

N. B.— Part III and IV(A) of the *Gazette* No. 1,593 of 13.03.2009 were not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,594 - 2009 මාර්තු 20 වැනි සිකුරාදා - 2009.03.20
No. 1,594 - FRIDAY, MARCH 20, 2009

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

			PAGE				PAGE
Posts - Vacant	398	Examinations, Results of Examinations &c.	398

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 27th March, 2009 should reach Government Press on or before 12.00 noon on 13th March, 2009.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2009.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ' and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving officers in the Public Service :

5:1 Applications from officers of the Public service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service, Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for practical and oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination hall other than a member of the Examination hall staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the index number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. If should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination hall. Should the Supervisor so requires each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your index number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations, Commissioner General of
Examinations, Pelawatta,
Battaramulla.

Posts – Vacant

REGISTRAR GENERAL'S DEPARTMENT – GALLE DISTRICT

Posts of Marriage, Birth and Death Registrars

THE date of closing of applications of the following Division which appeared in the *Gazette of the Democratic Socialist Republic of Sri Lanka* bearing No. 1,582 of 26.12.2008 is hereby amended as 17.04.2009.

SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Division and Post for which applications are called</i>	<i>Address to which applications should be sent</i>
Galle	Habaraduwa	Post of Registrar of Marriages (Ordinary) in Thalpe Pattuwa Division and Births and Deaths in Unawatuna Division	District Secretary/Addl. Registrar General District Secretariat, Galle

E. M. GUNASEKERA,
Registrar General.

03–453

Examinations, Results of Examinations &c.

MINISTRY OF TRANSPORT – DEPARTMENT OF MOTOR TRAFFIC

Open Competitive Examination for Recruitment of Examiners of Motor Vehicles Class II, Segment "B" of the Sri Lanka Technological Service for the Department of Motor Traffic – 2008(2009)

OPEN competitive examination for recruitment of Examiners of Motor vehicles to Class II, Segment "B" of Sri Lanka Technological Service for the Department of Motor Traffic will be conducted only in Colombo in June, 2009 by the Commissioner General of Examinations. The date of examination will be notified in news papers in due course. Commissioner General of Motor Traffic reserves right to postpone or cancel this examination.

Interview. – Date of the interview in respect of candidates who score a high level of total marks determined as adequate by the Commissioner General of Motor Traffic from among the candidates who secure minimum of 40% marks for each paper at the written test will be decided by the Commissioner General of Motor Traffic.

01. Number of persons appointed and the effective date of the appointments will be decided by the Commissioner General of Motor Traffic.

02. Structure and the Monthly Salary Scale :

Special Class	: Rs. 20,760 - 365 x 9 - 500 x 18 - Rs. 33,045
Class I	: Rs. 18,490 - 5 x 240 - 14 x 320 - Rs. 24,170
Class II Category B	: Rs. 16,450 - 180 x 11 - Rs. 18,430
Class II Category C	: Rs. 14,570 - 10 x 170 - Rs. 16,270

(Appointee should pass the 1st efficiency Bar examination before reaching the salary step of Rs. 14,910 for the promotion to Class IIA appointee should pass the 1st Departmental examination before the completion of 6 years service in the Class IIB).

Recruitment will be made by this examination to the post of Motor vehicle examiner of Class II of Category 'B'.

03. This post is permanent and pensionable. Appointees are required to contribute to the Widow's and Orphan's Pension Fund.

04. *Qualifications.*— Every applicant :

- (a) Should be a citizen of Sri Lanka.
- (b) Should be of excellent moral character.
- (c) Should be not less than 18 and not more than 45 years of age as at the date of closing applications. (This upper age limit will not be applicable to the officers who are already in the public service.)

05. *Applicants should fulfill the following qualifications :*

- (i) National Diploma in Technology awarded by the University of Moratuwa or Hardy Technical Institute, Ampara.
- (ii) National Diploma in Engineering awarded by the National Apprentice and Industrial Training Authority.
- (iii) National Advanced Diploma in Engineering awarded by the Ministry of Higher Education.
- (iv) Diploma in Technology awarded by the Open University.
- (v) Certificate awarded for passing 01st part of the Engineering Examination conducted by the Sri Lanka Engineering Institute ; or
- (vi) Other qualification certified as Recognized to be equal to the above technological qualification by the Technical Services Board.

