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The Gazette of the Democratic Socialist Republic of Sri Lanka

EXTRAORDINARY

අංක 2253/63 - 2021 නොවැම්බර් මස 13 වැනි සෙනසුරාදා - 2021.11.13
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PART I : SECTION (I) — GENERAL

Government Notifications

SERVICE MINUTE OF THE SRI LANKA TECHNICAL EDUCATION SERVICE - FIRST AMENDMENT

THE Service Minute of the Sri Lanka Technical Education Service published in the *Gazette Extraordinary* No. 2183/20 dated 06th July, 2020 of the Democratic Socialist Republic of Sri Lanka is amended as follows. Other matters and conditions stated therein remain unchanged.

By order of the Public Service Commission,

M. A. B. DAYA SENARATH,
Secretary,
Public Service Commission.

10th November, 2021.

7.2.4.

- I. Only the candidates who have applied for the posts of Instructor and Lecturer in the professional fields of Electrical, Metal Work, Wood Work, Buildings, Technical Drawing, Automative, Jewellery, Refrigeration and Air Conditioning, Electronics and Shorthand and Typewriting will be recruited through a written examination and a professional test.
- IV. The candidates who have applied for the posts of Instructor and Lecturer in the professional fields of Information Technology, Science/Mathematics, Commerce, Agriculture and English not belonging to the fields referred to in No. I above will be recruited only upon the results of a written examination and a practical test. The practical



test will be conducted by a Board of Examiners appointed by the Public Service Commission. Following the transmission of the results of the practical test to the Commissioner General of Examinations by the Public Service Commission, candidates who have secured 40% marks or more for the written examination and practical test separately will be listed in the order of merit on the basis of placing weight for the marks of Aptitude, General Knowledge and Practical Test as per the ratio of 1:1:1 respectively and the list of such candidates will be forwarded to the Public Service Commission by the Commissioner General of Examinations.

7.2.4.3 Practical Test :

This test will be conducted to evaluate the candidate's ability in teaching. 25 marks will be given for this test. Particulars of the Practical Test are shown in Appendix "F".

7.2.4.3.1 Authority conducting the Practical Test : A Board of Examiners appointed by the Public Service Commission

7.2.4.4 General Interview :

Objectives to be achieved :

Examination as to whether the qualifications stated in the Service Minute of the Sri Lanka Technical Education Service and the *Gazette* Notice of Recruitment published in compliance thereto have been fulfilled and the examination of physical fitness.

7.2.4.4.1 Authority appointing the Board of General Interview : Public Service Commission

7.3.4.

- I. Only the candidates who have applied for the posts of Instructor and Lecturer in the professional fields of Electrical, Metal Work, Wood Work, Buildings, Technical Drawing, Automative, Jewellery, Refrigeration and Air Conditioning, Electronics and Shorthand and Typewriting will be recruited through a written examination and a professional test.
- II. The candidates who have applied for the posts of Instructor and Lecturer in the professional fields of Information Technology, Science/Mathematics, Commerce, Agriculture and English not belonging to the fields referred to in No. I above will be recruited only upon the results of a written examination and a practical test. The practical test will be conducted by a Board of Examiners appointed by the Public Service Commission. Following the transmission of the results of the practical test to the Commissioner General of Examinations by the Public Service Commission, candidates who have secured 40% marks or more for the written examination and practical test separately will be listed in the order of merit on the basis of placing weight for the marks of Aptitude, General Knowledge and Practical Test as per the ratio of 1:1:1 respectively and the list of such candidates will be forwarded to the Public Service Commission by the Commissioner General of Examinations.

7.3.4.3 Practical Test :

This test will be conducted to evaluate the candidate's ability in teaching. 25 marks will be given for this test. Particulars of the Practical Test are shown in Appendix "F".

7.3.4.3.1 Authority conducting the Practical Test : A Board of Examiners appointed by the Public Service Commission.

7.3.4.4 General Interview :

Objectives to be achieved :

Examination as to whether the qualifications stated in the Service Minute of the Sri Lanka Technical Education Service and the *Gazette* Notice of Recruitment published in compliance thereto have been fulfilled and the examination of physical fitness.

7.3.4.4.1 Authority appointing the Board of General Interview : Public Service Commission

10.3.1 Qualifications to be fulfilled:

I Should have obtained a postgraduate degree in the relevant field as mentioned in Appendix “I” or should have obtained a postgraduate degree that comprises educational activities at least over a period of one academic year in any one of the subject areas of Human Resource Management / Business Management / Public Management / Financial Management / Communication / Education Management / Social Science / Social Work / Community Development / Education / Development Education / Development Economics awarded by a university recognized by the University Grants Commission or an institute recognized by the University Grants Commission as a degree awarding institute or an institute recognized by the Tertiary and Vocational Education Commission.

12.2 Training and Development:

12.2.1 All officers recruited to Grade III should complete the training course in Basic Teaching Methods over a minimum period of four (04) weeks (160 hours) before engaging in service. A certificate will be issued after evaluating the teaching skill of the officers at the end of that training programme.

