

Note.—

- (1) Syllabuses of all the courses are subjected to revision. Some of the revised courses will be implemented in 2005 and duration of these courses may change.
- (2) Medium of instruction of the Higher National Diploma in Accountancy (Day/Full Time) in the first and the second year is Sinhala or Tamil on weekdays. The third and fourth years are in English and will be conducted during the weekend.
- (3) The 1st and 2nd years of the Higher National Diploma in Management (Day./Full Time) course will be conducted during day time of the weekdays and 3rd and final years will be conducted during the weekend.
- (4) A pass in the General Paper is essential for applicant who qualifies in the G.C.E. (A/L) New Syllabus.
- (5) The selection criteria is based on the average marks or Z-Score at the G.C.E. (A/L) Examination.
- (6) Preference will be given to candidates who have passed in subject or field relevant to the course at the qualifying examination.
- (7) Preference will be given to those who are under 22 years for day courses.
- (8) Persons who are following a course of study as an internal student, at any University of Sri Lanka/Affiliated University College, Technical College, College of Education/Teacher Training College or any other Advanced Technical Institutes will not be eligible to register as a Day/Full time student in Sri Lanka Institute of Advanced Technical Education. If any student is found to be following full time course at any said State Institutes concurrently, their registration will be cancelled by the Sri Lanka Institute of Advanced Technical Institute.
- (9) In any case after selection for the full time courses, students will not be transferred to part time courses.

Section “ B ”

Qualifications for Admission to the above Courses

1. Higher National Diploma in Accountancy – HNDA (Day/Full Time)

Should have one of the followings :—

- (i) G.C.E. (A/L) Examination (Old Syllabus) passes in four subjects of which at least two should be credit passes obtained at the one sitting with Pure Mathematics or Accountancy as one of the subjects for which a credit pass should have been obtained ;

Where a credit pass is not available for Mathematics or Accountancy a credit pass obtained for either of these subjects at G.C.E. (O/L) will be considered as an alternative.

A credit pass in Mathematics at the G.C.E. (O/L) is considered as an alternative for a credit pass in either Pure Mathematics or Accountancy at the G.C.E. (A/L) ; or

- (ii) G.C.E. (A/L) Examination (New Syllabus) passes in three subjects at one sitting with Combined Mathematics or Accountancy as one of the three subjects of which at least, two credit passes should have been obtained.

A credit pass in Mathematics at the G.C.E. (O/L) is considered as an alternative for a credit pass in either combined Mathematics or Accountancy at the G.C.E. (A/L) ; or

- (iii) Holders of National Certificate for Accounting Technicians conducted by the Department of Technical Education and Training ; and

- (iv) An ordinary pass in English at the G.C.E. (O/L) Examination.

The selection criteria is based on the high marks obtained at the G.C.E. (A/L) Examination/Old Syllabus—Four subjects or New Syllabus—Three subjects.

The first and second years lectures are conducted as Full Time during week days, whilst, the third and fourth year lectures will be conducted during the weekends.

1.1 *Higher National Diploma in Accountancy—HNDA (Part Time)*

Should have one of the followings :

- (i) A Degree or Intermediate Examination of a recognised University ;
- (ii) Four subjects (Old Syllabus / Three subjects (New Syllabus) in G.C.E. (A/L) Examination in one sitting ;
- (iii) National Certificate in Accounting Technicians conducted by the Department of Technical Education and Training ;
- (iv) National Certificate in Business Studies (Accountancy Group) conducted by the Department of Technical Education and Training ;
- (v) National Certificate in Accounting conducted by the Department of Technical Education and Training.

N.B.— (a) Practical Experience.—Applicant should be employed in the relevant field in a Government Institution/Public Authority or a recognised Firm ;

(b) Those who possess the following qualifications will be exempted from the 1st year and will be admitted to the 2nd year subject to satisfying other entry requirements and availability of places.

- (i) National Diploma in Business Studies/Business Finance ;
- (ii) Higher National Diploma in Commerce/Management, second year ;
- (iii) B.Sc. (Business Administration) ;
- (iv) B. Com. ;
- (v) B.Sc. (Accountancy) ;
- (vi) ICASL Part I and II ;
- (vii) CIMA Part I and II ;
- (viii) AAT Stage III.

