

N.B.— Part I-III of the *Gazette* No. 1,842 of 20.12.2013 was not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,843 - 2013 දෙසැම්බර් 27 වැනි සිකුරාදා - 2013.12.27
No. 1,843 - FRIDAY, DECEMBER 27, 2013

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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N.B.— Daya Sarana Development Foundation (Incorporation) Bill is published as a supplement to the part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of December 06, 2013.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 17th January, 2014 should reach Government Press on or before 12.00 noon on 03rd January, 2014.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

P. H. L. V. DE SILVA,
Acting Government Printer.

Department of Government Printing,
Colombo 08,
01st January, 2013.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service, Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Department of Examinations,
Pelawatta, Battaramulla.

COMMISSIONER GENERAL OF EXAMINATIONS,

Posts – Vacant

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

ANURADHAPURA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto :

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 27th January, 2014.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
09th December, 2013.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Anuradhapura	Nuwaragampalatha Central	Post of Registrar of Marriages (General/ Kandyan) of Nuwaragampalatha Division and Births and Deaths of Gambirigawewa Division	District Secretary/Additional Registrar General, District Secretariat, Anuradhapura.

12-1078

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Muslim Marriages

KALUTARA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto :

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Muslim males only can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 27th January, 2014.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
07th December, 2013.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Application are called</i>	<i>Address to which Applications should be sent</i>
Kalutara	Beruwala	Post of Muslim Marriage Registrar of Maradana Area in Kalutara and Panadura Totamuna Division	District Secretary/Additional Registrar General, District Secretariat, Kalutara.

12-985

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars Marriages, Births and Deaths

PUTTALAM DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto :

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 27th January, 2014.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
05th December, 2013.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Puttalam	Kalpitiya	Post of Registrar of Births and Deaths of Norochhole Division	District Secretary/Additional Registrar General, District Secretariat, Puttalam.

12-986

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars Marriages, Births and Deaths

BADULLA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto :

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 27th January, 2014.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
11th December, 2013.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Badulla	Uva Paranagama	Post of Additional Marriage Registrar of Udukinda (Uduhawara and Paranagama) Division (Kandyna/ General)	District Secretary/Additional Registrar General, District Secretariat, Badulla.

12-1233

16. Does the applicant have knowledge about the Agrarian Development Act ? Yes/No If yes, how did you get the knowledge ? :_____.

17. Are you a retired judge or retired government officer ?
(Please make (✓) relevant cage)

01	Are you a retired judge	
02	Are you retired government officer	

18. Your service information :

Service	Working period		Designation	Working place
	From	To		

19. Value of property possess by the applicant Rs. :_____.

20. Your monthly income :_____.

21. Have you been involved in active politics in past 10 years ? :_____.

22. Are you a tax payer ? :_____.

23. Are there any criminal cases against you in any Court ? :_____.

Have you ever been convicted in any crime in the Court ? :_____.

24. Give details about the charges of if made by any court :_____.

25. Whom can be contacted to find personal information regarding yourself (who know you well and should respond responsibly should not be a family member) :

(1)

Name :_____.

Address :_____.

Designation :_____.

Telephone Number :_____.

Period known :_____.

(2)

Name :_____.

Address :_____.

Designation :_____.

Telephone Number :_____.

Period known :_____.

I declare that the information given herein are true and correct to the best of my knowledge.

_____,
Signature of the applicant.

Date :_____.

(Please attach the photocopies of all certificates)

12-1163

CANCELLATION OF GAZETTE NOTIFICATION OF APPLICATION RECRUITMENT FOR THE POST OF MARRIAGE REGISTRAR, (GENERAL/KANDYAN) OF DAMBADENI HATHPATTUWA DIVISION AND BIRTHS AND DEATHS OF DAMBADENI UDUKAHA SOUTH DIVISION PUBLISHED ON 13.12.2013

IT is kindly notified that the post of above mentioned has been cancelled because it was published by me in the *Gazette* No. 1817 and date 28.06.2013.

E. M. GUNASEKARA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
10th December, 2013.

SCHEDULE

District	Divisional Secretariat Division	Post and Division for which Application are called	Address to which Applications should be sent
Kurunegala	Alawwa	Post of Registrar of Marriages (General/ Kandyan) of Dambadeni Hathpattuwa Division and Births and Deaths of Dambadeni Udukaha South Division	District Secretary/Additional Registrar General, District Secretariat, Kurunegala.

PUBLIC SERVICE COMMISSION

**Ministry of Livestock and Rural Community
Development**

**CALLING APPLICATIONS TO FILL THE VACANCIES IN
THE POSTS OF VETERINARY SURGEON IN CLASS II
GRADE II OF THE SRI LANKA ANIMAL PRODUCTION
AND HEALTH SERVICE - 2013**

APPLICATIONS are being called, under the order of Public Service Commission, from the Veterinary Science Degree Holders with relevant qualifications to be selected for the posts of Veterinary Surgeon in Class II Grade II of the Sri Lanka Animal Production and Health Service in which 40 (Forty) vacancies are available as at 30.09.2013. Applications should be prepared according to the specimen application attached herewith and forward the same on or before the date mentioned below to reach the, Director General, Department of Animal Production and Health, P. O. Box 13, Getambe, Peradeniya under registered cover. The words "Application for the post of Veterinary Surgeon in Class II Grade II of the Sri Lanka Animal Production and Health Service" should be marked on the top left hand corner of the envelope enclosing the application.

(a) Closing date of the application is 17.01.2014.

Note :-

- * The complaints with regard to a loss of an application or delayed in the post will not be considered and the candidates should undertake the risk of delaying the application until the last date. The applications of the applicants who have not fulfilled the basic qualifications will be rejected.
- * The applicants recruited for the Veterinary Surgeon post are bound to work in the North and Eastern Provinces for 3 years with effect from the appointment date.

01. Method of Recruitment :

- (i) The recruitment for the vacancies available in the Posts of Veterinary Surgeon will be made on the merit list issued by the Faculty of Veterinary Science of the University of Peradeniya. The applicants who have obtained the Veterinary Science Degree from a recognized foreign University should be registered in the Sri Lanka Veterinary Council in the relevant year in which they have fulfilled the qualifications and will be placed according to the order at the end of the merit list.
- (ii) Applicants will be called for the interview based on the No. of vacancies allocated according to the order of the merit list and recruitment will be made accordingly. No marks will be given at the interview.
- (iii) Number of appointments and the effective date of the appointment will be decided as per the order of Public Service Commission.

02. Terms and conditions of Service :

- (i). This post is permanent and pensionable. The selected applicant should contribute for the widows/widowers and orphan's pensions fund.
- (ii) The selected candidate will be appointed to the scheduled post in the Sri Lanka Animal Products and Health Service as applied by them.
- (iii) The proficiency in other language should be acquired within 05 years of the appointment as per the Public Administration Circular 7/2007(II). When the entrance language to the Government service is other than the official language, such officers should acquire the proficiency in one official language within 03 years whereas the proficiency in other official language should be achieved within six (06) years of the appointment. The proficiency in second language indicated in the category I should be acquired.
- (iv) The other terms and conditions of the service will be applied as per the Service Minute of Animal Production and Health Service published in the *Gazette* dated 31.10.1980 and the amendments for it, issued from time to time and provisions in the Establishment Code and the rules of the Public Service Commission, the terms of the Public administrations Circulars issued time to time, Government Financial Regulations and other departmental orders.

03. Salary scale.— This post is entitled to SL-1-2006 Rs. 22,935 -10x645 -8x790 -17x1,050 - Rs. 53,555. (The salary step No. SL-1-2006 of Public Administration Circular No. 6/2006 dated 25.04.2006).

