

N. B.— Part IV(A) of the *Gazette* No. 1,923 of 10.07.2015 was not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,924 - 2015 ජූලි මස 17 වැනි සිකුරාදා - 2015.07.17
No. 1,924 – FRIDAY, JULY 17, 2015

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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Note.— Budgetary Relief Allowance of Workers Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of May 29, 2015.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 07th August, 2015 should reach Government Press on or before 12.00 noon on 24th July, 2015.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

W. A. A. G. FONSEKA,
Government Printer. (Acting)

Department of Government Printing,
Colombo 08,
22nd January, 2015.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service, Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any other candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

COMMISSIONER GENERAL OF EXAMINATIONS,
Department of Examinations,
Pelawatta, Battaramulla.

Posts – Vacant

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

PUTTALAM DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 17th August, 2015.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla,
26th June, 2015.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Puttalam	Wanathavilluwa	Post of Registrar of Marriages (General) in Kalpitiya Division and Births and Deaths of Pomparippupattu West Division	District Secretary/Additional Registrar General, District Secretariat, Puttalam

07-678

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

NUWARAELIYA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 17th August, 2015.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla,
02nd July, 2015.

SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Nuwaraeliya	Ambagamuwa	Post of Births and Deaths Registrar of Ambagamuwa North Division and Post of Marriage Registrar of Udabulathgama Division (Kandyan/ General)	District Secretary/Additional Registrar General, District Secretariat, Nuwaraeliya.

07-888

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

KURUNEGALA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 17th August, 2015.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla,
29th June, 2015.

THE SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Kurunegala	Mallawapitiya	Post of Registrar of Muslim Marriages of Weudawilli Hathpattuwa Division in	District Secretary/Additional Registrar General, District Secretariat, Kurunegala
Kurunegala	Ridigama	Post of Registrar of Muslim Marriages of Weudawilli Hathpattuwa Division in Thalgaspitiya Area	District Secretary/Additional Registrar General, District Secretariat, Kurunegala

07-679

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Muslim Marriages

KALUTARA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Muslim males only can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 17th August, 2015.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla,
26th June, 2015.

THE SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Kalutara	Beruwala	Post of Registrar of Muslim Marriages in Darga Town of Kalutara and Panadura Thotamuna Division	District Secretary/Additional Registrar General, District Secretariat, Kalutara

07-677

POST OF REGISTRAR OF MARRIAGE, BIRTH AND DEATH OF THE REGISTRAR GENERAL'S DEPARTMENT

Kandy District

NOTICE OF CANCELLATION

THE calling for applications for the following division which appeared in the notice of calling applications for the post of Registrar of Muslim Marriages in Kandy District which was published by me in the Part I(IIA) of the *Gazette of the Democratic Socialist Republic of Sri Lanka* bearing No. 1918 dated 05.06.2015 is cancelled hereby.

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>
Kandy	Pathahewaheta	Post of Registrar of Muslim Marriages Udadeniya Division

E. M. GUNASEKARA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla,
26th June, 2015.

07-676

Examinations, Results of Examinations & c.

MINISTRY OF EDUCATION

Admission of Teachers who have passed the General Arts Qualifying (External) Examination having offered English as a subject or First Examination in Bachelor of Science (External) Degree Programme - Academic Year 2014/2015

APPLICATIONS are entertained from teachers in Government and Government approved private schools, who have passed the General Arts Qualifying (External) Examination (with English as a subject) and the First Examination of Bachelor of Science (External) Degree Programme for admission to universities of Sri Lanka for studying the following courses during the Academic Year 2014/2015 :-

- (i) Bachelor of Arts Degree Programme with English as a subject ;
- (ii) Bachelor of Science Degree Programme.

02. For the purpose, the applicants should possess the qualifications as follows :

- (i) Should have passed the General Arts Qualifying (External) Examination (with English as a subject) and the First Examination of Bachelor of Science (External) Degree Programme held in or after year 2010. (A copy of the result sheet should be attached to the application) ;
- (ii) Should have completed five years service as a teacher on the last date of receiving applications should be confirmed in the post ;
- (iii) Should not have been registered already to follow courses in a Teachers' Training College, A National College of Education and a University or in the National Institute of Education ;

- (iv) Selection for admission will be based on the total number of marks obtained in the General Arts Qualifying Examination (External) or First Examination of Bachelor of Science (External) Degree Programme and the marks obtained for the relevant subject.

In addition to this, the applicants qualified for General Science degree will be subjected to an oral test conducted by the relevant university and the applicants qualified for Arts degree will be interviewed by the University Grants Commission.

