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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,922 - 2015 ජූලි මස 03 වැනි සිකුරාදා - 2015.07.03  
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### PART I : SECTION (IIA) — ADVERTISING

*(Separate paging is given to each language of every Part in order that it may be filed separately)*

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#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 24th July, 2015 should reach Government Press on or before 12.00 noon on 10th July, 2015.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

*“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”*

W. A. A. G. FONSEKA,  
Government Printer. (Acting)

Department of Government Printing,  
Colombo 08,  
22nd January, 2015.

*This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)*



### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

### 3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service, Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

**Rules and Instructions for Candidates**

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any other candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

**Candidates should adhere to the following instructions for their own safety :—**

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

COMMISSIONER GENERAL OF EXAMINATIONS,  
Department of Examinations,  
Pelawatta, Battaramulla.

## Posts – Vacant

### REGISTRAR GENERAL'S DEPARTMENT

#### Posts of Registrars of Marriages, Births and Deaths

##### KALUTARA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 03rd August, 2015.

E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla,  
16th June, 2015.

##### SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Kalutara	Horana	Post of Registrar of Marriages (General) in Raigama Korallaya Division and Births and Deaths of Thalagala Division	District Secretary/Additional Registrar General, District Secretariat, Kalutara.

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### REGISTRAR GENERAL'S DEPARTMENT

#### Posts of Registrars of Marriages, Births and Deaths

##### MATARA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 10th August, 2015.

E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla,  
17th June, 2015.

#### SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Matara	Weligama	Post of Registrar of Addl. Marriages (General) of Weligam Korallaya Division	District Secretary/Additional Registrar General, District Secretariat, Matara.
Matara	Welipitiya	Post of Registrar of Marriages (General) of Weligam Korallaya and Births and Deaths of Watagedaramulla Division	District Secretary/Additional Registrar General, District Secretariat, Matara.

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## Examinations, Results of Examinations &c.

### DEPARTMENT OF EXAMINATIONS, SRI LANKA

#### Primary Level unskilled Service Category - Recruitment for the Post of Machine Helper Grade III - 2015

APPLICATIONS are being called from qualified Sri Lankan citizens for recruitment to the Post of Machine Helper Grade III in Primary Level unskilled Service Category of the Department of Examinations, Sri Lanka.

01. Selections will be made to the vacancies of the post of Machine Helper, Grade III as per the results obtained at a structured interview conducted by the Commissioner General of Examinations only in Colombo from a qualified set of candidates.

02. *Salary Scale.*— The relevant monthly salary scale of the Post Machine Helper of Grade III, II, I, and special grade as per the

Public Administration Circular No. 06/2006(IV) dated 24.08.2007 is as follows :—

Rs. 11,730 -10x120 -10x130 -10x145 - 12x160 - Rs. 17,600.

To exceed Rs. 12,930 promotion to Grade II.

To exceed Rs. 14,230 promotion to Grade I.

To exceed Rs. 15,680 promotion to special grade are necessary.

03. *Service Conditions.*— This post is permanent and pensionable. Relevant contributions shall be made to Widows'/Widowers' and Orphans' Pension Scheme. This post is limited to the Department of Examinations, Sri Lanka only. However Selected candidates can be appointed to serve in any part of the island under the Department. The candidates recruited to Grade III of this service category through the structured interview, will be subjected to a probationary period of three years.

04. *Qualifications.*— The following qualifications are required for recruitment to the post of Machine Helper Grade III :

- (a) Shall be a Sri Lankan citizen,
- (b) Shall be of excellent character,
- (c) Shall not be less than 18 years and not more than 45 years of age as at the closing date of application. (Thus candidates who fulfill the age requirement are whose birthday is on or before 03.08.1997 and on or after 03.08.1970 only),
- (d) The following educational qualifications shall be completed.

*Educational Qualifications :*

- (i) Shall have passed G. C. E. (O/L) examination in not more than two sittings in 06 subjects at least with two credits.
- (e) *Professional Qualifications :*
  - (i) Professional qualifications obtained in the relevant field will be considered as a special qualification.
- (f) *Experience.*— Experience in the relevant field will be considered as a special qualification.
- (g) *Physical Fitness.*— Each candidate shall have adequate physical and mental fitness to carry out duties of the post and to serve in any part of Sri Lanka.
- Every candidate must complete all required qualifications relevant to the post on or before 03.08.2015.

05. *Examination Procedure.*— This procedure consists of a structured interview and this will be held in Sinhala, Tamil and English media and it is not allowed to change the applied medium later.

<i>Main headings of awarding marks subsequent to checking</i>	<i>Maximum Marks</i>
(i) Additional educational qualifications	30
(ii) Experience with regard to the post in the relevant field	50
(iii) Professional qualifications	15
(iv) Skills displayed at the interview	05
Total marks	100

- Within the boundary of maximum marks allocated for main headings in the above table, Commissioner General of examinations will approve a detailed marking scheme to award such marks.

Recruitment will be made on the order of highest marks obtained at the structured interview by the candidate to fill the vacancy.

06. *Penalties for providing false information.*— Accurate information shall be given with utmost care, when perfecting the application. In case a certain candidate is found to be ineligible as per the rules and regulations of this examination, his/her candidature is liable to be cancelled at any stage, prior to, during, or after the structured interview. When it appears that a certain candidate has submitted false information he/she can be dismissed from the public service at any time.

07. *Examination Fee.*— The examination fee is Rs. 250. This fee can be paid only to a post office/sub post office in the island under the revenue head 2003-02-13 of the Commissioner General of Examinations on or before 03.08.2015. The receipt issued in this regard shall be affixed on the relevant cage in the application form, so that it can't be detached. (shall retain a photocopy of the receipt for future benefit) The examination fee will not be refunded in any case and money orders and stamps will not be accepted.

08. Applications must be prepared using A4 (21cm x 29cm) (normal half sheet) size paper in such a way that :

- (a) Paragraph numbers 1 to 3 appear on the first page,
- (b) Paragraph numbers 4 to 8 appear on the second page,
- (c) Paragraph numbers 9 to 11 appear on the third page and the rest of paragraphs on other pages,
- (d) When preparing the application, it is necessary to indicate the name of the examination as the heading in English too, in addition to Sinhala in Sinhala applications and in addition to Tamil in Tamil applications.

- The applications that do not comply with the specimen, or that have not been completed properly, and incomplete applications will be rejected without notice. Candidates shall bear the loss incurred due to incomplete applications. It will be useful to retain a photocopy of the application and candidate shall ensure whether the perfected application is in compliance with the specimen form appeared in the *Gazette* notification, as otherwise, the application may be rejected.

8.1 Commissioner General of Examinations will issue admission cards to appear for the structured interview for all candidates who are in the age limit mentioned in the notification and who have forwarded the accurately completed applications with the receipt subsequent to paying the due examination fees on or before the date of submission of such applications. When candidates' qualifications are being checked after calling them for the interview as per the *Gazette* notification, their candidature will be cancelled in case it reveals that they have not got the required qualifications.

8.2 "Structured interview to be recruited to the post of Machine Helper Grade III - 2015" shall be mentioned on the top left hand corner of the envelope in which the application is enclosed.

8.3 Candidate's signature shall be attested on the application as well as on the admission card for the structured interview by one of the following officers ; in case the candidate is applying through a certain institution, by the respective department head or by an officer authorized by such head of the department and others can get theirs attested by a Principal of a Government School, Justice of Peace, Commissioner for oaths, Notary Public, Grama Niladhari in the division, Lawyer, Commissioned Officer in the armed forces, an officer in the police service holding a *Gazetted* post or permanent staff grade officer in the public or Provincial Public Service who receives an annual consolidated salary of Rs. 240,260 or more.

8.4 The closing date for the application is 03.08.2015. Daily perfected applications shall be sent by registered post on or before that date to the following address :

Commissioner General of Examinations,  
Organization and Foreign Examinations Branch,  
Department of Examinations, Sri Lanka,  
P. O. Box 1503,  
Colombo.

9. *Appearing for the structured interview.*— Once the admission cards are issued, a press notice informing such issuance will be published by the Department of Examinations, Sri Lanka. Candidates who do not receive their admission cards, even after 2 or 3 days of such advertisement shall notify the Department of Examinations, Sri Lanka in the manner specified in the advertisement. When notifying so, such candidates shall mention the name of the structured interview, full name, address and national identity card number and in case of candidates outside Colombo, it is advisable to fax your letter of request providing the above information with a fax number of which the copy of the admission card for the structured interview shall be faxed. Further it will be advantageous to keep in hand the copies of the application form, and the payment receipt, with the receipt of registration kept at your possession to prove your particulars.

10. A candidate will be required to prove his identity to the satisfaction of the structured interview board by providing either one of the following documents :

- (i) National Identity Card issued by the Department of Registration of Persons,
- (ii) A valid passport.

11. Issuance of an admission card to a candidate does not necessarily mean that he/she has fulfilled the relevant qualifications for this post or to appear for the structured interview. Candidates of the structured interview are bound by the rules and regulations imposed by the Commissioner General of Examinations on conducting the structured interview and they will be liable to any punishment imposed by him for breach of such rules.

