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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,999 – 2016 දෙසැම්බර් මස 23 වැනි සිකුරාදා – 2016.12.23

No. 1,999 – FRIDAY, DECEMBER 23, 2016

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

	PAGE	PAGE
Post - Vacant	3054	Examinations, Results of Examinations &c. ... 3056

- Note.**— (i) Palitha Thewarapperuma Foundation (Incorporation) Bill was published as a supplement to the part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of December 16, 2016.
- (ii) Study Centre for the Advancement of Technology and Social Welfare (Incorporation) Bill was published as a supplement to the part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of December 16, 2016.
- (iii) Polonnaruwa Buddhist Society (Incorporation) Bill was published as a supplement to the part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of December 16, 2016.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 13th January, 2017 should reach Government Press on or before 12.00 noon on 30th December, 2016.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the *Gazette*, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the *Gazette*. ”

GANGANI LIYANAGE,
Government Printer (Acting)

Department of Govt. Printing,
Colombo 08,
15th September, 2016.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public

Service. Such Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations:—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof;
- (ii) Disqualification from one subject or from the whole examination;
- (iii) Debarment from appearing for an examination for a period of one year or two years;
- (iv) Debarment for life;
- (v) Suspension of the certificate for a specified period;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety:—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations.
Department of Examinations,
Pelawatta, Battaramulla.

Posts – Vacant

JUDICIAL SERVICE COMMISSION

Applications are called for in terms of the Muslim Marriage and Divorce Act (Chapter 115) for the Recruitment of Chairman and Members for the Board of Quazis

PERSONS with following qualifications may apply.

Any Muslim male who is a graduate of a recognized University or a Moulavi holding a certificate from an institution recognized by the Ministry in charge of Muslim Religions and Cultural Affairs or a holder of the Al-Alim certificate issued by the Department of Education or an Attorney-at-Law or a holder of other similar qualification or a retired public servant who has held office in staff grade.

A person currently holding a permanent post in the public service (other than Judicial Officer) shall not be eligible to apply.

Applicants should be married and over 40 years, of age physically fit and of good character and standing in the community and possessing a sound knowledge of the law relating to Muslim Marriage and Divorce.

The Chairman of the Board of Quazis will be paid a monthly allowance of Rs. 15,000 and a travelling allowance of Rs. 3,750 per meeting subject to a maximum of Rs. 15,000 per month and a member of the Board of Quazis will be paid a monthly allowance of Rs. 12,000 and a travelling allowance of Rs. 2,000 per meeting subject to a maximum of Rs. 8,000 per month.

Applications, as per specimen below, should be sent by Registered Post to reach me on or before 22nd January, 2017 with words “Board of Quazis” written on the top left hand corner of the envelope. Originals of documents should not be forwarded with the application.

ANANDHI KANAGARATNAM,
Senior Assistant Secretary,
Judicial Service Commission.

Judicial Service Commission Secretariat,
P. O. Box 573,
Colombo 12,
06th December, 2016.

SPECIMEN APPLICATION FOR THE APPOINTMENT OF CHAIRMAN AND MEMBERS FOR THE BOARD OF QUAZIS UNDER THE MUSLIM MARRIAGE AND DIVORCE ACT (CHAPTER 115) AS AMENDED BY ACTS, NO. 1 OF 1965 AND NO. 32 OF 1969

District :

1. Name with Initial :

Eg. Abdur Rahman M. I.

2. Full Name :

Eg. Mohammadu Ishaq Abdur Rahman

3. Permanent Residence :

4. Postal Address :

5. Date of Birth :

D	D	M	M	Y	Y	Y	Y
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1.
2.
3.
4.
5.

1.
2.
3.
4.
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Yes		No	
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Yes		No	
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Yes		No	
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D	D	M	M	Y	Y	Y	Y
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[illegible]

Rs.	
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Rs.	
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Rs.	
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22. Were you actively engaged in politics during the last ten years ? : ☐ Yes ☐ No
23. Are you an income tax payer ? : ☐ Yes ☐ No
24. Were there criminal cases against you ? or are there any pending criminal cases ? : ☐ Yes ☐ No
25. Particular of Court convocation if any :
26. Personal referees (They should be responsible person who known you well) :

Name :	Name :
Address :	Address :
Phone No. :	Phone No. :
Occupation :	Occupation :
Period during which he has known you :	Period during which he has known you :

I truly and sincerely attest that the above information furnished by me is true and accurate to the best of my knowledge.