04. Educational Qualifications.— A four year degree in Veterinary Science obtained from a recognized University.

05. Age limit.— Should be not less than 21 years and not more than 35 years of age at the closing date of the applications.

06. Physical fitness.— The applicant should be physically and psychologically fit to :

- (i) Work in any part of the island ; and
- (ii) To execute the duties prescribed in the post. The physical fitness should be proved by medical certificates.

07. General qualifications :

- (i) Applicants should be citizens of Sri Lanka,
- (ii) Should bear an excellent moral character,
- (iii) The graduates in Veterinary Science should be registered in the Sri Lanka Veterinary Council and the valid date of the degree should be on or before 31.12.2010.
- (iv) Should have completed every and each qualification at the closing date of the applications which has been indicated as the date to complete all required qualifications with relevance to the post in the notice/ *Gazette* for calling application.

08. Interview :

8.1 General interview : (Marks will not be given) :

Objects to be achieved.— To examine whether the qualifications are fulfilled which have been indicated in the recruitment procedure and notification published as per the service procedure and to examine physical fitness.

09. Mode of application :

- (i) Applications should be prepared in A4 paper using both sides (22.29cm) according to the specimen application attached herewith.
- (ii) Candidates will be required to produce the originals of the following documents at the interview when informed :
 - (a) Certificate of birth,
 - (b) Degree and relevant educational certificates,
 - (c) Two certificates of character obtained recently, one should be from Grama Niladari of the residential area and certified by the Divisional Secretary,
 - (d) Certificates of the highest examinations passed in Sinhala, Tamil or English,
 - (e) Certificates of registration as a Veterinary Surgeon in the Sri Lanka Veterinary Council.

10. Other Conditions :

- (i) The Public Service Commission reserves the right of taking decisions pertaining to the matters to which the regulations have not been given in these *gazette* notifications.
- (ii) The Public Service Commission reserves the decision of filling or not filling or filling several posts only.
- (iii) If the Sinhala/Tamil and English versions of the *gazette* notifications are non-consistence then the Sinhala versions will be accepted.
- (iv) If it reveals that a candidate has not fulfilled the required qualifications his candidature will be cancelled.
- (v) If it reveals that a candidate has submitted false information knowingly or concealed an important reasons he/she will be dismissed from service.

Under the order of Public Service Commission,

K. M. T. KENDARAGAMA,
Secretary,
Ministry of Livestock and Rural
Community Development.

SPECIMEN APPLICATION

APPLICATION FOR THE POST OF VETERINARY SURGEON IN CLASS II GRADE II OF THE SRI LANKA ANIMAL PRODUCTION AND HEALTH SERVICE

(For Office use)

01. (i) Name with initials :

In Sinhala : _____.

In English (In English block capitals) :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(ii) Names denoted by initials (in English block capitals) :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

02. N. I. C. No. :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

03. Postal address : _____.

(Change of the address should be informed immediately)

04. The permanent address is belonged :

- (i) Provincial Council
- (ii) District

05. Date of birth : Year : _____, Month : _____, Date : _____.

Age as at the closing date of the application : Years : _____, Months : _____, Days : _____.

06. (a) Whether you are a citizen of Sri Lanka :———.
 (b) Nationality (Sinhala/Sri Lanka Tamil/Indian Tamil/Muslim/Other)

07. (a) Sex (Male/Female) :———.
 (b) Civil Status(Unmarried/married/widow) :———.

08. Educational qualifications :

<i>Degree/Post Graduate Qualifications</i>	<i>Class</i>	<i>University</i>	<i>Year</i>
1.			
2.			
3.			

09. Registration No. of the Sri Lanka Veterinary Council and the date :———.

10. Service particulars (If you hold a Permanent Post at present) :

<i>The Post held</i>	<i>Period of service</i>		<i>Place of work</i>	<i>Department/ Provincial Council</i>
	<i>From</i>	<i>To</i>		

11. I hereby declare that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars are found to be false or incorrect, I am liable to be disqualified before selection and to dismissals without compensation if detected after appointment. I also certify that I have not being convicted for any criminal offence by any Court of Law.

_____,
Applicant's Signature.

Date :———.

(Only for the applicants in the permanent and pensionable post at present)

Recommendation of the Head of the Department :

I declare that the above applicant Mr./Mrs./Miss is holding the post of in this Department/ Provincial Council and the particulars stated in the application are accurate when checked with his/her personal file. He/She can be released/cannot be released from Department/Provincial/Public Service if selected for this post. (Delete the words not relevant).

_____,
Head of the Department.
(Official Stamp).

Date :———.

Address :———.

Examinations, Results of Examinations &c.

MINISTRY OF ECONOMIC DEVELOPMENT

Department of Agrarian Development

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT OF AGRARIAN DEVELOPMENT OFFICER GRADE II IN THE DEPARTMENT OF AGRARIAN DEVELOPMENT - 2013 (2014)

APPLICATIONS are invited from the citizens of Sri Lanka who possess the following qualifications for the Open Competitive Examination for Recruitment of Agrarian Development Officer Grade II in the Department of Agrarian Development.

- 1.1 Application should be prepared on an A4 size sheet and the pages 01 to 07 on the first page and the pages 08 to 12 should be on the other pages.
- 1.2 The relevant information should be filled in his/her own handwriting. The language medium should be indicated correctly in the relevant page.

An applicant will not be permitted to change late the language of the examination.
- 1.3 It is essential to indicate the title of the examination in English in the application forms of in addition to Sinhala/Tamil language.
- 1.4 Examination will be held on March 2014 in the towns through out the Island mentioned in schedule I hereto. Changes will not be allowed later with regard to the requested town. In the event of a certain examination centre is not established in a certain district due to insufficient candidates, they are referred to a centre as per their second choice closest to that district.
- 1.5 The completed applications should be sent under registered cover to the address given below on or before 27.01.2014. Applications of officers in the state service must be forwarded through the respective head of Institution.

Commissioner General of Examination,
Organization and Foreign Examination Branch,
Department of Examination,
Palawatta,
Battaramulla.

The words 'The Open Competitive Examination for the Recruitment to the Post of Agrarian Development Officer Grade II - 2013 (2014)' should be written on the top left hand corner of the envelop containing the application form.

- 1.6 Late and incomplete application will be rejected without any notice. No allegation that an application form has been lost or delayed in post can be considered. Please keep a photocopy of the application for future reference.

2. Conditions of Service :

- 2.1 This post is permanent and pensionable. Contributions should be made to the widow/widower and orphans pension scheme.
- 2.2 All candidates are bound to act in conformity with the regulations set out in the section 10 - 12 chapter II of the Establishment Code.
- 2.3 Appointees should comply with the provisions of the Establishment Code and Financial Regulations and any other rules and regulations imposed by the Government from time to time.

3. Qualifications.- Every applicant -

- 3.1 Should be a citizen of Sri Lanka ;
- 3.2 Should be of excellent moral character ;
- 3.3 Be eligible to serve in any parts of the island ;
- 3.4 should more than 21 years of age and less than 35 years at closing date of application. Upper age limit is not applicable to those who are in the Public Service.

4. *Educational Qualifications.*- A degree from a university recognized by the University Grants Commission.

5. Examination Procedure :

5.1 Conditions of written examination :

Although this is a competitive examination candidates are required to obtain minimum 40% marks in order to qualify in one subject. Candidates are selected on merit basis as per the total marks obtained at the examination subject to the available vacancies.

5.2 *Syllabus.*- The examination will be consist of two question papers.

