

N.B.—Part I:III of the *Gazette* No. 1,836 of 08.11.2013 was not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,837 - 2013 නොවැම්බර් 15 වැනි සිකුරාදා - 2013.11.15
No. 1,837 - FRIDAY, NOVEMBER 15, 2013

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 06th December, 2013 should reach Government Press on or before 12.00 noon on 22nd November, 2013.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

P. H. L. V. DE SILVA,
Acting Government Printer.

Department of Government Printing,
Colombo 08,
01st January, 2013.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service, Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Posts – Vacant

MINISTRY OF DEFENCE AND URBAN DEVELOPMENT

Department of Coast Conservation and Coastal Resource Management

RECRUITMENT TO THE POST OF COAST CONSERVATION GUARD IN CLASS III OF COAST CONSERVATION SERVICE – 2013

APPLICATIONS are invited from the citizens of Sri Lanka who qualified from the qualifications stipulated in this notification to recruit to the Post of Coast Conservation Guard of the Department of Coast Conservation and Coastal Resource Management. (Including the attachments to the North and East Provinces).

02. *Service Conditions.* – The Officers who will be recruited to the post of Coast Conservation Guard of Class III in Coast Conservation Service shall be subject to the general conditions, imposed to the appointments of Public Service and the conditions under mentioned.

- 2.1 The selected officers may be subject to the condition of discharge the service in any part of the island.
- 2.2 Appointment will be on probation, for a period of 3 years. If an officer would be appointed to this post, which is in permanent state service at present, he will be subject to a one year of examine period.
- 2.3 The First Efficiency Bar Examination should be passed before earn the third salary increment, since the date of appointment, to permanent the appointment.
- 2.4 As per the Public Administration Circular No. 07/2007, the selected officers should attain proficiency in other official language, within a period of 05 years from the date of appointment.
- 2.5 The officer who will be appointed shall be subject to the Orders of the Public Service Commission, Provisions of the Establishment Code, Financial Regulations, Orders and Regulations that may be issued by the Government from time to time and the Regulations of the Ministry and the Department.
- 2.6 Should able to perform the duties in Tamil language.
- 2.7 This post is permanent and pensionable, which contributions should be made to the Widows/Widowers and Orphan's Pension Fund.
- 2.8 The Clauses 10-12, in the 11 Chapter of the Establishment Code is, applicable.

03. *Salary Scale.* – The monthly salary scale attached to this post as per the Public Administration Circular No. 06/2006(iv) - MN-1-2006-A is Rs. 13,120 -10x145 -11x170 - 10x240 - 10x320 - Rs. 22,040.

04. *Age Limit :*

- 4.1 Should not be less than 18 years and not more than 30 years of age on the closing date of applications. The maximum age limit does not apply to those who are presently serving in the Government Service.
- 4.2 Should be a citizen of Sri Lanka.
- 4.3 The applicant shall bear an excellent moral character and adequate physical eligibility for discharging the duties.

05. *Educational Qualifications :*

- 5.1 Passed in 06 subjects at the G. C. E. (O/L) Examination in one sitting including Sinhala/Tamil/English, Mathematics and another 2 subjects with credit passes ; and
- 5.2 Passed at least one subject in the G. C. E. (A/L) Examination. (Except General Test).

06. *Selection Procedure for Appointments.* – Candidates who possessed the basic qualifications should be appeared for a structured interview conducted by the Department of Coast Conservation and Coastal Resource Management.

The recruitment will be done according to the sequence of the merits of the total marks obtained by the each applicant, at the interview.

07. *The method of sending application :*

- 7.1 The application form should be prepared as per the specimen application form given at the end of this *Gazette* Notification, using both sides of the A 4 size sheets including Sections 01 to 06 in the first page and the remaining Sections in other pages and should be sent under registered post to reach "The Director General, Department of Coast Conservation and Coastal Resource Management, 4th Floor, New Secretariat, Maligawatha, Colombo 10" on or before 06.12.2013. Left hand corner of the envelope which enclosed the application "Recruitment to the Post of Coast Conservation Guard in Class III of the Coast Conservation Service" should be mentioned clearly.

