

- (vi) Applicants on being appointed and after the training should serve a probationary period of three years in the Police Department and if they wish to resign from service before their probation is over, they should sign an agreement of consent to the effect that they are willing to pay at the time of tendering their resignation, any amount which was incurred on uniforms etc. during their period of training. This amount will be decided on by the Director of Police Training College. The acceptance of resignation should confirm to the Section 4 Chapter 5 in volume 1 of the Establishment Code 1985.

- (vii) Probationary Sub Inspector of Police immediately after they have commenced training at the Police Training College should affirm/swear that they adhere to the Police Disciplinary Code in terms of the I. G. P. Circular No. 1693/2003. Sub Inspector of Police who have been confirmed in the post will have opportunities for promotions according to the approved scheme of promotions of the Police Department.

07. The General Conditions applicable to appointments in the Public Service as mentioned at the beginning of para 11A in Part I of this *Gazette* shall apply to this appointment also.

- i. Recruitments will be done in terms of Public Administration Circular No. 15/90 of 10.03.1990.

08. Applicants should attach the copies of the following documents to their application. Originals should not be sent

- (i) Certificate of Birth ;
- (ii) Recently obtained two character certificate (from non related persons);
- (iii) Certificate confirming the educational qualifications ;
- (iv) Sports certificates with special records or certificates obtained for extra curricular activities ;
- (v) Certificate on service experience (if available only).

09. (a) Applications of those who are already in the public service should be forwarded through their Heads of Departments in such cases a certificates should be appended to the application that the applicant can be released, if selected.

- (b) Application perfected by applicants in their own hand writing on 11" x 8" paper size should be sent to the address mentioned in the para 2 above, together with copies of relevant certificates. Application should never be handed over to any officer, personally.

10. Officers already in the Police Service with requisite educational and other qualifications can also apply.

11. Application which do not conform to the requirements of this notification in every respect will be rejected. No reply will be sent in this regard, to the applicants concerned.

Note.— Travelling or other expenses will not be paid for applicants who will be called for tests and interviews.

Inspector General of Police.

Police Head Quarters,
Colombo 01.

SPECIMEN APPLICATION FORM

POLICE DEPARTMENT

Application for the post of Probationary Sub Inspector of Police (Special Task Force)

01. Name in full (in block letters) :-----.
02. National Identity Card No. :-----.
03. Father's Name in full :-----.
04. Place of Birth of the Applicant :-----.
05. Police Station to which the place of birth belongs :-----.
Province :-----.
(a) Present address :-----.
(b) Permanent address :-----.
(c) Police station to which the present address belongs :-----.
(d) Police Station to which the permanent address belongs :-----.
06. (a) Nationality :-----.
(b) Whether you are citizen by birth or registration (if by registration, attach copies of the certificate) :-----.
(c) If you are a citizen by birth, state the place of birth of :-----
i. Applicant :-----.
ii. Applicant's father :-----.
iii. Applicants paternal grand father :-----.
iv. Applicant's paternal great grand father :-----.
07. Age (As on the closing date of application given in the *Gazette*) :-----.
Years :-----. Months :-----. Days :-----.
Date of Birth :----- (copy of the birth certificate should be attached)
08. Height :-----. Chest :-----.
09. Educational Qualification :-----.
(state examination passed and attach copies of certificates)
10. Civil status :-----.
11. Present Employment :-----.
12. Whether you have any special skills and/or qualifications :-----.
13. Give names and address of two referees who are not related to the applicant for obtaining information about the applicant :-----.

14. Have you served earlier in the Police Service or Reserve Police service ? If so, reasons for leaving the service, give particulars :-----.
15. Have you been enlisted in the Police Service or Sri Lanka Police Reserve ? (If so, state the date of appointment, Rank, and the constabulary number), copy of the letter of Appointment should be attached :-----.
16. (a) Are you serving in an Armed Service ? (If so, the application should be forwarded through the relevant Commander-in-Chief) :-----.
- (b) Have you served in an Armed Service ? If so, attach a photostat copy of the certificate issue when being discharged :-----.
17. (a) Are you serving as a Volunteer in any one of the Armed Services (if so, your application must be submitted through the respective service commander) :-----.
- (b) Have you served as a volunteer in any of the Armed Service ? (if so, attach a copy/copies of your discharged certificate/certificates) :-----.
18. Have you been arrested in connection with any crime or on suspicion ? Have you been charged or summoned before courts or punished connect with any crime ? (if so, give particulars) :-----.
19. Has anyone of your relations been taken into custody for any crime or on suspicion ? Also have you been charged or summoned before the courts or punished for any offence connected with a crime ? (if so, give details) :-----.

Note.— I, hereby declare that the above particulars are true and correct to the best of my knowledge and belief. I am aware that I am liable for termination of my service in the Police Department forth with (even if I have been appointed at any time) if the particulars furnished are found to be incorrect or false.