12. Commissioner General of examinations reserves the right to decide any matter not provided in this notification. All candidates are bound to comply with the general examination rules and regulations mentioned in this *Gazette*.

W. M. N. J. PUSHKUMARA,  
Commissioner General of Examinations.

Department of Examinations, Sri Lanka,  
Pelawatta,  
Battaramulla.

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ශ්‍රී ලංකා විභාග දෙපාර්තමේන්තුව

ප්‍රාථමික මට්ටමේ ශිල්පීය නොවන සේවා ගණය - යන්ත්‍ර  
සහායක III ශ්‍රේණියේ තනතුරට බඳවා ගැනීමේ ව්‍යුහගත  
සම්මුඛ පරීක්ෂණය - 2015

SPECIMEN APPLICATION FORM

DEPARTMENT OF EXAMINATIONS, SRI LANKA

PRIMARY LEVEL UNSKILLED SERVICE CATEGORY - STRUCTURED INTERVIEW  
FOR RECRUITMENT TO THE POST OF MACHINE HELPER GRADE III - 2015

(Indicate clearly the correct symbol/number in the cage provided)

(For office use)

Language medium to appear for the structured interview :

Sinhala - 2  
Tamil - 3  
English - 4

(Write the relevant number in the cage)

01. 1.1 Full Name (In English Capital Letters) :\_\_\_\_\_.

(Ex. : HERATH MUDIYANSELAGE SAMAN  
KUMARA GUNAWARDHANA)

1.2 Last Name at first with initials at the end (In English Capital Letters) :\_\_\_\_\_.

(Ex. : GUNAWARDHANA, H. M. S. K.)

1.3 Full Name :\_\_\_\_\_.

(In Sinhala/Tamil)

1.4 National Identity Card No. :

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02. 2.1 Permanent Address :\_\_\_\_\_.

(In English Capital Letters)

2.2 Permanent Address :\_\_\_\_\_.

(In Sinhala/Tamil)

2.3 Address to which the admission card shall be sent :\_\_\_\_\_.

(In English Capital Letters)

(iii) Amount paid :

(Write the relevant number in the cage)

Affix the receipt here so as not to be detached.

Year: 















      Month: 







      Date:

Years : 







 Months : 







 Days :

[illegible]

### Details of the G. C. E. (O/L) Examination :

(i) Year and Month of the examination :\_\_\_\_\_.

(ii) Index No. :\_\_\_\_\_.

(iii) Results :

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

10. Certificate of the Applicant :

(a) I solemnly declare that the particulars furnished by me in this application are true and correct to the best of my knowledge. I agree to bear the loss that could be incurred due to unfilled and/or inaccurately filled sections in the application. Further I declare that all sections herein are perfected accurately.

(b) I am aware that I will be liable to be disqualified prior to the appointment and to be dismissed subsequent to receiving the appointment in case any information provided by me are proved to be false.

(c) More over I declare that I will abide by the rules and regulations imposed by the Commissioner General of Examinations on conducting the structured interview.

(d) I will not alter any information provided herein later.

Signature of the Applicant.

Date :\_\_\_\_\_.

11. Attesting the signature of the Applicant :

I Certify that the applicant Mr./Mrs./Ms ..... is known to me personally, he/she placed his/her signature before me on ....., he/she has paid the relevant examination fee and that he/she has pasted the receipt on this application.

Signature of the Attester.

06. Experience in the relevant field :\_\_\_\_\_.

07. Other Educational and Professional Qualifications :————.

08. Have you ever been convicted by a Court of Law ?  
(Indicate ✓ mark in the relevant cage)

Yes ☐ No ☐

(In cage 'Yes' give particulars):\_\_\_\_\_.

09. Details of the receipt obtained by paying the examination fee :

(i) Office of payment :\_\_\_\_\_.

(ii) Number and date of the receipt :\_\_\_\_\_.

Date :\_\_\_\_\_.

Name of the Attester :\_\_\_\_\_.

Designation :\_\_\_\_\_.

Address :\_\_\_\_\_.

(Confirm with the official frank)

12. The certificate of the Department Head : (Only for employees serving at Public/Provincial Public Sector/State Corporations) :

The application of Mr./Mrs./Ms ..... serving at this Ministry/Department/Institution as a/an ..... is recommended and forwarded herewith and he/she can/cannot be



released from the service at this institution if he/she is selected for the post concerned.

\_\_\_\_\_,  
Signature of the Department Head.

Date : \_\_\_\_\_.

Name : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

(Confirm with the official frank)

07-293

**MINISTRY OF SKILLS DEVELOPMENT AND  
VOCATIONAL TRAINING**

**Department of Technical Education and Training**

**LIMITED COMPETITIVE EXAMINATION TO RECRUIT  
TO THE TRAINING GRADE OF THE POST OF  
TECHNICAL OFFICER OF SUPERVISORY MANAGEMENT  
ASSISTANT TECHNICAL SERVICE CATEGORY OF THE  
DEPARTMENT OF TECHNICAL EDUCATION AND  
TRAINING - 2015**

APPLICATIONS are invited for limited examination to select suitable persons to fill 02 vacancies, existing in the posts of Technical Officer of Supervisory Management Assistant Technical Service Category of this Department. An application on form of the specimen mentioned at the end of this notification, prepared according to the following instructions in A4 size paper using both sides should be sent under registered cover to reach the Director General, Department of Technical Education and Training, P. O. Box 557, Olcott Mawatha, Colombo 10, on or before the date, under mentioned. The envelope enclosing the application should clearly be marked "Limited Competitive Examination to recruit to the post of Technical Officer" on the top left hand corner.

(a) The closing date of application is 03.08.2015.

*Note.*– Inquiries, about applications or related letters lost or delayed in post cannot be considered. Any damages that may cause due to the delay in submitting applications until the closing date should be borne by applicant, themselves.

1. *Method of Recruitment.*– Recruitment will be made on the results of a written examination and a general interview. A number of applicants equivalent to expected number of recruitment will be summoned for a general interview, according to the merit order of total marks of candidates. Who passed the written examination and selected suitable persons.

2. *Conditions of Employment :*

- (i) This post is permanent and pensionable. Selected candidates should require to contribute to the Widows and Orphans Widowers and Orphans Pension Scheme.
- (ii) Officers who appointed to this post will be subjected to 01 year acting period.
- (iii) A training course should be completed within the 1st one year period, according to the prescribed curriculum and under the guidance of Chief Engineer or Engineer (Civil/ Mechanical) of the Department of Technical Education and Training. At the end of one year training appointment will be made to class III of the post of Technical Officer, according to the recommendation, given by an examination committee. Training period may extend on the recommendation of the examination committee.
- (iv) In terms of Public Administration Circular No. 7/2007(ii), proficiency level in other language should be obtained within 05 years.
- (v) This appointment is subject to the Procedural Rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations of the state and Department other orders.
- (vi) Should serve in any College of Technology/Technical College of the Department, as stipulated.

3. *Salary Scale.*– In terms of salary circular bearing Public Administration Circular No. 6/2006(iv) salary scale of Rs. 15,005 - 4x180 - 6x240 - 11x320 - 20x360 - Rs. 27,885 (monthly) of salary code MN-3-2006(ඒ) is applicable to this post.

4.1 *Educational Qualifications :*

Have passed G. C. E. (Ordinary Level) examination in not more than two sittings in six (06) subjects with credit pass for Sinhala/Tamil/English Language, Science, Mathematics.

4.2 *Vocational Qualifications.*– Five (5) year experience in relevant field with a following vocational qualification relevant to the post.

- (i) Successfully followed a course in a field relevant to the post, in a Technical College, recognized by the Tertiary and Vocational Education Commission and have obtained National Certificate in Technology (Eg.– National Certificate in Technology (Civil/Electrical/ Mechanical) ;

or

- (ii) Successfully followed the National Certificate Course in Industry Technician Course in a field relevant to the

post in a Technical College, recognized by the Tertiary and Vocational Education Commission and have obtained relevant certificate ;

or

- (iii) Have obtained other technology qualifications which recognized by the Tertiary and Vocational Education Commission that fully equivalent to the above referred Technological qualifications, after derived the information from the Ministry of Higher Education and from the institutions, which issued the above referred Technology Certificates.

5. *Experience.*– Have at least 05 year active and satisfactory service experience in relevant field in permanent Departmental post in a preliminary or above service category of the Department of Technical Education and Training.

6. *Physical Fitness.*– Every candidate shall have sufficient physical and mental fitness to serve in any part of Sri Lanka and discharge the duties of the post.

7. *Other Qualifications :*

- (i) Appointment of the post, holding should have been confirmed.
- (ii) At least 5 year active and satisfactory period of service in a permanent departmental post in the Public Service should have been completed immediately prior to the prescribed date.
- (iii) Only if the officer have completed all qualifications in every manner on the date, mentioned in the notification of calling applications, it will be treated as all qualifications, need to appear for written examination to recruit to the service, were fulfilled.