Note. – The candidates who are already in the Public Service should forward their application forms through the respective Head of the Department/Institution.

- 7.2 Applications not completed in each ways will be rejected. The requests made regarding the applications received late or those lost in the post will not be considered.

7.3 Receipt of application will not be acknowledged. Candidates who do not receive their letter calling for interview, at least 07 days before the date of interview, should inquire without delay, from the Director General, Department of Coast Conservation and Coastal Resource Management and submit the following details :

(i) Full name of applicant.

(ii) Address.

08. The photocopies of the following certificates should be attached to the application form :

(i) Birth Certificate,

(ii) Certificates of proving educational qualifications.

Punishments for furnishing incorrect information. - If it is found that the candidate has not fulfilled the qualifications prior to the interview or after the interview or at any time, his candidature will be liable for cancellation. Any information which is found to be incorrect, the applicant liable to dismissal from the service, if it is discovered that he has intentionally produced such information.

09. Action will be taken as per the decision of the Director General to the Coast Conservation and Coast Resources Management, regarding any matter which is not considered by this *Gazette* Notification.

Dr. ANIL PREMARATHNE,
Director General of Coast Conservation and
Coast Resources Management.

Department of Coast Conservation and
Coast Resources Management,
Maligawatta,
25th October, 2013.

MINISTRY OF DEFENCE AND URBAN DEVELOPMENT

DEPARTMENT OF COAST CONSERVATION AND COASTAL RESOURCE
MANAGEMENT

**RECRUITMENT TO THE POST OF COAST CONSERVATION
GUARD IN CLASS III TO THE SERVICE OF COAST
CONSERVATION - 2013**

(For office use only)

01. Name :

1.1 Name with Initials : _____.

(In English block letters Ex. : SILVA A. B.)

1.2 Names denoted by the Initials : _____.

(In English block letter)

1.3 Full Name (in Sinhala) : _____.

02. Address :

2.1 Private : _____.

2.2 Office : _____.

03. 3.1 Residential District : _____.

3.2 Divisional Secretary Division : _____.

3.3 Whether a Sri Lanka citizen : _____.

04. 4.1 Date of Birth :

Year : Month : Date :

4.2 National Identity Card :

05. 5.1 Sex :

Female ☐
Male ☐

5.2 Married/Unmarried/Widowed :

Married ☐
Unmarried ☐
Widowed ☐

06. Educational Qualifications :

6.1 G. C. E. (O/L) :

Year : _____ Index No. : _____.

Subject	Pass	Subject	Pass
1.		5.	
2.		6.	
3.		7.	
4.		8.	

(The copies of the certificates are attached here to)

6.2 G. C. E. (A/L) :

Year : _____ Index No. : _____.

Subject	Pass
1.	
2.	
3.	
4.	

(The copies of the certificates are attached here to)

07. Other Qualifications :

Name of the Course	Course followed Institution	Duration of Course	Pass
1.			
2.			
3.			

(The copies of the certificates are attached here to)

08. Details of language proficiency :

Language	Reading	Writing	Speaking
1.			
2.			
3.			

(The copies of the certificates are attached here to)

09. Details of computer skills :

Certificates	Certificate issued Institution	Year	Subject
1.			
2.			

(The copies of the certificates are attached here to)

10. I do hereby certify that the particulars provided by me in this application form are true and correct. Further, I am fully aware that if any information provided herein is found to be false or incorrect prior to my selection, I am liable to be disqualified and if it is found after the selection, I am liable to be dismissed from the service without paying any compensation.

_____,
Signature of the Applicant.

Date : _____.

Only for the applicants those who serves in the permanent government service, at present :

Recommendation of the Head of the Department/Institution

I do hereby certify that the particulars given by the applicant, are examined and those are correct. If he would be qualified to recruit the above post, and he/she, could be released/cannot be released from his/her present position.