06. *Professional Knowledge and Experience :*

- (i) Every applicant, subsequent to the satisfaction of above technological qualifications, should have at least two years experience in the relevant field at supervisory level in the Government Corporation, Incorporated Board or recognize garage registered under the Company Act which contributes to the Employee's Provident Fund and Employee's Trust Fund at least for 10 employees ; and
- (ii) Posses a valid driving license issued for all motor coaches and motor cycles.

07. Every applicant should have necessarily fulfilled the all qualifications pertaining to the post before the closing date of the application of the written examination.

08. Appointees should present themselves for the medical test conducted by the Government Medical Officer to check whether he is physically fit to serve in any part of the Island.

09. All appointees should acquire proficiency, within the period of 5 years in the other official language other than the language they have entered the public service.

10. *Scheme of Examination.*— Recruitment Examination consist of two question papers. The particulars are given below :

- (i) General knowledge of Motor Mechanic - Duration :— Two hours. 100 marks.
(This question paper consists of multi choice and half structured questions.) Applicants should have basic knowledge of the following technological field and faults relating to such fields :
 - 1. Function and input of diesel and petrol engine.
 - 2. Clutch and transmission system.
 - 3. Lubricant system and cooling system.
 - 4. Electrical System.
 - 5. Fuel system of diesel and petrol vehicles.
 - 6. Foot brake system, testing equipment for brake efficiency, time of reaction stopping distance.
 - 7. Hand brake system.
 - 8. Testing equipment for wheel alignment and geometry of steering wheel.
 - 9. Suspension System.
 - 10. Preparation of condition report of a vehicle.
 - 11. Issue of fitness certificate.
 - 12. General knowledge of functions of the Department and relevant duties of a Motor vehicle examiner.
 - 13. General knowledge of painting, welding and fitting.
 - 14. Automatic transmission.

(ii) *Intelligent Test*:-

Duration : 01 hour - 100 marks

(question paper prepared to test the aptitude of the applicant including the fields such as Language and numerical skills, reasoning power.)

Note :- (i) This examination will be conducted in Sinhala, Tamil and English medium. Applicants should sit for this examination in the same medium that is in Sinhala, Tamil or English in which the applicant appeared for the examinations to acquire qualifications referred to in Para (I-VI) 5 in this notification. Medium applied for the examination will not be permitted to change.

(ii) The Commissioner General of Examinations will issue admission cards to the candidates who appear for the examination. However, receipt of an admission card should not be considered as a fulfillment of qualification required for the examination.

11. *How to apply*:- Specimen form has been appended at the end of this notification. Candidates should prepare the specimen form in the medium which he sits for the examination and clearly fill the relevant particulars in his own handwriting.

In the Sinhala and Tamil application the name of examination should be written in English at the top in addition to the respective languages. Candidate should fill each Section in the application as per instructions provided and the term "not relevant" should be indicated for sections which are not applicable. It should be strictly born in the mind that leaving blanks in the application may be rejected. Applications which do not conform to the specimen form and incomplete applications, will be rejected without notice. The applicant may find useful to keep a photocopy of the completed application. Further, the applicant should make sure whether the application form conforms to the specimen form and please note that such application will be rejected.

(Specimen application should contain titles, 1-11 in the 01st page, from titles 2 to 3 in the second page and form 4 to 7 in the third page. Both sides of the A4 paper should be used for this purpose.)

(ii) Applications should be sent by registered post to reach the "Commissioner General of Examinations, Department of Examinations Sri Lanka, Organization and Foreign Examinations Division, Pelawatta, Battaramulla on or before 21st April, 2009. Applications received after such date will be turned down. Name of the Examination should be clearly indicated on the top left-hand corner of the envelop enclosing the application.

(iii) A sum of Rs. 350 should be paid as examination fees to the District/Divisional Secretariat to be credited to the head of revenue No. 4000-20-03-20-13 of Commissioner General of Examinations and the receipt should be firmly affixed on the due place an applicant should keep a photocopy of the receipt. Under no circumstance candidate should be refund and allowed to transfer such fees to other examinations.