8. (i) *Written examination :*

<i>Subjects</i>	<i>Duration (hours)</i>	<i>Maximum marks</i>	<i>Pass marks</i>	<i>Syllabus</i>
1. General Intelligence	01	100%	40%	Short question paper to assess knowledge of present social instances and international instances and capability of creative thinking and ability to solve problems.
2. Subject Oriented Test	03	100%	40%	Should answer 05 questions out of 08, prepared to assess technological knowledge relevant to the post equal marks will be given to every question.

(ii) *General Interview (marks will not be given) :*

Intended objectives.– Examine whether fulfilled qualifications mentioned in Scheme of Recruitment and notification, published in accordance with thereto and examine physical fitness.

9. *Examination Conditions :*

- (i) Admission cards will be issued by the Director General of Department of Technical Education and Training to the candidates, who sent applications, formally. Candidates, appearing for the examination in prescribed examination hall, should submit their admission card, with their duly attested signature, to the supervisor of the examination hall. Permission will not be granted any candidate, to sit the examination without submitting the admission card.
- (ii) Traveling expenses or any other allowance, insure by the candidates for appearing for this examination will not be paid.
- (iii) Candidates should prove their identity to the satisfaction of the supervisor of examination hall, relating to every subject, they appear in the examination hall. Any one of the following document only, will be excepted for this.
  - (a) National Identity Card issued by the Department of Registration of Persons ; or
  - (b) Valid passport.

- (iv) Examination will be held in Sinhala and Tamil languages only. Permission will not be granted later to change the language medium applied.
- (v) All candidates who paid prescribed fee and submitted applications on or before the prescribed date will be allowed to appear the competitive examination, by the Director General of the Department of Technical Education and Training on prior conclusion that candidates who have qualifications mentioned in the notification for calling applications, only have applied. Appearing for competitive examination will not be treated as an acceptance of the fulfillment of qualifications.
- (vi) Candidates will subject to the rules and regulations, stipulated by the Director General of the Department of Technical Education and Training relating to conduct the examination.
- (vii) This examination will be conducted by the Testing and evaluation Division of the Department of Technical Education and Training at the examination centres in Colombo only.

10. *Mode of forwarding applications :*

- (i) Applications, prepared with No. 01-07 of specimen application, appearing in 1st page No. 08-10 appearing in 2nd page and the rest in next pages, should be completed in their own hand writing perfectly.
- (ii) Applications, which are of non compliance with specimen application and include incomplete particulars and applications received after the closing date of applications will not be entertained. Applicants are advised to send their applications in time to avoid the possibility of postal delay.
- (iii) Applications should be completed in language medium of examination.
- (iv) The examination fee is Rs. 400 and such fee should be paid any People's Bank Branch in the island to the account number 176-100-139026228 (Mid City Branch) as credited to the Director General, Department of Technical Education and Training. The receipt obtained should be firmly affixed in the application form. It will be useful to keep a photocopy of the application and receipt. Examination fee will not be refunded under any circumstances and money order and stamps will not be accepted.
- (v) Signature of candidates should be attested by a principal of Government School/a Grama Niladari of a division, a Justice of Peace, Commissioner of Oaths, Attorney-at-law, Notary Public, Commissioned Officer in the Armed Force, permanent staff officer in Public or Provincial Public Service with an annual consolidated salary of Rs. 240,360 or above, or a chief incumbent or a chief priest of a Buddhist temple or a distinguish person, in charge of holy place of any other religion.
- (vi) Officer, who are already in Public or Provincial Public Service should submit applications, through their Head of Department.
- (vii) Action will be taken to dismissal from the service, if any information mentioned in the application being detected as incorrect.

11. Director General of the Department of Technical Education and Training reserves the right to fill all or apart of the vacancies.

12. In the event of any inconsistency between the Sinhala, the Tamil and the English texts of this *Gazette* Notification, Sinhala text shall prevail.

J. A. RANJITH,  
Director General,  
Department of Technical Education and Training.

Department of Technical Education and Training,  
Colombo 10.

SPECIMEN APPLICATION FORM

For office use

LIMITED COMPETITIVE EXAMINATION TO TRAINING GRADE OF THE POST OF TECHNICAL OFFICER OF SUPERVISORY MANAGEMENT ASSISTANT TECHNICAL  
 SERVICE CATEGORY OF THE DEPARTMENT OF TECHNICAL EDUCATION AND TRAINING

Language Medium for the examination :

Sinhala - 1

Tamil - 2

01. Name of the candidate :

(i) Name with initials, initials at the end (in block capital letters) : \_\_\_\_\_.

(ii) Full Name (In block capital letters) : \_\_\_\_\_.

(iii) Full Name (In Sinhala /Tamil) : \_\_\_\_\_.

02. Working Place : \_\_\_\_\_.

03. Private Address : \_\_\_\_\_.

04. (i) Sex : \_\_\_\_\_.

(ii) Date of Birth :

Year :        Month :      Date :

(iii) Age as at the closing date of applications :

Years : \_\_\_\_\_, Months : \_\_\_\_\_, Days : \_\_\_\_\_.

(iv) National Identity Card Number :

(v) Telephone Number :

05. Educational Qualifications :

G. C. E. (O/L) Examination :

Year : \_\_\_\_\_, Index No. : \_\_\_\_\_.

<i>Subject</i>	<i>Grade</i>

<i>Subject</i>	<i>Grade</i>

06. Vocational Qualifications :

<i>Examination/Diploma</i>	<i>Year</i>	<i>Subjects</i>	<i>Grade</i>	<i>Name of the Institute/University</i>

07. Particulars of Experience :

<i>Institute, worked</i>	<i>Post</i>	<i>Period of Service</i>

08. (i) Present Post :\_\_\_\_\_.  
(ii) Date, appointed to the present post :\_\_\_\_\_.  
(iii) Date, confirmed in the present post :\_\_\_\_\_.  
(iv) File number and date of the letter issued, confirming present post :\_\_\_\_\_.  
(v) Salary scale (in terms of P. A. Circular 6/2006 (iv) :\_\_\_\_\_.  
(vi) Monthly salary :\_\_\_\_\_.  
(vii) Period of service of present post :\_\_\_\_\_.

09. Peoples' Bank branch which examination fee has been paid :  
Date of payment :\_\_\_\_\_.

Receipt should be firmly affixed here

I hereby certify that the particulars furnished by me in this application are true and accurate. I am aware that if any particulars contained there in are found to be false and incorrect before the selection. I am liable to disqualify and dismissal, without compensation, if the inaccuracy is detected after the appointment.

\_\_\_\_\_,  
Signature of the Applicant.

Date :\_\_\_\_\_.

*Attestation of the Signature*

I certify that Mr./Mrs./Miss ..... who is working in College of Technology/Technical College ...../Head Office and is personally known to me, placed his/her signature in my presence on .....

\_\_\_\_\_,  
Signature of Certifying Officer.

Date :\_\_\_\_\_.

(This part is applicable only for candidates who engage in Government employment)

*Attestation of the Head of the Institution*

I certify that this candidate, Mr./Mrs./Miss .....

1. Is working in this College of Technology/Technical College/Office.
2. He/She is holding a permanent post.
3. He/She has been confirmed in the permanent post by .....
4. A letter has been issued to her/him, confirming in the service of permanent post.

5. He/She has completed at least 05 year continuous service, on or before .....
6. He/She is working in the prescribed post of paragraph 05 of this *Gazette* Notification.
7. His/Her work and conduct are satisfactory within 05 year, period immediately prior to the date of .....
8. Particulars contain in his/her application have been examined with the documents in this department.

And he/she is suitable to appear for this examination according to the regulations mentioned in notification of examination relevant to this examination.

\_\_\_\_\_,  
Signature of Head of the Institution or  
Authorizing Officer.

Date :\_\_\_\_\_.  
(Seal)

07-158

## MINISTRY OF SKILLS DEVELOPMENT AND VOCATIONAL TRAINING

### Department of Technical Education and Training

OPEN COMPETITIVE EXAMINATION TO RECRUIT TO  
CLASS III OF THE POST OF TECHNICAL OFFICER OF  
SUPERVISORY MANAGEMENT ASSISTANT TECHNICAL  
SERVICE CATEGORY OF THE DEPARTMENT OF  
TECHNICAL EDUCATION AND TRAINING - 2015

APPLICATIONS are invited for competitive examination to select suitable persons to fill 06 vacancies, existing in the posts of Technical Officer of Supervisory Management Assistant Technical Service Category of this Department. An application on form of the specimen mentioned at the end of this notification, prepared according to the following instructions in A4 size paper using both sides should be sent under registered cover to reach the Director General, Department of Technical Education and Training, P. O. Box 557, Olcott Mawatha, Colombo 10, on or before the date, under mentioned. The envelope enclosing the application should clearly be marked "Competitive Examination to recruit to the post of Technical Officer" on the top left hand corner.

(a) The closing date of application is 03.08.2015.

*Note.*— Inquiries, about applications or related letters lost or delayed in post cannot be considered. Any damages that may cause due to the delay in submitting applications until the closing date should be borne by applicants, themselves.

1. *Method of Recruitment.*— Recruitment will be made on the results of a written competitive examination and a general interview. A number of applicants equivalent to expected number of recruitment will be summoned for a general interview, according to the merit order of total marks of candidates. Who passed the written existing number of vacancies and examination and selected suitable persons.