Signature of Applicant.

Date :-----.

12-887/2

SRILANKAPOLICEDEPARTMENT

Post of Recruit Police Constable Driver-Special Task Force

APPLICATIONS are invited from the citizens of Sri Lanka for post of Recruit Police Constable Driver (Special Task Force)

02. Application forms duly perfected in accordance with the Specimen form given below, should be sent to Director (Recruitment), Recruiting Office, 2nd Floor, New Secretariat Building, Colombo 01. The application should be sent by registered post to the above mentioned address to reach on or before 31.01.2005 and the top left hand corner of the envelope enclosing applications should be marked "Post of Recruit Police Constable - Driver (Special Task Force)" delayed applications will be rejected and no applications will be issued by the Sri Lanka Police Department.

03. *Salary Scales.*— Police Constable Driver (Special Task Force) The Salary Scale attached to this post is Rs. 68,160-7x1,320-10x1,560-Rs. 93,000.

In addition to the above salary scale they will be paid following monthly allowances.

- (a) Special Arduous Duty Allowances :
- (i) for duties in operational area Rs. 1,200
- (ii) for duties in non-operational area Rs. 600
- (b) Combined Allowances :
- (i) for duties in operational area Rs. 5,400
(full combined allowance)
- (ii) for duties in non-operational area Rs. 1,350
- (c) Housing facilities.
- (d) Free Transport facilities.
- (e) Free Medical facilities to officers (Financial Assistance can be obtained for medical treatment even in a foreign country.)
- (f) All uniforms will be provided free of charge.
- (g) Facilities to improve skills and talents in sports.
- (h) Travelling expenses for duty and money will be granted as rewards for outstanding and arduous duties.
- (i) If the applicants with trade skills in the field of motor mechanism, computer and radio (communication) become eligible to be recruited, they will be encouraged to work in their relevant fields.

04. Basic Qualifications.—

- (a) *Age limits.*— The age should be between 19 and 26 years as at closing date of application as per the *Gazette* Notification.
- (b) *Educational Qualifications.*— Should have passed 6 subjects at one sitting including mathematics and medium language at the G. C. E. O/L Examination.

Note 01.— According to the classification of subjects of the Department of Examinations, in calculating the numbers of subjects passed at G. C. E. (O/L) both passes in Science subjects numbers 41 and 44 will be treated as one subject and both the passes in mathematics numbers 42 and 45 will be treated as one subject. They can not be considered as four separate subjects taking into account the number of subjects passed at the G. C. E. (O/L) Examination.

Note 02.— Failure in the technical subjects at written test of G. C. E. (O/L) Examination will be considered as failure in the same subject, although a pass has been obtained for the same in the practical test.

Note 03.— Since optional subjects of Tamil, English and Sinhala have not been included in the stream of G. C. E. (O/L) passes in any of these subjects will not be reckoned as a pass in the G. C. E. (O/L) Examination.

- (c) *Physical requirements.*—
- (i) Height 5 feet 03 inches
- (ii) Chest 30 inches (deceased)

Note.— Applicants who are short of required height and chest respectively by 1/2 inch and 01 inch and fulfill the other stipulated

qualifications will be eligible at the discretion of Inspector General of Police provided they have skills in sports or achieved best performance in sports at national level or they have earned reputation for Sri Lanka by participating in an International Competition.

- (d) *Visual Requirements.*— Vision should not be less than 6/12 with each eye. If the vision is 6/6 with one eye and 6/18 with the other eye will be accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible.
- (e) *Trade Qualifications.*—
- (i) Certificate of competence in driving light or heavy vehicles.
 - (ii) At least one year experience in driving motor vehicles after obtaining the above certificate.

Note.— Priority will be given to those with knowledge of motor mechanism, experience in repairs to vehicles and long experience in driving vehicles.

- (f) *Other Qualifications.*—
- (i) Applicants should be unmarried (those who are divorced shall be treated as married)
 - (ii) These conditions are not applicable to the officers who are already in the service as reserve Police Constable drivers and who have satisfied other qualifications.
 - (iii) If any applicant has deformity or any other physical disability which impedes movement of physical limb required for competence in driving will be disqualified, although he has obtained a medical certificate to the effect that he is fit for the service.
 - (iv) The applicants who have basic qualifications will be tested for their ability to drive and maintain vehicles. Their knowledge of road rules and traffic signals and basic knowledge of mechanical theories of the vehicles in which the applicant has achieved competence in driving will also be tested.
 - (v) Selected applicants will be required to pass a medical examination prior to enlistment. Those who are found medically unfit for service in the police will be rejected.
 - (vi) Applicants must qualify in an endurance test and a trade test which will be held by the Police Department prior to their appearance before the final selection board.

