

## Examinations, Results of Examinations & c.

### CAREER DEVELOPMENT PROGRAMME

#### Ministry of Education Distance Education Modernization Project (DEMP) Funded by Asian Development Bank

##### Training Programme Leading to Gainful Employment of Young Needy G. C. E. A/L Completers

APPLICATIONS are invited from Sri Lankan Citizens to enroll with the above programme. The applicants are required to fulfill the eligibility criteria stipulated under this programme and forward their applications as per specimen given below.

Since December 2003, the Ministry of Education has launched the above project and a part of the project funds has been allocated to conduct short term training programmes (3-9 months) leading to gainful employment of unemployed needy young G. C. E. A/L completers. Under this programme funded by the Asian Development Bank the project expects to train approximately 4500 youth every year from all districts of the country.

The Project will place youth for above mentioned short term training within public and private training providers who would do tailor made semi skilled and demand driven training programmes/ courses (duration of 3 to 9 months) aiming at employment after the training and public or private institutions, companies, industries etc. who have labour requirement within their respective institutions and would like to conduct on the job training for selected G. C. E. A/L Completers according to the institution's labour requirements and employing them after the training.

The Project will provide funds in the form of 'stipends' to support the needy unemployed G. C. E. A/L School Leavers. The stipend would serve as an allowance for the candidates during their training period of 3-9 months.

Those applicants should fulfill the following criteria.

- Applicants' family income should be less than Rs. 10,000 per month. (GS letter certified by DS should be annexed)
- Applicant should have sat the A/L examination but remain unemployed and should be below 22 years of age as at 31st December, 2003.

Those who fulfil the above criteria are requested to forward their applications according to the given format of this advertisement along with necessary documents before 3rd of August, 2004 to reach.

Project Director,  
Distance Education Modernization Project (DEMP),  
The Ministry of Education,  
Vocational and Training Building Complex,  
Ground Floor, Right Wing,  
354/2, Elvitigala Mawatha,  
Colombo 05.

### CAREER DEVELOPMENT PROGRAMME DISTANCE EDUCATION MODERNIZATION PROJECT MINISTRY OF EDUCATION

Application for Training Programme leading to gainful Employment of young needy G.C.E A/L completers

- Name in full : \_\_\_\_\_,
- Permanent Address  
Address Line 1 : \_\_\_\_\_,  
Address Line 2 : \_\_\_\_\_,  
Address Line 3 : \_\_\_\_\_,  
City : \_\_\_\_\_,
- (a) District : \_\_\_\_\_,  
(b) Grama Niladhari Div. : \_\_\_\_\_,
- Telephone : \_\_\_\_\_, (if any)
- Mobile : \_\_\_\_\_, (if any)
- Fax : \_\_\_\_\_, (if any)
- E-Mail : \_\_\_\_\_, (if any)
- Family Income : \_\_\_\_\_,
- GN Letter (GN division and No) certified by DS (DS Division) : \_\_\_\_\_, (Y/N)
- Temporary Address  
Address Line 1 : \_\_\_\_\_,  
Address Line 2 : \_\_\_\_\_,  
Address Line 3 : \_\_\_\_\_,  
City : \_\_\_\_\_,
- 9(a) District : \_\_\_\_\_, 9(b) Grama Niladhari Div : \_\_\_\_\_,
- Telephone : \_\_\_\_\_, (if any)
- Mobile : \_\_\_\_\_, (if any)
- Fax : \_\_\_\_\_, (if any)
- E - Mail : \_\_\_\_\_, (if any)
- DOB : \_\_\_\_/\_\_\_\_/\_\_\_\_/  
(DD/MM/YYYY)  
(Attach a copy of BC)
- Age as at 31.12.2003 : \_\_\_\_\_,
- Gender : (M/F) : \_\_\_\_\_,
- Marital Status : Married/Single
- NIC No. : \_\_\_\_\_,
- Date of Issue : \_\_\_\_/\_\_\_\_/\_\_\_\_/  
(DD/MM/YYYY)
- Passport No : \_\_\_\_\_,
- Date of Expiry : \_\_\_\_/\_\_\_\_/\_\_\_\_/  
(DD/MM/YYYY)
- Nationality : \_\_\_\_\_,
- Race : \_\_\_\_\_,
- Preferred Categories of Employment