2. *Higher National Diploma in Management—HNDM (Day/Full Time)*

Applicants should have one of the followings :

- (i) Pass in G.C.E. (A/L) Examination (Old Syllabus) in all four subjects/ G.C.E. (A/L) Examination (New Syllabus) in all three subjects in one sitting, in any stream with ordinary passes in English and Mathematics at the G.C.E. (O/L) Examination ; or
- (ii) National Certificate for Accounting Technicians or National Certificate in Business Studies (Public Administration/Marketing) conducted by the Department of Technical Education and Training with ordinary passes in English and Mathematics at the G.C.E. (O/L) Examination ; or
- (iii) Stages 1 and 2 of the examination of the Association of Accounting Technicians of Sri Lanka (AAT) with ordinary passes in English and Mathematics at the G.C.E. (O/L) Examination.

3. *Higher National Diploma in Information Technology — (HNDIT) (Day/Full Time)*

Applicants should have one of the followings :

- (i) Should have obtained four passes at the G.C.E. (A/L) Examination (Old Syllabus) at one sitting, one of which should be out of the following subjects : Physics / Agricultural Science*, Pure Mathematics and Accountancy ; or
- (ii) Should have obtained four passes at the G.C.E. (A/L) Examination (Old Syllabus) at one sitting, one of which should be out of the following subjects : Physics / Agricultural Science*, Zoology, Botany, Chemistry ; or
- (iii) Should have obtained three passes at the G.C.E. (A/L) Examination (New Syllabus) at one sitting, one of which should be out of the following subjects : Physics / Agricultural Science*, Combined Mathematics and Accountancy ; or
- (iv) Should have obtained three passes at the G.C.E. (A/L) Examination (New Syllabus) at one sitting, one of which should be out of the following subjects : Physics / Agricultural Science*, Biology, Chemistry ; and
- (v) An ordinary passes in English and Mathematics at the G.C.E. (O/L) Examination.

* Agricultural Science (G.C.E. A/L) —the new syllabus which is implemented from the year 1995.

4. *Higher National Diploma in Technology — HNDT (Agriculture) (Day/Full Time)*

Applicants should have one of the followings :

- (i) Should have obtained four passes at the G.C.E. (A/L) Examination (Old Syllabus) in Bio-Science stream at one sitting, two of which should be out of the following subjects : Chemistry, Agriculral Science, Botany, Zoology and Physics ; or
- (ii) Should have obtained three passes at the G.C.E. (A/L) Examination (New Syllabus) in Bio Science stream at one sitting, two of which should be out of the following subjects : Chemistry, Agricultural Science, Biology and Physics ; and
- (iii) An Ordinary pass for English and Mathetmatics at G.C.E. (O/L).

5. *Higher National Diploma in English — (HND in English) (Full Time/Part time)*

Should possess one of the following qualifications :

- (i) G.C.E. (A/L) in 3 subjects including English.
- (ii) G.C.E. (A/L) in 3 subjects and a pass in English Literature and at least a credit pass in English at G.C.E. (O/L)
- (iii) G.C.E. (A/L) in 3 subjects and a distinction pass in English Language at the G.C.E. (O/L)
- (iv) English Specialist Teacher Training Certificate ; or College of Education Diploma for English Teachers.
- (v) A pass at the National Certificate in English for Commerce, Industry and further Education conducted by the Department of Technical Education & Training with G.C.E. (A/L) three subjects.

Note :

- (a) Candidate who are awaiting results of the full time or the part time National Certificate in English for Commerce Industry and further Education conducted by the Department of Technical Education & Training and possess three passes at the GCE (A/L) Examination are eligible to follow this course.
(However, these candidates will be allowed to sit the final examination only if, they are successful at the final examination of the National Certificate in English for Commerce Industry and further Education).
- (b) Interview is held in the medium of English.

6. *Higher National Diploma in Business Studies — HNDBS — (Day/Full Time)*

Applicant should have one of the followings :

- (i) G.C.E. (A/L) Examination (Old Syllabus) in Economics, Commerce & Finance and Accountancy or G.C.E. (A/L) Examination in any two of the above three subjects and a pass in one of the following subjects : Political Science, Pure Mathematics, Geography, Sinhala, Tamil, English, Logic, History, Business Statistic at the same examination ; or
- (ii) G.C.E. (A/L) Examination (New Syllabus) in Economics, Business Studies and Accountancy or G.C.E. (A/L) Examination in any two of the above three subjects and a pass in Geography, Home Economics, Political Science, Logic & Scientific Methods, Agricultural Science, Combined Mathematics and Business Statistic at the same examination ; or
- (iii) Commercial Certificate Examination (Accountancy Certificate) conducted by the Department of Technical Education & Training ; or
- (iv) National Certificate in Accounting Technicians conducted by the Department of Technical Education and Training ; and
- (v) An Ordinary passes in English and Mathematics at G.C.E. (O/L).