The following areas will be tested in the trade test.

- (a) Competence in driving vehicles ;
- (b) Code of road rules ;
- (c) Knowledge of maintenance of and minor repairs to vehicles.

05. Terms of Employment.—

- (i) The Post is permanent. Appointees are entitled to a Contributory Pension under the Contributory Pension Fund.

- (ii) 8% of the monthly earnings should be paid to the Contributory Pension fund from the date of enlistment.
- (iii) All the officers will be required to contribute to departmental funds.

06. Conditions of Service.—

- (a) The appointment will be on probation for a period of 3 years.
- (b) The selected applicants will be required to comply with any rules already made or may hereafter be made to give effect to the language policy of the Government.
- (c) They will be subject to the relevant Provisions of the Establishments Code Volume I and II Financial Regulations, Departmental orders and to any other orders that may be issued by the Inspector General of Police or by the Government from time to time.
- (d) Before confirmation, every officer will be required to pass the prescribed departmental tests. Those who fail to pass the prescribed test or are found to be unfit for Police duties will be liable for removal from the Police Service.
- (e) Selected applicants will not be allowed to marry until they have been confirmed in their appointments other than with the express permission of the Inspector General of Police under exceptional compelling reasons after a minimum period of two years satisfactory service in terms of Police Gazette Part II No. 41 of 28th February, 1973.
- (f) The appointees after completion of their training period, should serve a probationary period of 3 years in the Police Department. If they wish to resign from the posts before completion of the period of probation, they should sign an agreement at the time of handing over the letter of resignation giving their consent to refund the expenses incurred in training, and uniform together with any other payments prescribed. The amount to be paid will be calculated and determined by the Director, Sri Lanka Police College. The acceptance of resignation should be in accordance with Section 4 Chapter V of the Establishments Code, Volume I published in the year 1985.
- (g) Recruit Police Constable Drivers should subscribe affirmation/oath to the effect that they comply with Police Code of conduct in terms of I. G. P.'s Circular No. 1693/2003 immediately after commencement of training in the Police Training College.
- (h) Police Constable Drivers who have been confirmed will be entitled to Promotion in accordance with the approved scheme of recruitment in the Police Department.

07. (a) Attention is invited to the general conditions applicable to appointments to posts in the state service published in the Section II (A) of the Part I of this *Gazette*.
- (b) Enlistment will be made in terms of Public Administration Circular No. 15/90 dated 10.03.1990.

08. Applicants should annex copies of the following documents to their applications. (Originals must not be forwarded)

- (i) Birth Certificate ;
- (ii) Two recent testimonials of character ;
- (iii) Certificate of competence in driving ;
- (iv) Certificates in support of educational qualifications ;
- (v) Certificate of experience in Driving Motor vehicles ;
- (vi) Certificate of service experience (if available).

09.(a) The applicants who are already in the public service should forward their applications through relevant Heads of Departments and must be accompanied by a Certificate stating that the officers can be released, if selected.

(b) Application perfected by applicants in their own hand writing on 11" x 8" paper should be sent together with the copies of certificates called for to the address given in paragraph 2 under no circumstances applications should be handed over personally to any officer in the department.

10. Police Constable Drivers who are already in the Sri Lanka Police Reserve Service and possess the necessary basic qualification and satisfy all other requirements may also apply.

11. Applications which do not confirm to the requirements stipulated in this notification will be rejected and such applicant will not be notified.

Note. - No travelling expenses or other expenses will be paid to the candidates who are summoned for the examination and interviews.

Inspector General of Police.

Police Head Quarters,
Colombo 01.

SPECIMEN APPLICATION FORM

POLICE DEPARTMENT

APPLICATION FOR THE POST OF POLICE CONSTABLE DRIVERS (SPECIAL TASK FORCE)

- 01. Name in full (in block capitals and should be strictly as given in the Birth Certificate of the applicant) :-----.
- 02. National Identity Card No. :-----.
- 03. Father's Name in full :-----.
- 04. Native place of Applicant (Police Station area relating to the place of Birth) :-----.
- 05. (a) Present address :-----.
- (b) Police Station area of the present address :-----.
- (c) Permanent address :-----.

(d) Police Station area and electorate of the permanent address :-----.

06. (a) Nationality :-----.

(b) Are you a citizen of Sri Lanka by birth or registration ? If by registration attach a copy of the certificate of registration :-----.

(c) If citizen by descent, state the place of birth :-----.

(i) Applicant :-----.

(ii) Applicant's father :-----.

(iii) Applicant's paternal grand father :-----.

(vi) Applicant's paternal great grand father :-----.

07. Age (As on the closing date of application given in the *Gazette*) :-----.

Years :-----. Months :-----. Days :-----.