_____,
Yours faithfully.

Date : _____.

Note : Attach all copies of the relevant certificates with this Application.

12-1024

Examinations, Results of Examinations & c.

THIRD EFFICIENCY BAR EXAMINATION FOR THE OFFICERS IN GRADE I OF SRI LANKA TECHNOLOGICAL SERVICE - 2016 (THREE MONTH CERTIFICATE COURSE ON MANAGEMENT)

IT is hereby notified that the aforesaid course shall be commenced on May 2017 as a weekend course to be conducted for on Saturdays for 15 weeks, by the Faculty of Management Studies and Commerce University of Sri Jayawardhanapura as per the Minute of Sri Lanka Technological Service published by the *Gazette Extraordinary* of the Government No. 1930/12 dated 01.09.2015.

- 02.(i) This course shall be conducted in English medium at the Faculty of Management Studies and Commerce of University of Sri Jayawardhanapura and a final examination will be held for each subject at the end of the course. On the results of the said examination the passing of the course is determined and the applicants who have passed this course are treated as completed the Efficiency

Bar Examination mentioned above. The applicants shall be subjected to the rules and regulations imposed by the Dean of the Faculty with regard to selection of officers for the course, conducting the course, conducting the examinations and issuing the results, issuing certificates and granting concessionary periods. They shall be subjected to any punishment imposed by the University of Sri Jayawardhanapura and provisions of the Establishments Code for violation of the rules and regulations imposed by the University.

- (ii) You shall be informed with regard to the rules and regulations imposed by the University of Sri Jayawardhanapura and the course by the University at the beginning of the course.

03. The specimen application for this course is published at the end of this notification. Applicants should prepare their own applications according to the specimen. In case where the officer belongs to the Sri Lanka Technological Service under the Central Government, application of such officer shall be sent through the Head of the Department and in the meantime the officers in Sri Lanka Technological

Service under the Provincial Public Service shall send their applications through the Secretary of the Provincial Public Service Commission in the Provincial Council where they serve. The applications should be sent through registered post to Dean, Faculty of Management studies and Commerce, University of Sri Jayawardhanapura, Gangodawila, Nugegoda before 31st of January 2017. “Efficiency Bar Examination for the Officers in Grade I of Sri Lanka Technological Service - 2016 (Three month certificate course on Management)” shall be indicated in top left-hand corner of the envelope in which the application is forwarded. The Dean is empowered to reject the applications received after the closing date of applications without any inquiry.

04. *Identity*.– Candidates shall be required to prove their identity to the satisfaction of the Dean of the Faculty of Management Studies and Commerce of University of Sri Jayawardhanapura. For this purpose, one of the following documents shall be kept at the possession of the applicants at the beginning and also during the course in order to submit on requirement :

- (a) The National Identity Card issued by the Department of Registration of Persons.
 - (b) Identity card issued by the respective institution ; or
- A document issued by the respective institution to prove the identity.

05. *Application* :

- (i) Applications should be prepared in a paper of A4 size. The application could be typewritten, but it should be filled in correctly and legibly in candidate’s own handwriting. At the occasions where it is specially mentioned, the applications shall be filled in the language medium specially mentioned. Special attention should be paid to the name of the officer, since the name is used as it is indicated in the application at all occasions within the course duration. If the said particulars are changed within the course duration, it should be informed to the Dean, Faculty of Management Studies and Commerce of University of Sri Jayawardhanapura in writing along with the recommendations of the Head of the Department.
- (ii) Please indicate the title of the examination appearing in the specimen in English language as well, on both Sinhala and Tamil application forms. Applications that do not comply with the specimen and that have not been perfected properly will be rejected without notice. It is the responsibility of

the candidate to make sure that the application form perfected by him/her complies with the specimen given in the notification and further it would be advisable to keep a photocopy of the completed application form.

- (iii) A stamp size photograph of the applicant shall be pasted in the cage on the top right hand corner of the original application and another stamp size photograph shall be attached to the application.

