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The Gazette of the Democratic Socialist Republic of Sri Lanka

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PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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Note.— Appropriation Bill for the Financial Year - 2015 was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of September 19, 2014.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 21st November, 2014 should reach Government Press on or before 12.00 noon on 07th November, 2014.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

P. H. L. V. DE SILVA,
Acting Government Printer.

Department of Government Printing,
Colombo 08,
01st January, 2014.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Department of Examinations,
Pelawatta, Battaramulla.

COMMISSIONER GENERAL OF EXAMINATIONS,

Posts – Vacant

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

KEGALLE DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these Posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications *etc.*, could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 01st December, 2014.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla,
15th October, 2014.

SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Division and Post for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Kegalle	Warakapola	Post of Registrar of Marriages (General/ Kandyan) of Beligal Koralaya Division and Births and Deaths for Otharapattuwa Division	District Secretary/Additional Registrar General, District Secretariat, Kegalle.

10-1115

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

ANURADHAPURA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications *etc.*, could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 01st December, 2014.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla,
14th October, 2014.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Anuradhapura	Ipalogama	Post of Registrar of Marriages (General/ Kandyan) of Kalagam Palatha Division and Births and Deaths of Kalagam Korale North Division	District Secretary/Additional Registrar General, District Secretariat, Anuradhapura.

10-1117

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

MONARAGALA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these Posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications *etc.*, could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 01st December, 2014.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.

SCHEDULE A

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Monaragala	Medagama	Post of Registrar of Marriages (General/Kandyan) of Medagama Division and Births and Deaths of Nannapurawa Division	District Secretary/Additional Registrar General, District Secretariat, Monaragala.
10-1118			

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Muslim Marriages

KALUTARA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Muslim males only can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications *etc.*, could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 01st December, 2014.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla,
15th October, 2014.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Kalutara	Beruwala	Post of Registrar of Muslim Marriages in Maradana Area of Kalutara and Panadura Totamuna Division	District Secretary/Additional Registrar General, District Secretariat, Kalutara.
10-1116			

ANNEXURE (01)

FOLLOWING revisions are made to section 1.2.1 of the *Gazette* notification No. 1,880 published under the heading "Recruitment of Western Music Teachers for Western Music Teacher Vacancies Government Schools in the Sri Lanka Teachers' Service - 2014" and dated 12.09.2014.

1.2.1 Possessing a degree on Western Music obtained from a University recognized by the University Grants Commission.

Accordingly, the closing date for calling applications will be extended up to 15.11.2014.

Secretary,
Ministry of Education.

MINISTRY OF LABOUR AND LABOUR RELATIONS

The Open Competitive Examination for Recruitment to the Post of Stenographer (Grade III) - 2014

APPLICATIONS are called from the qualified citizens of Sri Lanka for filling up the vacancy of a position of English Medium Stenographer Class III in the Ministry of Labour and Labour Relations.

02. The qualified applicants, selected according to the results of written and professional examination conducted by the National Institute of Labour Studies which is coming under purview of Ministry of Labour and Labour Relations, will be recruited according to competency order.

03. *The Salary Scale.*— MN-1-2006(A) Rs. 13,120 -10x145 - 11x170 - 10x240 - 10x320 - Rs. 22,040 according to Public Administration Circular No. 6/2006(IV). Efficiency Bar Examination before 4th salary step.

04. *Terms of Service :*

4.1 This position is permanent, pensionable and should contribute to Widowers'/Orphans' Pension Fund. This post is subjected to three years (03) of probation period.

4.2 The language proficiency of other official language/ languages, other than the language in which engaged in to the service, shall be fulfilled during 5 years after engaging in to service in term of Public Administration Circular No. 7/2007 and dated on 28.05.2007.

4.3 You should work for the Ministry of Labour and Labour Relations, 2nd Floor, Labour Secretariat, Colombo 05.

05. *Qualifications :*

5.1 The applicants should be citizen of Sri Lanka.

5.2 The age as of closing date of applications should be reached to 18 years and not exceed to 30.

5.3 Should possess good character.

5.4 Each candidate should physically and mentally fit and capable of accomplish official duties and serve any part of island.

5.5 *Education Qualification :*

(i) Passing of G. C. E. (O/L) with six (06) subjects at one sitting with the two (02) credits in any other subjects and first language (Sinhalese/English/Tamil) and Mathematics ; and

(ii) Passing of G. C. E. (A/L) at least with one subject (except for General Test).

5.6 *Professional Qualifications.*— Obtaining the Certificate on Stenographer and Type Writing (6 Months) conducted in an institution approved by Tertiary Vocational Education Commission or possession of

Credit (C) pass for Stenographer and Type Writing subject at G. C. E. (O/L) Examination.

Note.— Following shows the Institutions for Stenographer and Computer Type Writing approved by Tertiary Vocational Education Commission :

- * Industrial Colleges and Technical Colleges belong to Department of Technical and Education Training.
- * The training Centers belong to NAITA.
- * The Training Centers belong to National Youth Services Council.
- * The Training Centers belong to Sri Lanka Vocational Training Authority.

5.7 *Experiences.*— Six months (06) of experiences related to position should be possessed.

06. *Procedure of Examination.*— The Open Competitive Examination for the recruitment consists of written examination and professional test. At the first, the written examination will be conducted and the professional test will be called the applicants who obtained the marks above 40% of that question paper.

Written Examination :

<i>Question paper</i>	<i>Marks</i>	<i>Time</i>
General Knowledge and Essay (English)	100	02 hour

Professional Test.—

Stenography and Computer Type Writing 100
(English) (Practical)

I General Knowledge and essay (English) :

Test the knowledge on contemporary events in the field local and international, writing of essay under selected topic out of the given topics of contemporarily importance. (Presentation of specific ideas, language skills, accuracy of grammar and the manner of writing will be considered.).

II Stenography and Computer Type Writing (Practical English) :

Stenography of a paragraph reading continuously during five (5) minutes at the speed of 80 words per minute and writing said stenography notes at the speed of 07 words per minute.

07. *Recruitment Procedure.*— The applicants should obtain at least 40% of marks in each subject to eligible an appointment due to this is a competitive examination. The available vacancies are filled according to the order of obtained total marks as per filling no. of existing vacancies reserved for competitive examination. (Fulfillment of all the qualifications mentioned on this notice is compulsory).

08. *Examination fees.*— The examination fees is Rs. 350. The receipt, issued by crediting said examination fees to “A/C No. 0071451995 of BOC at Nugegoda Branch” which held by the name of National Institute of Labour Studies, should be stick to application form. The examination fee is non-refundable. Possesses a photocopy of receipt would be useful.

09. *Preparation of application form :*

9.1 Using both sides of A4 size paper according to specimen form in this notice.

(a) The pages should be prepared as the paragraphs No. 01 to 03 in the first page and rest of parts in other pages and the relevant information should be furnished with self hand written.

(b) All the applications, in which non-comply with relevant specimen format, non-payment of examination fees as at due date of payment and non-filled duly and incomplete, will be rejected without prior notice. The applicants should incur the non-duly filling of application forms. Possession of a photocopy of application form in useful and the applicants should find out whether the filled application form is complied with the specimen application form of notice. Otherwise, the application may be rejected.

9.2 This examination will be conducted on November, 2014 at Colombo.

9.3 Director General of NILS allows sitting for competitive examination under the prior conclusion that all the applicants submitted the application forms which have completed the relevant qualifications on the date or before the paid relevant examination fees and the application prepared according to the said notice mentioning qualified according to notice. Issuing of an admission for sitting examination is not considered as a pre-requisite qualification for this position. The candidate will be invalidated if any particular contained herein is found to be inaccurate and false according to the terms of *Gazette* Notification.