	Marks	Time
1. Comprehension	100	1 1/2 hours
2. Intelligence Test	100	1 1/2 hours

Candidates will be required to obtain minimum 40% marks for a pass.

01. *Comprehension :*

This paper will consist of questions designed to test the Candidates ability of expression, comprehension. Short text will be given to the candidates 40 write the meaning of the text in one a single sentence. The other texts will be given with several alternatives answers to choose the most suitable answer, and answering to the questions text is also designed for the candidates must answer all the questions.

02. *Intelligence Test :*

The paper will consist of questions designed to test the knowledge of the candidate's ability in logical

thinking and analytical reasoning and ability in determining. This paper will consist of multiple choice questions and those for which short replies are required.

5.3 This text will be conducted in Sinhala and Tamil medium. An applicant will not be permitted to change later the language of the examination. Answering to all question papers should be one language medium.

5.4 *Issue of the results of the Examination :*

Candidates who obtain 40% marks or more for each paper will be listed on merit basis as per the total marks. The list of successful candidates will be sent to the Commissioner General of Agrarian Development by the Commissioner General of Examination.

In addition to above, a result sheet with marks obtained for each subject together with total will be sent to each candidate.

6. *Salary Scale: (Monthly).* - As per the Public Administration Circular No.06/2006 (iv), the monthly salary will be as follows :
Rs. 16,720-10x320-11x365 -15x450- Rs. 30,685

7. *Promotional Procedure.* - It is relevant to the recruitment procedure of the Agrarian Development Officer.

8. *Examination Fees.* - The fee for the examination will be Rs.600 which may be paid at any Agrarian Service Centre and a receipt bearing Code A.S.C. 2 (w) will be issued to the applicant. The receipt issued therefore should be pasted firmly to the relevant cage of application. A photocopy should be retained for future reference. The fee will not be refunded in any circumstance.

9. *Implementation of official language policy.* - According to the provisions of the Public Administration Circular No. 7/2007 dated 28.04.2007. Officers, who enter to the service after 01.07.2007, should obtain proficiency of other official language within a period of 5 years.

10. Candidate's identity should be attested by a Principal of a Government School, Justice of the Peace, Commissioner for Oaths, Notary Public, a Commissioned Officer in the armed forces, an officer holding a gazetted post in the Police Service or an Officer holding a staff grade post in the Government Service. Candidates who failed to attest the admission card will not be allowed to sit for the examination.

11. As soon as admission cards are issued to the applicants, a newspaper notice will be published by the Department of Examinations. Candidates who do not receive admission cards even after 2 or 3 days from the date of publication of the notice should inform the Department of Examination as mentioned in the notice. It would be effective to make inquiries in that regard from the Department of Examinations with the following particulars: a certified photocopy of the application and the receipt, registered post article receipt, your letter of request, stating the fax number which the admission card should be sent if the candidate is resident out of Colombo.

12. The issue of an admission card to sit for the examination shall not be treated as acceptance that a candidate has fulfilled the necessary qualifications for this post.

13. Candidates are required to produce to the supervisor any one of the following documents in order to prove their identity. Valid National Identity Card issued by the Department of Registration of Persons, a valid passport. Candidates are required to produce to the supervisor the admission attested on the day of the examination.

14. All candidates are subjected to general rules and regulations set out by the Commissioner General of Examination. The violation of such rules and regulations will be a punishable offence.

M. A. S. WEERASINGHE,
Commissioner General of
Agrarian Development.

Department of Agrarian Development,
P. O. Box 537
Colombo 07.
11th December, 2013.

(For office use only)

SPECIMEN APPLICATION

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO AGRARIAN
DEVELOPMENT OFFICER GRADE II IN THE DEPARTMENT OF AGRARIAN
DEVELOPMENT - 2013 (2014)

Medium of Examination :

Sinhala - 2
Tamil - 3

(write the relevant digit in the cage)

Town	No. of the Town
1.	
2.	

(See Schedule 1 for towns in which examination centers will be established and their numbers)

01. (i) Name with initials : _____.
(in English block capitals) (Ex:- SUNIL A.B.)
(ii) Name in full (in English block capitals) : _____.
(iii) Name in full (in Sinhala/Tamil) : _____.

02. National Identity Card Number :

--	--	--	--	--	--	--	--	--	--

03. (i) Permanent address (in English block capitals) : _____.
(ii) Address to which the admission card should be sent (in English block letters) : _____.

04. (i) Sex:
Male - 0
Female - 1
(Indicate the relevant digit in the cage)

5. (i) Date of birth:

Year: Month: Date:

(ii) Age as at the Closing date of the Application :

Years: Months: Days:

06. Married /Unmarried:

Unmarried - 1
Married - 2

07. Telephone No. :

08. (i) Degree Obtained and Effective date of the Degree :_____.

(ii) University of Degree obtained :_____.

(iii) Class obtained : General/Special/First Class/Upper or Lower/
Second Class/Upper/Lower :_____.

(iv) Subjects :_____.

09. The receipt number date of issue and name of Agrarian Development Centre:

(Paste the receipt here firmly)

10. Candidate's Certificate:

I solemnly declare that particulars furnished by me in this application are true and accurate to the best of my knowledge. I agree to suffer any loss that may cause as a result of incompleteness of section and/or provision of erroneous information. I also state that all sections herein have been correctly filled. I am aware that if any particulars contained herein are found to be false I am liable to disqualification before appointment and to dismissal from service if the inaccuracy is detected after appointment. I hereby agree to abide by all the conditions imposed by the Commissioner General of Examinations for the purpose of holding this examination. I shall not change any information mentioned herein subsequently.

Signature of Applicant.

Date :_____.

11. Attestation of applicant's signature :

I hereby certify that Mr./Mrs./Miss of who submits this application is known to me personally and that he/she placed his/her signature in my presence on

Signature of the Officer attesting the signature.

Date :_____.

Name in full of the Officer, attesting the Signature :_____.

Designation :_____.

Address :_____.

(To be confirmed by official stamp)

Certificate of the Head of the Department

I certify that Mr./Mrs./Miss is in employee of this Department/Board/Corporation as permanent, casual employee. In the event of his/her selection for the appointment he/she can/cannot be released from this Department/Corporation. (Delete inapplicable works).

Signature of the Head of Department.

Name :_____.

Designation :_____.

Department :_____.

(Official Stamp)

Date :_____.

*SCHEDULE - 1**Towns and Numbers where Examination centers will be located*

<i>Province</i>	<i>Town</i>	<i>No. of the Town</i>
Western	Colombo	01
	Gampaha	02
	Kalutara	03
Central	Kandy	04
	Matale	05
	Nuwara - Eliya	06
Southern	Galle	07
	Matara	08
	Hambantota	09
Northern	Jaffna	10
	Mannar	11
	Vavuniya	12
	Malativu	13
	Kilinochchi	14
Western	Batticaloa	15
	Ampara	16
	Trincomalee	17
North Western	Kurunegala	18
	Puttalam	19
North Central	Anuradhapura	20
	Polonnaruwa	21
Uva	Badulla	22
	Monaragala	23
Sabaragamuwa	Ratnapura	24
	Kegalle	25

12-1184

MINISTRY OF LAND AND LAND DEVELOPMENT

Survey Department

APPLICATIONS are invited from citizens of Sri Lanka for the Open Competitive Examination to be held to recruit to the post of Survey Instrument Technician.

01. *Number of Vacancies.* - 06.

02. *Nature of the Post.* - Maintenance and Services of instruments and tools pertaining to surveying.

