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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,923 - 2015 ජූලි මස 10 වැනි සිකුරාදා - 2015.07.10
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PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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Note.— Nineteenth Amendment to the Constitution Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of March 13, 2015.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 30th July, 2015 should reach Government Press on or before 12.00 noon on 17th July, 2015.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

W. A. A. G. FONSEKA,
Government Printer. (Acting)

Department of Government Printing,
Colombo 08,
22nd January, 2015.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service, Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any other candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

COMMISSIONER GENERAL OF EXAMINATIONS,
Department of Examinations,
Pelawatta, Battaramulla.

Posts – Vacant

Correction

DEPARTMENT OF REGISTRAR OF COMPANIES

Recruitment to the Management Assistant Non-Technical Section 2 Post (Company Inspector) in the Department of Registrar of Companies under the Ministry of Industry and Commerce

FOLLOWING paragraph should be included under the age limit of Paragraph No. 04 of the *Gazette* Notification of the Democratic Socialist Republic of Sri Lanka No. 1920 dated 19.06.2015, which was published to recruit the Management Assistant Non-Technical Section 2 post (Company Inspector) in the Department of Registrar of Companies under the Ministry of Industry and Commerce. Further, paragraph No. 11 of the specimen application (those who are not in Public Service) in relation to the attestation of the signature, should be amended as follows :

4. *Age Limit.* – Should not be less than 18 years and not more than 30 years of the age on the closing date of applications. (Age should be less than 45 years those who are in government service).

11. *Attestation of the signature of the candidate :*

(Should comply with Section (7)iv of the *Gazette*)

I do hereby certify that Is personally known to me and placed his/her signature in my presence on

_____,
Signature of certifying officer.

Date :_____.

Full name of certifying officer :_____.

Occupation :_____.

Address :_____.

Registrar General of Companies,
Department of Registrar of Companies,
No.400, D. R. Wijewardena Mawatha,
Colombo 10,
10th July, 2015.

07-427

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths in Tamil Medium

JAFFNA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 10th August, 2015.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla,
23rd June, 2015.

SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Division and Post for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Jaffna	Jaffna	Post of Registrar of (Muslim) Marriages of Jaffna District Division	District Secretary/The Additional Registrar General, District Secretariat, Jaffna
Jaffna	Thenmaradchchy (Chavakachchery)	Post of Registrar of Births and Deaths of Kachchai Division and Marriages (General) of Thenmaradchchy Divisional Secretary's Division	District Secretary/The Additional Registrar General, District Secretariat, Jaffna
Jaffna	Karaveddy	Post of Registrar of Births and Deaths of Uduppiddy Division and Marriages (General) of Karaveddy Divisional Secretary's Division	District Secretary/The Additional Registrar General, District Secretariat, Jaffna
Jaffna	Karaveddy	Post of Registrar of Marriages (General) of Karaveddy Divisional Secretary's Division	District Secretary/The Additional Registrar General, District Secretariat, Jaffna
Jaffna	Delft	Post of Registrar of Births and Deaths of Delft East Division and Marriages (General) of Delft Divisional Secretary's Division	District Secretary/The Additional Registrar General, District Secretariat, Jaffna
Jaffna	Delft	Post of Registrar of Births and Deaths of Delft West Division and Marriages (General) of Delft Divisional Secretary's Division	District Secretary/The Additional Registrar General, District Secretariat, Jaffna

07-474

Examinations, Results of Examinations &c.

Correction

has been promoted to Grade II of Grama Niladhari Service as at the closing date of application.

or

MINISTRY OF HOME AFFAIRS

Limited Competitive Examination for Promotion of the Grama Niladharies in Grade II to Grade I

FOLLOWING revisions are hereby made to the notification published under Para. II(a), Part I of the *Gazette* notification of the Democratic Socialist Republic of Sri Lanka by which applications were called for the limited competitive examination for promotion of officers in Grade II of Grama Niladhari Service to Grade I.

02. Paragraph 05(i) of the English *Gazette* notification is revised as follows :

Shall be an officer recruited or absorbed into Grama Niladhari Service before 01.01.2006 and absorbed into MN-2-III Grade under Section II of 14.1 of the Recruitment Procedure which came into effect from 29.09.2010 who

03. The closing date of applications mentioned in Para. 08(i) of the English *Gazette* Notification is revised in the following manner.

All candidates are required to forward their applications under registered cover through the Divisional Secretary of the Division to which they are attached, to reach "Commissioner General of Examination, Department of Examinations, Organization and Foreign Examination Branch, Department of Examinations, P. O. 1503, Colombo on or before 07th August, 2015.