(iv) The applicants who are already in the Government Departments/State Corporations/statutory bodies..... etc should forward their Applications through the respective Heads of Departments or Institutions. Applicants are required to forward their applications in advance to their heads of Departments with a written request to send the applications to reach the Commissioner General of Examinations on or before 21st April, 2009. The applications should not be addressed to the personal name of the Commissioner General of Motor Traffic or to any other officer in the Department. Even the applications forwarded through Departments are received after due date will be rejected. If the signature and official frank of Head of Department/Institution have not been graced in the applications of the applicants who are already in the Public Service for attestation of their signatures and such applications will be rejected.

(v) *Attestations*:- The signature of an applicant already in the Public Service should be attested by the head of the relevant Department or by an officer authorized to do so and the signatures of the other applicants should be attested by a suitable authorized officer such as Justice of the peace, Commissioner for Oaths, Attorney-at-Law, Notary Public, principal of a Government school, Commissioned Officer of any Air Force or Army, permanent public officer received annual consolidated salary of Rs. 22,935 or higher as per PAC 6/2006, chief incumbent of Buddhist temple or Nayaka Thero and priest who as in charge of other religious place of worship or holds an important position in the clergy.

12. *Admission for examinations*:- Admission cards will be sent to each candidate whose applications have been accepted by the Commissioner General of Examinations. Candidates who sit for the examination should produce their admission cards to the supervisor after attestation their signatures. Candidate who is unable to produce such admission cards will not be allowed to sit for the examination.

Applicants should sit for the examination in the examination hall reserved for them. No candidates will be allowed to sit for the examination at any other examination halls other than the halls reserved for them. Every candidate appearing for the examination should produce

their admission card to the supervisor on the very date of examination. The rules for candidates have been published in Chapter (IIA) of this *Gazette*, candidates are bound to observe these rules. If any candidate does not receive admission card at least seven days prior to the date of examination and even after 2 or 3 days of the announcement of the examination it should be brought to the notice of the commissioner General, Department of Examination, Sri Lanka as indicated in the press notice. A written request should be made to the commissioner General of the Department of examination, Sri Lanka with photocopies of the application, receipt for payment of examination fee, receipt of registration and the fax No. to which the admission cards to be sent if the candidate resides outside Colombo and the candidates should keep the photocopy of the request. Candidates will be subject to rules and regulations imposed by the Commissioner General of examinations and those who violate such rules and regulations will also be liable to punishments meted out by the Commissioner General of Examinations.

13. *Identity Cards.*— Candidate should prove their identity to the satisfaction of the supervisor whenever they sit for each subject and any one of the following documents will be accepted :-

- (a) National Identity card issued by the Commissioner of Registration of Persons.
- (b) A valid passport issued within a period not more than 03 years before the date of examination.

Candidature of applicants those who are unable to produce one of the documents mentioned above may be cancelled at the discretion of the Commissioner General of Examinations.

14. *Documents regarding qualifications :*

- (i) No any other document will be sent other than the application together with the receipt for payment of examination fee and nevertheless all other necessary details should be included in the application as required. Applications which are not duly perfected will be rejected.

- (ii) Candidates who are qualified for the interview should prove their suitability with documentary evidence.

- (iii) Originals of the following documents are necessary.

- (a) A character certificate signed by a responsible person

The character certificate can be obtained from a peace of the Justice, Attorney-at-Law, Divisional Secretary of the Division in which the applicant resides or permanent public officer receiving a sum of Rs. 22,935 as monthly initial salary or higher monthly salary as PAC 6/2006 or chief incumbent of Buddhist temple or Nayaka Thero, priest in charge of religious place of worship and who holds important position in the clergy. The designation names and address of the person issuing the character certificate should be clearly indicated.

Candidates who are already in the public service are not required to submit character certificate.

- (b) A certified copy of Birth Certificate of the candidate or a special certificate regarding the age of the candidate issued by the Register General in the case of the birth has not been registered.

Notice.— A certified copy of special Birth Certificate issued for educational purposes or use in schools and certified extract from Birth Registration Entry will not be entertained Affidavits or baptismal Certificate produced instead of a Birth Certificate will not be accepted. In the event of any difference between the name/names appeared in the Birth Certificate and the name/names usually used by which the candidate appears for the examination, a prompt action should be taken to alter the name/names in the Birth Certificate in terms of the regulation 27 or 28 of Births and Deaths registration Ordinance (Chapter 110) as appropriate.