Date of Birth :----- (Attach a copy of the Birth Certificate)

08. Height :-----. Chest :-----.

09. Educational Qualifications :-----.

(state Examination passed and attach copies of certificates)

10. Civil status :-----.

11. Present Employment :-----.

(i) Are you're a member of the Sri Lanka Police Reserve :-----.

(ii) If so, your Regimental Number, Rank and date of appointment (attach a copy of your appointment letter) :-----.

12. (a) Certificate of competence number and date of issue :-----.

(b) What class of vehicle have you been certified as competent to drive :-----.

(c) Has the Certificate been extended to drive Heavy Vehicles such as Bus and Lorries ? if so from what date :-----.

13. Have you any knowledge of Motor Mechanism ? :-----.

14. Mention any special claims you may have :-----.

15. Give two names and addresses of referees (not relations)

(i) :-----.

(ii) :-----.

16. Has any insurance company ever refused to insure you ? :-----.

17. Have you ever served in a Government Department ? If so, give details with period, Department and post you held and under what circumstance you left the Department :-----.

18. (i) Have you previously applied for a post of Driver or Constable in the Sri Lanka Police Service? If so, with what result, quote reference number :-----.

(ii) Have you been a member of Sri Lanka Police :-----.

19. Have you been or are you at present attached to the Armed Services? Attach a copy of the Discharge Certificate :-----

20. Have you been or are you a volunteer of an Armed Service. (Attach a copy of the certificate from the head of the Armed Service) :-----.

21. Have you or any of your relations been involved in or summoned or charged with or convicted in any offence (if so give details) :-----.

I hereby declare that the above information is true and accurate to the best of my knowledge. I am also aware that if any of the information given above be found to be incorrect or false, my service in the Police Department (in the event of my being appointed) is liable to be terminated forthwith.

Signature of Applicant.

Date :-----.

12-899

Examinations, Results of Examinations, &c.,

SECOND EFFICIENCY BAR EXAMINATION FOR DEVELOPMENT OFFICERS RECRUITED UNDER THE MINISTRY OF PLAN IMPLEMENTATION - 2004

IT is hereby notified that the Efficiency Bar Examination for Development Officers recruited under the Ministry of Plan Implementation which should be passed before they reach the salary step of Rs. 106,320 will be held in Colombo in March 2005 by the Commissioner General of Examinations and that the closing date for applications will be on 30th January, 2005.

02. *Scheme of Examinations.* - This Efficiency Bar Examination will consist of the following subjects.

- (I) Basic Planning Concepts/Economical Analysis (3h).
- (II) Social Science (1 1/2 h).

Note :-

- (a) An officer may sit all subjects in one attempt or several attempts.
- (b) A candidate should obtain 40% or above, of the marks in each paper for a pass.

03. *Subjects.* -

- (a) Basic Planning Concepts/Economical Analysis (3h) :
 - (i) Economical Situation, Policies and Problems of Sri Lanka.
 - (ii) Project Planning, Implementation and Evaluation.
 - (iii) Collecting, filling and analyzing the data.
- (b) Social Science (1 1/2 h) :
 - (i) Rural Social Science
 - (ii) Rural Community of Sri Lanka
 - (iii) Urbanization of Sri Lanka
 - (iv) Rural Development

04. *Qualifications.* - All Development Officers recruited under the Ministry of Plan Implementation are eligible to sit for the examination.

05. *Method of Application.* -

- (a) An application form should be prepared on a A4 size paper using both sides according to the specimen form appended at the end of this notification. From column 01 to 07 should be in the first page and 8 upwards should be in the second page. The form should be filled in by the candidate's own hand writing.
- (b) Applications should be sent through the heads of the Departments by registered post to reach the Commissioner General of Examinations. National Evaluation and Testing Services, Department of Examination of Sri Lanka, P. O. Box. 07, Pelawatta, Battaramulla on or before 24th January, 2005. The name of the Examination should be mentioned on the top left-hand corner of the envelope.
- (c) Applications should be prepared in the language in which the candidates sit for the examination.
- (d) Applications which are not in the above relevant format and do not contain all information and delay to reach will be rejected without any notification. No allegation that an application has been lost or delayed in the post will be considered.

06. The Commissioner General of Examinations will issue admission cards together with a copy of the Time Table to all candidates whose applications have been accepted. If a candidate doesn't receive his Admission Card at least four days before the day of the examination he should communicate without delay with the Commissioner General of Examinations, Organizations and Foreign Examinations Division, Sri Lanka Examinations Department, Pelawatta, Battaramulla, informing him that he has not received the Admission Card and giving the following information.

- (i) Name of the Examination
- (ii) Full name of Applicant
- (iii) Full postal Address
- (iv) A photocopy of the application
- (v) A photocopy of the cash receipt