- (v) Only teachers who are entitled to study leave should forward their applications, as study leave has to be granted to them if they are selected to follow the course.

03. Claims for approval of full pay study leave will be examined at the interview.

04. The Ministry is not bound with the responsibility to provide graduate teaching appointments after the Award of the Degrees.

05. In the case of applicants forwarded by teachers in Government approved private schools, the Principal/Manager of the school should state there in whether full pay study leave for the relevant teacher could be allowed/not allowed.

06. Applications of teachers in Government Schools should be certified by the Principal, Zonal Director and the Provincial Director of Education and those of teachers in Government approved private schools by the Principal/Manager of the relevant schools.

All applications should be prepared in accordance with the specimen form appearing herewith and forward them in two copies under registered post to the Secretary, Ministry of Education, "Isurupaya", Battaramulla, before 14.08.2015, the words "Applications for Admission to Universities in Sri Lanka 2014/2015 should be clearly written on the left hand top corner of the envelope enclosing the application.

UPALI MARASINGHE,
Secretary,
Ministry of Education.

SPECIMEN APPLICATION FORM

MINISTRY OF EDUCATION

For official use only

ADMISSION OF TEACHERS WHO HAVE PASSED THE GENERAL ARTS
QUALIFYING (EXTERNAL) EXAMINATION HAVING OFFERED ENGLISH
AS A SUBJECT OR FIRST EXAMINATION IN BACHELOR OF SCIENCE
(EXTERNAL) DEGREE PROGRAMME
ACADEMIC YEAR 2014/2015

01. (i) Name with initials : _____.
(ii) Name in full : _____.

02. Sex : _____.

03. (i) Post : _____ (ii) Grade : _____.

04. Address :

(i) Private : _____.

(ii) Official : _____.

05. Telephone :

(i) Residence : _____ (ii) Mobile : _____.

06. E-mail : _____.

07. Present place of work :

(i) School : _____.

(ii) Zone : _____.

(iii) District : _____.

(iv) Province : _____.

08. (i) Date of first appointment : _____.

(ii) Date of confirmation : _____.

(iii) Period of service (from the date of appointment to the closing date of application) :

Years : _____ Months : _____ Days : _____.

09. Registration Number as a teacher : _____.

10. (i) Date of birth :

Date : _____ Month : _____ Year : _____.

(ii) Age (as at closing date of application) :

Years : _____, Months : _____, Days : _____.

11. Details of qualifying examination (A certified copy of the Result Sheet issued by the University should be attached) :

(i) Examination : _____.

(ii) University : _____.

(iii) Results :

	Subject	Year	Marks	Grades
1.				
2.				
3.				
4.				
5.				

12. Name of the Degree Programme and subjects you wish to follow :

(i) Name of the Degree : _____.

(ii) Subjects :

1.

2.

3.

13. If selected, indicate the University/Universities you wish to admit according to your order of preference :

1. 3.

2. 4.

14. State whether you have already registered to follow another course in any Teachers' Training College, National College of Education, University or National Institute of Education :—
_____.

If "Yes" provide details :_____.

I certify that the above particulars are true and correct to the best of my knowledge.

_____,
Signature of the Applicant.

Date :_____.

I certify that Mr./Mrs./Ms./Rev. is serving as a (Post/Grade) at (Name of the school) with effect from and his/her last salary was paid from this school. He/She can be/cannot be released to follow the above course of study.

I approve/do not approve the study leave required for the applicant (If do not recommend study leave, please give reasons) :
.....
.....
.....

Recommended/Not Recommended.

_____,
Principal.
(Signature and the Official Seal).

Date :_____.

Address :_____.

Recommended/Not Recommended.

_____,
Zonal Director of Education.
(Signature and the Official Seal).

Date :_____.

Address :_____.

Recommended/Not Recommended.

_____,
Provincial Director of Education.
(Signature and the Official Seal).

Date :_____.

Address :_____.

07-867

MINISTRY OF EDUCATION

Efficiency Bar Examination for Officers in Class 1, 2-I, 2-II and 3 in the Sri Lanka Principals Service – 2015

THE EFFICIENCY BAR EXAMINATION AS PER THE SRI LANKA PRINCIPAL'S SERVICE MINUTE No. 1086/26 DATED 02.07.1999 WILL BE HELD ONLY THIS YEAR IN ACCORDANCE WITH THE MINISTRY OF EDUCATION CIRCULAR No. 33/2014

THIS is to notify that the Efficiency Bar Examination for the Officers in Class 1, 2-I, 2-II and 3 of Sri Lanka Principals' Service will be held in October 2015 in Colombo.