S. D. A. B. BORALESSA,
Secretary,
Ministry of Home Affairs.

Ministry of Home Affairs,
Independence Square,
Colombo 07,
29th June, 2015.

07-457

MINISTRY OF LANDS

Survey Department of Sri Lanka

RECRUITMENT TO PRIMARY SEMI SKILLED POSTS (PL 02-2006A) WHICH REMAIN VACANT IN SURVEY DEPARTMENT OF SRI LANKA - SURVEY FIELD ASSISTANT

APPLICATIONS are invited from qualified citizens of Sri Lanka to recruit to the post of primary semi skilled (PL 02-2006A) Survey Assistant which remains vacant in Survey Department

1.1 Post	Grade
1. Survey Field Assistant	Grade III

1.2 Nature of duties of posts :

<i>Post</i>	<i>Main Functions</i>
Survey Field Assistant	<ul style="list-style-type: none"> * Giving assistance to draw the sketch relevant to the survey. * Preparation of survey lines as possible as to observe old boundaries, using survey field books and plans. * Placing and opening of relevant land marks and pickets in area relevant of the survey. * Giving assistance to survey duties relevant to finding out and placing of bench marks relevant to the survey. * Giving assistance to maintenance relevant to the safety and storing of instruments, use in the field. * Setting out of G. P. S. instruments in survey points in field for surveys which are done, using of satellite technology including of theodolite, leveling instruments and new electronic total stations. * Giving assistance to all activities of placing of geo control points require for air photography. * Keeping of targets properly that require for determination of location and level of all stations which made in surveys and giving assistance to collect data. * Setting out of landmarks and bench marks using correct data in survey. * Setting out of landmarks relevant to blocking out of lands which basically done using the data in survey field books and tracing entries. * Attending to any duty assigned by Surveyor General or his representative as applicable to surveying. * supervision of works of other survey field assistants is assigned for those who hold the post of overseers in survey field assistant grade, in addition to the above duties.

2. The number of appointments and the date of appointment will be decided by the appointing authority. The appointing authority has power to fill all or any number of vacancies.

3. Salary.– Table No. 01.

<i>Grade</i>	<i>Salary Scale</i>	<i>Initial monthly salary</i>
Grade III	Monthly Rs. 12,210 -10x130 -10x145 - 10x160 - 12x170 - Rs. 18,600 (PL 2-2006A)	Rs. 12,210
Grade II	Monthly Rs. 12,210 -10x130 -10x145 - 10x160 - 12x170 - Rs. 18,600 (PL 2-2006A)	Rs. 13,655
Grade I	Monthly Rs. 12,210 -10x130 -10x145 - 10x160 - 12x170 - Rs. 18,600 (PL 2-2006A)	Rs. 15,120
Special Grade	Monthly Rs. 12,210 -10x130 -10x145 - 10x160 - 12x170 - Rs. 18,600 (PL 2-2006A)	Rs. 16,730

4. This post is permanent and pensionable. Appointment is subject to 03 year probation period and selected candidates are bound to serve in any part of the country and subject to general conditions applicable to appointment to the Public Service.

5. Qualifications :

5.1 Educational Qualifications :

- (a) Should have passed the G. C. E. Ordinary Level Examination in six (06) subjects with at least two credits passes in not more than two sittings.

5.2 *Professional Qualifications.*— Should have obtained a skill at least in level two of National Vocational Qualifications (NVQ) as determined by the tertiary and Vocational Education Commission as appropriate for the post of survey field assistant.

5.3 *Minimum skills :*

- (a) Giving assistance to identify survey fields.
- (b) Attending to safety and maintenance of survey instruments and equipments.

5.4 *Physical fitness.*— All candidates should have physically and mentally fit adequate to serve in any part of Sri Lanka and to carry out duties in the post.

5.5 *Other :*

- (i) Should be a citizen of Sri Lanka,
- (ii) The candidate should be of excellent moral character,
- (iii) All the necessary qualifications for recruitment to the post should have been fulfilled in all respect as at the closing date of calling for application.

5.6 *Age :*

- (a) The minimum age should be 18 years and maximum age should be 45 years as at the closing date of applicable. (The maximum age limit is not applicable for those who hold a permanent post already in the Public Service).