_____,
Signature of the Head of the Department.
(Should keep the official stamp)

Post : _____.

Address : _____.

Date : _____.

11-446/1

MINISTRY OF DEFENCE AND URBAN DEVELOPMENT
Department of Coast Conservation and Coastal Resource Management

RECRUITMENT TO THE POST OF FIELD LABOURER IN CLASS III OF THE DEPARTMENTAL SERVICE - 2013

APPLICATIONS are invited from the citizens of Sri Lanka who qualified from the qualifications stipulated in this notification to

recruit to the Post of Field Labourer of Class III, in the Departmental Service, of the Department of Coast Conservation and Coastal Resource Management. (Including the attachments to the North and East Provinces).

02. *Service Conditions.*— The officers who will be recruited to the post of Field Labourer of Class III in Departmental Service shall be subject to the general conditions, imposed to the appointments of Public Service and the condition under mentioned.

2.1 The selected officers may be subject to the condition of discharge the service in any part of the island.

2.2 Appointment will be on probation, for a period of 3 years. If an officer would be appointed to this post, which is in permanent state service at present, he will be subject to a one year of examine period.

2.3 The First Efficiency Bar Examination should be passed before earn the third salary increment, since the date of appointment, to permanent the appointment.

2.4 As per the Public Administration Circular No. 07/2007, the selected officers should attain proficiency in other official language, with in a period of 05 years from the date of appointment.

2.5 The officer who will be appointed shall be subject to the Orders of the Public Service Commission, Provisions of the Establishment Code, Financial Regulations, Orders and Regulations that may be issued by the Government from time to time and the Regulations of the Ministry and the Department.

2.6 This post is permanent and pensionable, which contributions should be made to the Widows/Widowers and Orphan's Pension Fund.

2.7 The Clauses 10-12, in the 11 Chapter of the Establishment Code is, applicable.

03. *Salary Scale.*— The monthly salary scale attached to this post as per the Public Administration Circular No. 06/2006(iv) - PL-1-2006-A is Rs. 11,730 -10x120 -10x130 - 10x145 - 12x160 - Rs. 17,600.

04. *Age Limit :*

4.1 Should not be less than 18 years and not more than 45 years of age on the closing date of applications. The maximum age limit does not apply to those who are presently serving in the Government Service.

4.2 Should be a citizen of Sri Lanka.

4.3 The applicant shall bear an excellent moral character and adequate physical eligibility for discharging the duties.

05. *Educational Qualifications :*

- 5.1 Passed in 06 subjects at the G. C. E. (O/L) Examination in two sitting including not less than 2 credit passes.

06. *Selection Procedure for Appointments.*— Candidates who possessed the basic qualifications will be appeared for a structured interview conducted by the Department of Coast Conservation and Coastal Resource Management.

The recruitment will be done according to the sequence if the merits of the total marks obtained by the each applicant, at the interview.

07. *The method of sending applications :*

- 7.1 The application form should be prepared as per the specimen application form given at the end of this *Gazette* Notification, using both sides of the A4 size sheets including Sections 01 to 06 in the first page and the remaining Sections in other pages and should be sent under registered post to reach "The Director General, Department of Coast Conservation and Coastal Resource Management, 4th Floor, New Secretariat, Maligawatta, Colombo 10" on or before 06.12.2013. Left hand corner of the envelope which enclosed the application "Recruitment to the post of Field Labourer in Class III of the Departmental Service" should be mentioned clearly.

Note.— The candidates who are already in the Public Service should forward their application forms through the respective Head of the Department/Institution.

- 7.2 Applications not completed in each ways will be rejected. The requests made regarding the applications received late or those lost in the post will not be considered.

- 7.3 Receipt of application will not be acknowledged. Candidates who do not receive their letter calling for interview, at least 07 days before the date of interview, should without delay, inquire from the Director General, Department of Coast Conservation and Coastal Resource Management and submit the following details :

- (i) Full name of applicant.
(ii) Address.