9.4 *The application.*— Duly filled applications should be sent to "Director General, National Institute of Labour Studies, No. 267, Pannipitiya Road, Pelawatta, Battaramulla" by registered post on or before 21.11.2014. The open competitive examination for the recruitment to the post of "Stenographer in the Ministry of Labour and Labour Relations - 2014" should be noted on the left side upper end corner of the envelope containing the application. No responsibility will be undertaken for late applications and applications lost in the post.

9.5 The signature of applicant should be attested by Head of School, Peace of Justice, a Commissioner of Oath, a Public Notary, a Commissioned Officer of the Army,

Navy or Air Force, an officers in the Police Service who hold a *Gazette* position, or a permanent Government or Local Government Officer in receipt of an annual salary of Rs. 240,360 or over.

Penalty for providing of false information.— The accurate information should be provided when the application form is filled. The candidature will be invalidated before or meanwhile or after the examination or whenever if any applicant is found disqualified in term of rules and regulation of this examination. He/She is liable to dismiss from the public service that if any particular contained herein is found to be inaccurate and false after the appointment.

10. *Sitting for examination.*— Director General of National Institute of Labour Studies will issue the admission as per the applicant receives it one week earlier to examination date. Applicants are not allowed sit for the examination without such admission form. All the applicants sitting for examination should produce the admission form which certified their signature to invigilator.

National Institute of Labour Studies will publish a paper notice immediately admission forms are issued to applicants. National Institute of Labour Studies should be informed if you didn't receive the admission form during 02 or 03 days after releasing the paper notice. It is important to refer your inquiry along with the certified photocopies of receipt paid for application and registered receipt National Institute of Labour Studies.

11. The invigilator should be produced at least one of the following documents for verification of applicant's identity :

- (1) National Identity Card issued by Department of registration of persons.
- (2) The valid passport.

12. All the candidates are subjected to rules and regulations imposed by Director General of National Institute of Labour Studies in respect of holding the examination. He/She is liable to any penalty imposed by Director General of National Institute of Labour Studies if the rules and regulations are violated.

13. The final decision on holding of this examination, granting of appointments and any other matters are vested in Secretary to Ministry of Labour and Labour Relations.

Note.— If any contradiction is found in the notices published by Sinhala, Tamil and English medium of this *Gazette* notification, the accurate notice is the Sinhala medium notification.

W. J. L. U. WIJAYAWEEERA,
Secretary,
Ministry of Labour and Labour Relations.

Labour Secretariat, 2nd Floor,
Narahrenpita,
Colombo 05.

SPECIMEN FORM OF APPLICATION

For office use only

THE OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF
STENOGRAPHER (GRADE III) IN THE MINISTRY OF LABOUR AND LABOUR
RELATIONS - 2014

- 1.0 1.1 Name with initials : _____.
(In English Block Capitals) (Ex. : PERERA A. B. C.)
- 1.2 Full Name : _____.
(In English Block Capitals)
- 1.3 Full Name : _____.
(In Sinhala)
- 1.4 National Identity Card Number : _____.
- 1.5 Sex: Male - 1 ☐
 Female - 0 ☐
(Indicate the relevant number in the cage)

- 2.0 2.1 Permanent Address : _____.
(In English Block Capitals)
- 2.2 Permanent Address : _____.
(In Sinhala)
- 2.3 The address to be sent examination admission form :
(i) In Sinhala : _____.
(ii) In English Block Capitals : _____.
- 2.4 Telephone Number : _____.

- 3.0 3.1 Marital Status :
Married - 1 ☐
Unmarried- 2 ☐
(Indicate the relevant number in the cage)

3.2 Date of Birth :

Year : Month : Date :

3.3 The age as at the closing date of calling applications :

Years : Months : Days :

3.4 Whether you are a citizen of Sri Lanka by descent or registration ? : _____.

4.0 Educational Qualifications :

- 4.1 The result of G. C. E. (O/L) Examination :
(i) Year : _____, Month : _____.
(ii) Index Number : _____.
(iii) Results :

Subject	Grade	Subject	Grade

4.2 The result of G. C. E. (A/L) Examination :

- (i) Year : _____, Month : _____.
(ii) Index Number : _____.
(iii) Results :

Subject	Grade

5.0 Professional Qualifications :

Name of Course	Duration	Institution

6.0 Have you ever been convicted in a Court of Law for any offence ?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

If you ever have been convicted in a Court of Law for any offence, Why ?

7.0 Particulars on receipt paid the examination fees :

- (i) The name of BOC branch paid the examination fees : _____.
- (ii) Receipt No. and date :
No. : _____, Date : _____.
- (iii) Amount paid : _____.

Stick here receipt

8.0 Certification of Applicant :

- (a) I declare the information furnished by me in the application are true and accurate to the best of my knowledge and I agree herein to liable any disadvantage may be incurred due to non furnishing and/or false information. Further, I declare hereby that all the information is furnished accurately.
- (b) I agree to act according to rules and regulations imposed by Director General of National Institute of Labour Studies in respect of holding examination and acknowledge the decisions made to invalidate my candidature before or after the examination if I am found to be disqualified in term of these conditions.
- (c) I am fully aware that if the declaration made by me was proved to be untrue or incorrect prior to my selection to this post, I would be disqualified and if such situation is proved after my appointment to the post I am liable to be

sacked from the service without payment of any compensation.

(d) I do not alter any information here mentioned later.

_____,
Signature of Applicant.

Date : _____.

9.0 Attestation of applicant's signature :

I certify that the applicant who submit this application, Mr./Mrs./Miss _____, is known to me, and He/She placed his/her signature in front of me on _____.

_____,
The signature and official seal of
Attesting Officer.

Date : _____.

Name of Attesting Officer : _____.

Designation : _____.

Address : _____.

10-1178

DEPARTMENT OF GOVERNMENT INFORMATION

Recruitment to the Post of Director (Government Film Unit) in the Department of Government Information on contractual basis

APPLICATIONS are called from qualified candidates for recruitment to the post of Director (Government Film Unit) in the Department of Government Information on contractual basis.

1. 'Secretary' in this notice refers to the Secretary to the Public Service Commission.
2. *Structured Examination.* – The date of the examination will be decided by the Public Service Commission.

<i>Fields considered in granting marks</i>	<i>Maximum Mark</i>
Additional Educational and Professional Qualifications	45
Additional Experience	30
Special Skills Demonstrated in the field	20
Skill demonstrated in the interview	05
Total	100

3. *Number of appointments.* – Steps will be taken to fill 01 vacancies of posts of Director (Government Film Unit) in the Department of Government Information on contractual basis.

4. *Effective date of appointments.* – Will be decided according to the directions of the Public Service Commission.

5. *Service conditions.* – Selected candidates will be appointed to the post of Director (Government Film Unit) on contractual basis subject to general conditions governing public service appointments, conditions and regulations in the Recruitment Procedure of the Post of Director (Government Film Unit) in the Department of Government Information on contractual basis approved by the Public Service Commission on 27.06.2013 and amendments already done and would be done in the future to the Recruitment Procedure.

6. The Public Service Commission has the authority to cancel the appointments of candidates who fail to assume duties on the due date and/or who reject or avoid to assume duties.

7. *Monthly allowance.* – Rs. 30,000.

8 *Qualifications.* – At the closing date of applications :

- (i) *Educational Qualifications.* – Obtaining a degree from a university recognized by the University Grant Commission or a similar qualification.
- (ii) *Professional Qualifications.* – Completion of Diploma course relevant to the respective field from an acknowledged institution will be considered as an additional qualification.
- (iii) *Experience.* – A minimum 01 years experience on film directing at a recognized organization.
- (iv) *Physical Qualifications.* – Each candidate should be physically and Psychologically fit to serve in any part of Sri Lanka and to discharge duties of the post.
- (v) *Other :*
 - (i) Should be a citizen of Sri Lanka,
 - (ii) Should possess an excellent character,
 - (iii) All qualifications in regard to the appointment to the post should be duly completed.

