radio communication are qualified to be recruited, they will be encouraged to be engaged in such fields.

04. Basic Qualifications required

- (a) *Age limits.* - should be between 18-25 years of age as at the closing date of application mentioned in the *Gazette* Notification.
- (b) *Educational Qualification.* - Should have passed (G. C. E. (O/L) Examination in 6 subjects with 4 credits inclusive of mathematics and medium language in one and same sitting and the G. C. E. (A/L) examination in 3 subjects in one and same sitting.

Note 01. - According to the subject categorization of the Department of Examination of Sri Lanka both Science subjects Nos. 41 and 44 and both mathematics subjects Nos. 42 and 45 will be treated as on science subject and one mathematics subject for determining the number of subjects that have been passed.

Note 02. - The failure of the written paper of the technical subjects at the G. C. E. (O/L) Examination will be treated as failure of the entire subject, although its practical test has been passed.

Note 03. - Since optional subjects of Tamil, English and Sinhala have not been included in the stream of subjects of the G. C. E. (O/L) Examination the successes at such subjects will not be counted for passing the examination.

- (c) Physical requirements :
 - (i) Height 5 feet 06 inches (minimum)
 - (ii) Chest 32 inches (when deflated) minimum

Note. - Inspector General of Police has the discretion to recruit any applicant who possesses outstanding sports skills and who has shown special ability at National level sports or has brought credit to Sri Lanka at an International sports meet, although his height is less by 1/2 inches and chest by 01 inch but has fulfilled the other qualifications.

- (d) *Vision Requirements.* - Vision of one eye should not be less than 6/12. If the vision of one eye is 6/6 and vision of the other eye is 6/18 it is accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible.

(e) Other Qualifications

- (i) Applicants should be unmarried (the divorced persons will also be treated as married for this purpose) This condition will not be applicable for officers who presently serve in the Police Department and who have fulfilled the other qualifications.
- (ii) Applicants, prior to appearing before the final board of selection should get through a test of examining the basic qualifications, the endurance test and a written test conducted by the Police Department.

The written test consists of two question paper viz.

- (i) Essay paper 45 minutes ;
- (ii) General knowledge and intelligence paper (01 hour) ;
- (iii) The selected applicants should get through a medical test, before being appointed. Those who have been adjudged unfit for police service will not be recruited.

05. Conditions of Appointment

- i. This appointment is permanent and appointees are entitled to the contributory pension scheme under the Contributory Pension Fund.
- ii. Appointees should pay 8% of the monthly earnings to the contributory pension fund from the date of appointment.
- iii. All the officers should contribute to departmental funds

06. Conditions of Service.

- (i) This appointment is subject to a period of probation for three years
- (ii) The appointees should abide by any regulation already enforce or which will be issued from time to time by the Government for implementation of the Official Language Policy
- (iii) They should be subject to the regulations given in the first and second volumes of the Establishment code, Police Disciplinary Code and any other regulation issued from time to time by the Inspector General of Police or by the Government.
- (iv) Every officer should pass the Departmental examination specified, prior to their confirmation in the post. Those who failed pass the specified examination or those deemed to be unfit for police duties are liable to be removed from service.
- (v) The appointees will not be permitted to marry until they are confirmed in their posts. However, in terms of the notification 41 of the *Police Gazette* II dated 28th February, 1973, the officers who have completed a minimum period of two years satisfactory service could get married on the permission granted by the Inspector General of Police, under special circumstances.