7. *National Diploma in Business & Finance – NDBF – (Day/Full Time)*

Should have one of the followings :

- (i) G.C.E. (A/L) Examination (Old Syllabus) in 04 subjects including Economics, Commerce & Finance, Accountancy in one sitting ; or
- (ii) G.C.E. (A/L) Examination (New Syllabus) in 03 subjects including Economics, Business Studies and Accounting or any two of the above with one of the following subjects, Geography, Home Economics, Political Science, Logic & Scientific Methods, Agricultural Science or Combined Mathematics in one sitting ; or
- (iii) Commercial Certificate Examination (Accountancy Certificate) conducted by the Department of Technical Education & Training ; or
- (iv) National Certificate for Accounting Technicians conducted by the Department of Technical Education and Training ; and
- (v) An Ordinary passes in English and Mathematics at G.C.E. (O/L).

8. *National Diploma in Nutrition & Health Science – (Full Time)*

Required qualification for admission :

- (i) G.C.E. (A/L) Old Syllabus a pass in all four subjects at one sitting with a credit pass in Home Economics ; or
- (ii) G.C.E. (A/L) New Syllabus a pass in all three subjects at one sitting with a credit pass in Home Economics ; and
- (iii) A pass in English Language at G.C.E. (O/L) Examination.

9. *National Diploma in Secretarial Practice – NDSP – (Part Time/Weekend)*

Applicants should have one of the followings :

- (i) G.C.E. (A/L) Examination in three subjects with Credit pass in English at the G.C.E. (O/L) Examination and work experience in an allied field ;
- (ii) National Certificate in Secretarial Practice conducted by the Department of Technical Education & Training with work experience ;
- (iii) Trained Teachers' Certificate in Commerce with Credit pass in English at the G.C.E. (O/L) Examination ;
- (iv) National Certificate in Business Studies (Stenography Group in the English Medium) conducted by the Department of Technical Education and Training with experience in an allied field ;
- (v) Stenographers' National Certificate Course (English Medium) conducted by the Department of Technical Education & Training ;
- (vi) Stenographer (English) in Government Service with a minimum of two years' experience ;
- (vii) Instructors in Shorthand and Typewriting (English) in the Sri Lanka Technical Education Service ;
- (viii) Instructors in Shorthand and Typewriting (Sinhala) in the Sri Lanka Technical Education Service with a pass in English at the G.C.E. (O/L) Examination.

Note :

- 1. Advanced Technical Institutes of Jaffna, Trincomalee, Samanthurai & Batticaloa are conducting part time courses in the Tamil Medium.
- 2. Advanced Technical Institute Dehiwala is conducting the Higher National Diploma in Accountancy part time course in Sinhala, Tamil & English Medium.
- 3. Advanced Technical Institute, Kandy also conducts Higher National Diploma in Accountancy part time course in Tamil Medium.

Please note that the decision of the Director-General SLIATE will be the final decision on the admission of students to Advanced Technical Institutes for the Academic year 2005.

Director General,
Sri Lanka Institute of Advanced Technical Education.

Office use only

Course Number :

SPECIMEN APPLICATION FORM

SRILANKA INSTITUTE OF ADVANCED TECHNICAL EDUCATION

Application form for Admission to Higher National Diploma/National Diploma Course

Name of the Institute/Institute Section :
(i) Name of the Course :
(ii) Medium :

1. Name with Initials :
2. Name/Names denoted by Initials :
3. Address :
4. Date of Birth : Year, Month, Date
Age (as at 01.01.2005) : Years, Months, Days
5. National Identity Card No. :
6. Sex : Male/Female
7. Administrative District :
8. (i) Result of G.C.E. (A/L) Examination (2004 or Before)
Year : Index No. : Medium :
Pass Subject *Grade*
1.
2.
3.
4.

If under new syllabus indicate pass or fail in the general paper :

Aggregate/Average marks or Z-Score of the above examination, issued by the Department of Examination :

(ii) Result of G.C.E. (O/L) Examination :

Year :	Index No. :	Medium :
<i>Subject</i>	<i>Grade</i>	<i>Subject</i> <i>Grade</i>
1.	6.
2.	7.
3.	8.
4.	9.
5.	10.

9. Highest Qualification in English as a Subject :

10. Details of Occupation :

(only for Part time/Weekend Courses)

Post :
E.P.F. Number :
Place of Work and Address :
Date of Appointment :

I hereby declare that I am not following any other full time course of study in any other State Institution. I am aware that my registration will be cancelled at any time during the period of study if it is found that I concurrently follow a full time course at any other State Institution. I hereby certify that the information furnished here is true and accurate to the best of my knowledge.

Signature of Applicant.

Date :

(The Bank receipt for Rs. 100 payable to SLIATE should be annexed)

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