This training will be conducted by the Ministry in charge of the subject or any other advanced training or higher education institute as decided by the Secretary of the Ministry.

12.2.2 All officers in Grade II of the Service should complete a training course in Institutional Regulations, Financial Regulations and National and International Labour Market over a period of 100 hours and they should have obtained this training certificate for promotion to Grade I.

Appendix “B”

The following note will be inserted immediately after the Chart in this Appendix.

Note: The subject relating to the area of subjects for which the candidates apply, for the posts of Lecturer and Instructor should comprise at least 1/3 of the total number of credits of the degree or vocational course.

Appendix “C”

The following note will be inserted immediately after the Chart in this Appendix.

Note: The subject relating to the area of subjects for which the candidates apply, for the posts of Lecturer and Instructor should comprise at least 1/3 of the total number of credits of the degree or vocational course.

Appendix “E”

01. Title of the Examination: Professional Examination for recruitment to Grade III of the Sri Lanka Technical Education Service – (Open / Limited)

02. Particulars of the Examination:

Examination	Subject No. & Area of Subject		Duration	Total Marks
Professional Examination	01	Automobile Technology (Motor Vehicle Technology)	Maximum of 06 hours	100
	02	Information Communication Technology		
	03	Farm Machinery Technology		
	04	Construction Technology		
	05	Refrigeration & Air Conditioning Technology		
	06	Manufacturing Technology		
	07	Food Technology		
	08	Bio Medical Engineering Technology		
	09	Mechatronics Technology		
	10	Welding Technology		
	11	Telecommunication Technology		
	12	Electronic Technology		
	13	Jewellery Technology		
	17	Electronic		
	18	Building Technology		
	19	Automotive		
	20	Wood Work		
	21	Refrigeration & Air Conditioning		
	22	Technical Drawing		
	23	Electrical		
	27	Metal Work		
	28	Shorthand & Typewriting		
	29	Jewellery		

03. Authority conducting the examination: A Board of Examiners appointed by the Public Service Commission

04. Frequency at which the examination is conducted : According to the necessity

05. Professional areas and Syllabus relevant to the examination:

Subject No. & Area of Subject		Syllabus
01	Automobile Technology (Motor Vehicle Technology)	This professional examination will be conducted at a level on par with the currently held practical tests of the National Vocational Qualifications (NVQ) Level – 5 Courses at the Colleges of Technology / Technical Colleges.
02	Information Communication Technology	
03	Farm Machinery Technology	
04	Construction Technology	
05	Refrigeration & Air Conditioning Technology	
06	Manufacturing Technology	
07	Food Technology	
08	Bio Medical Engineering Technology	
09	Mechatronics Technology	

Subject No. & Area of Subject		Syllabus
10	Welding Technology	<p>Herein, the ability of the candidate to utilize his technological skill to impart knowledge to the students on how to operate the relevant machinery and equipment and identify and use the tools concerned and to give them an understanding of the use of such equipment and tools having demonstrated his technical knowhow will be examined.</p>
11	Telecommunication Technology	
12	Electronic Technology	
13	Jewellery Technology	
17	Electronic	
18	Building Technology	
19	Automotive	
20	Wood Work	
21	Refrigeration & Air Conditioning	
22	Technical Drawing	
23	Electrical	
27	Metal Work	
28	Shorthand & Typewriting	
29	Jewellery	

Appendix “F”

Particulars on the Practical Test conducted for recruitment to Grade III of the Sri Lanka Technical Education Service (Open/Limited) –

1. Practical Test : -

The candidate should make a presentation under a topic identified by him pertaining to his subject area, as the practical test. Marks will be given as follows :

Srl. No.	Criteria for which marks are given in the practical test	Maximum Marks	Minimum Pass Marks
01	Objective and Approach	05	02
02	Personality and Voice Control	05	02
03	Clarity in Communication	05	02
04	Time Management	05	02
05	Application of Presentation Techniques	05	02
	Total Marks	25	10

2. Methodology of the Practical Test:-

- I. The time given for the practical test is 5 minutes.
- II. The maximum marks that can be obtained for the practical test is twenty-five (25).
- III. At least 2 marks for each criterion have to be obtained to pass the practical test.
- IV. The practical test will be evaluated by a Board of Examiners appointed by the Public Service Commission.

3. Objectives of the criteria:-

I. Objective and Approach

Evaluate the successful clarification of the objective of the lesson and the ability of approaching the lesson.

II. Personality and Voice Control

Should have a good personality as a teacher and the ability of proper voice control in teaching is evaluated.

III. Clarity in Communication

Evaluate the ability of effective communication of relevant matters in the process of learning and teaching.

IV. Time Management

Evaluate the skill in achieving the objective within the given timeframe.

V. Application of Presentation Techniques

Evaluate the ability in proper usage of presentation techniques to achieve the objective.

Note

The existing Appendix “F” will be amended as Appendix “G”.

The existing Appendix “G” will be amended as Appendix “H”.

The existing Appendix “H” will be amended as Appendix “I”.