6. *Furnishing false information.*— In filling these vacancies, if a candidate is found not to have necessary qualifications, his/her candidature can be cancelled. If any of the particulars furnished by a candidate is found to be false within his/her knowledge or if he/she has willfully suppressed by material fact he/she will be liable to dismissal from the Public Service.

7. *Method of recruitment.*— Recruitment will be on a written examination.

Examination Procedure.— The examination will consist of written test consisting two subjects. This examination will be held in Sinhala, Tamil and English medium. The medium applied for will not be allowed to change subsequently.

	<i>Maximum marks obtainable</i>	<i>Minimum percentage of marks required for a pass</i>	<i>Time</i>
1. General Knowledge	100	40%	02 hours
2. Intelligence	100	40%	01 hour and 15 minutes

7.1 *Syllabus :*

- (i) *General knowledge.*— Including the knowledge of environment of the candidate lives, political, social, cultural, religious and economical environment in Sri Lanka, scientific and technological development, internationally important general facts are expected by this paper.
- (ii) *Intelligence Test.*— A question paper made in multiple choice method, consists of questions to judge the rationality, ability of thought and ability to take decision, of the candidate.

8. *Selection procedure.*— After an interview held by an interview board appointed by Surveyor General only to ascertain whether the qualifications have been fulfilled by the candidates, recruitment will be made as survey field assistant in order of merits obtained by candidates in the written examination.

One month field and theoretical training will be given to those who recruited as survey field assistants by the training institute of Survey Department.

9. *Preparation and submission of applications :*

- (a) The application should be prepared by the applicant himself on a paper size 21x29 (A4) using both sides as per the specimen application appearing at the end of this notice. Item No. 01 to 06 should be on page 01, No. 07-09.2 on page 02, No. 10-14 on page 03 and No. 15-16.2 should be on page 04.
- (b) Candidates who are already employed in Public Service should forward their applications through their heads of the departments before the closing date of application.

- (c) Applications should be in the language in which the candidates in eligible to sit the examination.
- (d) Applications which are not complying with the specimen form, examination fees have not been paid before the prescribed date, of improper filling, will be rejected without any notice. Candidates should bear consequences of improper filling of applications. It would be useful to retain a photocopy of the application. It is responsibility of the candidate to find out whether the completed application complies with the application specified in the notice. If not, application will be rejected.
- (e) Receipt of applications will not be acknowledge. Complaints for any loss of applications in the post will not be considered.

9.1 Only those who have fulfilled qualifications prescribed in chapter 5 of *Gazette* notification as at the closing date of application should apply. Surveyor General will allow candidates who have paid specified examination fees and submitted application on or before 30.07.2015 to sit the competitive examination. Issuing of admission card shall not be deemed as the applicant possesses qualifications to the post or to sit the examination.

9.2 The envelope containing the application should be clearly marked "Recruitment to posts of primary semi skilled-Survey Field Assistant" on the top left hand corner.

9.3 The signature of the applicant in the application should be certified by a Principal of a Government School/Justice of the Peace/Commissioner of Oaths/Attorney-at-Law/Commissioned Officer in the Army/an officer in Police Service hold a *Gazetted* post or an officer who hold a permanent post in public service in tertiary or senior level in terms of the grading of public service Circular No. 06/2006.

10. *Examination Fees.*— Examination fee is Rs. 800. This fee should be paid at the cashier of the Surveyor General Office in No. 150, Kirula Road, Colombo 05 or at any of district survey office or at institute of surveying and mapping - Diyathalawa. The receipt should be pasted in the relevant cage in the application form. (It is advisable to keep a photocopy of the receipt with applicant). The fee is not refundable in any circumstance and money orders and cheques will not be accepted. Applications without cash receipts will be rejected.

11. *Submission of application.*— Completed application should be sent by registered post to reach to the following address on or before 30.07.2015 :

Senior Superintendent of Survey (Examination),
Surveyor General's Office,
Colombo 05.

12. *Appearing for the Examination.*— Every candidate should hand over their admission card to the supervisor of the Examination Centre. A candidate who fails to hand over his admission card will not be permitted to sit the examination. The candidate should sit the examination at the examination hall assigned to him.

13. *Identity of candidate.*— Candidates should prove their Identity at the examination hall to the satisfaction of the supervisor for each paper they sit. Any of the following documents will be accepted for their purpose :

- (i) The National Identity Card issued by the Department of Registration of Persons,
- (ii) A valid postal Identity Card issued by the post master general,
- (iii) A valid passport.

14. Any matter not specified here, will be determined by the surveyor general.

P. M. P. UDAYAKANTHA,
Surveyor General.

Surveyor General's Office,
Colombo 05,
22nd June, 2015.