2. *Conditions of Employment :*

- (i) This post is permanent and pensionable and selected candidates should require to contribute to the “widows and orphans widowers and orphans” Pension Scheme.
- (ii) Officers who appointed to this post will be subjected to period of 03 years probationary and should pass the 1st efficiency bar examination within such 03 years.
- (iii) In terms of Public Administration Circular No. 01/2014, proficiency in 2nd official language of Group II should be obtained within 05 years.
- (iv) This appointment is subject to the Procedural Rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations of the state and Department other orders.
- (v) Should serve in any College of Technology/Technical College of the Department, as stipulated.

3. *Salary Scale.*— In terms of salary circular bearing Public Administration Circular No. 6/2006(iv) salary scale of Rs. 15,005 - 4x180 - 6x240 - 11x320 - 20x360 - Rs. 27,885 (montly) of salary code MN-3-2006(ඒ) is applicable to this post.

4. (i) *Educational Qualifications :*

- 1. Have passed G. C. E. (Ordinary Level) examination in one sittings in six (06) subjects with credit pass for Sinhala/Tamil/English Language, Science, Mathematics and other one subject ;
- and*
- 2. Have passed all subjects (except the general common test) in G. C. E. (Advanced Level) examination in one sitting under Science/Mathematics streams with two (02) subjects of relevant field (have passed three (03) subjects in one sitting under the old syllabus).

(ii) *Vocational Qualifications :*

- 1. National Diploma in Technology awarded by the University of Moratuwa or Hardy Institute of Ampara ;

*or*

- 2. National Diploma in Engineering awarded by the National Apprentice and Industrial Training Authority ;

*or*

- 3. Higher National Diploma in Engineering awarded by the Ministry of Education and Higher Education ;

*or*

- 4. Two year Agriculture Diploma awarded by an institution, recognized by the Tertiary and Vocational Educational Commission ;

*or*

- 5. Technology Diploma awarded by the Open University of Sri Lanka ;

*or*

- 6. Have successfully completed part one of Engineering examination conducted by the Sri Lanka Engineering Institute.

*or*

- 7. Have completed National Vocational Qualifications (NVQ) level 06 qualifications relevant to the employment field ;

*or*

- 8. Have obtained other technological qualifications which recognized by the Tertiary and Vocational Education Commission that fully equivalent to the above referred Technological qualifications, after derived the information from the Ministry of Higher Education and from the institutions, which issued the above referred technology certificates.

5. *Age Limit.*— Should not less than 18 years and not more than 30 years of age on the final date of accepting applications.

6. *Physical Fitness.*— Every candidate shall have sufficient physical and mental fitness to serve in any part of Sri Lanka and discharge the duties of the post.

7. *Other Qualifications :*

- (i) Candidates should be a citizen of Sri Lanka.

- (ii) Must have good moral character.

- (iii) All qualifications needed to appoint to the post should have been fulfilled on the final date, mentioned in the notification to call application *Gazette* Notification that such qualifications should be fulfilled on the final date of calling applications, in every manner.

8. (i) *Written Examination :*

<i>Name of the question paper</i>	<i>Duration (hours)</i>	<i>Maximum marks</i>	<i>Pass marks</i>	<i>Syllabus</i>
1. General Knowledge and General Intelligence	01	100%	40%	Short question paper to assess knowledge of present social instances and international instances and capability of creative thinking and ability to solve problems.
2. Technological Knowledge and knowledge affiliated to the subject	03	100%	40%	Should answer 05 questions out of 08, prepared to assess technological knowledge relevant to the post equal marks will be given to every question.

8. (ii) *General Interview (marks will not be given) :*

Intended objectives.– Examine whether fulfilled qualifications mentioned in Scheme of Recruitment and notification, published in accordance with thereto and examine physical fitness.

9. *Examination Conditions :*

- (i) Admission cards will be issued by the Director General of Department of Technical Education and Training to the candidates, who sent applications, formally. Candidates, appearing for the examination in prescribed examination hall, should submit their admission card, with their duly attested signature, to the supervisor of the examination hall. Permission will not be granted any candidate, to sit the examination without submitting the admission card.
- (ii) Traveling expenses or any other allowance, insure by the candidates for appearing for this examination will not be paid.
- (iii) Candidates should prove their identity to the satisfaction of the supervisor of examination hall, relating to every subject, they appear in the examination hall. Any one of the following document only, will be excepted for this.
  - (a) National Identity Card issued by the Department of Registration of Persons ; or
  - (b) Valid passport.
- (iv) Examination will be held in Sinhala and Tamil languages only, Permission will not be granted later to change the language medium applied.
- (v) All candidates who paid prescribed fee and submitted applications on or before the prescribed date will be allowed to appear the competitive examination, by the Director General of the Department of Technical Education and Training on prior conclusion that candidates who have qualifications mentioned in the notification for calling applications, only have applied. Appearing for competitive examination will not be treated as an acceptance of the fulfillment of qualifications.
- (vi) Candidates will subject to the rules and regulations, stipulated by the Director General of the Department of Technical Education and Training relating to conduct the examination.
- (vii) This examination will be conducted by the Testing and evaluation Division of the Department of Technical Education and Training at the examination centres in Colombo only.

10. *Mode of forwarding applications :*

- (i) Applications, prepared with No. 01-07 of specimen application, appearing in 1st page No. 08-10 appearing in 2nd page and the rest in next pages, should be completed in their own hand writing perfectly.
- (ii) Applications, which are of non compliance with specimen application and include incomplete particulars and applications received after the closing date of applications will not be entertained. Applicants are advised to send their applications in time to avoid the possibility of postal delay.
- (iii) Applications should be completed in language medium of examination.
- (iv) The examination fee is Rs. 400 and such fee should be paid any people's bank branch in the island to the account number 176-100-139026228 (mid city branch) as credited to the Director General, Department of Technical Education and

Training. The receipt obtained should be firmly affixed in the application form. It will be useful to keep a photocopy of the application and receipt. Examination fee will not be refunded under any circumstances and money order and stamps will not be accepted.

(v) Signature of candidates should be attested by a principal of Government School/a Grama Niladari of a division, a Justice of Peace, Commissioner of Oaths, Attorney-at-Law, Notary Public, Commissioned Officer in the Armed Force, permanent staff officer in Public or Provincial Public Service with an annual consolidated salary of Rs. 240,360 or above, or a chief incumbent or a chief priest of a Buddhist temple or a distinguish person, in charge of holy place of any other religion.

(vi) Officer, who are already in Public or Provincial Public Service should submit applications, through their Head of Department.

(vii) Action will be taken to dismissal from the service, if any information mentioned in the application being detected as incorrect.

11. Director General of the Department of Technical Education and Training reserves the right to fill all or apart of the vacancies.

12. In the event of any inconsistency between the Sinhala, the Tamil and the English texts of this *Gazette* Notification, Sinhala text shall prevail.

J. A. RANJITH,  
Director General,  
Department of Technical Education and Training.

Department of Technical Education and Training,  
Colombo 10.

#### SPECIMEN APPLICATION FORM



For office use

OPEN COMPETITIVE EXAMINATION TO RECRUIT TO CLASS III OF THE POST OF TECHNICAL OFFICER OF SUPERVISORY MANAGEMENT ASSISTANT TECHNICAL  
SERVICE CATEGORY OF THE DEPARTMENT OF TECHNICAL EDUCATION AND TRAINING

Language Medium for the examination :

Sinhala - 1  
Tamil - 2

☐

01. Name of the candidate :

(i) Name with initials, initials at the end (in block capital letters) : \_\_\_\_\_.

(ii) Full Name (In block capital letters) : \_\_\_\_\_.

(iii) Full Name (In Sinhala /Tamil) : \_\_\_\_\_.

02. Address and Telephone Number :

(i) Official Address : \_\_\_\_\_.

Telephone Number : \_\_\_\_\_.

(ii) Private Address : \_\_\_\_\_.

Telephone Number : \_\_\_\_\_.

(Any change in the Address or Telephone Number, should be informed immediately)

03. Date of Birth :

Year : \_\_\_\_\_, Month : \_\_\_\_\_, Date : \_\_\_\_\_.

04. Age as at closing date of applications :

Years : \_\_\_\_\_, Months : \_\_\_\_\_, Days : \_\_\_\_\_.

05. National Identity Card Number : \_\_\_\_\_.

06. Sex : Male/Female : \_\_\_\_\_.

07. Whether married/unmarried/Widow : \_\_\_\_\_.



08. Educational Qualifications :

G. C. E. (O/L) Examination :

Year : \_\_\_\_\_, Index No. : \_\_\_\_\_.

<i>Subject</i>	<i>Grade</i>

G. C. E. (A/L) Examination :

Year : \_\_\_\_\_, Index No. : \_\_\_\_\_.