08. The photocopies of the following certificates should be attached to the application form :

- (i) Birth Certificate,
(ii) Certificates of proving educational qualifications.

Punishments for furnishing incorrect information.— If it is found that the candidate has not fulfilled the qualifications prior to the interview or after the interview or at any time, his candidature will be liable for cancellation. Any information which is found to be

incorrect, the applicant liable to dismissal from the service, if it is discovered that he has intentionally produced such information.

09. Action will be taken as per the decision of the Director General to the Coast Conservation and Coastal Resource Management, regarding any matter which is not considered by this *Gazette* Notification.

Dr. ANIL PREMARATHNE,
Director General of Coast Conservation and
Coast Resource Management.

Department of Coast Conservation and
Coastal Resource Management,
Maligawatta,
25th October, 2013.

MINISTRY OF DEFENCE AND URBAN DEVELOPMENT

DEPARTMENT OF COAST CONSERVATION AND COASTAL RESOURCE
MANAGEMENT

*RECRUITMENT TO THE POST OF FIELD LABOURER
IN CLASS III TO THE DEPARTMENTAL SERVICE - 2013*

(For office use only)

01. Name :

- 1.1 Name with Initials :_____.
(In English block letters Ex. : SILVA A. B.)
1.2 Names denoted by the Initials :_____.
(In English block letters)
1.3 Full name (in Sinhala) :_____.

02. Address :

- 2.1 Private :_____.
2.2 Office :_____.

03. 3.1 Residential District :_____.
3.2 Divisional Secretary Division :_____.
3.3 Whether a Sri Lankan citizen :_____.

04. 4.1 Date of birth :

Year : Month : Date :

4.2 National Identity Card No. :

05. 5.1 Sex :

Female ☐
Male ☐

5.2 Married/Unmarried/Widowed :

Married	<input type="checkbox"/>
Unmarried	<input type="checkbox"/>
Widowed	<input type="checkbox"/>

recruit the above post and he/she, could be released/cannot be released from his/her present position.

_____,
Signature of the Head of the Department.
(Should keep the official stamp)

06. Educational Qualifications :

6.1 G. C. E. (O/L) :

Year : _____, Index No. : _____.

Post : _____.
Address : _____.
Date : _____.

11-446/2

Subject	Pass	Subject	Pass
1.		5.	
2.		6.	
3.		7.	
4.		8.	

(The copies of the certificates are attached hereto)

07. Other Qualifications :

Name of the course	Course followed institution	Duration of the Course	Pass
1.			
2.			
3.			

(The copies of the certificates are attached hereto)

08. Details of language proficiency :

Language	Reading	Writing	Speaking
1.			
2.			
3.			

(The copies of the certificates are attached hereto)

09. I do hereby certify that the particulars provided by me in this application form are true and correct. Further, I am fully aware that if any information provided herein is found to be false or incorrect prior to my selection, I am liable to be disqualified and if it is found after the selection, I am liable to be dismissed from the service without paying any compensation.

_____,
Signature of the Applicant.

Date : _____.

Only for the applicants those who serves in the permanent Government service, at present :

Recommendation of the Head of the Department/Institution

I do hereby certify that the particulars given by the applicant, are examined and those are correct. If he would be qualified to

PUBLIC SERVICE COMMISSION

Ministry of Highways, Ports and Shipping

DIRECTOR GENERAL'S OFFICE OF
MERCHANT SHIPPING

APPLICATIONS are invited for the following post, from citizens of Sri Lanka who possess the necessary qualifications as indicated in this notification.

Posts Vacant :

Posts	Class	No. of Posts
Assistant Government Ship Survey (Engineer)	Class II	01

1. *Qualifications and Experience :*

Educational Qualifications.— Applicants should possess a Certificate of Competency as NWKO (Unlimited).

Experience.— 2 years' experience having served as a Watch keeping Officer (Engineer) of a trading vessel having a capacity of more than 300KW.

2. *Physical fitness.*— All candidates shall have the physical and mental fitness to serve in any part of the island and to perform the duties of the post. Selected candidates will be called upon to undergo a medical examination.