06. *Course fee and examination fees* :

- (i) The officers appearing for this course shall pay either by a cheque issued by the employer or by a bank draft of amount of Rs. 17,500 to the Current Account of the Faculty Development Fund of the faculty of Management Studies and Commerce of University of Sri Jayawardhanapura No. of 097100140002229 at People’s Bank, Gangodawila Branch. The receipt obtained by the candidate depositing the relevant amount shall be submitted to the Dean of Faculty of Management Studies and Commerce of University of Sri Jayawardhanapura one week before the commencing date of the course. Institutional charges, printing fees, examination fees, allowances for resource providers and charges for coordination are included in the above amount.
- (ii) If the officers who are unable to complete the examination of the course at the first occasion wish to sit for the examination at the consequent sittings, they are required to pay a registration fees of Rs. 1,000 and Rs. 2,000 per each subject. When making these payments, the instructions of the Dean of the Faculty of Management Studies and Commerce of University of Sri Jayawardhanapura shall be followed.
- (iii) Under no circumstances, the course fee shall be refunded. The examination fee shall not be allowed to transfer in respect of any other examination or course or officer.

07. *Requirement to follow the course* :

- (i) All the officers shall pass the Third Efficiency Bar Examination for officers in Grade I of Sri Lanka Technological Service before the lapse of five (05) years from the date of promotion to Grade I.
- (ii) The officers who have completed five (05) years from the date of promotion to Grade

I of Sri Lanka Technological Service as at 01.06.2013 shall be exempted from the requirement of passing the Third Efficiency Bar Examination.

Note.– Kindly note to pay the attention of the Head of the Department regarding the seniority of each officer and the matters indicated in Para. 7 i and 7 ii above.

08. *Selection for the course.*– When officers are selected for the course, priority shall be given depending on the order of the seniority of the appointment of the officers who were promoted to Grade I of Sri Lanka Technological Service.

09. All the officers who have submitted applications shall be included in the data base maintained by the Dean of the Faculty of Management Studies and Commerce of University of Sri Jayawardhanapura and 800 persons shall be selected annually for the course. A list of names of the applicants who are selected for the course shall be published on the web side of the Ministry of Public Administration and Management. and it will be informed to the officers selected by the University of Sri Jayawardenapura. Applications shall be called again for the course by a *Gazette* Notification only at the instances where sufficient number of applications has not been submitted.

10. *Syllabus of the course :*

Serial No.	Syllabus	Number of Credits	Credit Hours
01	Public Finance Management	02	30
02	Human Recourse Management (Basic theories)	02	30
03	Conflict Management (Practical application of the theories on Conflict Management in achieving the goals and objectives of the organization)	02	30
04	Organizational Behavior	02	30
05	Project Report A research paper either on an issue in the professional field of candidate or the professional field itself	02	30
		10	150

11. The decision of the Secretary to the Ministry of Public Administration and Management shall be the final with regard to any matter not referred to herein.

J. J. RATHNASIRI,
Secretary,
Ministry of Public Administration and Management.

Ministry of Public Administration and Management,
Independence Square,
Colombo 07,
08th December, 2016.

(The *Gazette* Notification and the specimen application can be downloaded at www.pubad.gov.lk)

Specimen Application

Affix a stamp size
photograph here

(Official use only)

THIRD EFFICIENCY BAR EXAMINATION FOR THE OFFICERS IN GRADE I OF SRI LANKA TECHNOLOGICAL SERVICE - 2016

(Three Month Certificate Course on Management)

01. (a) Name with initials (Indicate the initials at the end of the name) : _____.
(In English block capital letters
Eg. : GUNAWARDHANA M. G. B. S. K.)
- (b) Name in Full : _____.
(In English block capital letters)
- (c) Name in full : _____.
(In Sinhala/Tamil)
02. Indicate whether you belong to Provincial Public Service, if not to which public service you belong :

(Public Service - 10/Western Provincial Public Service - 01/Central Provincial Public Service - 02/Southern Provincial Public Service - 03/Northern Provincial Public Service - 04/Eastern Provincial Public Service - 05/North Western Provincial Public Service - 06/North Central Provincial Public Service - 07/Uva Provincial Public Service - 08/Sabaragamuwa Provincial Public Service - 09)

03. Designation (In English Block Letters) : _____.

(iv) Service period in Grade I as at 01.06.2013 :

04. Sub Department/Division to which you belong :
(In English Block Letters) : _____.
(In Sinhala/Tamil) : _____.

Years : Months : Days :

05. Department to which you belong :
(In English Block Letters) : _____.
(In Sinhala/Tamil) : _____.

I declare that the foregoing particulars are correct and I am bound by the rules and regulations imposed by the Dean of the Faculty of Management Studies and Commerce, University of Sri Jayawardhanapura with regard to conducting the course, examination and issuing results and the rules and regulations specified in the Establishments Code.