<i>Subject</i>	<i>Grade</i>

09. Vocational Qualifications :

<i>Examination/Diploma</i>	<i>Year</i>	<i>Subjects</i>	<i>Grade</i>	<i>Name of the Institute/University</i>

10. Particulars of Experience :

<i>Institute, worked</i>	<i>Post</i>	<i>Period of Service</i>	<i>Whether, Government/Semi Government/Private</i>

11. If you are a citizen of Sri Lanka state by decent or registration (If registration, state details) : \_\_\_\_\_.

12. Whether you have been dismissed from Government Post, that you had been holding ? : \_\_\_\_\_.

13. If you are already in Public Service, are there any Departmental Deciplinary inquiry against you ? : \_\_\_\_\_.

14. Whether you have been convicted in a court ? If so, state details : \_\_\_\_\_.

15. Peoples' Bank Branch which examination fee has been paid :

Date of payment : \_\_\_\_\_.

Receipt should be firmly affixed here.

I hereby certify that the particulars furnished by me in this application are true and accurate. I am aware that if any particulars contained there in are found to be false and incorrect before the selection. I am liable to disqualify and dismissal, without compensation, if the inaccuracy is detected after the appointment.

\_\_\_\_\_,  
Signature of the Applicant.

Date : \_\_\_\_\_.

16. *Attestation of the Signature :*

(This part is applicable only for candidates who engage in Government employment)

I do hereby certify that Mr./Mrs./Miss .....  
is personally known to me, placed his/her signature in my presence  
on .....

*Attestation of the Head of the Department/Institution*

I hereby certify that Mr./Mrs./Miss ..... who  
is working in the Ministry/Department/Institution of .....  
is working in the post of ..... and his/her work  
and conduct are satisfactory, no disciplinary action pending against  
him/her and no decision has been taken to impose any such in future  
and the correct examination fee has been paid and the receipt for the  
same is affixed. He/She can/cannot be released, from service once  
he/she is selected for this post.

\_\_\_\_\_  
Signature of Certifying Officer.

Date : \_\_\_\_\_.

Full Name of the Certifying Officer : \_\_\_\_\_.

\_\_\_\_\_  
Signature of the Head of the Department  
or Authorized Officer.

Designation : \_\_\_\_\_.

Date : \_\_\_\_\_.

(Official Seal)

Address : \_\_\_\_\_.

07-159

## MINISTRY OF HEALTH AND INDIGENOUS MEDICINE

### Recruitment of Trainees for the Training in the Post of Public Health Laboratory Technician of Para Medical Service - 2015

APPLICATIONS are called from Sri Lankan citizens who have qualified at the G. C. E. (A/L) Examination in the years 2010, 2011, 2012, 2013, 2014 to recruit as trainees to the below mentioned training course of the Para Medical Service of the Ministry of Health and Indigenous Medicine.

<i>Code No.</i>	<i>Training Course</i>	<i>Period of Training</i>	<i>Medium in which the course should be followed</i>
01	Trainee Public Health Laboratory Technician	01 year and 03 months	English

01. Merit list will be prepared according to the z-score obtained at the G. C. E. (A/L) Examination and 30% of eligible persons will be selected on all island merit and 40% or provincial merit. The number of trainees that could be recruited from these provinces will be decided considering the number of vacancies exists in hospital and institutions which are belonged to the line Ministry and Provincial Councils of the same province.

Since applications are called from those who have passed on G. C. E. (A/L) Examination in several years based on the z-score of the G. C. E. (A/L) Examination, the total number of trainees required for the training will be selected as a percentage of eligible applicants from the total number of eligible candidates in those years. If vacancies in the post, will not exist in the requested province, the application will be consider only for an all island merit.

02. This course is a full time course (on 5 week days and in the morning of Saturdays). Therefore, students who follow any full time course in a university or under the Ministry of Health and Indigenous Medicine or other government institution should not apply for this. If someone is found to have done so, he/she will be dismissed and all expenses incurred on him/her up to that day by the government will be recovered. If a student who is following a full time course in a university wish to apply so, he/she should take action as follows. Applications of those who have registered for full time training course under the Ministry of Health and Indigenous Medicine will be rejected.

2.1 If you have registered for a full time course of any university or other government institution on some day, you should have get cancelled that registration by the date of recruitment to this course. Even if you have not attended to the lectures or do not attend the lectures, being registered with a university you are considered as undergraduate such applicants also should cancel their registration. You should possess written evidence in proof of that when required.

2.2 If you have completed a degree of any university, the effective date of that degree should be a date prior to the date of recruitment :

**N. B. :** \* You are hereby emphasized that no section of this *Gazette* means that even if all conditions above from 2.1 to 2.2 have been satisfied, you are compulsorily admitted to this course.

\* You should be aware that you will not be eligible for this course if you have not obtained a sufficient z-score or if you have not satisfied any condition mentioned herein, even if you have satisfied conditions above from 2.1 to 2.2.

\* You are further informed that if you have not completed the conditions mention from 2.1 to 2.2, you will not be qualified for this course under any circumstances even if you have already fulfilled all the other conditions mention in this, after obtaining an adequate z-score.

03. Educational qualifications and other special qualifications relevant to the recruitment to the training :

Code No.	Training Course	G. C. E. (O/L) Qualification	G. C. E. (A/L) Qualification	Other qualification relevant to the training course
01	Public Health Laboratory Technician	Should have passed six subjects including English with at least credit pass for Sinhala Language, Tamil Language, Mathematics, Science and one other subject in not more than two sittings at the G. C. E. (O/L) examination	Should have passed Biology with a credit pass and two other subjects from Physics, Chemistry and Agriculture in one sitting at the G. C. E. (A/L) examination in the years 2010, 2011, 2012, 2013, 2014.	No

04. *Other General Qualifications :*

- Should be not less than 18 years and not more than 30 years of age as at 03.08.2015. Applications are called from those who satisfy relevant qualifications and who have passed G. C. E. (A/L) examination in the years 2010, 2011, 2012, 2013, 2014.
- Should serve at least 10 years in the post of Public Health Laboratory Technician after the training.
- Should be fit physically and mentally.
- Should have resided in the district from which he/she is applying for a period of continuous 3 years immediately prior to the closing date of application.

05. *Method of Application :*

- The application should be prepared in accordance with the specimen form attached to this. Papers in the size of A4 should be used for this. (Pages from section 1 to 10 (a) should appear on the first side of the page and section from 10(b) to 13 in the Second page.
- Receipt obtained by paying the amount of Rs. 300 to the credit of the account of the Director General of Health Services collection of examination fee No. 7041318 of the Bank of Ceylon, Thaprobane Branch should be affixed on the place 'Receipt' of the application so as not to be detached. (Obtain a copy of the receipt before affixed it).
- Signature of the applicant should be attested by an officer in the Sri Lanka Administrative Service/an officer in the Sri Lanka Educational Administrative service/an officer of Sri Lanka Accountancy Service/a principal of a government school/a Justice of the peace/an Attorney-at-Law/or an officer who holds a permanent and pensionable post in the Public Service and obtains a consolidated salary not less than Rs. 240,360 per annum.
- On the top left hand corner of the envelope in which the application is enclosed, it should be mentioned the words 'Recruitment of Trainees for the Training of Public Health Laboratory Technician of Para - Medical Service - 2015' and below that the province and the district which you applied for should be mentioned. The applications should be sent by

registered post to reach on or before 03.08.2015 to Director, (Admin.) 2, Ministry of Health and Indigenous Medicine, 'Suwasiripaya' No. 385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10.

06. Application of the employees of Public or semi - government institutions should be sent through the respective Head of Department and also, you should be noted that this is an external recruitment.

07. Receipt of applications will not be acknowledged.

08. Applications which receive after the closing date or which are incomplete or not complying with the specimen form will be rejected without any notice.

09. Only the applicants selected from those who have fulfilled the above qualifications based on a priority list prepared according to the z-score will be called for an interview consisting officers of the Ministry of Health and Indigenous Medicine and a staff officer of any other Ministry, Originals of the following documents should be submitted at the interview by the applications.

- (a) Certificate of Birth,
- (b) G. C. E. (A/L) examination results sheet with the z-score (a certified copy should also be attached to the application),
- (c) Original results sheet of the G. C. E. (O/L) examination, a certified copy should also be attached to the application.
- (d) National Identity Card issued by the Department of Registration of persons or the valid passport or the driving license,
- (e) Certificate of residency issued by the Grama Niladhari and countersigned by the Divisional Secretary in confirmation of residency according to above 4d). (Grama Niladhari Certificate).
- (f) An affidavit declaring that the applicant is not following full time course under the Ministry of Health and Indigenous Medicine or in a university or any other institution.

*Training Procedure :*

- (i) Applicants selected from those who were interviewed will be admitted to the training schools to follow the course.
- (ii) Trainees admitted to the training schools shall be subject to the rules and regulations of the training schools and any other order imposed by the Ministry of Health and Indigenous Medicine from time to time.
- (iii) Training of the students who are failed by the relevant specific or those who are with unsatisfactory work and conduct or those who are unable to be adapted with the examinations and leaves relevant to the training school admitted in within the training period, may be terminated any time without granting any compensation.
- (iv) A monthly allowance of Rs. 12,360 will be paid to the trainees during the period of training.
- (v) At the time he/she is admitted to the training school, he/she should enter into an agreement and surety bond with the Director General of Health Services, he/she will complete the training successfully, not abandon the training course and service in the relevant post in the relevant province for a period of ten (10) years at least if an appointment is granted after completing the said training. If he/she resigns from the training (abandon the training) or his/her training has to be terminated as per above Section III or fails to serve in the post of Public Health Laboratory Technician in Ministry of Health and Indigenous Medicine or Provincial Council for a period of ten (10) years after appointment he/she should refund the Ministry of Health and Indigenous Medicine the expenses borne by the government and the amount of the surety Bond. If not, legal action will be taken to recover the said amount as per the agreement.