9. *Age :*

Minimum limit : 30 years
Maximum limit : 55 years

10. *Method of submitting Application :*

- (a) Applications should be prepared according to the specimen form of application attached to this notice using an A4 sheet. Application should be filled in with candidates own handwriting. Applications that do not comply with the specimen form of application and incomplete applications will be rejected without notification. It will be useful to keep a photocopy of the application. Candidate must check whether the duly filled in application complies with the specimen form of application. Otherwise, it may be rejected.

(b) Completed applications should be sent by registered post to reach the Ministry of Mass Media and information, 'Asidisi Mandura', No. 163, Kirulapona Avenue, Polhengoda, Colombo 05 before 28.11.2014. Cite. "Recruitment to the Post of Director (Government Film Unit) in the Department of Government Information on Contractual Basis" on the top left hand corner of the envelope. In which the application form is enclosed. Applications received after the closing date will not be accepted.

(c) Incomplete applications in any manner will be rejected. Complaints on misplacements or delays will not be entertained.

11. If any candidate was found guilty of providing any false information or suppressing any important information purposely, he/she is liable to be dismissed.

12. In case of any inconsistency or contradiction among the Sinhala, Tamil and English versions of the *Gazette* notification, the Sinhala text shall prevail.

13. Matters not covered by these regulations will be determined by the Public Service Commission.

According to Directions of the Public Service Commission,

Secretary,
Ministry of Mass Media and Information.

Ministry of Mass Media and Information,
No. 163, Kirulapona Avenue,
Polhengoda, Colombo 05,
02nd October, 2014.

SPECIMEN FORM OF APPLICATION

(For official use only)

RECRUITMENT TO POST OF DIRECTOR (GOVERNMENT FILM UNIT) IN THE
DEPARTMENT OF GOVERNMENT INFORMATION ON CONTRACTUAL BASIS

01. Medium :

Sinhala - 1
Tamil - 2
English - 3

(Write the relevant number in the cage)

02. Personal Information :

2.1 Name with initials stating initials at the end in English block letters :
Mr./Mrs./Miss : _____.
(E.g.- SILVA, A. B.)

2.2 Name in full in English block letters : _____.

2.3 Name in full (In Sinhala/Tamil) : _____.

2.4 Personal Address (In Sinhala/Tamil) : _____.

2.5 Gender :

Male - 0
Female - 1

(Write the relevant number in the cage)

2.6 Civil status :

Unmarried - 1
Married - 2

(Write the relevant number in the cage)

2.7 Ethnicity :

(Sinhala - 1, Tamil - 2, Ind. Tamil - 3,
Muslim - 4, Other - 5)

(Write the relevant number in the cage)

2.8 National Identity Card No. :

2.9 Date of birth :

Year : Month : Date :

2.10 Telephone Number (if available) :

3.0. Educational Qualifications :

University	Degree	Date of validation of the degree	Subjects

4.0. Professional Qualifications :

5.0. Experience : _____.

6.0. Certification of the applicant :

I certify that the above information is true and correct.

_____,
Signature of the Applicant.

Date : _____.

10-1167

Examinations, Results of Examinations &c.

MINISTRY OF HEALTH

Recruitment of Graduates in to Orientation and Co-ordinating Courses of the Service of Professions Supplementary to Medicine

APPLICATIONS are called from Sri Lankan citizens who possess a Degree obtained from National Universities to recruit to the following orientation and co-ordinating courses for the service of Professions Supplementary to Medicine in the Ministry of Health.

1. Eligible persons will be selected to each training course according to the merit list prepared on the basis of the year in which the degree relevant to each training course is completed (Effective date of the Degree). The number of recruitments will be decided in terms of the provisions of the approved recruitment procedure, considering the number of vacancies existing each post by the date of recruitment. If more graduates than the number of existing vacancies have applied, a competitive examination which consists of a paper on general knowledge and aptitude of 01 hour will be conducted to select for the training. In such occasions eligible persons will be selected for each training course on according to the list prepared in the order of merit obtained at the examination.

2. Educational and other Special Qualifications relevant to the Post :

Code Number	Orientation and Co-ordinating Course	Degree to be completed
01	Medical Laboratory Technologist	B.sc. MLT
02	Pharmacist	B.sc. Pharm B.sc. Pharmacy (Special)
03	Physiotherapist	B.sc. Physiotherapy
04	Radiographer	B.sc. Radiotherapy Bsc. Radiography

3. Other General Qualifications :

- Should be not less than 18 years and not more than 35 years of age by 28.11.2014.
- The effective date of the degree should be a date prior to the closing date.
- Should be fit mentally and physically.
- Should have continuously resided 3 years immediately proceeding the closing date within the district from which he/she is applying.

4. Method of Application :

- The application should be prepared using A4 size papers in accordance with the specimen form of application appended to this notification. Cages from 01-09 of the application should appear on the first side of the paper and cages from 10-13 should appear on the second side of the page.
- The receipt obtained by paying Rs. 300 to the credit of the Account of "Director General of Health Services collection of Exam Fees" No. 7041318 of the Bank of Ceylon. Thaprobane Branch should be affixed so as not to be detached, on the place where it is mentioned 'Receipt' in the application. (Please keep a copy of the receipt).
- Candidate's signature should be attested by a Principal of a Government School or a Justice of the Peace or Commissioner for Oaths or an Attorney-at-Law or Notary Public or a public officer who holds a permanent and pensionable post in staff grade and obtains a consolidated salary of Rs. 275,220 per annum.
- The words "Recruitment of Graduates as Trainees for the Training for the Services of Professions Supplementary to Medicine - 2014" and relevant degree and the academic year should be mentioned on the top left hand corner of the envelope of size 9"x4" in which the duly completed application is enclosed and it should be sent to reach Director, Admin 02, Suwasiripaya, No. 385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10 under registered cover, before 28.11.2014.
- The graduates who are employed on contract basis in the institutes under the Ministry of Health should also submit applications subject to the conditions in this *Gazette* notification if they wish to get a permanent post.

5. Employees in Public or Provincial Public Service should submit their applications through the respective Head of the Department. The applicants should note that this is an external recruitment and no one have right of reversion to the current post either he/she will be able or not able to complete the training successfully.

6. Receipt of applications will not be informed and applications which will be received after the closing date will be rejected. The applications which are not complying to the terms and the relevant specimen form given in this notification will be rejected without any notice.

7. If a competitive examination is not held, applicants who have satisfied the above qualifications according to the priority list prepared according to the effective date of the degree will be called for the interview. In case where it is difficult to select considering the effective date of the degree, selections will be made considering the Grade Point Average (GPA). If a competitive examination is held the applicants, according to the list prepared in order of merit obtained at the examination will be called for interview. The applicants should submit the original copies and certified copies of the following documents at the interview :

- (a) Birth Certificate.
- (b) Degree Certificate (a certified copy should be sent with the application).
- (c) Original certificates indicating the results of G. C. E. (O/L) and G. C. E. (A/L) Examinations.
- (d) National Identity Card or Passport or Driving License (Certified copies should be sent attaching to the application).
- (e) According to above 3(d), a certificate issued by Grama Niladhari and counter signed by Divisional Secretary to confirm the residence (certificate of the Grama Niladhari).