06. Official Address :
(In English block capital letters) : _____.
(In Sinhala/Tamil) : _____.

_____,
Signature of the Candidate.

Date : _____.

07. Personal Address :
(In English block capital letters) : _____.
(In Sinhala/Tamil) : _____.

Attestation of the Signature

08. E-mail : _____.

I hereby certify that Mr./Mrs./Miss who is an officer working at my office and is known to me personally placed his/her signature before me on

09. Telephone Number :

Official :

_____,
Signature of the Attester and
official stamp.

Personal :

Date : _____.

10. Gender :

Male - M ☐
Female - F ☐

(Indicate the relevant letter in the cage)

Certification of the Head of the Department

11. National Identity Card No. :

(Affix a copy of the National Identity Card signed by the candidate to the effect that it is a true copy)

I hereby certify that the particulars mentioned in paragraphs 01 to 12 are accurate and the candidate is an officer in Sri Lanka Technological Service who is eligible to follow this course as per the note in paragraph 07 and it is possible for the Department to pay the prescribed course fee.

_____,
Signature of the Head of the Department
and Official Stamp.

Date : _____.

12. (i) Date of Birth :

Year : Month : Date :

(ii) Date of promotion to Grade I :

Years : Months : Days :

(iii) Active service period in Grade I as at 31.01.2017 :

Years : Months : Days :

(Submit the copy of the letter of promotion to Grade I signed by the candidate to the effect that it is a true copy as an attachment)

Check List :

- (a) A copy of the National Identity Card signed by the candidate to the effect that it is a true copy is attached. ☐
- (b) A stamp size photograph is affixed on the top right hand corner of the application. ☐
- (c) A stamp size photograph is attached with the application. ☐
- (d) A copy of the letter of promotion to grade I signed by the candidate to the effect that it is a true copy is attached. ☐

**MINISTRY OF HEALTH, NUTRITION
AND INDIGENOUS MEDICINE OPEN
RECRUITMENT TO THE POSTS OF
"VACCINATION FIELD ASSISTANT" AND
"ANIMAL UNIT CONTROLLER" - 2016**

APPLICATIONS are called from eligible Sri Lankan male applicants to fill 09 vacancies exist in the post of "Vaccination Field Assistant" and 04 Vacancies in the post of "Animal Unit Controller" in the institutions including Public Health Veterinary Service Institute in Narahenpita which is under the Ministry of Health, Nutrition and Indigenous Medicine.

2. Educational Qualifications relevant to the post :

- (a) Should have passed six (06) subjects with 4 credit passes for Sinhala/Tamil/English language and Mathematics and 2 other subjects in one sitting at the G. C. E. (O/L) Examination ;

And

- (b) Should have passed at least one subject (except Common General Test) at the G. C. E. (A/L) examination.

3. Experience :

- (a) *Vaccination Field Assistant.*- should have experience not less than one year in a Government Institution or a Private Institution affiliated to the Government (should prove by certificates).
- (b) *Animal unit Controller.*- Should have obtained a certificate that you have worked as a community leader or a scout for a period of not even than one year.

4. Vocational Qualifications :

- (a) Vaccination Field assistant.- not applicable.
- (b) Animal Unit Controller.- Should have obtained a certificate that you have experience in controlling dogs for a period of one year obtained by a government institution or an institution affiliated to the Government or a Private Institution.

5. Other Qualifications :

- (a) Male applicants who should be not less than 18 years and not more than 30 years of age by 25.01.2017.

- (b) Should be a Sri Lankan citizen.
- (c) Should be excellent in character.
- (d) Should have satisfied the qualifications required to recruit to the post as at the closing date of application in all respects.
- (e) Should be fit physically and mentally to serve in any part of Sri Lanka and to discharge duties of the post.