10. *Terms of Engagement.* – Government is not bound to grant permanent appointments at the end of the training. However, it may be considered to appoint the candidates to the post of Public Health Laboratory Technician (Class III) based on the conditions of the to the recruitment procedure relevant to the post of public Health Laboratory Technician and the vacancies existing under the Ministry of Health and Indigenous Medicine or in the province. Serving in the province to which the first appointment is granted for a period of ten years from the date of first appointment is compulsory.

It may be considered to grant appointments to the institutions where vacancies are existing based on the merit list prepared according to the results of the final written examination conducted at the end of the course and taking into consideration the above 70% recruited at the provincial level and the 30% recruited on the island wide merit basis.

The Public Health Laboratory Technician related to the service of Para Medical Service is entitled to the salary scale of Rs. 15,080 -180x7 -240x3 - 320x11 - 360x20 - Rs. 27,780 in terms of the Public Administration Circular No. 06/2006(IV) and salaries will be paid after placing on the 1st salary step of Grade III.

11. Particulars regarding the educational and other qualifications should be mentioned carefully and accurately in filling the application. If the above said certificates were found to be false action will be taken to refer the case to the Criminal Investigation Department in order to take legal action and to cancel the appointment and dismiss from the training/post and disciplinary action will be taken and his/her name will be entered into the blacklist which is an index of the names of persons who will not be re-employed by the government. Further, action will be taken to recover the allowance paid to him/her during the period of training, expenses borne by the government and the amount relevant to the surety bond.

12. Selected applicants should submit themselves to a medical examination within the first month of the training to prove that they are physically and mentally fit to follow the course concerned and to serve in any part of the island and the applicants found not to be fit in the medical examination will not be continue the course.

13. All recruited as above will be subject to all rules and regulations applicable to the Public Officers, procedural rules of the Public Service Commission and provisions of the Establishment Code of Democratic Socialist Republic of Sri Lanka, Policies prescribed by the Ministry of Health and Indigenous Medicine, Financial Regulations and other regulations and rules, regulations and orders imposed by the government from time to time.

14. In case any problem arises in respect of any matter regarding recruitment to the training which is covered or not covered by this *Gazette* notification, decision of the Secretary to the Ministry of Health and Indigenous Medicine shall be final and in case of any inconsistency between the texts in Sinhala, Tamil and English the text in Sinhala shall prevail.

15. Ministry is not bound to provide hostel facilities at the training schools for the applicants recruited to the training. If so provided assessed house room rental, water and electricity bills will be charged.

16. There is no right to engage in trade union activities or serve in private during the period of this training and also if you are appointed to the post of Public Health Laboratory Technician after the training, you will not have any right to serve in private. If it was found that you have acted so, legal action will be taken.

Dr. D. M. R. B. DISSANAYAKE,  
Secretary,  
Ministry of Health and Indigenous Medicine.

Ministry of Health and Indigenous Medicine,  
"Suwasiripaya",  
No. 385, Rev. Baddegama Wimalawansa Thero Mawatha,  
Colombo 10,  
15th June, 2015.

#### SPECIMEN APPLICATION FORM

RECRUITMENT OF TRAINEES FOR THE PUBLIC HEALTH LABORATORY TECHNICIAN OF PARA MEDICAL SERVICE - 2015  
(Read the *Gazette* Notification thoroughly before fulfilling the application form)

01. (a) Last name with initials :———. (In English block capitals) *Ex.* : A. B. C. SILVA  
(b) Name in full (In English block letters) :———. (c) Name in full (In Sinhala/In Tamil) :———. (a copy should be attached)
02. National Identity Card No. :———. (a copy should be attached)
03. Postal Address :

In Sinhala/In Tamil	In English
.....	.....
.....	.....
.....	.....
.....	.....

04. (a) Permanent Address :

In Sinhala/In Tamil	In English
.....	.....
.....	.....
.....	.....

(b) Telephone Nos.      Mobile :.....  
Fixed :.....

(c) District of residence : In Sinhala/In Tamil :.....  
In English :.....

(d) Whether you are a permanent resident in this District : Yes/No :.....

(e) If "Yes" since when :.....

05. Date of Birth : Year :....., Month :....., Date :.....

Age as at 03.08.2015 :      Years :....., Months :....., Days :.....

06. Height : Feet :....., Inches :.....

07. Gender : Male ☐      Female ☐      (Mark "✓" in the relevant cage)

08. Whether you are a citizen of Sri Lanka :      Yes ☐      No ☐      (Mark "✓" in the relevant cage)

09. Civil status :      Married ☐      Single ☐

10. Educational Qualifications :

(a) G. C. E. (A/L) Examination (attach a certified copy of the result sheet in which the Z-score, is mentioned)

District from which you appear for the Examination :.....

Year in which you appear for the Examination :.....      Index No. :.....

Z-Score :.....

No.	Subject	Grade
1		
2		
3		
4		

(b) G. C. E. (O/L) Examination : (attach certified copy of the result sheet) :

No.	Subject	First attempt		Second attempts	
		Year		Year	
		Index No.		Index No.	
		Result		Result	
1	Sinhala/Tamil Language				
2	Mathematics				
3	Science				
4	English				
5					
6					
7					
8					
9					
10					

All the subjects appeared for at the G. C. E. (O/L) examination should be mentioned in the above table.

11. Have you ever been convicted before a court of law :      Yes ☐      No ☐      (Mark "✓" in the relevant cage)  
If yes give particulars :.....

12. Certification of the applicant :

(a) I hereby honesty declare that this application has been fulfilled by me after reading the paper notification thoroughly and understanding the facts thereof and under the all conditions mentioned therein and I do not attend any fulltime course/programme in any other programme and information mentioned in this application by me are true and correct to the best of my knowledge.

(b) I am also aware that if my statement mentioned here or any other fact mentioned in the application revealed as untrue or false, I will be liable dismissed by the service.

Attach here the receipt so as not to be detached.

\_\_\_\_\_,  
Applicant's Signature.

Date : \_\_\_\_\_.

13. Attestation of the Applicant's signatory :

I hereby certify that Miss ..... who is presets this application is well known to me and signed before me on .....

Date : \_\_\_\_\_. Signature by the Attester (Official Frank).

Full Name of attester : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

07-102

**OPEN COMPETITIVE EXAMINATION FOR MAKING  
RECRUITMENT FOR THE POSTS OF GRADE III  
POSTAL SERVICE OFFICERS OF TECHNICAL/NON-  
TECHNICAL OFFICER CATEGORY - SUPERVISING  
MANAGEMENT ASSISTANT OF THE POSTAL  
DEPARTMENT, SRI LANKA - 2014(2015)**

APPLICATIONS are invited from the eligible candidates for 578 vacancies for the Post of Grade III Postal Service Officers of Supervising Management Assistant - Technical/Non-Technical Service Officer Category of the Postal Department, Sri Lanka. This Examination will be held only at the centres of examination in the

towns mentioned in examination Schedule I. Town applied for appearing the examination should be complied with such Schedule. The town mentioned in the application, will not be permitted to change later. Any centre, for which a sufficient number of candidates do not apply, applicants will be directed for another centre of examination in the nearest town. If a sufficient number of candidates do not apply for all or more centres of examination, action will be taken to hold the examination only in Colombo by the Commissioner General of Examinations.

**SCHEDULE OF EXAMINATION - 1**

**EXAMINATION CENTERS**

Town	Town No.
Colombo	01
Gampaha	02
Kalutara	03
Kandy	04
Matale	05
Nuwara Eliya	06
Galle	07
Hambantota	08
Matara	09
Jaffna	10
Kilinochchi	11
Mannar	12
Mulativu	13
Vavuniya	14
Ampara	15
Batticaloa	16
Trincomalee	17
Kurunegala	18
Puttalam	19
Anuradhapura	20
Polonnaruwa	21
Badulla	22
Moneragala	23
Kegalle	24
Ratnapura	25

02. *Medium of Examination.*— This examination will be held in Sinhala, Tamil and English media. The medium of examination applied will not subsequently be permitted to change.

**03. Qualifications for Recruitment :**

(a) *Educational Qualifications.*— Should have passed G. C. E. (Ordinary Level) examination in six subjects in not more than two sittings with credit passes for Sinhala/Tamil/English and Mathematics and for another two subjects ;

and

Should have passed G. C. E. (Advanced Level) examination in Three (3) subjects (excluding the Common

General Test) in one sitting. (Should have passed three subjects under the old syllabus).

- (b) *Vocational Qualifications*.– Should have possessed a certificate as to prove the Computer Literacy on completion of Computer Application Assistant NVQ Level 3 or above course not less than 360 hours at an institute registered at the Tertiary and Vocational Education Commission.