8. Training Procedure :

Code No.	Orientation and Co-ordinating Course	Duration of the Course	Medium in which the course should be followed
1	Medical Laboratory Technologist	6 months	English
2	Pharmacist	6 months	English
3	Physio Therapist	6 months	English
4	Radiographer	6 months	English

- (i) The selected applicants from the interview will be attached to training schools to follow the relevant orientation and co-ordinating course. The course should be followed in the medium which is mentioned against each course.
- (ii) Trainees attached to the training schools will be subject to the rules and regulations prevail in the training schools and the orders imposed by the Ministry of Health time to time.
- (iii) The training of those who will not complete the training successfully at the end of the training period or whose work and conduct are not satisfactory or who fail to comply with the conditions in the training schools may be terminated without compensation at any time.
- (iv) A monthly allowance of Rs. 12,360 will be paid to the trainees.
- (v) At the time you are admitted to the training school, you should enter into an agreement and bond of security with the Director General of Health Services that you will complete the training successfully, that you will not leave the training programme and that you will serve in the relevant post at least for a period of 05 years in the hospitals or Health Department or the Provincial Council or line Ministry to which you are appointed. If you will be granted appointment after completing the said entire training in case you resign or leave the training during the training period or your training is terminated as per the above Section III or you fail to serve in the relevant post for a period of 05 years in the Department of Health after appointment, the allowance paid to you during the training period, expenses incurred by the Government and the amount of the security bond should be refunded to the Department of Health by you. If not legal actions will be instituted to recover that amount.

9. Terms of Engagement.— At the end of the training it will be decided to grant/not to grant the permanent appointments considering the number of existing vacancies. Accordingly, if the Ministry of Health decides to grant permanent appointments in the relevant post, actions will be taken to appoint the candidates to the Class III of the relevant post in terms of the conditions in the scheme of recruitment relevant to the course concerned.

The above code number 1, 2, 3, 4 related to Service of Professions Supplementary to Medicine is entitled to the salary scale of Rs. 15,440 -5x180 -5x240-11x320-20x360 - Rs. 28,260 in terms of P. A. C. No. 06/2006(iv) and salaries will be paid from the 1st salary step after placing on the 1st salary step of Grade III.

10. Applicants should carefully and accurately fill the particulars of education and other qualifications in the application. If the above certificates are proved to be counterfeit after recruitment to the training or after appointment, actions will be taken to refer to the Criminal Investigation Department for legal actions, to cancel the appointment to dismiss from the training/post, and to enter his/her name in the black list of those who are not permitted to be reemployed in the Public Service after taking legal actions against him/her. And, actions will be taken to recover the allowance paid to him/her during the training period, expenses incurred by the Government and the amount of Agreement and Surety Bond.

11. Selected applicants should submit themselves for a medical examination during the first month of the training to certify that the applicant is physically and mentally fit to follow the course and serve in any part of the island and if an applicant is found to be unfit from the medical examination he/she will be disqualified for the training.

12. All persons selected as above will be subject to all Laws and Regulations Relevant to the Public Officers the provisions of the Establishments Code of Democratic Socialist Republic of Sri Lanka, policies imposed by the Department of Health. Financial Regulations, other regulations and rules regulations and orders that may be imposed by the government from time to time.

13. If any problem arises regarding recruitment to the training or any matter covered or uncovered by this *Gazette* notification, the decision of the Secretary to the Ministry of Health will be the final. In case of any inconsistency between the Sinhala, Tamil and English texts, the text in Sinhala will prevail.

14. This Ministry is not bound to provide hostel facilities in the Training Schools for the applicants recruited for the training. If such facilities provided, rent assessed for a housing room and the water and electricity bills will be charged.

SUDHARMA KARUNARATNE,
Secretary,
Ministry of Health.

Ministry of Health,
'Suwasiripaya',
No. 385, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10,
08th October, 2014.

SPECIMEN APPLICATION FORM

RECRUITMENT OF GRADUATES TO ORIENTATION AND CO-ORDINATING TRAINING COURSES FOR THE SERVICE OF PROFESSIONS SUPPLEMENTARY TO MEDICINE (Read the *Gazette* notification carefully before filling the application)

- * Name of the Course applying for : _____.
(In Sinhala/Tamil)
- * Name of the Course applying for : _____.
(In English)

01. (a) Last name with Initials : _____.
(In English block capitals)
Ex.— A. B. C. SILVA
- (b) Name in full (In English block capitals) : _____.
- (c) Name in full (In Sinhala/Tamil) : _____.

02. National Identity Card No. :

--	--	--	--	--	--	--	--	--	--

03. Postal address : In Sinhala/Tamil : _____ In English : _____

04. (a) Permanent address : In Sinhala/Tamil : _____ In English : _____

(b) Telephone No. : Mobile : Residential :

(c) District : In Sinhala/Tamil : _____ In English : _____.

(d) Whether you are a permanent resident in the above district Yes/No : _____.

(e) If yes, Since when ? : _____ Date : _____.

05. Date of birth : Year : _____ Month : _____ Date : _____.

Age as at 28.11.2014 : Years : _____ Months : _____ Days : _____.

06. Gender : Female : ☐ Male : ☐ (Mark '✓' in the relevant cage)

07. Whether you are citizen of Sri Lanka : Yes : ☐ No : ☐

08. Civil status : Married : ☐ Single : ☐

09. Educational qualifications :

Degree	Grade	Grade point Averages (GPA)	University	Academic Year

10. Have you ever been convicted for any charge in a court of law ? Yes : ☐ No : ☐

(Mark '✓' in the relevant cage)

If so, give particulars : _____.

11. Certificate of the Applicant :

(a) Certify that I have carefully read and understood the *Gazette* notification and filled the application subject to all the conditions mentioned there in, and I do not take part in any other full time course and the particulars furnished by me in the application are true and correct to the best of my knowledge.

(b) I am aware that if this declaration or any particulars contained in the application are found to be false I am liable to be disqualified for the training and if so found after appointment I am liable to be dismissed.

(c) And, I am aware that this is an external appointment and I have no right to reversion to the current post even if I will be/not be able to complete the training successfully.

Receipt
Rs. 300

_____,
Signature of the Applicant.

Date : _____.

12. Attestation of the applicant's signature :

I do hereby certify that Mr./Mrs./Miss who is submitting his application is personally known to me and she/he placed his/her signature in my presence on

_____,
Signature of the Attester.

Date : _____.

Full name of the Attester : _____.

Designation : _____.

Address : _____.

_____,
Official Frank of the Attester.

13. Certification of the Head of the Department if the applicant is in Public Service/Provincial Public Service (Delete irrelevant words) :

- (i) I certify that the above applicant Mr./Mrs./Miss holds the post of in this Department.
- (ii) I hereby certify that the particulars furnished in the above application are true and he/she can/cannot be released if he/she will be selected to the post.
- (iii) I hereby inform that I explained him/her that this is an external recruitment and he/she has no right of reversion to the current post after completing successfully or without completing the relevant training.

Signature of the Head of Department.

Date :_____.

Official frank of the Head of Department :_____.

Name of the Head of Department :_____.

Designation :_____.

Address :_____.

10-1029

MINISTRY OF LANDS AND LAND DEVELOPMENT

Survey Department

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO POSTS IN SRI LANKA TECHNOLOGICAL SERVICE WHICH REMAIN VACANT IN SURVEY DEPARTMENT

1.0 APPLICATIONS are invited from qualified citizens of Sri Lanka for the Open competitive Examination to be held to recruit to the posts in Sri Lanka Technological Service which remain vacant in Survey Department.

1.1 Posts to be recruited :

Table No. 01

Serial No.	Designation		Number of vacancies to be filled	Grade for which recruitment is made
1	Building Supervisor	Only in Head Office in Colombo. Should be worked in the Head Office in Colombo during the entire period of service	01	Grade III
2	Transport Officer		01	Grade III

1.2 Nature of duties of Posts :

Table No. 02

Serial No.	Designation	Nature of duty/Main Functions
1	Building Supervisor	01. Preparation of annual building maintenance plan. 02. Propose the building maintenance process to the management. 03. Supervising of employee gangs. 04. Storing of raw material required for maintenance, tools and management. 05. Taking quantity surveying for payments and obtaining of approvals.