6. Method of Application :

- (a) Applications should be prepared in accordance with the specimen form of application appended to this notification using both sides of a paper of size A4 and numbers from 01.0 to 5.1 should appear on the first side of the page and numbers from 5.2 to 8.0 should appear on the second side. The application should be perfected in the hand writing of the candidate.
- (b) If apply for both posts, preferences for the two posts must be mentioned clearing in the relevant place.
- (c) The receipt obtained by paying Rs. 500 to the credit of the account of "Director General of health Services collection of Exam fees" No. 7041318 of the Bank of Ceylon, Traprobane Branch should be affixed so as not be detached, on the place where it is mentioned "Receipt" in the application. (Please keep a copy of the receipt).
- (d) Candidate's signature in the application should be attested by a Principal of a Government School or a Justice of the Peace or a Commissioner for Oaths or a Notary Public or an Attorney-at-Law, or a Commissioned Officer in the Armed Forces or an officer holding a *Gazette* of post in the Police Service or an officer holding a permanent post in the public service who gets an annual consolidated salary more than Rs. 334,452.
- (e) The words "Recruitment for the Post of - 2016" should be mentioned on the top left hand corner of the envelope of size 9"x4" in which the duly completed application is enclosed and it should be sent to reach Director (Administration) 03, Ministry of Health, Nutrition and indigenous Medicine "Suwasiripaya", No. 385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10 under registered post on or before 23.01.2017.

7. Employees in Government or Semi Government Services should submit applications through their Head of the Department.

8. Receipt of applications will not be acknowledged and applications which will be received after the closing date will be rejected. The applications which are not complying to the above terms and the relevant specimen form given in this notification will be rejected without any notice.

9. *Method of Recruitment.*- The applicants who obtain the highest marks on the basis of the results of written examination which is conducted by the Secretary to the Ministry of Health, Nutrition and Indigenous Medicine will be recruited for Grade III of the relevant post according to the number of vacancies after referring them to an interview which is held to inspect the physical fitness and qualifications of candidates.

10. *Details of Written Examination :*

<i>Question paper</i>	<i>Syllabus</i>	<i>Duration</i>	<i>Maximum Marks</i>	<i>Minimum Pass Mark</i>
1. General knowledge	Testing logical explanation and general knowledge in relation to the field	02 hours	100	40%
2. Intelligence Test	Testing the candidate's ability of understanding the meaning, qualification and co-relation between the time and space through the conclusions and responses of candidates to the problems given in terms, numbers and pictures	01 1/2 hours	100	40%

11. *Identity of Candidates.*- Candidates who have completed application in all respects will only be called for the written examination. Following documents of identity will be accepted to prove their identity at the written examination :

- (a) National Identity card issued by the Commissioner of Registration of Persons.
- (b) Valid passport.
- (c) Valid driving license.

12. *Terms of engagement and conditions of service :*

- (a) You should be subject to the policy decision taken by the Government in future in respect of salary scheme assigned to you.
- (b) This post is probation for a period of three (03) years.
- (c) You should obtain the proficiency in other official language in addition to the language you entered the service within 05 years from the date of appointment in terms of Public Administration Circular 01/2014 and circulars indicated thereto.
- (d) You should pass the First Efficiency Bar Examination within 03 years.
- (e) Selected applicants shall be subjected to the recruitment procedure of Management Assistant Non-Technical Segment 2 Service Category and amendments made thereto from time to time, Establishments Code, Financial Regulations, Procedural Rules issued by the Public Service Commission and orders and regulations issued by the Government.

13. The numbers of appointments will be decided considering the number of existing vacancies. Accordingly, if the Ministry of Health, Nutrition and Indigenous Medicine, decides to grant permanent appointments to the post of Vaccination Field Assistant and Animal Unit Controller, actions will be taken to appoint the candidates to the Class III of the said posts in terms of the conditions in the scheme of recruitment. This post is entitled for the salary scale of MN-01-2016 Rs. 27,140 -10x300 - 11x350 - 10x495 - 10x660 - Rs. 45,540 in terms of Public Administration Circular No. 03/2016 and the salary will be paid according to the provisions mentioned in the circular.

14. Applications which are not in compliance with the specimen form of application not satisfied required qualifications, not paid the fees properly, furnished not incomplete particulars and delayed are rejected without any notice. Complaints on misplaced or delay of applications are not accepted.