*Note*.– You can make certain the accreditation of the course you have followed and registration of the institution at the Tertiary and Vocational Education Commission by visiting the Website [www.tvec.gov.lk](http://www.tvec.gov.lk).

- (c) *Physical Fitness*.– Every applicant should be physically and mentally fit to serve in any part of Sri Lanka and perform the duties of the post.

(d) *Other Qualifications* :

- (i) Applicant should be a citizen of Sri Lanka,
- (ii) Applicant should be of a moral character,
- (iii) Both males and females can apply,
- (iv) Should possess all the qualifications mentioned in 3(a) and (b) above as on 27.07.2015.

04. *Age*.– Age should not be less than 18 years and not more than 30 years at the date of closing applications. Therefore those who have born on 27.07.1997 or before and those who have born on 27.07.1985 or after are eligible to apply for this.

05. *Salary Scale*.– Monthly salary scale in terms of the Public Administration Circular No. 06/2006(iv) : Rs. 15,005 -4x180 -6x240 - 11x320 - 20x360 - Rs. 27,885 (MN 3-2006A).

06. *Method of Application* :

- (a) The application should be in the form of the specimen appended to this notification and should be prepared by the candidate himself on A4 size paper (21x30cm) using both sides. The application should be prepared in such a way that the headings 01 to 03 should be appearing on the 1st page and the rest on the balance pages. The applications can also be obtained through the official Website of the Postal Department [www.slpost.gov.lk](http://www.slpost.gov.lk).
- (b) Applications so completed should be sent under registered cover to reach the Commissioner General of Examinations, Organization and Foreign Examination Branch, Department of Examinations of Sri Lanka, P. O. Box 1503, Colombo on or before 27.07.2015. The top left hand corner of the envelope enclosing application should be marked "Open Competitive Examination for making recruitment for the posts of Grade III Postal

Service Officers of Technical/Non-Technical Officer Category - Supervising Management Assistant of the Postal Department, Sri Lanka - 2014(2015)". It will be useful to retain a photocopy of the application.

- (c) Applications of those who are already in Government or Provincial Government Service should forward their applications through the Head of the Department. Signature of applicant on the application and on the admission card should be attested. Employees of any institute should get attested their signatures by their Heads of respective bodies or authorized officer and others should get their signatures attested by a Principal of a Government School/Retired Officer, a Grama Niladhari of the area, a Justice of Peace, a Commissioner of Oaths, A Lawyer, Notary Public, Commissioned Officer of one of the three Forces, Any permanent Staff Officer of Government or Local Government whose annual consolidated salary is Rs. 240,360 or more, Chief incumbent Thero of a Temple or a Clergy of religion or someone holds such dignitary.
- (d) The applications not in the prescribed age limit, with the receipt obtained without conforming to specimen application, with incomplete information, applications with receipts obtained after the closing date, applications without the receipts and late applications will be rejected without any intimation. Candidates will not be acknowledged the receipt of applications.
- (e) Immediately after the issuance of admission cards to the candidates, a newspaper advertisement will be published by the Department of Examinations, Sri Lanka. If a candidate has not received his/her admission card at least five days before the date of examination, he/she should, without any delay, notify the Organizing and Foreign Examination Branch, Department of Examinations of Sri Lanka on non-receipt of the admission cards, as set out in the notification. Name of Examination, Full Name of the candidate, National Identity Card No., and the Address should correctly be mentioned. It will be more useful to notify the department along with a certified photocopy of the application with Paying Receipt retained by the candidate, Registered Post No., Fax No. and the Letter of request, in case of the candidate residing outside the Colombo to send admission card when the Department of Examinations requests to ascertain the information therein.
- (f) Admission to the examination does not constitute the acceptance of eligibility.
- (g) Candidates will be required to prove his/her identity at the examination hall to the satisfaction of the Supervisor. One of the following documents will be accepted for such purpose.
  - i) National Identity Card issued by the Department of Registration of Persons.



(ii) A valid Passport.

be refunded or transferred on any reason.

07. *Payment of Examination Fees :*

- (a) The fee for this examination is Rs. 600. The fee should be paid at any post office in the island as to credit the same to Revenue of the Government under the Revenue Head of the Commissioner General of Examinations 2003-02-13. One margin of the receipt obtained from the post office should be affixed in the appropriate place in the application so as not to falling. The receipt obtained after paying the examination fees should be issued in the name of the applicant. It will be useful to retain a photocopy of the receipt. Applications with receipts obtained without conforming to this notice will be rejected without any intimation. Examination fees paid will not

08. *Terms of Engagement and Conditions of Service :*

- (a) This post is permanent and pensionable. They shall contribute to the Widows'/Widowers' and Orphans Pension Scheme in terms of the Public Administration Circular No. 6/2006.
- (b) Selected candidates who are in the public service but not confirmed in a post of Government Service at that time will be appointed to the relevant post subjecting to a probationary period of three years. In case of an officer who already serves in a pensionable and permanent post in the Government Service will be subjected to one year acting period.

09. *Scheme of Examination.* – This examination consists of two question papers as mentioned below :

	<i>Question paper</i>	<i>Period</i>	<i>Total Marks</i>	<i>Pass Marks</i>
01	Language ability	01 1/2 hours	100	40%
02	Aptitude test	01 hour	100	40%

	<i>Name of Question paper</i>	<i>Syllabus</i>
01	Language ability	<p>This paper consists of two parts. Equal marks for each have been assigned.</p> <p>Part I</p> <p>This includes writing an essay and summarization. It will test the ability to express, gather and submit the ideas of candidate, understanding of language, spellings and usage of simple grammar.</p> <p>Part II</p> <p>(a) Expression of the contextual meaning of words of sentences formed to test the ability of the candidates in one sentence, writing of commentary notes on them, to select the most suitable statement from different group of sentences. Choosing the most correct answer among several answers.</p> <p>(b) Knowledge on synonyms and antonyms. This will test the knowledge on the strategies followed in the usage of language.</p> <p>Answer to the all questions</p>
02	Aptitude test	<p>This has designed with the intention of testing logical expressions, strength of analysis, ability to attend logical conclusions on correct incidents and to test the intelligence. There are 50 multiple choice questions and short answering questions regarding mathematical problems.</p> <p>Answer to the all questions.</p>

Minimum of 40% marks or more for each paper should be obtained for passing the examination.

10. *Mode of selection :*

- (a) Suitable candidates for this post will be selected at an interview held to scrutinize the qualifications in paragraph 03 above. (Marks will not be given at the interview, only the scrutinization of qualifications will be made).
- (b) Successful candidates will be called for the interview on the merit shown on the results of examination. Candidates who are not eligible as per the notification as on the date of closing applications are not eligible to obtain appointments.
- (c) Applicants are selected for offering appointments for the number of vacancies to be filled sequentially for the priority list of applicants prepared as per the recommendation of the interview board and marks obtained at the written examination.
- (d) Result sheet prepared according to the total marks of the candidates who obtained marks not less than 40% marks for each subject at the written examination will be handed over to the Postmaster General. In addition, results of the examination of the candidates will be sent personally to the candidates or published in the website [www.results.exams.gov.lk](http://www.results.exams.gov.lk) by the Department of Examinations of Sri Lanka.

11. Candidates will be subjected to the rules and regulations enacted by the Commissioner General of Examinations related to the conducting of examinations and releasing of results. In the event of violating these rules and regulations, he/she will be liable to a punishment imposed by the Commissioner General of Examinations.

12. *Furnishing false information.* – If a candidate is found to be ineligible, his candidature is liable to be cancelled at any stage prior to, during or after the examination. If it is found that a candidate has furnished information with knowledge that they are false after the recruitment, he/she will be liable for dismissal from the Public Service.

Postmaster General reserves the right to take final decision on any other fact not mentioned herein this notification.

13. In case of any mismatch or nonconformity of this notification published in Sinhala, Tamil and English media, action will be taken as per the Sinhala notification.

D. L. P. R. ABEYARATNE,  
Postmaster General.

## Specimen Application

OPEN COMPETITIVE EXAMINATION FOR MAKING  
RECRUITMENT FOR THE POSTS OF GRADE III  
POSTAL SERVICE OFFICERS OF TECHNICAL / NON-  
TECHNICAL OFFICER CATEGORY - SUPERVISING  
MANAGEMENT ASSISTANT OF THE POSTAL  
DEPARTMENT, SRI LANKA - 2014(2015)

For office use only

Town applied for appearing the examination :

Town	Town No.

Medium of Language for the examination :

(Medium applied will not be permitted to change later)

Sinhala - 2

Tamil - 3

English - 4

(Relevant number may be written in the cage)

## 01. (i) Name with initials :

In Sinhala/Tamil : Mr./Mrs./Miss : \_\_\_\_\_.

In English (Capital letters) : Mr./Mrs./Miss : \_\_\_\_\_.

Eg. : GUNAWARDHANA, M. G. B. S. K.

## (ii) Name in full :

In Sinhala/Tamil Mr./Mrs./Miss : \_\_\_\_\_.

In English (capital letters) Mr./Mrs./Miss : \_\_\_\_\_.

## 02. Address :

## (i) Permanent Address :

In English (capital letters) : \_\_\_\_\_.