- (iv) A certificate of registration as a citizen of Sri Lanka or a letter issued by the Government indicating that the candidate is a citizen of Sri Lanka by descent as appropriate.

- (v) Educational, professional qualifications certificates as per the *Gazette* notifications.

- (vi) A certificate obtained from the motor garage for the practical training.

- (vii) A valid driving license for all motor coaches and motorcycles.


- (viii) Candidates are advised to keep all necessary documents at the time of applying for this post. If any candidate who fails or delays to submit necessary documents when such documents required he may be disqualified to be appointed to this post.

16. Commissioner General of Motor Traffic, at his discretion, may decide on any other matter not stipulated in these regulations.

Department of Motor Traffic,
Elwitigala Mawatha,
Colombo,
06th March 2009.

DEPARTMENT OF MOTOR TRAFFIC

(For office use)

Sinhala	1	<div style="border: 1px solid black; width: 50px; height: 50px; display: flex; align-items: center; justify-content: center;">  </div>
Tamil	2	
English	3	

(Indicate the relevant Number in the cage)

1.1 Name indicating the initials last (In English block letters) (Eg. :- SILVA, A. B.) : _____.

1.2 Names denoted by the initials in English block letters : _____.

1.3 Name in full (in Sinhala/in Tamil) : _____.

1.4 Permanent address (to which the admission should be sent) in English block letters : _____.

1.5 Official address (In English block letters) : _____.

1.6 Sex (Mate - 0, Female - 1) (Indicate the relevant number in the cage) : ☐

1.7 Civil status (Unmarried - 1, married - 2) (Indicate the relevant number in the cage) : ☐

1.8 National Identity Card No. :

1.9 Date of Birth :

Year Month Date

1.10 Age as at the closing date of the application :

Years Months Days

1.11 Are you a citizen of Sri Lanka (Delete what is inapplicable) :

(a) Yes/no : _____.

(b) by decent/by registration : _____.

(i) G. C. E. (O/L) N. C. G. E.
Year : _____. Index No. : _____.

[illegible]

(ii) G. C. E. (A/L)

Year : Index No. :

<i>Subjects passed</i>	<i>Pass</i>
.....
.....
.....
.....

(iii) particulars of degrees in Universities or other educational qualifications, if any :

<i>Degree</i>	<i>Subjects studied</i>	<i>Year</i>	<i>University</i>
.....
.....

03. (i) *Professional qualifications :*

<i>Name of course</i>	<i>Institute</i>	<i>Duration of course</i>	<i>Year</i>
.....
.....

(ii) (a) Name and address of the Garage where you received the training :

(b) Registration Number of the Garage :

(c) Duration of the training Years from To

(iii) (a) Number of the driving license :

(b) Date of issue :

04. If you are an employee in a Government Department/Corporation :

Name of the Department/Corporation :

Present post : Date of appointment :

Address :

05. Have you ever been convicted of any charge in a court of law ? Yes?No :

If Yes give details :

06. Examination Fee :

The receipt No. dated issued by the Government Agent/Divisional Secretary for examination fee to the value of Rs. 350 has been affixed in the next page.

07. Declaration of the Applicant :

I hereby certify and declare that particulars furnished by me in this application are true and correct. I am well aware that if any particulars contained herein are found to be false or incorrect before the selection my application will be rejected and my appointment will be cancelled with immediate effect if this inaccuracy is detected after appointment.

Signature of the Applicant.

Date :

(If the applicant is an employee of a Government Department/Corporation or Local Authority/Provincial Council he/she should submit his/her application through the Head of the Department or Corporation or Chief Secretary.)

CERTIFICATE OF THE HEAD OF THE DEPARTMENT OR CORPORATION

I hereby declare that Mr./Mrs./Miss. is presently employed in this Department/Corporation Local Authority/ Provincial Council and his/her work and conduct is satisfactory and she is eligible to apply as per the *Gazette* notification and he/she can/cannot be released from the service if he/she is selected to this post.

_____,
Signature of Head of Department.
(Official Frank)

Name : _____,
Designation : _____,
Address : _____,
Date : _____.

03-524