3. *Other Qualifications.*— A candidate applying for these posts must :

- (i) Be a citizen of Sri Lanka ;
- (ii) Have a sound moral character ;
- (iii) Have satisfied all the requirements for recruitment to the post, on the prescribed date as per the notification/ Gazette.

4. *Age.*— Should not be less than 21 years and not more than 45 years of age. (The upper age limit will not be applicable to those who are already in the Public Service).

5. *Salary Scale.*— Rs. 16,720 - 10x320 -11x365 -15x450 - Rs. 30,685.

6. *Method of recruitment.*— Marks will be granted by the structured interview as per the marking scheme mentioned in below. Vacancies will be filled in order of the merit obtained by the applicant at the interview.

<i>Areas to be checked and the marks allotted</i>	<i>Maximum Marks</i>
1. Additional Educational Qualifications	30
2. Professional Qualifications	25
3. Additional Experience (In addition to the minimum recruitment qualifications)	20
4. English Language Proficiency	10
5. Computer Literacy	10
6. Skills at the Interview	05
	100

(i) Above posts are permanent and Pensionable. Contributions must be made to "Widows and Orphans" Pension Fund.

7. *Method of Applying :*

(i) Applications which should be in the form appended to this notification should be sent by registered post to reach the Director General, Director General's Office of Merchant Shipping, No. 43/89, 1st Floor, Bristol Building, York Street, Colombo 01 on or before. 17.12.2013. The envelope enclosing the application should be marked with the relevant post on the left hand top corner.

(ii) Applications from officers in the public service must be forwarded through the Head of their Department.

In this notification, if there is any conflict between the English, Sinhala and Tamil texts, the Sinhala text shall prevail.

On the order of Public Service Commission,

A. W. SENAVIRATNA,
Director General.

Director General's Office of Merchant Shipping,
1st Floor, Bristol Building,
No. 43-89, York Street,
Colombo 01,
15th November, 2013.

FORM OF APPLICATION

MINISTRY OF HIGHWAYS, PORTS AND SHIPPING

*ASSISTANT GOVERNMENT SHIP SURVEY (ENGINEER) OF
DIRECTOR GENERAL'S OFFICE OF MERCHANT SHIPPING*

01. Name in full : _____.

02. Address : _____.

03. Contact No. : _____.

04. Date of birth : _____.

Age as at 15.11.2013 :

Years : _____, Months : _____, Days : _____.

05. Nationality : _____.

06. Educational Qualifications : _____.

07. Professional Qualifications : _____.

08. Particulars of Employment or Training : _____.

09. Present Employment : _____.

I hereby certify that the particulars furnished by me in this application are true and correct. I am also aware that if any particulars contained herein are found to be false or incorrect, I am liable to disqualification before the selection and to dismissal without any compensation whatsoever if the inaccuracies are detected after the appointment.

_____,
Signature of Applicant.

Date : _____.

11-498

MINISTRY OF TRANSPORT

Post of Legal Officer (Executive Grade, Grade III) Recruitment on Open Basis

APPLICATIONS are invited from Sri Lanka citizens possessing following qualifications for the post of legal officer in the Ministry of Transport.

01. *Method of Recruitment.*— Candidates obtaining the highest marks from the results of a structural interview conducted by an interview Board appointed by the Public Service Commission will be recruited from among applicants possessing the qualifications prescribed in the notification according to the number of vacancies. Structural interview will be held in accordance with the marking scheme (para 06) approved by the Public Service Commission.

02. *Required Qualifications :*

(i) *Educational/professional Qualifications :*

Having taken oaths as an Attorney-at-law of the Supreme Court/possessing a Law degree obtained from a university recognized by the University Grants Commission.

(ii) *Experience :*

Possessing an active professional experience of not less than three years (03) after taking oaths as an Attorney-at-Law of the Supreme Court.

(iii) *Physical Qualifications :*

Every applicant should be of sufficient physical and mental fitness to serve in any part of the Island and to perform the duties attached to the post.