15. Applicants should carefully and accurately fill the particulars of education and other qualifications in the application. If the above certificates are proved to be counterfeit, actions will be taken to refer to the Criminal Investigation Department for legal actions, to cancel the appointment and to enter his name in the black list of those who are not permitted to be re-employed in the Public Service after taking legal actions against him.

16. The decision of the Secretary of the Ministry of Health, Nutrition and Indigenous Medicine's will be final on any matter covered or uncovered by this *Gazette* notification. Secretary of Ministry of Health, Nutrition and Indigenous Medicine will make the final decision to fill all the vacancies or to fill the some of vacancies.

17. In the event of any inconsistency between the Sinhala, Tamil and English texts of this *Gazette* notification, the Sinhala text shall prevail.

Secretary,
Ministry of Health, Nutrition and Indigenous Medicine.

"Suwasiripaya",
Ministry of Health,
Nutrition and Indigenous Medicine,
Colombo 10,
17th November, 2016.

Specimen Form of Application

CALLING APPLICATIONS FOR THE OPEN COMPETITIVE EXAMINATION TO RECRUIT TO THE POSTS OF VACCINATION FIELD ASSISTANT AND ANIMAL UNIT CONTROLLER IN GRADE III OF MANAGEMENT ASSISTANT NON-TECHNICAL SEGMENT - 2 (MN-01-2006(A) SERVICE CATEGORY IN PUBLIC HEALTH VETERINARY SERVICE WHICH IS UNDER THE MINISTRY OF HEALTH, NUTRITION AND INDIGENOUS MEDICINE - 2016

Medium for the Post :

Sinhala - 1
Tamil - 2
English - 3

(Mentioned the relevant number in the cage)

Applied to the post and the preference

Post	Preference
Vaccination Field Assistant	
Animal Unit Controller	

01. (a) Name of the applicant with initials (In Block Capitals) *Eg.*- Mr. SILVA A. B.
Mr./Mrs./Ms. : _____.
(b) Name in Full (In English Block Capitals) : _____.
(c) Name in Full (In Sinhala or Tamil) : _____.
02. (i) Permanent Address (In English Block Capitals) : _____.
(ii) Permanent Address (In Sinhala or Tamil) : _____.
(iii) District of Residence : _____.
(iv) Telephone No. : _____.
(v) Address to which the admission for the examination should be posted -(In English Block letters) : _____.
03. (i) Date of Birth : Year : Month : Date :
(ii) National Identity Card Number :
(iii) Age as at the closing date of applications : Years : Months : Days :

04. (I) Whether a citizen of Sri Lanka : Yes ☐ No ☐ (Mark ✓ in the relevant cage)

05. Educational Qualifications (Relevant certificates should be attached) :

(i) G. C. E. (Ordinary Level) Examinations : Year : _____. Index No. : _____.

No.		Subject	Result	No.		Subject	Result
1.				5.			
2.				6.			
3.				7.			
4.				8.			

(ii) G. C. E. (Advanced Level) Examinations : Year : _____. Index No. : _____.

No.		Subject	Result	No.		Subject	Result
1.				3.			
2.				4.			

(iii) Experience : Yes ☐ No ☐ (Mark ✓ in the relevant cage)

Give relevant particulars : _____.

(iv) Vocational Qualifications (Relevant to the post of Animal Unit Controller) : Yes ☐ No ☐

(Mark ✓ in the relevant cage)

Give relevant particulars : _____.

06. Have you ever been convicted before a court of law ? Yes ☐ No ☐ (Mark ✓ in the relevant cage)

Give relevant particulars, if yes : _____.

07. Certificate of the applicant :

I hereby certify that the particular furnished herein are true and correct to my knowledge and belief, and that receipt obtained by paying examination fees is affixed. I accept that if any information herein found to be incorrect or false prior to selection my application will be rejected and if so found after selection I am liable to be dismissed from service without any compensation.

Affix here the receipt obtained by paying the fees. Keep a photocopy of the receipt

_____,
Signature of the applicant.

Date : _____.

Attestation of the signature of the applicant

I certify that Mr./Mrs./Miss is known to the personally and he/she placed his/her signature in my presence on

_____,
Signature of the attestor.

Date : _____.

Full name of the attestor : _____.

Post : _____.

Address : _____.

(Should be authenticate with the official stamp).