02. The syllabus and other provisions applicable to this Examination is published in the *Gazette Extraordinary* of Democratic Socialist Republic of Sri Lanka, bearing No. 1,086/26 dated 02.07.1999. The said Syllabus and the other provisions are given as follows for the convenience of the applicant. (Since the provisions given by Section (D) of paragraph 27 of Sri Lanka Principals Service Minute enabling the officers exceeded 45 years of age to be released from Efficiency Bar Examination has been cancelled by the Public Administration Circular No. 20/2001 dated 12.09.2001, all officers in the Principals' Service should pass the Efficiency Bar Examination.)

(a) *Procedure of Examination* : Following are the subjects of the Efficiency Bar Examination :

Subject No. 01 : Provision of the Establishment Code :

- Part 1 : 50 multiple-choice questions - Time 01 hour, 50 marks.
Part 2 : A structured question paper - Time 01 hour, 50 marks.

All questions should be answered.

Syllabus.— Chapters of the Establishments' Code – I, II, III, IV, V, VI, VII, VIII, IX, X, XI, XVI, XXIII, XXIV, XXV, XXVII, XXIX, XXXI, XXXII, XXXIII, XLVII, XLVIII.

Subject No. 02 : Financial Administration of Schools :

- Part 1 : 50 multiple-choice questions - Time 01 hour, 50 marks.
Part 2 : A structured question paper - Time 01 hour, 50 marks.

All questions should be answered.

Subject No. 03 : Education Administration and Monitoring :

- Part 1 : 50 multiple-choice questions - Time 01 hour, 50 marks.
Part 2 : A structured question paper - Time 01 hour, 50 marks.

All questions should be answered.

03. At least 40% or more should be scored for each subject applied for by a candidate to obtain the pass.

04. *Language medium of the examination.*—Sinhala/Tamil/English (The medium of language applied for will not allowed to be changed later.)

(i) A candidate can sit the Examination in the Official Language ;

or

(ii) A candidate can sit for the examination in the medium of language he/she sat for the Competitive Examination for entering the Public Service or in relation to the officers who have been recruited to the Public Service without a Competitive Examination. The relevant candidate is eligible to sit for this examination from the medium which he/she has been qualified for entering the Public Service.

05. Any candidate revealed to have been appeared for the examination in a medium not applicable to him/her is liable to have his/her candidature cancelled.

5.1 Secretary, Ministry of Education will be provided with results sheets containing results of all the candidates sat the examination. The Commissioner General of Examinations will not be issuing any individual results sheet for candidates.

06. The application should be prepared according to the format given in the notification, with Sections 01-07 to be appeared in the first page while the balance in the second page and the relevant particulars should be entered clearly in the candidates' own handwriting. applications not in conformity with the model format and are incomplete will be rejected without notice. It would be helpful to retain a photocopy of the completed application. Furthermore the candidate should affirm whether the application submitted conforms to the model format provided in the Examination Notice. Please note that if it does not conform, it will be rejected. When preparing the application either in Tamil or Sinhala, the title of the examination should be appeared in English as well in addition to the title in one of the above two languages.

07. Examination will be conducted by the Commissioner General of Examinations, and the candidates are bound to adhere to the rules and regulations formulated by him to conduct the examination. The relevant rules and regulations are given at the end of this notice.

08. Applications should be sent by registered post to reach the "Commissioner General of Examinations, Organizations and Foreign Examinations Branch, Sri Lanka Department of Examinations, P. O. Box 1503, Colombo" on or before the 17th August, 2015 through the Principal/Divisional Director of Education/Zonal Director of Education or the Additional Provincial Director of Education/Provincial Director of Education or the Head of your service. Applications received after the said date will be rejected.

09. The Commissioner General of Examinations shall issue admissions to the examination to the candidates submitted accurately completed application along with the invoice (if applicable) which proves the payment of examination fees. The Department of Examinations will issue a press notice immediately after Admissions for the Examination are issued. If admissions are not duly received even after 2 or 3 days after the notice of the Sri Lanka Department of Examinations in the manner set out in the notice. Name in full of the applicant, address, number of the National Identity Card and the name of the Examination should be mentioned when informing such to the Department. If the candidate is beyond Colombo, a Fax Number to which the Admission to be sent too can be given along with the request mentioned above for productivity. If needed when inquired from the Department of Examinations it will be of importance to get the copy of the paying invoice of the examination fees and invoice of the postal registration of the application ready to prove the candidature of the applicant. The issuance of an Admission to a candidate should not be regarded as an acceptance that qualifications to take up the Examination have been fulfilled.

10. Complaints (subsequently forwarded) of candidates who do not fulfill the requirements set out in 08 above, will not be considered.