Serial No.	Designation	Nature of duty/Main Functions
2	Transport Officer	01. Supplying of technical information require for maintenance of departmental vehicles in road worthy condition. 02. Providing of approval and recommendation report require for repairs. 03. Supervision of road worthy condition of vechiles after repairs, supervision of maintenance of vehicles. 04. Giving instruction to drivers 05. In case of accident immediate investigations and providing reports and condemnation of wrecked vehicles. 06. Adjusting of vehicle to obtain environment friendly certificates.

2. The number of appointment and the date of appointment will be decided by the appointing authority. The appointing authority has power to fill or not to fill all or any number of vacancies.

3. *Salary.*– Table No. 03

Grade	Salary Scale	Initial monthly salary
Grade III	Monthly Rs. 15,005 - 4x180 - 6x240 - 11x320 - 20x360 - Rs. 27,885 (MN3- 2006A)	Rs. 15,005
Grade II	Monthly Rs. 15,005 - 4x180 - 6x240 - 11x320 - 20x360 - Rs. 27,885 (Initiate from salary step 12) (MN3- 2006A)	Rs. 17,485
Grade I	Monthly Rs. 15,005 - 4x180 - 6x240 - 11x320 - 20x360 - Rs. 27,885 (Initiate from salary step 23) (MN3- 2006A)	Rs. 21,045

4. These posts are permanent and pensionable. Appointment is subject to 03 years probation period. Since the remaining posts are available only at head office in Colombo you should serve in the head office during the entire period of service and subject to general conditions applicable to appointment to the public service specified at the beginning of this *Gazette* notification.

5. *Qualifications :*

5.1 *Basic qualifications :*

- (01) Should be a citizen of Sri Lanka,
- (02) The minimum age should be 18 years and maximum age should be 45 years as at the closing date of application. (The maximum age limit is not applicable for those who hold a permanent post already in the public service)

5.2 *Educational qualification :*

- (a) Should have passed the G. C. E. (O/L) Examination in Six subjects in not more than two sittngns with credit passes for Language or Literature, Mathematics, Science and for one another subject ; and
- (b) Should have passed the G. C. E. (A/L) examination (except Common General Test) in three Science subjects in one sitting including two subjects from amongst the Combined Mathematics, Physics and Chemistry.

* Those who apply for the post of Building Supervisor and transport officer should have obtained the following vocational qualifications in addition to the qualifications in 5.1 and 5.2 above.

01. *Building Supervisor :*

- (i) Should have obtained three year part time training course of National Technological Certificate in a government recognized technical college.
- (ii) Should have complete level 5 or 6 of National Vocational Qualifications (NVQ) relevant to the professional field.

1. *Transport Officer :*

- (i) Should have obtained three years part time trainng course of National Technological Certificate (Civil) in a government recognized technial college.
- (ii) Should have completed level 5 or 6 of National Vocational Qualifications (NVQ) relevant to the professional field.

Vocational Qualifications specified in (1) and (2) above should have been obtained in the field of mechanical for the post of transport and in the field of civil for the post of Building Supervisor and from a below mentioned institution.

(a) National Diploma in Technology awarded by the University of Moratuwa or Hardy Technical College Ampara ;

or

(b) National Diploma in Engineering awarded by the National Apprenticeship and Industrial Training Authority ;

or

(c) Higher National Diploma in Engineering awarded by the Ministry of Education and Higher Education ;

or

(d) Diploma in Technology awarded by the Open University of Sri Lanka ;

or

(e) Successful completion of para. 01 of the Engineering examination conducted by the Sri Lanka Institute of Engineer;

or

(f) Any other qualifications recognized by the Secretary to the Ministry of Public Administration and Home Affairs as being equivalent in all respect to the Technological Qualifications mentioned above after obtaining views of the institutions such as Ministry of Higher Education and the Institutions by which the above certificates issued.

5.3 *Physical fitness.*— All candidates should be physically fit adequate to serve in any part of Sri Lanka and to carry out duties in the post.

Note.— It is compulsory that all applicants should complete necessary qualifications to the post on or before the closing date of application.

6. *Furnishing false information.*— If a candidate is found not to have required qualification to sit this examination his/her candidature can be cancelled before the examination or duration of the examination, or after the examination or at any time. If any of the particulars furnished by a candidate is found to be false within his/her knowledge or if he/she has willfully suppressed by material fact he/she will be liable to dismissal from the public service.

7. *Examination Procedure.*— The examination will consists of written test consisting two subjects. This examination will be held in Sinhala, Tamil and English mediums. The medium applied will not be allowed to change subsequently.

	<i>Maximum marks obtainable</i>	<i>Minimum percentage of marks required for a pass</i>	<i>Time</i>
01. Intelligence	100	50%	1 hour
02. Technological paper	100	50%	2 hours

7.1 *Syllabus :*

01. *Intelligence.*— Consists of questions to judge the rationality of thought, analytical ability of thought and ability to decide, of the candidate.

02. Technological paper :

- * Mathematics.
- * Algebra (In equation, Variables, Grades, Logarithm).
- * Trigonometry (Solving of Equation, Triangles).
- * Statistics (Mean, Mode, Standard Deviation, probability).

Physics.

Lights and Optics (Reflection and Refraction : Mirrors, Curved Surfaces, Prisms, Lenses and Formulas of Optics, Microscope and Telescope.

Newtonian mechanics (Scalars and Vectors, Newton's Law of motion, Momentum).

Miscellaneous topics.

Introduction to geography (shape of the earth, topography etc.)

The angle view of solid substances and derivation of projections. Maps produced by the Survey Department.

8. *Selection procedure :*

8.1 Number of candidates equal to the number to be filled, of the candidates who obtained the highest marks of a written examination conduct by the Surveyor General, will be recruited firstly in the order of merits and secondly on the options to the post indicate in the application.

8.2 An interview will be held to ascertain whether the qualifications have been fulfilled and no marks will be given for the interview.

9. *Recruitment.*— The candidates selected to the post of Trainee Grade will be appointed to Grade III in Technological Service after completion of 02 years Technological Diploma successfully, at the institute of surveying and mapping at Diyathalawa.

10. *Preparation and submission of application :*

01. The application should be prepared by the applicant himself using both side of a paper size 21x29 (A4) as per the specimen application appearing at the end of this notice. No. 01 - 04 should be on page 01, No. 04.1-10.1 on page 02, No. 10.2-11.1 on page 03 and No. 12-14 on page 04 and No. 15 should be on page 05 of the application.

02. Candidates who are already employed in Public or Provincial Public Services should forward their applications through their Heads of the Departments, candidates who are employed in public corporations the local government bodies etc. should forward their applications through their Heads of Institutions on or before the due date.

03. Applications should be in the language in which the candidates are eligible to sit the examination.

04. Applications which are not complying with the specimen form, examination fees have not been paid, of improper filling, will be rejected without any notice. Candidates should bear consequences of improper filling of applications. It would be useful to retain a photocopy of the application. It is responsibility of the candidate to find out whether the completed application complies with the application specified in the notice. If not application will be rejected.

05. Receipt of applications will not be acknowledge. Complaints for any loss of applications in the post will not be considered.

N. B.— Changing of examination centre applied to sit the examination will not be allowed subsequently.

10.1 On the presumption that only the candidates who have qualifications specified in *Gazette* Notification have applied, Surveyor General will allow all

candidates who have paid specified examination fees and submitted application on or before 31.10.2013 to sit the examination. Issuing of admission card shall not be deemed as the applicant possesses qualifications to the post or to sit the examination. Candidature of the applicant will be cancelled if it is found at the time of interview that the applicant does not possess the requirement for this post.

10.2 The envelope containing the application should be clearly marked "Recruitment to the posts in technological service" on the top left hand corner.

10.3 The signature of the applicant in the application should be certified by a principal of a government school/justice of the peace/Commissioner of Oaths/Attorney-at-Law/Commissioned Officer in the Army/An officer in Police Service hold a *Gazetted* Post or an Officer who hold a permanent post in Public service in tertiary or senior level in terms of the grading of Public Service Circular No. 06/2006.