03. (i) Question papers to be answered :

Subjects	Time	Maximum marks	Pass marks
Intelligent test	01 hour	100%	40%
General Knowledge (Questions with technical knowledge relevant to the post, are included)	01 hour	100%	40%

2. Selections will be made on the total marks obtained for the question papers.

04. *Recruitment Grade.* - Grade III in post of Survey Instrument technician.

05. *Condition of engagement in the service.* - This post is permanent and pensionable, contributions should be paid to the Widows and Orphans/Widowers and Orphans Pension Fund. Appointment is subject to 3 year probation period and selected candidates should prepare to serve only in the Head Office and subject to general conditions applicable to appointment to the public service specified at the beginning of this *gazette* notification.

06. *Salary Scale.* - MT 1-2006-A - Rs. 14,425 -10x145 -11x170 -6x240 -14x320 - Rs. 23,665.

Initial salary step applicable to the grade system :

Grade	Initial Salary Step	Initial Salary Scale
III	Step 01	Rs. 14,425
II	Step 12	Rs. 16,045
I	Step 23	Rs. 17,985

07. *Age limit.* - The minimum age should be 18 years and maximum age should be 45 years. (The maximum age limit is not applicable for those who hold a permanent post already in the public service).

08. *Educational Qualifications.* - Should have passed the G.C.E. (O/L) examination in six subjects in not more than two sittings with five subjects at one sitting with credit passes for three subjects of Sinhala or Tamil, Science, Mathematics, Arithmetic ;

and

Should have passed G.C.E. (A/I) examination in Pure Mathematics, Applied Mathematics, Physics ;

and

Should have followed one year course of electronics or mechanics in a government recognized technical college.

09. *Method of recruitment to the service.* - Selection for the appointments will be made on the results of written examination out of the candidates who have fulfilled the qualifications, in terms of the public administration circular No 15/90 and circulars applicable.

10. It is compulsory that all applicants should complete necessary qualifications to the post before the closing date of application.

11. *Applications and other particulars :*

(a) (i) The application should be prepared by the applicant himself using 21X29 cm (A4) paper as per the specimen application appearing at the end of this notice. Item No 01 - 08 should be on page 01, No 09 - 10 iii on page 2, and No 11 - 16 should be on page 3. The receipt obtained for the payment of examination should be pasted below that and "Post of Survey instrument technician" should be clearly written on the top left hand corner of the envelope containing the application. Completed applications should be sent by registered post to reach to the address of Survey General, Survey Department, Kirula road, Narahenpita on or before 24th January 2014. (Should not be sent to the private name or any other address)

(ii) Applications, which are incomplete belated and those, do not fulfilled required qualifications will be rejected.

(iii) For the application loss in the post shall not be held responsible.

(iv) Examination fees will not be refundable for whatever reason.

(v) Receipt of applications will not be acknowledged.

(b) The signature of the applicant in the application should be certified by a principal of a government school or justice of peace or commissioner of oaths or Attorney - at -law or commissioned officer in the army or an officer in police service hold a gazette post or an officer who hold a permanent post in public service in professional or senior level in terms of grading of public service Circular No. 06/2006

12. The following documents should be forwarded when called for :

- (i) Birth Certificate
- ii) Educational Certificate
- iii) Recent Grama Niladhari Certificate
- iv) Two Character Certificates

N.B.- Documents or copies of them should not be attached to the applications.

13. Applicants those who are already in the government service should forward their applications through their heads of the Departments.

14. *Examination fee is Rs. 800.* The receipt obtained for the payment of examination fee should be pasted in relevant place of the application. Money order or cheques will not be accepted.

15. Action will be taken to hold the examination in the head office or any other suitable Centre. The date of examination will be noticed to the applicants.

16. *Admission to the Examination.*— Admission cards are sent by post to all those who have forwarded applications and fulfilled basic qualifications, to the address mentioned in their application. Candidates who sit for the examination should hand over their admission card to the supervisor of the examination Centre. A candidate who fails to hand over his admission card will not be permitted to sit the examination at the examination. The candidate should sit the examination at the examination hall assigned to him.

Note.— Issuing of admission card shall not be deemed as the applicant possesses qualifications to the Post or to sit the examination.

17. *Identity of candidate.*— Candidates should prove their identity at the examination hall to the satisfaction of the supervisor. Any of the following documents will be accepted for this purpose.

- (a) The National Identity card issued by the Department of registration of persons ;
- (b) The valid postal identity card issued by the post master general ;
- (c) A valid passport .

18. *Punishment for furnishing false information.*— If a candidate is found not to have required qualification, his / her candidature can be cancelled before the examination or duration of the examination or after the examination or at any time. If any of the particulars furnished by a candidate are found to be false within his /her knowledge or if he /she has willfully suppressed any material fact he /she will be liable to dismissal from the Public Service.

19. *Medium of Language.*— This examination will be held in Sinhala, Tamil and English medium. Candidates may present themselves for examination in the medium preferred. The medium applied for will not be allowed to change subsequently.

20. Matters not covered by the condition will be determined by the Surveyor General.

K. THAVALINGAM,
Surveyor General.

Survey Department,
Colombo 05,
13th December, 2013.

SPECIMEN APPLICATION FORM

COMPETITIVE EXAMINATION FOR THE POST OF SURVEY INSTRUMENT
TECHNICIAN IN SURVEY DEPARTMENT

(For office use only)

(Indicate the code in the relevant cage)

01. 1. Name with Initials :

(i) In Sinhala : _____.

(ii) In English : _____.

2. Names denoted by initials (in legible letters) :

(i) In Sinhala : _____.

(ii) In English : _____.

02. (i) Permanent address (In legible letters) : _____.

(ii) Administrative district to which address belong : _____.

03. Gender (Male - M, Female - F) :

04. Medium of examination :

(Sinhala - S, Tamil- T, English - E)

05. Race :

(Sinhala - 1, Sri Lankan Tamil- 2, Muslim -3,
Indian Tamil- 4, Burger - 5, Male - 6, Other - 7)

06. (i) Divisional Secretariat : _____.

(ii) Grama Niladhari Division : _____.

(iii) Date from which the applicant is resident in the district
: _____.

07. Citizenship :

By descent

By registration

08. National Identity Card No. :

--	--	--	--	--	--	--	--	--	--

09. (i) Date of Birth :

Date : _____, Month : _____, Year : _____.

(ii) Age as at the closing date of application.

Days : _____, Months : _____, Years : _____.

11. Educational Qualifications - 1st attempt :

(i) G.C.E. (O/L) examination :

1. Year and month of the examination:

2. Index No:

3. Subjects passed:

Subject	Grade	Subject	Grade
1		5	
2		6	
3		7	
4		8	

- (ii) G.C.E. (O/L) examination – 2nd attempt :
1. Year and month of the examination:
2. Index No:
3. Subjects passed:

Subject	Grade	Subject	Grade
1		5	
2		6	
3		7	
4		8	

- (iii) G.C.E. (A/L) examination :
1. Year and month of the examination:
2. Index No:
3. Subjects passed:

Subject	Grade
1	
2	
3	
4	

11. Other Qualifications : _____.

12. Have you ever been convicted in a Court of Law for any offence :
Yes ☐ No ☐
If yes, give details : _____.

13. Survey Office at which the, payment made : _____.
Receipt No. : _____.
Date, the payment made : _____.

14. Certificate of the candidate :

- (a) I declare that the particulars furnished by me in this application are true and correct to the best of my knowledge.

(b) I am aware that if this declaration made by me is found to be wrong, I would be considered unfit for the appointment and if it is found after the appointment, I would be liable to dismissal from the service.

(c) I agree to comply with the regulations of this examination.

(d) The cash receipt obtained for the payment of has been pasted in relevant place.