(iv) *Other Qualifications :*

- * Should be a citizen of Sri Lanka.
- * Applicant should be of excellent moral character.
- * Should have completed the required qualifications by the closing date of applications.

03. *Terms of engagement and Service Conditions :*

- (i) Post is permanent and pensionable. Contributions should be paid to the Widows and Orphans/Widower's and Orphans Pension Scheme.
- (ii) Appointment will be subject to a three years probation period. After recruitment as Legal Officer Grade III, should pass the First Efficiency Bar Examination prescribed in the Scheme of recruitment within three years.
- (iii) According to the Public Administration Circular 07/2007, within five years from recruitment to the post, should obtain proficiency in the other official language in addition to the language of recruitment to the service.
- (iv) This appointment will be subject to the Procedural Rules of the Public Service Commission published in the *Extraordinary Gazette* of the Democratic Socialist Republic of Sri Lanka No. 1589/30 dated 20.02.2009 Financial regulations and provisions of the Establishments Code.

04. *Age limit.*— Applicant should be not less than 21 years not more than 45 years on the closing date of application.

05. *Salary scale.*— This post carries a monthly salary scale Rs. 22,935 -10x645 -8x790 -17x1,050 - Rs. 53,555 (in terms of P. A. Circular 06/2006 salary segment SL 1-2006).

06. Scheme of marks given below will be base for the structural interview :

	Subject	Maximum Marks
01	Additional Educational Qualifications : Law degree obtained from a recognized university : – First class pass 20 – Second upper class pass 15 – Second lower class pass 10 First class pass in Law College final year 15 Second class pass in Law College final year 10 (Marks will be allocated only for the maximum qualification, only one out of degree or Law College qualifications)	20

	Subject	Maximum Marks
02	Additional Professional Qualifications : For a post-graduate diploma not less than one year pertaining to the relevant field obtained from a recognized institution or Post Diploma Course in Law). (05 marks for each Diploma) For a Diploma Course not less than six months pertaining to the relevant field, obtained from a recognized institution. (03 marks for each Diploma) For a certificate course not less than 03 months pertaining to the relevant field given by a recognized institution (02 marks for each Diploma)	15
03	Additional Experience : Experience as an Attorney-at-Law in state service or private sector maximum of 30 marks at the rate of 05 marks per year. (Excluding the 03 years period worked as an attorney required to obtain the basic qualification) (Additional experience should be certified by an Attorney-at-Law who completed a period of service of not less than 20 years or a President's Counsel or a Judge).	30
04	Computer literacy For having followed Information Technology as a main subject for a degree obtained from a university recognized by the University Grant Commission. For a Diploma Course in Information Technology not less than six months followed in a Government recognized Institution. For a certificate course in Information Technology not less than 03 months followed in a Government recognized Institution.	15
05	Proficiency in English Language Post Degree/Degree/Post Law Degree/Law Degree (should have answered all relevant question papers in English medium) For a Diploma Course in English Language from a university recognized by the University Grants Commission or an institute recognized by the government 10 For a certificate course from a university recognized by the University Grants Commission or an Institute recognized by the Government	15
06	Merits shown at the interview	05
	Total	100

Note :-

- (i) Applicants should have fulfilled all the necessary qualifications prior to the date of calling for applications. Only those who submitted applications complete in all respects will be called for the interview.
- (ii) Originals of all certificates and duly certified copies should be produced at the interview.

07. *Candidate's Identity*. - The following documents will be accepted to prove the Identity of the candidate at the interview :

- (i) Identity Card issued by the Commissioner of registration of Persons ;
- (ii) Valid Passport.

08. (a) Applications should be sent by registered post to reach the following address on or before 15.12.2013. Applications received after this date will be rejected :

Secretary,
Ministry of Transport,
No. 01, D. R. Wijewardana Mawatha,
Colombo 10.

