

N. B.— The list of Jurors in Panadura Jurisdiction Area in Kalutara District for the year 2016 has been published in Part VI of this *Gazette* in all three Languages.

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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,977 – 2016 ජූලි මස 22 වැනි සිකුරාදා – 2016.07.22  
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(Published by Authority)

### PART I: SECTION (IIA) – GENERAL

(Separate paging is given to each language of every Part in order that it may be filed separately)

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**Note.**— Dr. Saman Weerasinghe Foundation (Incorporation) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of May 20, 2016.

#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 12th August, 2016 should reach Government Press on or before 12.00 noon on 29th July, 2016.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the *Gazette*, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the *Gazette*. ”

B. K. S. RAVINDRA,  
Government Printer (Acting)

Department of Govt. Printing,  
Colombo 08,  
21st June, 2016.

This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)



### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public

Service. Such Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service, Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Any one desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

# Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations.  
Department of Examinations,  
Pelawatta, Battaramulla.

**Posts – Vacant**  
**REGISTRAR GENERAL'S DEPARTMENT**

**Post of Registrar of Muslim Marriages**

KURUNEGALA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Muslim Marriages in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Muslim Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Muslim males only can apply for these Posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding educational and other qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries.

07. Completed applications should be sent by registered post to the address given in the Schedule on or before 22nd August, 2016.

E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
04th July, 2016.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Kurunegala	Bingiriya	Post of Muslim Marriage Registrar of Kurunegala District, Katugampala Hathpattuwa Division of Karadapattuwa Area	District Secretary/Additional Registrar General, District Secretariat, Kurunegala.

07-828

**MINISTRY OF JUSTICE**

**Calling of Applications for the Appointment of Inquirers (into Sudden Deaths) Under Section 108 of  
the Code of Criminal Procedure Act, No. 15 of 1979**

APPLICATIONS are invited to fill the vacancies in the Post of Inquirers (into Sudden Deaths) in the Schedule given below.

02. Applications prepared as per the specimen form given below should be sent under registered cover to reach the Secretary, Ministry of Justice, Superior Courts Complex, Colombo 12 on or before 22.08.2016 The words "Post of



Inquirer (into Sudden Deaths) ..... District ” should be written on the top left hand corner of the envelope containing the application. Applications received after the closing date will be rejected without any notice.

03. This post is not permanent in the Public Service. The appointment to the Post of Inquirer (into Sudden Deaths) is made for a term of five years from the date of the appointment. This term may be extended for a further period subject to medical reports of the person concerned and on the recommendations of the Magistrate of the relevant area and Officer in Charge of the Police Station of such area provided that the maximum age limit of 70 years should not be exceeded. Nevertheless, the Minister may at any time prior to the expiry of the term, terminate the service of an Inquirer (into Sudden Deaths) with the reason being assigned for the termination. Inquirer (into Sudden Deaths) divisions in which vacancies are to be filled are mentioned in the Schedule given below.

04. The appointees should perform the duties of Inquirer (into Sudden Deaths) in accordance with the provisions of the Code of Criminal Procedure Act, No. 15 of 1979.

05. This post does not carry a salary. However, a fee of Rs.500 per inquest, travelling expenses and subsistence allowances approved for Inquirers (into Sudden Deaths) will be paid.

06. Persons who possess the following requirements are eligible to apply:-

- (a) Be a Citizen of Sri Lanka.
- (b) Be a resident within the area for which the appointment is expected, during last two years.
- (c) Should not be less than 30 years and not more than 62 years of age as at the closing date of applications.
- (d) Should possess 03 passes in G.C.E (A/L) (Priority will be given for the candidates who have passed ) G.C.E (A/L) in science stream)
- (e) Candidates who apply for the post of Inquirer (into Sudden Deaths) (Muslim) should be able to speak and write in Tamil.
- (f) Candidates should be physically fit and should bear a good moral character. Priority will be given to non-smokers and teetotalers.

07. Persons who are in receipt of a salary or an allowance from the Government, or from a fund of a Provincial Council or Local Government Institution as at the closing date of applications and persons who all employees and members of the Board of Directors of State

Corporations or Co – operative Societies and members of Provincial Councils or Local Government Institutions as at the closing date of applications are not eligible to apply for this post.

08. It is not necessary to enclose any documents with the application. However, applicants should produce at the interview sufficient proof in support of their qualifications. The originals of the following documents should be submitted at the interview:-

- (a) Certificate of birth,
- (b) Educational Certificates,
- (c) National Identity Card,
- (d) Certificate of Grama Niladhari to prove permanent residence,
- (e) Two recent character certificates,
- (f) Other Certificates if any, in support of additional qualifications,
- (g) In case of retired applicants documentary evidence to prove the date of retirement.