11. *Examination Fee.*— Examination fee is Rs. 800. This fee should be paid at the cashier of the Surveyor General Office in No. 150, Kirula Road, Colombo 05 or at any of district survey office or at institute of surveying and mapping - Diyathalawa. The receipt should be pasted in the relevant cage in the application form. (It is advisable to keep a photocopy of the receipt with applicant). The fee is not refundable in any circumstance and money orders and cheques will not be accepted. Applications without cash receipts will be rejected.

12. *Submission of application.*— Completed application should be sent by registered post to reach to the following address on or before 27th November, 2014 :

Surveyor General,
Survey Department,
P. O. Box 506,
Colombo.

13. *Appearing for the Examination.*— Every candidate should hand over their admission card to the supervisor of the Examination Centre. A candidate who fails to hand over his admission card will not be permitted to sit the examination. The candidate should sit the examination at the examination hall assigned to him.

14. *Identity of Candidate.*— Candidates should prove their Identity at the examination hall to the satisfaction of the supervisor for each paper they sit. Any of the following documents will be accepted for their purpose :

01. The National Identity Card issued by the Department of Registration of Persons,
02. The valid postal Identity Card issued by the post master general.
03. A valid passport.

15. Any matter not specified here will be determined by the Surveyor General. All applicants shall be bound to act in terms of the general rules and regulations of examination specified in this Gazette Notification.

P. M. P. UDAYAKANTHA,
Surveyor General.

Survey Department,
Colombo 05.

SPECIMEN APPLICATION FORM

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST IN SRI
 LANKA TECHNOLOGICAL SERVICE WHICH REMAIN VACANT IN THE SURVEY
 DEPARTMENT

For office use only

01. Name of the examination centre applied to sit the examination :

Colombo
 Diyathalawa
 Anuradhapura

Indicate mark "✓" in the relevant cage of the centre the applicant intends to sit for the examination and indicate mark "X" in other two cages.

02. Medium of examination :

(Sinhala - S Tamil - T English - E)
 (Indicate the letter/code in given cages)

03. The orders of preference for which appointment are to be made :
 No. 01 should be marked for the post of highest preference and
 No. 02 in serial order for next preferences :

Serial No.	Designation	Preference No.
1.	Building Controller	<input style="width: 40px;" type="text"/>
2.	Transport Officer	<input style="width: 40px;" type="text"/>

04. Name with initials (Mr./Mrs./Miss) :

In Sinhala : _____
 In English : _____

04.1 Names denoted by initials (in legible letters) :

In Sinhala : _____
 In English : _____

05. National Identity Card No. : _____

06. Date of Birth :

Date : Month : Year :

07. Gender :

Male - M
 Female - F

08. Permanent address (in legible letters) : _____

08.1 Administrative district to which address belongs : _____

District No. : Name of the District :

08.2 Date from which the applicant is resident in the district :

09. Telephone No. : Permanent : _____

Mobile : _____

10. Educational qualifications : _____

10.1 Details of G. C. E. Ordinary Level Examination :

1st attempt :

(i) Year and month of the examination : _____

(ii) Index No. : _____

(iii) Subjects passed : _____

Subject	Grade	Subject	Grade
1		5	
2		6	
3		7	
4		8	

* mention subjects, starting with the highest grade obtained.

10.2 Details of G. C. E. Ordinary Level Examination :

2nd attempt :

(i) Year and month of the examination : _____

(ii) Index No. : _____

(iii) Subjects passed : _____

Subject	Grade	Subject	Grade
1		5	
2		6	
3		7	
4		8	

* mention subjects, starting with the highest grade obtained.

10.3 Details of G. C. E. Advanced Level Examination :

(i) Year and month of the examination : _____

(ii) Index No. : _____

(iii) Subjects passed : _____

Subject	Grade
1	
2	
3	
4	

11. Have you ever been convicted in a Court of Law for any offence :

Yes ☐ No ☐

11.1 If yes give details :_____.

12. Details of receipt which the examination fees paid :

- (i) Office at which the payment made :_____.
- (ii) Receipt No. and date :_____.
- (iii) Amount paid :_____.

Affix the cash receipt firmly here

13. Certificate of the candidate :

(a) I declare that the particulars furnished by me in this application are true and correct to the best of my knowledge.

(b) I am aware that if this declaration made by me is found to be wrong, I would be considered unfit for the appointment and if it is found after the appointment, I would be liable to dismissal from the service.

(c) The cash receipt obtained for the payment of has been pasted in relevant cage.

(d) Further, I declare that I agree to comply with the rules and regulations laid down by the Surveyor General in respect of the examination.

(e) I shall not subsequently change any of the particulars mention here.

_____,
Signature of Applicant.

Date :_____.

14. Certification of Signature of the Applicant :

I certify that Mr./Mrs./Miss who is submitting the application is personally known to me and that he/she placed his/her signature under the section 13, in my presence.

_____,
Signature of Attestor.

Date :_____.

Name of the attester :_____.

Designation :_____.

Address :_____.

(By affixing the official stamp)

15. Recommendation of the Head of the Department (Only for the applicants who are in Public/Provincial Public Service) :_____.

15.1 According to the personal file of the officer, during the five years immediately prior to the closing date of application :

Work, Behaviour, Attendance satisfactory/Unsatisfactory.
All salary increments have been earned/have not been earned.
Has not been/has been subject to any disciplinary action.

15.2 If selected to the post applied for, this officer can be/ cannot be released from the post he holds at present. The application is recommended/not recommended.

_____,
Signature of the Head of the Department.
Official Stamp.

Date :_____.

SCHEDULE 01

This Schedule is relevant to the administrative districts to which address belongs on No. 8.1 of the application.

Town/District Name	Town/District No.
1. Colombo	01
2. Gampaha	02
3. Kalutara	03
4. Kandy	04
5. Matale	05
6. Nuwara Eliya	06
7. Galle	07
8. Matara	08
9. Hambantota	09
10. Kurunegala	10
11. Puttalam	11
12. Anuradhapura	12
13. Polonnaruwa	13
14. Badulla	14
15. Monaragala	15
16. Rathnapura	16
17. Kegalle	17
18. Ampara	18
19. Batticaloa	19
20. Trincomalee	20
21. Jaffna	21
22. Vavuniya	22

PUBLIC SERVICE COMMISSION

Open Competitive Examination for Recruitment of Officers to Grade III of Sri Lanka Engineering Service- 2014

APPLICATIONS are hereby called on the order of the Public Service Commission for Competitive Examination held for recruitment of suitable officers to fill vacancies in the posts belonging to the categories of Civil, Mechanical, Electrical (Heavy and Light) and Chemical Engineers of Grade III of Sri Lanka Engineering Service, in the government institutions island wide. Applications prepared in accordance with the specimen attached at the end of this notification shall be sent by registered post to reach the Commissioner General of Examination, Organizations & Foreign Examinations Branch, Department of Examinations of Sri Lanka, P.O Box 1503, Colombo on or before the date mentioned below. The top left corner of the envelop in which the application is enclosed should bear clearly the title "Open Competitive Examination for recruitment of officers to Grade III of Executive Service Category of Sri Lanka Engineering Service - 2014".

(a) The deadline of calling applications is 01.12.2014.

Note: No complaint that an application or a letter in respect of such applications have been lost or delayed in the post shall be considered. The candidates shall bear any loss which may occur due to delay in sending applications until the closing date of application.

1. Method of Recruitment to the Service :

- 1.1 Only engineers who possess professional qualification in the relevant stream are recruited under the open stream. Applicants are selected for appointments after calling for an interview according to the order of the marks obtained at the written test and verifying whether they have satisfied the qualifications relevant to the post. The effective date of appointment and the number of appointments shall be determined by the Public Service Commission. Public Service Commission reserves the authority to fill all the vacancies or a certain number of vacancies.