## (ii) In Sinhala/Tamil : \_\_\_\_\_.

## (iii) District of Residence : \_\_\_\_\_.

## (iv) Address to which the admission cards to be sent :

In English (capital letters) : \_\_\_\_\_.

## 03. (i) Gender :

Female - 1

Male - 0

(Relevant number may be written in the cage)

## (ii) National Identity Card No. :

--	--	--	--	--	--	--	--	--	--

## (iii) Date of birth :

Year :     Month :   Date :  

## (iv) Age as at the closing date of applications (Age as at 27.07.2015) :

Years :   Months :   Days :  

## (v) Civil Status :

Married - 1

Unmarried - 2

(Relevant number may be written in the cage)

04. (1) Educational Qualifications :

(a) Particulars of G. C. E. (A/L) :

- (i) Year and month of the examination : \_\_\_\_\_.  
(ii) Index No. : \_\_\_\_\_.

(iii)

Subject	Grade
1.	
2.	
3.	
4.	

(b) Particulars of G. C. E. (O/L) :

- (i) Year and month of the examination held : \_\_\_\_\_.  
(ii) Index No. : \_\_\_\_\_.

(iii)

Subject	Grade	Subject	Grade

(c) Professional Qualifications :

(Particulars of computer courses not less than 360 hours at an institution registered at the Tertiary and Vocational Educational Commission) :

Name of the Course	Registration No. of Institution registered at Tertiary and Vocational Educational Commission	Period and No. of hours of the course

05. Whether you have convicted in a Court of Law ?

Yes ☐ No ☐

(Place "✓" symbol in the relevant cage)

If so, give details such as Case No. and penalty imposed etc. : \_\_\_\_\_

06. Post Office to which the examination fees paid : \_\_\_\_\_.

Examination Receipt No. : \_\_\_\_\_.

Date : \_\_\_\_\_.

Examination receipt may firmly be affixed here.  
(It will be useful to keep a photocopy of the receipt with you)

07. Declaration of Applicant :

I hereby certify that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars contained herein are found to be false and incorrect, before selection, I am liable to disqualification and to dismissal without compensation if any inaccuracy is detected after the appointment.

Further, I declare that I will subject to the rules and regulations, enacted by the Commissioner General of Examinations regarding the holding of examination and the issuance of results and the particulars mentioned herein will not be changed hereafter.

\_\_\_\_\_,  
Signature of Applicant.

Date : \_\_\_\_\_.

08. Attestation of the signature of Applicant :

I, do hereby certify that Mr./Mrs./Miss ..... who submits this application is personally known to me, he/she placed his/her signature before me on ....., he/she has made the relevant examination fees and the receipt of the same has been affixed herein this application.

\_\_\_\_\_,  
Signature of the officer attesting the signature.

Date : \_\_\_\_\_.

Full name of the attesting officer : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

Official Frank : \_\_\_\_\_.

09. Certification of the Head of the Institution/Department (For applicants already in the Government or Provincial Government Service) :

I do hereby certify that Mr./Mrs./Miss ..... who forwards this application is serving in the capacity of ..... in ..... office/institution with effect from ..... and his/her service is satisfactory, she/he can be/cannot be released from the present post if she/he is selected for an appointment on the results of this examination, that he/she has not subject for any disciplinary inquiry (Except advices) and that the particulars mentioned above are true.

\_\_\_\_\_,  
Signature of Head of Department/Institution.

Date : \_\_\_\_\_.

Full name of the Head of the Department/Institution : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Address (Place the official frank) : \_\_\_\_\_.

**NEW SCALES OF CHARGES FOR NOTICES AND ADVERTISEMENTS IN THE  
"GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA"  
EFFECTIVE AS FROM JANUARY 01st, 2013**

All the Gazettes could be downloaded from the [www.documents.gov.lk](http://www.documents.gov.lk)  
(Issued every Friday)

1. All Notices and Advertisements are published at the risk of the Advertisers.
2. All Notices and Advertisements by Private Advertisers may be handed in or sent directly by post together with full payments to the **Government Printer, Department of Government Printing, Colombo 8.**
3. The office hours are from 8.30 a.m. to 4.15 p.m.
4. Cash transactions will be from 9.00 a.m. to 3.00 p.m.
5. **All Notices and Advertisements must be pre-paid.** Notices and Advertisements sent directly by post should be accompanied by Money Order, Postal Order or Cheque made payable to the Government Printer. Postage stamps will not be accepted in payment of Advertisements. Post Office - Borella will be the paying office for Money Orders.
6. To avoid errors and delay "copy" should be **on one side of the paper only and typewritten.**
7. **All signatures should be repeated in block letters below the written signature.**
8. Notices re-change of name from Non-Government Servants and Trade Advertisements are not accepted for publication.
9. Advertisements purporting to be issued under Orders of Courts will not be inserted unless signed or attested by a Proctor of the Supreme Court.
10. **The authorised scale of charges for Notices and Advertisements is as follows from January 01st, 2013 :-**

				<i>Rs. cts.</i>
One inch or less	...	...	...	137 0
Every addition inch or fraction thereof	...	...	...	137 0
One column or 1/2 page of <i>Gazette</i>	...	...	...	1,300 0
Two columns or one page of <i>Gazette</i>	...	...	...	2,600 0

*(All fractions of an inch will be charged for at the full inch rate.)*

11. The "Gazette of the Democratic Socialist Republic of Sri Lanka" is published every Friday. Day of publication is subject to alteration in any week where Public Holidays intervene.
12. All Notices and Advertisements should reach the **Government Printer, Department of Government Printing, Colombo 8**, as shown in Schedule of Separate Notice published at the end of each part of the *Gazette* of the first week of every month.
13. All communications regarding non-receipt, change of address and of the *Gazette* of the Democratic Socialist Republic of Sri Lanka should be addressed to the Government Printer, Department of Government Printing, Colombo 08.
14. **REVISED SUBSCRIPTION RATES EFFECTIVE FROM JANUARY 1ST 2013 :**

**\*Annual Subscription Rates and Postage**

	<i>Price</i> <i>Rs. cts.</i>	<i>Postage</i> <i>Rs. cts.</i>
Part I :		
Section I ... ..	4,160 0	9,340 0
Section II (Advertising, Vacancies, Tenders, Examinations, etc.)	580 0	950 0
Section III (Patent & Trade Mark Notices etc.)	405 0	750 0
Part I (Whole of 3 Sections together)	890 0	2,500 0
Part II (Judicial) ... ..	860 0	450 0
Part III (Lands) ... ..	260 0	275 0
Part IV (Notices of Provincial Councils and Local Government)	2,080 0	4,360 0
Part V (Stage carriage permits and Book List)	1,300 0	3,640 0
Part VI (List of Jurors and Assessors)	780 0	1,250 0
Extraordinary Gazette ... ..	5,145 0	5,520 0

Subscription to the "Gazette of the Democratic Socialist Republic of Sri Lanka" are booked per periods of not less than 12 months so as to terminate at the end of a calendar year only.

**\* Rates for Single Copies (if available in stock)**

	<i>Price</i> <i>Rs. cts.</i>	<i>Postage</i> <i>Rs. cts.</i>
Part I :		
Section I ... ..	40 0	60 0
Section II ... ..	25 0	60 0
Section III ... ..	15 0	60 0
Part I (Whole of 3 Sections together)...	80 0	120 0
Part II ... ..	12 0	60 0
Part III ... ..	12 0	60 0
Part IV (Notices of Provincial Councils and Local Government)	23 0	60 0
Part V ... ..	123 0	60 0
Part VI ... ..	87 0	60 0

**\*All single copies could be obtained from Government Publications Bureau, No. 163, Kirulapone Mawatha, Polhengoda, Colombo 05.**

### IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

**The Government Printer does not accept payments of subscription for the Government Gazette.**

*Note.*—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer.

#### THE SCHEDULE

<i>Month</i>	<i>Date of Publication</i>			<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
	<b>2015</b>					
<b>JULY</b>	03.07.2015	Friday	—	19.06.2015	Friday	12 noon
	10.07.2015	Friday	—	26.06.2015	Friday	12 noon
	17.07.2015	Friday	—	03.07.2015	Friday	12 noon
	24.07.2015	Friday	—	10.07.2015	Friday	12 noon
	30.07.2015	Thursday	—	17.07.2015	Friday	12 noon
<b>AUGUST</b>	07.08.2015	Friday	—	24.07.2015	Friday	12 noon
	14.08.2015	Friday	—	30.07.2015	Thursday	12 noon
	21.08.2015	Friday	—	07.08.2015	Friday	12 noon
	28.08.2015	Friday	—	14.08.2015	Friday	12 noon
<b>SEPTEMBER</b>	04.09.2015	Friday	—	21.08.2015	Friday	12 noon
	11.09.2015	Friday	—	28.08.2015	Friday	12 noon
	18.09.2015	Friday	—	04.09.2015	Friday	12 noon
	25.09.2015	Friday	—	11.09.2015	Friday	12 noon

**W. A. A. G. FONSEKA,**  
Government Printer. (Acting)

Department of Government Printing,  
Colombo 08,  
22nd January, 2015.