Only 5 categories can be selected, Please specify the Preference Level (1 to 5)

Example :

Category	Sub Category (Please specify)	Pref.
Accountancy	Auditor	1
Tourism and Hotel	Room Boys	2

Category (examples)	Sub Category (Please specify)	Pref.
Accountancy		
Agriculture and Livestock		
Mechanical Production		
Automotive Building and Construction		
Computer and Information Tech.		
Electrical and Electronics		
Fisheries		
Food and Beverages		
Gem and Jewellery		
Handicraft and Cottage Industry		
Marine and Shipping		
Metal and Light Eng.		
Personal and Community Development		
Printing and Packaging		
Rubber Plastics and Leather Related		
Textile and Garment		
Word related		
Tourism and Hotel		
Other		

27 Training programmes and Courses attended after completing G.C.E A/L

Name of Institution	Course Title	Year	Duration	Grade Awarded
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....

28 Additional Information :

Language Proficiency	Spoken	Reading	Writing
English	.....	.....	.....
Sinhala	.....	.....	.....
Tamil	.....	.....	.....
Other	.....	.....	.....

(Please specify-Excellent, Very Good, Good, Fluent, Fair, Poor)

29 Employment History (If relevant)

*Employer Designation    Duration Period    EPF no    Job Responsibility*

.....	.....	To.....	.....	.....
.....	.....	To.....	.....	.....
.....	.....	To.....	.....	.....
.....	.....	To.....	.....	.....
.....	.....	To.....	.....	.....

*Other Relevant Information :*

25 Indicate in which districts you would like to undergo Training :

(List 03 districts in order of priority) (i) .....  
(ii) ..... (iii) .....

26 Educational Qualification :

(Indicate your best grading only for Mathematics and English.)

*G. C. E. (O/L)      Subjects      Grade*

Year 19.....      Mathematics      .....  
                                 English Language      .....

G. C. E. (A/L)

Stream : Commerce/Mathematics/Science/Arts (Pls. High light)

	Subjects	Grades
Year 19..... First sitting	1. .... 2. .... 3. .... 4. ....	..... ..... ..... .....
Year 19 ..... Second Sitting	1. .... 2. .... 3. .... 4. ....	..... ..... ..... .....
Year 19 ..... Third sitting	1. .... 2. .... 3. .... 4. ....	..... ..... ..... .....

30 Whether receiving grants already (Y/N) :..... If 'Y' name of the grant and amount/month

31 Physical fitness :..... (Y/N)  
(Certified by Physician)

32 Letters of Guarantors

32.1 Parents :.....(Y/N) (If parents are dead pl. give details of a close relative who would agree to be a guarantor)  
Name (father/mother) ..... NIC No. (if available)

Address : .....,

32.2 Govt. Officer .... (Y/N) (The government officer could also be a retired person)

Name .....Position (held) .....

NIC No ..... Salary Scale .....

Address ..... Tel.No .....

For Office Use Only :

- |  |   |                                  |                                     |
|--|---|----------------------------------|-------------------------------------|
| 1. Ref No : .....                              | 2 Date Received :...../...../2004<br>(DD/MM/YYYY) | 7. Approval Granted by: .....    | 8 Valid Form :.....<br>(DD/MM/YYYY) |
| 3. Officer's Name :.....                       |   | 8. Rejected Date :..... DD/MM/YY |                                     |
| 4. Recommended/Not Recommended :.....          |   | 9. Reasons for Rejection :.....  |                                     |
| 5. Reasons for (4) above :.....                |   | 10. Others :.....                |                                     |
| 6. Employment Prospects identified:..... (Y/N) |   | 11. Authorized by :.....         |                                     |
|  |   | 12. Date :..... (DD/MM/YYYY)     |                                     |

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