2. Conditions for engagement in Service :

- 2.1 A selected candidate will be appointed to Grade III of the Sri Lanka Engineering Service subject to the general conditions governing appointments in the public service and also subject to the terms and conditions set out in the Minute on the Sri Lanka Engineering Service Published in the *Gazette* Extraordinary of the Democratic Socialist Republic of Sri Lanka No.1836/6 dated 11th November 2013, and any revisions made or to be made hereafter to the aforesaid Minute.
- 2.2 This post is permanent and pensionable. The selected candidates will be required to contribute to the "Widows and Orphans / Widowers and Orphans Pension Fund".

2.3 The appointment will be subjected to a probation period of three (03) years and the officers should pass the First Efficiency Bar Examination within this period of three (03) years.

2.4 The appointees shall acquire proficiency in other languages as per Public Administration Circular No. 1/2014 within 05 years from the date of appointment. Officers who join the service in a language other than an official language shall acquire proficiency in one official language within 03 years and the proficiency in other official language shall be acquired within six (06) years. Proficiency in second official language Level 1 should be acquired.

2.5 Appointments will be made subject to the Procedural Rules of the Public Service Commission, Establishments Code of Democratic Socialist Republic of Sri Lanka, Financial Regulations of the government and other departmental orders.

2.6 The appointees shall be prepared to serve in any part of the island in which they are called upon to serve.

2.7 Appointees shall be subjected to serve in both public service as well as provincial public service.

2.8 The appointment of any candidate who fails to assume duties of the appointed post on the prescribed date and/or rejects or avoids assuming duties in the post or the area appointed, may be cancelled.

3. *Salary Scale.*— As per the Public Administration Circular No 06/2006 the Salary scale (Monthly) of SL-I-2006, Rs. 22,935/= - 10x 645 -8x790-17x1,050- Rs. 53, 555/= is entitled to this post.

However, an engineer who have possessed full professional qualifications (Status of Chartered Engineer) at the time of recruitment or possesses full professional qualifications after recruitment shall be placed on sixth (06) salary step entitled Grade III of the Service.

4. Educational and Other Professional Qualifications :

4.1 Educational Qualifications :

- 4.1.1 Shall have completed successfully a four (04) year full time degree in Bachelor of Science in Engineering from a university of Sri Lanka recognized by the University Grants Commission and the Institution of Engineers, Sri Lanka under an Engineering Discipline relevant to the category of engineers for which appointment is sought, and possessed the degree.

or

- 4.1.2 Shall have completed a course recognized by the University Grants Commission and Institute of Engineers Sri Lanka as equivalent to the degree mentioned in 4.1.1 under a discipline relevant to the Category of Engineers for which appointment is sought and obtained a valid certificate to prove the qualification.

4.2 *Professional Qualifications :*

- 4.2.1 Shall have obtained the valid certificate issued by Institute of Engineers in Sri Lanka to prove that the recognized educational requirements and qualifications have been satisfied to obtain the membership of the said institution.

5. *Age Limit :*

- 5.1 The applicant should be not less than 21 years of age and not more than 35 years of age as at the closing date of the application.
- 5.2 However, the maximum age limit for Technical Officer in public service or provincial public service (Engineering Assistant belonging to Engineering Assistants' Service of the Department of Irrigation (earlier Technical Assistant) or an officer holding the post of Supervising Manager of the Department of Railways or a Technical Officer belonging to Sri Lanka Technological Service and possessing qualifications approved by the appointing authority) who has joined the service before 11.11.2013 the maximum age limit shall be 45 years.

6. *Physical Qualifications :*

- 6.1 Shall be physically fit in every aspect to perform the duties of the post and to serve in any part of the island.

7. *Other Qualifications :*

- 7.1 Shall be a citizen of Sri Lanka
- 7.2 Shall be of excellent moral character
- 7.3 The subjects indicated in the academic transcript issued to confirm the qualifications prescribed in section 4 above shall be conformed in every aspect to the requirements of category of engineers for which recruitments are made.
- 7.4 No person ordained in any religious order shall become qualified for making application
- 7.5 A Technical officer who is qualified under 5.2, shall be permanent in the post and shall complete 05 years of satisfactory service period immediately preceding the date of closing date of applications.
- 7.6 All the qualifications and conditions required for recruitment to the post shall have been satisfied each and every way as at the closing date of applications.

8. *Written Examination and the Interview :*

8.1 *Written Examination :*

- 8.1.1. This examination is conducted by the Commissioner General of examinations 8.1.2. This grading examination is held to determine the order of recruitment of the engineers who have satisfied the qualifications in 4 above.

8.1.3. *Syllabus :*

This examination is limited to a written aptitude test which carries 100 marks with the objective of

measuring the ability of candidate on critical reasoning, the analytical power and the ability for decision making based on the knowledge obtained through the study of Engineering Science mentioned in 4 above. The question contains multiple choice questions to be answered with 1 1/2 hours. All questions should be answered.

8.2 *Interview :*

- 8.2.1 Applicants are called for the interview according to the order of the marks obtained at the written test.
- 8.2.2 Qualifications mentioned in Sri Lanka Engineering Service Minute and the *Gazette* Notification published in accordance with the said minute and the physical fitness shall be verified.
- 8.2.3 No marks shall be allocated:
- 8.2.4 The verification of qualification shall be carried out by an interview board appointed by the Public Services Commission
- 8.2.5 The candidates should provide relevant certificates and documents and all the documents/ certificates shall be valid. No document/ certificate issued under the covering approval of the competent authority are not treated as valid.
- 8.2.6 In case where few candidates have obtained same marks, the decision shall be made by the Public Service Commission which shall be the final.

9. *Conditions of the Examination :*

- 9.1 This examination will be held in Sinhala, Tamil and English Media. Candidates can sit for the examination in one language they prefer. Candidates are not allowed to change the medium mentioned in the application.
- 9.2 The examination fee is Rs.1000.00. It should be paid before the closing date of applications at any District Secretariat/Divisional Secretariat to be credited to Revenue Head 2003-02-13. A corner of the receipt (endorsed by the applicant's Name) obtained from the District Secretariat/Divisional Secretariat should be pasted in the relevant place of the application form. It is advisable to keep a photocopy of the receipt with the candidate.
- 9.3 This fee is non-refundable under any circumstances.
- 9.4 Examination shall be held in Colombo and the venue will be informed later.
- 9.5 Incomplete applications are rejected without a notice.

Note.— No candidate is permitted to enter the examination hall without the admission card. The admission card in which the signature of the candidate has been attested, should be produced to the supervisor on the first day he presents himself/herself for the examination.

The issuance of an admission card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit the examination.

- 9.6 Application should be prepared on both sides of papers of size A-4 in such a way that Heading Nos. 1.0 to 5.0 appears on the first page, 6.0 to 7.0 on the second page, 8.0 to 11.0 on the third page and 12 on the fourth page and should be filled clearly in the candidate's own handwriting. While preparing the application in a language other than English (i.e. Sinhala or Tamil), it is also required to indicate the name of the examination, which is indicated in the heading of the application, in English language. Since applications with incomplete information and not in compliance with the specimen form of the application will be rejected without notice, the candidate should check whether the perfected application is in conformity with the specimen application form, whether the application has been perfected with all information, whether relevant fee has been paid, relevant information of the payment has been entered to the application and the receipt has been attached. It is advisable to keep a photocopy of the application.
- 9.7 Receipt of applications shall not be acknowledged and as soon as admission cards are issued to applicants, a notice to that effect shall be published in the newspapers. If the admission card is not received even after 02 or 03 days from the aforesaid notice, it shall be informed to the Department of Examination of Sri Lanka as stipulated in the advertisement. The Commissioner-General of Examinations shall issue admission cards to those who are within the age limit mentioned in the notification and have sent perfected applications along with the receipt obtained after making the relevant examination fee. As soon as admission cards are issued to applicants, a notice to that effect shall be published in the newspapers by the Department of Examinations, Sri Lanka. If the admission card is not received at least before 05 days to the examination, it shall be inquired from the Organizations & Foreign Examinations Branch, Department of Examinations of Sri Lanka as stipulated in the advertisement. When such an inquiry is made name of the examination applied for, full name of the applicant, National Identity card No, and address should be clearly mentioned. In case of applicants outside Colombo, it will be more effective to send a letter of request to the fax number mentioned in the said advertisement furnishing a fax number to which the admission card should be sent. It would be advisable to keep a copy of the

application form and the receipt kept at applicant's possession, copy of the receipt of examination fees and the receipt of registering the letter, in order to prove certain matters inquired by the Department of Examinations.