_____,
Signature of the applicant.

Date : _____.

15. Certification of signature of the applicant :

I certify that Mr. /Mrs. /Miss who is submitting the application is personally known to me and that he / she placed his/ her signature in my presence.

_____,
Signature of attester.

Date : _____.

Name of the attester : _____.

Designation : _____.

Address : _____.

Affix the cash receipt firmly here

16. Recommendation of the Head of the Department. If selected, this officer can be/cannot be released.

_____,
Signature of the head of the Department.

Date : _____.

12-1185

MINISTRY OF YOUTH AFFAIRS AND SKILLS DEVELOPMENT

Department of Technical Education and Training

ADMISSION OF STUDENTS TO NVQ LEVEL 5 DIPLOMA COURSES CONDUCTED AT COLLEGES OF TECHNOLOGY – 2014

APPLICATIONS are invited from eligible candidates for courses conducted in Colleges of Technology appearing in this Notification. Students will be selected for admission among applicants according to the qualifications and merit and the place available in each course.

02. The prospective candidates are advised to prepare applications by themselves on a 13" x 8" sheet of paper in accordance with the "Specimen Application Form" given in this notification. As specified in item 14 in the specimen application form, each application

should be affixed with a valid Rs. 10 stamp duly cancelled with the candidate's usual signature. Duly completed applications should be sent under **Registered cover to reach the Director of the respective College of Technology on or before 28.01.2014.**

03. The top left hand corner of the envelope should be marked with the title of the course applied for, and its course code.

04. Applications received after the prescribed date will be rejected.

05. Fee of Rs. 2,000 will be charged for Part Time/Evening Course per year.

06. All courses are conducted in English medium.

07. Attention of all candidates is invited to the Schedule of courses annexed at the end of this notification, which indicates the nature of courses, eligibility requirements for each course, the colleges where the courses are conducted. The addresses of Colleges of Technology are shown in the List of Colleges of Technology.

08. A candidate seeking admission to follow a course in these colleges of Technology should –

- (i) have a good character,
- (ii) be a citizen of Sri Lanka,
- (iii) have fulfilled all the eligibility requirements for admission at the time of forwarding the application.

09. Suitable candidates will be selected on the results of an aptitude test and an interview.

10. Any documents or copies thereof, should not be submitted along with the application. Those candidates who fail to produce the necessary and acceptable documents to prove their eligibility at the interview will be disqualified.

11. * Rs. 50 will be paid as a stipend per day according to the attendance depending on basic of family income and subject to maximum amount of Rs. 1,000 for those who follow any full time course.

* Selected Full Time Day Course students, from low income families are paid a bursary of Rs. 2,500 per year.

12. The candidate is held entirely responsible for the authenticity of his/her documents. Candidates who submit documents that have been tampered with or forged or not proved in fact will be severely dealt with.

13. To conduct all courses or several courses in this *Gazette* notification for the Academic Year 2014, in Colleges of Technology are subject to discretion of the Director General of Department of Technical Education and Training.

Candidates can apply for more than one course using separate application forms for each course.

S. BALASUBRAMANIAM,
Director General,
Department of Technical Education and Training.

P. O. Box 557,
Olcott Mawatha,
Colombo 10.
www.dtet.gov.lk

Note.– For Quantity Surveying Technology part time and day time courses, applicant, who apply,

- * For Technical College Kalutara and Gampaha should send their applications to College of Technology, Maradana.
- * For Technical College Balapitiya, Matara and Beliatta should send their applications to College of Technology, Galle.
- * For Technical College, Bandarawela should send their applications to College of Technology, Badulla ; and
- * For Technical College Kegalle and Warakapola should send their applications to College of Technology Rathnapura.

Further, applicants should mention the college of Technology, where the Technical College, apply under No. 01 of application, belongs and should mention name of the Technical College within brackets, as same, Eg.– College of Technology, Rathnapura (Technical College, Kegalle).

THE LIST OF COLLEGES OF TECHNOLOGY

Serial No.	Colleges of Technology	Address	District	Tele. No.	E-mail
01.	Sri Lanka College of Technology, Maradana	Olcott Mawatha, Colombo 10	Colombo	011-2324177	tecmaradana@gmail.com
02.	College of Technology, Galle	Kaluwella, Galle	Galle	091-2234051	cotgalle2007@gmail.com
03.	College of Technology, Kandy	Aruppola, Kandy	Kandy	081-2224063	kandycot@gmail.com
04.	College of Technology, Jaffna	Browns Road, Jaffna	Jaffna	021-2222358	cotjaffna@gmail.com
05.	College of Technology, Badulla	Greenlane Drive, Badulla	Badulla	055-2222413	cotbadulla@gmail.com
06.	College of Technology, Anuradhapura	New Town, Anuradhapura	Anuradhapura	025-2222666	cotanuradhapura@gmail.com
07.	College of Technology, Kurunegala	Puttalam Road, Kurunegala	Kurunegala	037-2223264	cotkurunegala@gmail.com
08.	Hardy College of Technology, Ampara	Inginiyagala Road, Ampara	Ampara	063-2223485	cotampara@gmail.com
09.	College of Technology, Ratnapura	Plam Gardens, Colombo Road, Ratnapura	Ratnapura	045-2232390	cotrathnapura@gmail.com

ADMISSION OF STUDENTS TO NVQ LEVEL 5 DIPLOMA LEVEL COURSES CONDUCTED AT COLLEGES OF TECHNOLOGY

Serial No.	Course Code No.	Name of Course and the nature	Conducted College of Technology	Admission Qualification
				* Should have obtained NVQ Level 3/4 certificates for below mention courses
				* Age level should be more than 17 years
01	ETB 01	Telecommunication Technology Full time day course two years Combined (NVQ 5/6)	Galle, Jaffna	* Computer Hardware Technician * Computer Network Technician * Radio, TV and allied equipment Repairer
02	ETB 04	Mechatronics Technology Full time day course one year	Maradana, Galle	* Radio, TV and allied Equipment Repairer * Computer Hardware Technician * Electrician * Pneumatic Technician
	ETB 04.1	Mechatronics Technology weekends/Part time (No. of allocated hours for NVQ Level 5)	Galle Maradana	* Automobile Technician * Automobile Electrician * House Hold Electrical Appliances Repairer * Fitter (General)
03	ETB 06	Construction Technology Full time day course one year	Badulla Kurunegala Anuradhapura Kandy Rathnapura	* Construction Craftsman (Masonry) * Wood craftsman (Building) * Construction Site Supervisor * Plumber * Industrial Plumber * Painter (Building) * Draughtsmen * Assistant quantity Surveyor
	ETB 06.1	Construction Technology Weekends/Part time (No. of allocated hours for NVQ Level 5)	Galle, Ampara Jaffna, Ratnapura, Kurunegala	
04	ETB 07	Automobile Technology Full time day course one year	Ampara, Jaffna, Kurunegala, Kandy, Badulla	* Automobile Mechanic * Automobile Electrician * Automobile Painter * Motor Cycle Mechanic and Three-wheeler Mechanic
	ETB 07.1	Automobile Technology weekends/ part time (No. of allocated hours for NVQ level 5)	Kurunegala, Jaffna, Kandy	* Three-wheeler Mechanic