- (b) A specimen of the application form to be submitted appears at the end of this notification. Applicants should prepare their applications in A4 size papers and completed in his/her own handwriting, including items 01 to 08 in the first page, items 09 to 15 in the second page and items 16 to 17 in the third page. In the top left hand cover of the enclosing the application A should be stated "Application for recruitment to the Post of Legal Officer in the Ministry of Transport".
- (c) The signature of the candidate in the application should be attested by the Head of a Government School/Justice of the Peace/Commissioner of Oaths/Attorney-at-Law/Notary Public/Commissioned Officer in the Armed Forces or an officer holding a permanent post in the government service receiving a monthly consolidated salary of Rs. 22,935.
- (d) Officers presently serving in the state services or Provincial State Service should submit their applications through the Head of the Department in which they are serving.
- (e) Applications not in conformity with the attached specimen application form will be rejected. Complaints regarding any loss or delay of applications will not be entertained.

09. *Furnishing false information*. - Any information given in the application submitted by you is detected to be false or incorrect prior to recruitment your candidature will be cancelled.

Any such false or incorrect information detected after recruitment action will be taken to dismiss from service subject to relevant procedure.

10. The Public Service Commission reserves the right of making the final decision on any other matter what so ever not provided herein or the right of filling or not filling the vacancies.

By order of the Public Service Commission,

Secretary,
Ministry of Transport.

No. 01,
D. R. Wijewardana Mawatha,
Colombo 10.

For office use

SPECIMEN APPLICATION FORM

MINISTRY OF TRANSPORT

POST APPLIED FOR POST OF LEGAL OFFICER

01. (i) Name with initials (Sinhala) : _____.
(ii) Name with initials (English) : _____.
(iii) Name denoted by initials (Sinhala) : _____.
(iv) Name denoted by initials (English) : _____.
02. Address :
(i) Official : _____.
(ii) Private : _____.
03. Telephone Numbers :
(i) Official : _____.
(ii) Private : _____.
04. (i) Present post and place of work : _____.
(ii) Date of appointment to the said post : _____.
05. National Identity Card No. : _____.
06. (i) Sex : _____.
(ii) Whether married, unmarried, Widow or Widower : _____.
07. (i) Date of birth :
Year : _____, Month : _____, Date : _____.
(ii) Age on closing date of applications :
Years : _____, Months : _____, Days : _____.
08. Whether you are a citizen of Sri Lanka by descent or by registration ? : _____.

09. Educational and Professional Qualifications :

(a) Details of pass, professional and/or technical qualifications should be attached :

Examination	Year	Main Subjects	Pass	Name of the Institution

(b) Year of taking oaths by the applicant as an Attorney-at-Law of the Supreme Court :_____.

(c) Period served as an attorney up to the closing date of applications :

10. Experience :

- (i) Institute :_____.
- (ii) Period of Service :_____.

11. Experience in computer literacy :_____.

12. Other Qualifications :_____.

13. Proficiency in English Language :_____.

14. Other relevant information :_____.

15. Whether applicant has appeared in Courts for any criminal offence prior to this ? If so details in that regards :_____.

16. According to Chapter V of Procedural Rules of the Public Service Commission whether you are not qualified for appointment to the Public Service :_____.

17. I do hereby declare that the foregoing particulars are true and accurate.

_____,
Applicant's Signature.

Date :_____.

18. Attesting Applicant Signature :

Mr./Mrs. applying for the post of legal Officer in the Ministry of Transport in personally known to me and signed before me on 2013.

_____,
Signature of the Attester.

Date :_____.

Place :_____.

Full Name of the Attester :_____.

Address :_____.

Official Stamp :_____.

19. Certificate of the Head of Department/Head of Institute :

The application of Mr./Mrs./Miss. holding the post of in this institute, who is applying for the post of Legal Officer in the Ministry of Transport is recommended and forwarded.

His/her work and conduct is satisfactory and certify that no disciplinary action has been taken or contemplated against him/her. In case he/she can/cannot be released from service.

_____,
Signature of the Head of the Department/Institute.

Official Stamp.

Date :_____.

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