SPECIMEN APPLICATION FORM

RECRUITMENT TO PRIMARY SEMI SKILLED POST (PL 02-2006A) WHICH REMAIN VACANT IN SURVEY DEPARTMENT - SURVEY FIELD ASSISTANT

01. Index No.

For office use only

02. Medium of Examination :

(Sinhala - S Tamil - T English - E)
(Indicate the letter/code in given cage)

03. Name with initials (Mr./Mrs./Miss) :

In Sinhala : _____
In English : _____

03.01 Names denoted by initials (in legible letters) :

In Sinhala : _____
In English : _____

04. National Identity Card No. :

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05. Date of birth :

Date : Month : Year :

05.1 Age as at closing date of application : _____.

06. Gender :

Male - M ☐
Female - F ☐

07. Permanent address (in legible letters) :

In Sinhala : _____.

In English : _____.

07.1 Administrative district to which address belongs : _____.
(See the Schedule I)

District No. : Name of the District :

07.2 Date from which the application is resident in the district : _____.

08. Telephone No. : Permanent : _____.
Mobile : _____.

09. Educational Qualifications :

09.1 Details of G. C. E. Ordinary Level Examination :

1st attempt :

- (a) Year and month of the examination : _____.
(b) Index No. : _____.
(c) Subjects passed : _____.

	Subject	Grade		Subject	Grade
1			5		
2			6		
3			7		
4			8		

09.2 Details of G. C. E. Ordinary Level Examination :

2nd attempt :

- (a) Year and month of the examination : _____.
(b) Index No. : _____.
(c) Subjects passed : _____.

	Subject	Grade		Subject	Grade
1			5		
2			6		
3			7		
4			8		

10. Professional qualifications (Mention the NVQ qualifications that have been obtained) : _____.

11. Other Qualifications : _____.

12. Have you ever been convicted in a Court of Law for any offence :

Yes ☐ No ☐

12.1 If yes give details : _____.

13. Details of receipt which the examination fees paid :

- (i) Office at which the payment made : _____.
(ii) Receipt No. and date : _____.
(iii) Amount paid : _____.

Affix the cash receipt firmly here

14. Certificate of the candidate :

- (a) I declare that the particulars furnished by me in this application are true and correct to the best of my knowledge.
(b) I am aware that if this declaration made by me is found to be wrong, I would be considered unfit for the appointment and if it is found after the appointment, I would be liable to dismissal from the service.
(c) The cash receipt obtained for the payment of has been pasted in relevant cage.
(d) Further, I declare that I agree to comply with the rules and regulations laid down by the Surveyor General in respect of the examination.
(e) I shall not subsequently change any of the particulars mentioned here.

_____,
Signature of Applicant.

Date : _____.

15. Certification of Signature of the Applicant :

I certify that Mr./Mrs./Miss who is submitting the application is personally known to me and that he/she placed his/her signature under the Section 13 in my presence.

_____,
Signature of Attestor.

Date : _____.

Name of the attester : _____.

Designation : _____.

Address : _____.

(By affixing the official stamp)

16. Recommendation of the Head of the Department (Only for the applicants who are in Public/Provincial Public Service) :—.

16.1 According to the personal file of the officer, during the five years immediately prior to the closing date of application :

Work, Behaviour, Attendance satisfactory/Unsatisfactory.
All salary increments have been earned/have not been earned.
Has not been/has been subject to any disciplinary action.

16.2 If selected to the post, applied for, this officer can be/ cannot be released from the post he holds at present.

_____,
Signature of the Head of the Department.
Official Stamp.

Date :—.

SCHEDULE 01

This Schedule is relevant to the Administrative Districts to which address belongs on No. 7.1 of the application.

Town/District Name

Town/District No.

(i) Colombo	01
(ii) Gampaha	02
(iii) Kalutara	03
(iv) Kandy	04
(v) Matale	05
(vi) Nuwara Eliya	06
(vii) Galle	07
(viii) Matara	08
(ix) Hambantota	09
(x) Kurunegala	10
(xi) Puttalam	11
(xii) Anuradhapura	12
(xiii) Polonnaruwa	13
(xiv) Badulla	14
(xv) Monaragala	15
(xvi) Rathnapura	16
(xvii) Kegalle	17
(xviii) Ampara	18
(xix) Batticaloa	19
(xx) Trincomalee	20
(xxi) Jaffna	21
(xxii) Vavuniya	22