Serial No.	Course Code No.	Name of Course and the nature	Conducted College of Technology	Admission Qualification : * Should have obtained NVQ Level 3/4 Certificate for below mention courses * Age level should be more than 17 years
05	ETB 08	Refrigeration and Air Conditioning Technology Full time day course one year	Anuradhapura, Ratnapura Kandy	* Refrigeration and Air Conditioning Mechanic * Automobile Air Conditioning Mechanic * Automobile Electrician * Household Electrical Appliances Repairer * Electrician
	ETB 08.1	Refrigeration and Air Conditioning Technology Weekends/Part Time (No. of allocated hours for NVQ Level 5)	Ratnapura, Anuradhapura	
06	ETB 09	Farm Machinery Technology Full time day course one year	Anuradhapura	* Tea Factory Mechanic * Agriculture equipment Mechanic * Automobile Mechanic
	ETB 09.1	Farm Machinery Technology Weekends/Part Time (No. of allocated hours for NVQ Level 5)	Anuradhapura	* Machinist * Construction equipment Mechanic
07	ETB 11	Information and Communication Technology Full time day course one year	Maradana, Kandy, Galle, Badulla, Ratnapura, Jaffna, Kurunegala, Kegalle, Ampara	* Information and Communication Technician * Computer Application Assistant * Computer Graphic Designer * Computer Hardware Technician * Desk Top Publisher * Computer Network Technician
	ETB 11.1	Information and Communication Technology weekends/part time (No. of allocated hours for NVQ Level 5)	Galle, Ratnapura, Maradana, Anuradhapura, Jaffna	
08	ETB 12	Welding Technology Full time day course one year	Maradana	* Welder * Metal fabricator * Automobile Tinker
	ETB 12.1	Welding Technology Weekends/Part Time (No. of allocated hours for NVQ Level 5)	Maradana	* Fitter (General)
09	ETB 14	Food Technology Full time day course one year	Kandy	* Baker * Fruit and Vegetable Processor * Cook
	ETB 14.1	Food Technology Weekends/Part Time (No. of allocated hours for NVQ Level 5)	Kandy	
10	ETB 15	Jewellery Design and Manufacturing Technology Full time day course one year	Maradana	* Jewellery Maker * Jewellery Stone Setter
	ETB 15.1	Jewellery Design and Manufacturing Technology Weekends/Part Time (No. of allocated hours for NVQ Level 5)	Maradana	

Serial No.	Course Code No.	Name of Course and the nature	Conducted College of Technology	Admission Qualification : * Should have obtained NVQ Level 3/4 Certificate for below mention courses * Age level should be more than 17 years
11	ETB 16	Production Technology Full time day course one year	Kandy	* Aluminium Fabricator * Machinist * Tool, Die and Mould Maker * Welder * Metal Fabricator * Fitter (General)
12	ETB 17	Quantity Surveying Technology Full time day course one year (Should have completed the NVQ Level 4 modules and have passed the assessment before obtain NVQ Level 5 certificate)	Kandy Ratnapura, Warakapola, Galle, Kegalle Maradana, Badulla, Bandarawela, Anuradhapura, Ampara, Jaffna Gampaha, Matara, Kurunagala, Balapitiya, Beliatta, Kalutara	
	ETB 17.1	Quantity Surveying Technology Weekends/Part time (No. of allocated hours for NVQ Level 5) (Should have completed the NVQ Level 4 modules and have passed the assessment before obtain NVQ Level 5 Certificate)	Kandy, Ratnapura, Maradana, Anuradhapura, Jaffna, Kurunagala, Matara	* G. C. E. (O/L) Examination in six (06) subjects with four (04) credit passes including Science, Mathematics and medium language in one sitting. Should have at least an ordinary pass for English Language. * Preference will be given to the candidates those who have followed Pure Maths/Applied Maths or Combined Maths and/or Hard Technology subject in G. C. E. (A/L) Examination.

SPECIMEN APPLICATION FORM

APPLICATION FOR ADMISSION TO COLLEGES OF TECHNOLOGY NVQ LEVEL 05 DIPLOMA LEVEL COURSES, ACADEMIC YEAR – 2014

For Official use only

01. Name of the College of Technology applied : _____.
02. Name of the course : _____. (full time day/evening/part time)
03. Course Code No. : _____.
04. Applicant's Name with initials : _____.
05. Names indicated by initials : _____.
06. Permanent address : _____.
07. Contact Telephone Number : _____. E-mail : _____.
08. National Identity Card No. : _____.
09. District : _____, Electorate : _____,
Divisional Secretariat : _____,
Gramaniladari Division : _____.
10. Date of birth : _____,
Age as at 01.01.2014 : _____,
Years : _____, Months : _____, Days : _____.
11. Male/Female : _____.

12. Qualifications for admission [mention your qualifications in the relevant cage according to the *Gazette* Notification] :

<i>Admission qualifications for course/Details of certificates</i>				
<i>Name of Certificate Received</i>	<i>NVQ Level</i>	<i>Name of the Institute, followed the course</i>	<i>Details of Experience</i>	<i>Service Year Month</i>

13. Educational qualifications :

(a) G. C. E. (O/L) results (not more than two attempts) :

<i>Index No.</i>	<i>Year</i>	<i>Subjects</i>	<i>Grade</i>

(b) G. C. E. (A/L) results :

<i>Index No.</i>	<i>Year</i>	<i>Subjects</i>	<i>Grade</i>

14. Applicant's declaration :

I hereby certify that the information given in this application is true to my knowledge and I have obtained the qualifications required for the course applied for. Further, I agree with the scheme of selection of students to Colleges of Technology and to accept the decision of the Director General of the Department of Technical Education and Training as final.

Applicant's Signature.

Date : _____.

Stamp to the value of Rs. 10 should be affixed here and cancelled by signing on it.

12-1246

PUBLIC SERVICE COMMISSION

Ministry of External Affairs

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO GRADE III OF THE SRI LANKA FOREIGN SERVICE - 2013 (2014)

APPLICATIONS are hereby called to fill 25 vacancies in Grade III of the Sri Lanka Foreign Service (hereinafter referred to as the "Service") from candidates who are eligible in terms of the Section 02 of this notification.

01. Method of recruitment :

The qualified candidates in terms of this notification are required to sit for a written examination and a structured interview and will

be selected for appointment based on the total aggregate of marks obtained at the written examination and the *viva-voce* taken together, by the Public Service Commission.

02. Eligibility :

(i) Educational/Professional qualifications :

- have obtained a degree from a recognized University in Sri Lanka ; or
 - a foreign University recognized by the University Grants Commission of Sri Lanka (UGC).
- Documentary proof to this effect issued by the UGC should be submitted by the candidate at the time of *viva voce*.

- (ii) *Health :*
All candidates should be physically and mentally sound for serving in any part of the world and performing duties in the post.
- (iii) *Other :*
(a) be a citizen of Sri Lanka.
(b) has an excellent moral character.
(c) have fulfilled all requirements to be recruited to the post by the closing date of applications.

03. *Terms and conditions of the service :*

- (i) The selected candidates for the service shall subject to the terms and conditions set out in the Sri Lanka Foreign Service Minute of 2001 and amendments thereto, in terms of the general conditions governing appointments in the Public Service.
- (ii) This post is permanent and pensionable and the Scheme of Pension of the Widows' and Orphans'/Widowers' and Orphans' should be contributed.
- (iii) The appointment shall be made for a 03 year probation period. Within 03 years after recruitment to Grade III of the Sri Lanka Foreign Service, the officer is required to pass the 1st Efficiency Bar Examination in terms of the Service Minute.
- (iv) In terms of the Public Administration Circular No. 07/2007 and amendments thereto, the officers who are recruited to the Public Service should gain proficiency in the other official language within 05 years after recruitment to the service. The officers who are recruited to the service in a language other than the official languages are required to fulfill the official language requirement during the probation period.
- (v) This appointment is subjected to the Procedural Rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka, Government Financial Regulations as well as the other Departmental orders.