- 9.8 Public Services Commission reserves the authority to cancel or postpone the examination.

- 9.9 Candidates shall be bound by the rules and regulations imposed by the Commissioner General of Examinations on conducting the examination. They are liable to a punishment imposed by the Commissioner General of Examinations for breach of these rules.

9.10 *Identity of the Candidate :*

A candidate will be required to prove his identity at the examination hall to the satisfaction of the supervisor. For this purpose, only one of the following documents will be accepted.

- (i) National Identity Card issued by the Department of Registration of Persons.
- (ii) A valid passport.

Note:-(a) No document or a copy of a document should not be attached to the application.

- (b) Applications of the candidates, who fails to submit the relevant documents at the time of request, will not be considered.

Officers who are serving in Public Service/ Provincial Public Service, Government Corporation should send their applications through respective Head of Department/Institution. It is compulsory for all the candidates to get his/ her signature on the application or the admission card, attested. Candidate who appears at the examination through an institution should get his/ her signature attested by the Head of the Institution where he/ she serves. Other candidates should get their signature attested by a Principal of a Government School, Grama Niladhari of the Division, Justice of the Peace, Commissioner for Oaths, Notary Public, Commissioned Officer in the armed forces, an officer holding a post in the staff grade in Public Service or Provincial Public Service whose annual consolidated salary is Rs. 240,360 or by a Chief Incumbent of a Buddhist Temple or a Nayaka Thero or by a Prelate in charge of a religious place of other faith and holding a certain order.

10. Condition of the Procedural Rules of the Public Service Commission, Circular issued from time to time in relation to Public Service and the Service Minute relevant to Grade III of Executive Service Category and the revision made thereto are relevant to this post.

11. Once a suitable date to release the results is notified by the Secretary, Ministry of Public Administration and Home Affairs, actions will be taken by the Department of Examinations.

12. In the event of any inconsistency between Sinhala, Tamil and English texts of this *Gazette* Notification, the Sinhala text shall prevail.

On the order of the Public Service Commission,

P. B. ABEEKOON,
Secretary,
Ministry of Public Administration and
Home Affairs.

Ministry of Public Administration and
Home Affairs,
Independence Square,
Colombo 07.

For Office use only

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT ENGINEERS TO THE
GRADE III OF THE SRI LANKA ENGINEERING SERVICE - 2014

Language Media of Examination :

Sinhala	2
Tamil	3
English	4

(Indicate the appropriate number in the box)

Category applied for :

Civil	1
Mechanical	2
Electrical (Heavy and Light)	3
Chemical	4

(Indicate the appropriate number in the box)

1.0 Name :

- 1.1 Name with initials at the end (in English Block Capitals)
Mr./Mrs./Miss : _____.
Ex. : Mr. GUNAWARDHANA, M. G. B. S. K.
- 1.2 Names denoted by initials : _____.
(In English Block Capitals)
- 1.3 Name in full : _____.
(in the language of your National Identity Card)

2.0

- 2.1 Permanent Address :
(In English Block Capitals)
- 2.2 Address, to which admission card should be sent : _____.
(In English Block Capitals)
- 2.3 Telephone Numbers :
Land line : _____.
Mobile : _____.
- 2.4 Postal Town : _____.
- 2.5 E-mail Address : _____.

3.0 Gender group (Male - 0, Female - 1) :
(Indicate the relevant number in the cage)

4.0 National Identity Card No. :

--	--	--	--	--	--	--	--	--	--

5.0 5.1 Ethnic group (Sinhala - 1, Tamil - 2,
Indian Tamil - 3, Muslim - 4, Other - 5) :
(Indicate the relevant number in the cage)

5.2 Marital Status (Single - 1, Married - 2) :
(Indicate the relevant number in the cage)

5.3 Date of Birth :

Year : Month : Date :

5.4 Age as at the closing date of application :

Years : Months : Days :

6.0 6.1 Educational Qualifications :

- (i) Effective date of the degree or qualifications mentioned
in para 4.1.2 of the *Gazette* Notification : _____.
- (ii) University/Institution : _____.
- (iii) Registration Number and Date : _____.
- (iv) Name of the Degree Course : (*Eg. : B.Sc. Engineering*)
: _____.
- (v) Engineering discipline : _____.
(*Eg. : Civil, Mechanical, production, Electrical,
Electronic, Chemical*)
- (vi) Year of completion of the Degree or qualifications
mentioned in para 4.1.2 of the *Gazette* notification :
_____.
- (vii) Subjects of the Final Year : _____.
- (viii) Language in which the candidate sat the examination
: _____.

6.2 Professional Qualifications, if any : _____.
(*Eg. : MICE, MIE*)

7.0 Particulars of the present post and posts held previously, if
any (date of entry to the service, date of resignation and reasons
for resignation should be mentioned) :

- 7.1 Post : _____.
- 7.2 Department/Institution : _____.
- 7.3 Date of Appointment : _____.
- 7.4 Whether permanent/pensionable/non-pensionable/
temporary : _____.
- 7.5 Whether confirmed in the post : _____.

7.6 Salary scale of the post and present salary :_____.

7.7 Particulars of the posts held previously (Extra paper can be used) :_____.

7.8 Have you every been subjected to disciplinary punishment, whilst you hold any of the posts mentioned here ? If so, furnish the particulars of the offence and the punishment imposed :_____.

8.0 Have you ever been convicted in a Court of Law for a criminal offence ? If so, furnish particulars of such conviction and penalty imposed :_____.

9.0 Please paste the receipt along one side so as not to be detached (It will be useful to keep a photocopy of the receipt with the candidates) :_____.

Number of the Receipt :_____.

Paying Office :_____.

Date :_____.

10.0 Declaration of the applicant :

I hereby certify that the particulars given by me in this application are true and correct. I am also aware that if any particulars contained herein are found to be false or incorrect, I am liable to disqualify if detected before selection ; to dismissal without compensation, if detected after appointment.

Furthermore, I hereby state that I am bound by all rules and regulations with regard to conducting the examination and issuing the results imposed by the Commissioner General of Examination.

_____,
Signature of the Applicant.

Date :_____.

11. Attestation of Signature (As per 9.10 of the *Gazette* notification) :

I hereby certify that (name in full) who submits this application is known to me personally and he/she has affixed the receipt and that he/she placed his/her signature in my presence on

_____,
(Signature of the Officer attesting the signature).

Date :_____.

Full name of the officer attesting the signature :_____.

Designation :_____.

Address :_____.

(To be confirmed by the official stamp)

11. Report of the Head of Department if the applicant is in the Public Service :

I hereby certify that (name in full) who submits this application is known to me personally and that he/she placed his/her signature in my presence on

I certify that the particulars given in paragraph 06 above on present service of the officer are correct and his/her work and conduct are He/she can be/cannot be released from the present post.

_____,
Signature of the Head of Department.

Date :_____.

Name :_____.

Designation :_____.

Address :_____.

(To be confirmed by the official stamp)

10-1113