(i) A candidate should appear the examination in the given examination hall under the given precise examination number. Every candidate should hand over their admission consist of the certification of their signature to the supervisor in-charge of the examination hall at the first date of the examination. No permission will be granted to those fail to submit the said admission to the examination.

11. It is the responsibility of candidates to establish their identity. Only the following only will be accepted for this purpose :

(i) National Identity Card issued by the Department of Registration of Persons ;

or

(ii) Valid passport.

12. *Examination fees :*

(a) Fees charged for this Examination will be refunded under no circumstances nor it be allowed to be transferred to any other Examination.

(b) No fee will be charged for the whole examination or for a part thereof in case of the first attempt.

(c) The charged levied for each attempt thereafter is as follows :

For the Full Examination	Rs. 400/=
For One Subject	Rs. 200/=

The full fee applicable to this examination should be paid at any District Secretariat or Divisional Secretariat in the Island to be credited

to the Revenue Head 2003-02-13 of the Commissioner General of Examinations and the receipt should be firmly affixed at the proper place on the application. Retaining a photocopy of the receipt will be helpful. Money orders or stamps will not be accepted as examination fees.

13. The candidates are subject to the rules and regulations enforced by the Commissioner General of Examinations for conducting the Examination. The candidate will have to bear any punishment imposed by the Commissioner General of Examinations in case if these rules and regulations are violated.

14. In case of any contradiction prevailed in the notices published in the Sinhala, Tamil and English media, the Sinhala medium notification should be considered as the empowered/original notification.

15. The right to take decision on any particular matter not covered by this notification lies with the Secretary of the Ministry of Education.

UPALI MARASINGHE,
Secretary,
Ministry of Education.

Ministry of Education,
Isurupaya,
Pelawatte,
17th July, 2015.

SPECIMEN APPLICATION FORM

EFFICIENCY BAR EXAMINATION FOR OFFICERS IN CLASS 1, 2-I, 2-II AND
3 OF THE SRI LANKA PRINCIPALS SERVICE - 2015

(Please forward the application by registered post to the Commissioner General of Examinations, Organizations and Foreign Examination Branch Sri Lanka Department of Examinations, P. O. Box 1503, Colombo, through the Principal/Divisional or Zonal Director of Education/Additional Provincial Director of Education/ Provincial Director of Education. Name of the Examination should be appeared on the top left hand corner of the envelope).

01. Medium of Language for the Examination :
(Enter the Relevant Number in the cage)

Sinhala - 2
Tamil - 3
English - 4

02. (i) Name in full (in block letters) : _____.
(Ex. : HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)
(ii) Name with maiden name at first and other names at the end. (In block letters) : _____.
(Ex.- GUNAWARDHANA, H. M. S. K.)
(iii) Full Name (in Sinhala/Tamil) : _____.

03. (i) Class/Grade in the Principals Service : _____.
(ii) School/Office : _____.
(iii) Provincial Department of Examinations/Zonal Education Office : _____.

04. Address :
(i) Private : _____.
(ii) Official : _____.
(iii) Address to which the Admission Card should be sent : _____.
(In English capital letters)
(iv) Personal Telephone No. : _____.

05. (i) National Identity Card Number :

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- (ii) Date of Birth :
Year :

--	--	--	--

 Month :

--	--

 Date :

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06. Subject applied for, with the Subject Number given in paragraph 02(a) of the *Gazette* Notification.

Subject No. 01 : Provisions of the Establishment Code	
Subject No. 02 : Financial Management in Schools	
Subject No. 03 : Education Administration and Supervision	

Write relevant subject Number/s in the cages

07. Sex :
Male - 0

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Female - 1

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08. State whether you have appeared for this examination previously.
If so state the Subject, Subject Number, Year and the Medium :

Subject	Subject No.	Year	Medium

09. Particulars of the receipt obtained by paying examination fee :

Receipt No. : _____.
Divisional/District Office : _____.
Date : _____.

Affix receipt here

10. I hereby declare the particulars furnished above are accurate. Further, I agree to comply with the rules and regulations imposed by the Commissioner General of Examinations with regard to the conduct of the Examination.

_____,
Signature of the Applicant.

Date : _____.

Commissioner General of Examination

I certify that the candidate whose particulars are given above is an officer in my School/office. I also certify that the applicant is released from the examination fees and has affixed the receipt for examination fee correct.

_____,
Signature of Principal/Divisional or Zonal Director of Education/Additional
Director of Education/Provincial Director of Education.
(In case of a principal, please give name of the school).

Address : _____.

Date : _____.

(Delete inapplicable words)

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