04. *Age limit :*

Have attained the age of 22 years and have not attained the age of 32 years on the closing date of applications. In case of a candidate who is already in the Public Service, such a candidate must not have attained the age of 40 years on the closing date of applications and should possess a satisfactory record of service.

Note :

- (i) For the purpose of Clause 4 above, a candidate in the Public Service means(as defined in Chapter I of the Establishments Code), any officer who has been confirmed in the Public Service or in the Provincial Public Service by the closing date of applications.

- (ii) A candidate in the Public Service will not be eligible to sit this examination unless he/she has had a satisfactory record of service during the 05 years immediately preceding the closing date of application or if the period of service is less than 05 years during the total period of service with the Government.

- (iii) A member of the Public Service will be considered to have a satisfactory record of service only if he/she has earned on the due date, all increments within the 05 years immediately preceding the closing date of application or if the period of service is less than 05 years during the total period of his/her service in the respective Institution, and has not suffered any punishment whatsoever (except a warning) in respect of any offences committed during the period as mentioned above.

- (iv) Applicants in the Public Service should send their applications through their respective Heads of Department/Institution.

05. *Salary structure :*

The applicable salary code for this Service is SL-I-2006 of the Public Administration Circular No. 6/2006. The applicable salary scale is as follows:

Rs. 22,935 -10x645 -8x790 -17x1,050 - Rs. 53,555 (monthly).

06. *Written examination :*

- (i) Will be held in Colombo in April 2014, by the Commissioner General of Examinations on behalf of the Public Service Commission. The decision of the Commissioner General of Examinations will be the final in conducting of the examination and issuance of results.
- (ii) The examination will be held in Sinhala, Tamil and English medium only.
- (iii) A candidate can apply in one of the three languages mentioned above and he/she must sit all the question papers in the language medium applied for. The language medium in which the candidate applied for cannot be changed.
- (iv) Written examination will consist of question papers on the following subjects :

<i>Subject No.</i>	<i>Subjects</i>	<i>Duration</i>	<i>Marks</i>
01	General Paper	3 hours	100
02	World Affairs I	3 hours	100
03	World Affairs II	3 hours	100
04	Essay	3 hours	100
05	Précis	1 hour	100
06	Aptitude Test and General Knowledge (multiple choice questions)	1 hour and 40 minutes	100

Syllabus for Written Examination :

- (01) *General Paper* - This question paper is designed to test the candidate's knowledge of the political, social, cultural and economic environment of Sri Lanka, matters of current national and international interest as well as scientific and technological developments.
- (02) *World Affairs I* - This paper will consist of questions on current global political developments, the United Nations and other International Organizations, conflict situations and development of various national and international movements, in order to ascertain the candidate's ability to analyze global trends for peace, security and development and their impact on Sri Lanka.
- (03) *World Affairs II* - This paper will consist of questions on recent trends in trade and economic development including the role played by International Organizations, the impact of regional economic groupings, issues such as environment and sustainable development, and their relevance to Sri Lanka.
- (04) *Essay* - An essay to be written on one or more specified subjects. These subjects will not be related to any subject field of study but will be designed to test the candidate's general knowledge and intelligence and his/her general ability both in powers of thinking and expression. The essay will be judged by the degree of thoughtfulness and originality in its treatment of the subject as well as by its language, style and presentation. It must be clearly and legibly written.

Note.— The attention of candidates is drawn to the importance of relevance and legibility. Credit will be given to careful examination of the subject to the degree of analytical thinking, the quality of writing and ability to express oneself concisely and clearly.

(05) *Précis* - The paper is designed to test the candidate's ability to grasp the meaning of a given passage and to express it effectively and concisely.

(06) *Aptitude Test and General Knowledge* - This paper will be in two parts, comprising the following sections, each in the form of multiple choice questions. 50 marks will be given for each part :-

- (a) *Aptitude Test*- To assess the powers of logical reasoning and analytical ability of the candidate.
- (b) *General Knowledge and current Affairs* - To test the candidate's knowledge of current developments in the political, economic and socio- cultural fields, both local and international.

07. *Viva Voce* :

- (i) Only candidates who have obtained minimum marks of 40% for each paper and the aggregate marks at or above the cutoff point determined by the Public Service Commission, which will not be less than 300 marks, shall be called for the *viva voce*. However the number of candidates to be called shall not exceed five times the number of vacancies to be filled.
- (ii) The *viva voce* will carry 100 marks. Under no circumstances, shall the minimum aggregate cut off marks be lowered.
- (iii) The candidates will be interviewed on matters of general interest by an Interview Board appointed by the Public Service Commission. The objective of the interview is to assess his/her suitability for the service for which he/she is entering. The Board will attach particular importance to his/her intelligence and mental alertness, his/her strength of character and his/her potential qualities of leadership. A candidate's proficiency in other languages, higher educational qualifications and computer skills etc. will also be assessed at the interview.
- (iv) The marking scheme of the structured interview is as follows :

	<i>Heads available for awards of marks at the interview</i>	<i>National Marks</i>	<i>Maximum Marks</i>
01	<i>Additional Educational Qualifications :</i> A degree from a recognized University (a) Degree with 1st Class (b) Degree with 2nd Class upper (c) Degree with 2nd Class lower	20 15 10	20
02	<i>Professional Qualifications :</i> (a) Master degree in the relevant field from a recognized institution (b) Post Graduate Diploma in the relevant field from a recognized institution (Duration more than 01 year) (c) Diploma in the relevant field from a recognized institution (Duration more than 06 months / more than 720 hrs.) (d) Diploma in the relevant field from a recognized institution (Duration more than 03 months/more than 360 hrs.) -05 marks for each course	20 15 12 10	20

	<i>Heads available for awards of marks t the interview</i>	<i>National Marks</i>	<i>Maximum Marks</i>
03	Proficiency in English (a) English Special Degree (b) English as a subject in the Degree (General Arts Degree) (c) Degree in English Medium (d) Diploma from a recognized University, Technical College or from a government registered Institution (Duration more than 01 year) <u>OR</u> qualification such as TOEFL (TOEFL-iBT Score 79, TOEFL-CBT Score 213, TOEFL-PBT Score 550 or above) or IELTS (Score 6.0 or above). (e) English Subject in G.C.E. (A/L) Exam (Local or London) <i>Distinction</i> <i>Credit</i> (f) Proficiency in Spoken English	10 08 08 06 05 04 05	15
04	Proficiency in Foreign Language Proficiency in Foreign Language other than English at G.C.E. (O/L) Examination standard or above <u>OR</u> Certificate course or above from a government registered institution (Duration more than 03 months/more than 360 hrs.) <i>05 marks for each language (maximum 03 languages)</i>		15
05	Computer Skills (a) Degree from a recognized University (b) Diploma from a recognized University, Technical College or from a government registered institution (Duration more than 01 year) (c) Certificate Course from a government registered Institution (Duration more than 06 months / more than 720 hrs.) (If the IT Degree is the basic qualification, marks will not be granted for IT degree under this stream.)	10 08 05	10
06	Proficiency in Official Languages Proficiency of Official Languages and link language in GCE (O/L) Standard or above <u>OR</u> Certificate course or above from a government registered institution (Duration more than 03 months/more than 360 hrs.) <i>05 marks for each language (maximum 02 languages)</i>		10
07	Personality, presentation and special aptitudes		10
	Total		100

08. *Method of Application :*

- (i) Application forms should be prepared in an A-4 size paper as per the specimen appended to this notification, containing items 1-7 on the first page and the rest on the 2nd and 3rd pages. Both sides of the paper should be used. Application should be filled in by applicant's own handwriting clearly. Application prepared in Sinhala or Tamil language should indicate the name of the examination in the head of the application, in English as well.

Applications which are not in conformity with the specimen and are not duly completed will be rejected without any notification. Applicants are advised to keep a photocopy of the application.

- (ii) The application should be in the language medium in which the candidate intends to sit the examination.

- (iii) Closing date for the applications is 31st **January, 2014**. The completed application must be sent by registered post to the "Commissioner General of Examinations, Organization and Foreign Examination Branch, Department of Examinations, Pelawatta, Battaramulla" so as to reach on or before the closing date of applications. No application received after the

closing date will be accepted. The top left-hand corner of the envelope containing the application, should bear clearly the words "Open Competitive Examination for Recruitment to Grade III of the Sri Lanka Foreign Service - 2013 (2014)" and English letter "S" should be clearly indicated within a cage (2cm X 2cm) on the top of the left side of the envelope.

- (iv) Any application which is not complete in every respect is liable to be rejected. No claim that an application has been lost or delayed in the post will be considered.
- (v) Receipt of the applications will not be acknowledged. Admission Cards will be issued to the applicants who applied for the examination in due form by the Commissioner General of Examinations. A notice will be published in news papers by the Department of Examinations, as soon as Admission Cards are issued. If a candidate does not receive the Admission even 02/03 days after the notification, it should be informed to the Department of Examinations through the contact numbers indicated in the notification. Details, such as full name of the applicant, address, National Identity Card number and the name of the examination should be indicated. It is advisable to keep copies of the application, the payment receipt and the receipt issued for sending the application by registered post, to be used in the event of such an inquiry.

It is also advisable for the applicants outside Colombo to make a request with full details referred to above to the Commissioner General of Examinations, for a copy of the Admission Card by fax, in the event the Admission Card is not received by an applicant.

09. Admission to the Examination :

- (i) A candidate presenting himself/herself for the examination must produce his/her Admission Card, duly attested, in terms of the instructions stipulated in the back of the Admission Card, to the supervisor of the examination center on the first day of the examination. A candidate who fails to produce his/her Admission Card will not be permitted to sit for the Examination. Candidates will be subject to the rules and regulations governing the examination procedures imposed by the Commissioner General of Examinations. A candidate, in case of violation of such law, shall be subject to a penalty imposed by the Commissioner General of Examinations.
- (ii) A candidate must sit the examination at the examination hall assigned to him/her. Every candidate should surrender the Admission Card to the Supervisor of the hall, on the first day of the examination, before himself/herself presenting for the examination. A set of rules to be observed by all candidates is published in this *Gazette*.

Note.— Issuance of Admission Card to a candidate does not necessarily mean that he/she has the requisite qualifications in the *Gazette* Notification.

10. Fees for the Examination :

The fee for the examination is Rs. 1,000. This fee should be paid before the closing date of applications at the nearest District Secretariat or Divisional Secretariat and credited to the Revenue Head 2003-02-13. The receipt issued on payment under the name of the applicant should be pasted on the relevant space of the application. Keeping a photocopy of the receipt will be useful.

Note.— A candidate who withdraws himself/herself or is absent from the examination for any reason whatsoever or having sat for the examination is found to be ineligible, shall not be entitled to a refund of the whole or portion of the examination fee.

11. Identification of Candidates :

A candidate will be required to prove his/her identity at the examination hall to the satisfaction of the supervisor for each subject he/she offers. For this purpose any of the following documents will be accepted :

- (i) National Identity Card issued by the Department of Registration of Persons,
- (ii) A Valid Passport.

12. Issuance of Results :

After issuance of examination results, the applicants will be notified individually as determined by the Public Service Commission.

13. Furnishing of false information :

If the details provided by an applicant in the application are found to be false or incorrect before the recruitment, his/her candidature will be cancelled. If such particulars furnished by an applicant are found false or incorrect after the recruitment, he/she will be liable to be dismissed from the service.

14. Any matter not provided for in this *Gazette* Notification will be dealt with as determined by the Public Service Commission. Public Service Commission reserves the right to fill the vacancies, wholly or partly or not to fill any vacancy.

15. If there is any discrepancy with regard to the interpretation, the Sinhala version shall prevail.

By order of the Public Service Commission,

KARUNATILAKA AMUNUGAMA,
Secretary,
Ministry of External Affairs.

Ministry of External Affairs,
Republic Building,
Colombo 01,
11th December, 2013.

SPECIMEN OF THE APPLICATION

PUBLIC SERVICE COMMISSION

MINISTRY OF EXTERNAL AFFAIRS

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT
TO GRADE III OF THE SRI LANKA FOREIGN
SERVICE - 2013(2014)

(For office use only)

Medium of Examination :

Please write the appropriate No. in the cage
(Sinhala - 2, Tamil - 3, English - 4)

01. (i) (a) Last name with initials (in English block capitals) : _____
(Example : SUMANASIRI, E. D. C. B. A.)
(b) Last name with initials (in Sinhala/Tamil) : _____
(ii) (a) Names denoted by initials (in English block capitals) : _____
(b) Names denoted by initials (in Sinhala/Tamil) : _____

02. Address :

- (i) Private (In English block capitals) : _____
(Admission Cards will be posted to this address)
(ii) Official : _____
(iii) Telephone Nos. : Official : _____
Residence : _____

03. Sex :

Please write the appropriate No. in the cage
(Male - 0, Female - 1)

04. National Identity Card No. :

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05. (i) Date of Birth :

Year : Month : Date :

(ii) Age on the closing date of application :

Years : Months : Days :

06. Nationality :

Please write the appropriate No. in the cage
(Sinhala - 1, Tamil - 2, Indian Tamil - 3, Muslim - 4,
Others - 5)

07. Civil status :

Please write the appropriate No. in the cage
(Single - 1, Married - 2)

08. State the year/years in which you have sat for the examination
for appointment to the Sri Lanka Foreign Service previously :

- (i) _____
(ii) _____
(iii) _____

09. Are you a graduate holding a post in the Public Service. If so,
state the name of the post : _____.

10. Details of the University Degree (Please read paragraph 2(i) of
the notification carefully to see whether you are qualified in this
respect) :

- (i) Name of the University : _____
(ii) Degree : _____
(iii) Date of award : _____
(iv) General/Special : _____
(v) Subjects : _____
(vi) Class : _____

11. If you have any other academic/professional qualifications
(postgraduate degree/diploma/proficiency in foreign languages
etc.) Please give details below : _____.

12. I declare that to the best of my knowledge and belief the
information given in this form is true and that I have affixed the
receipt No. dated being payment of the
Examination Fee. I also agree to be bound by the rules governing
the examination and any decision that may be taken to cancel my
candidature prior to, during or after the examination, if it is
found that I am ineligible according to the regulations of this
examination. Further, I agree that I will be subject to rules and
regulations on Examination Procedures imposed by the
Commissioner General of Examinations.

Please paste the payment receipt here
(Keep a photocopy of the receipt.)

Signature of the Applicant.

Date : _____.

13. CERTIFICATE OF THE HEAD OF DEPARTMENT/INSTITUTION

(Only for candidates already in the Public Service/Provincial
Public Service)

I have ascertained that during 5 years/..... years preceding
..... Mr./Mrs./Miss. has (a) earned all his/her
increments. (b) not been subjected to any form of disciplinary
punishment (excluding warning).

I certify that the particulars given in the application are correct
and he/she has paid the relevant examination fees and attached the
cash receipt herein.

This officer if selected could be released from his/her present
post immediately.

Signature of Head of Department and
Designation.

Date : _____.

12-1117