09. All applications should be filled in block letters according to the following specimen form of Application. Applications submitted without indicating all required information will be rejected without any notice.

10. When filling the specimen form of application, accurate details on eligibility criteria should be included. The appointments of applicants falling into any category referred to in paragraph 7 above and the appointments and applicants who have furnished false information relating of Paragraph 06 and 08 above will be cancelled, if the inaccuracy is detected after the appointment is made.

11. If a person who is appointed as an Inquirer (into Sudden Deaths) is subsequently appointed to a post described in the aforesaid paragraph 07, his/her appointment to the Post of Inquirer (into Sudden Deaths) will lapse from the date of appointment to such post.

PADMASIRI JAYAMANNE,  
Secretary,  
Ministry of Justice.

Ministry of Justice,  
Colombo 12,  
30th June 2016.

## APPLICATION FORM

## POST OF INQUIRER (INTO SUDDEN DEATHS)

District		Divisional Secretary's Division	
Relevant Magistrate's Court		Inquirers (into Sudden Deaths) Division	
Relevant Police Station		Grama Niladhari Division where the applicant is resident and No.	

1. (a) Name with initials (in block letters) : \_\_\_\_\_.  
(Underline the surname)
- (b) Names denoted by Initials : \_\_\_\_\_.
2. Address : \_\_\_\_\_.
3. Telephone No. : \_\_\_\_\_.
4. National Identity Card No. : \_\_\_\_\_.
5. Date of Birth : \_\_\_\_\_.
6. Age as at 22.08.2016:  
Years : \_\_\_\_\_ Months : \_\_\_\_\_ Days : \_\_\_\_\_.
7. Sex : \_\_\_\_\_.
8. Educational Qualifications :  
G.C.E ( O/L) Examination :

<i>Subject</i>	<i>Grade</i>	<i>Year</i>	<i>Subject</i>	<i>Grade</i>	<i>Year</i>

G. C. E. (A/L) Examination :

<i>Subject</i>	<i>Grade</i>	<i>Year</i>	<i>Subject</i>	<i>Grade</i>	<i>Year</i>

9. Professional qualifications : \_\_\_\_\_.
10. Present Occupation : \_\_\_\_\_.
11. Previous employment : \_\_\_\_\_.
12. (a) Are you an employee of State, a State Corporation/ Provincial Council Co-operative or Local Government Institution? : \_\_\_\_\_.
- (b) If you have resigned/retired from service of the establishment above, reason for resignation/ retirement : \_\_\_\_\_.
- (c) The date of resignation/retirement : \_\_\_\_\_.
13. (a) Has your employer taken any disciplinary actions against you ? : \_\_\_\_\_.
- (b) If so, the nature of the charge and the outcome : \_\_\_\_\_.
14. (a) (i) Have you ever been sued for any offence in any Court of Law? : \_\_\_\_\_.
- (ii) Has any complaint to which you were a party been ever made to a Mediation Board for mediation : \_\_\_\_\_.
- (iii) If so, the date result thereof : \_\_\_\_\_.
15. (a) Do you presently hold a post of Inquirer (into Sudden Deaths) ? : \_\_\_\_\_.
- (b) If so, the date of first appointment and File No. of the Ministry? : \_\_\_\_\_.
16. Details of other qualifications, if any, relevant to this appointment : \_\_\_\_\_.

17. Names, addresses and designations of the two persons who gave character certificates :

(1) ..... (2) .....  
.....  
.....

I do hereby certify that the above particulars furnished by me are true and accurate.

\_\_\_\_\_  
Signature of applicant.

Date :\_\_\_\_\_.

**MATHARA DISTRICT**

<i>Divisional Secretary's Division</i>	<i>Inquirer (into Sudden Deaths) Division</i>	<i>Grama Niladhari Division &amp; No.</i>	
Devinuwara	Devinuwara	Devinuwara North	432
		Devinuwara Central	432 A
		Devinuwara South	433
		Devinuwara West	433A
		Devinuwara East	433B
		Devinuwara	433C
		Devinuwara Nugegoda	433D
		Devinuwara Wawwa	433E
		Devinuwara Sinhasana Pedesa	433F
		Devinuwara Welegoda	433G
		Devinuwara Pradeepagara	433H
		Kapugama West	435
		Gandarawatta South	435A
		Kapugama East	436
		Delgalla	436A
		Kapugama North	436B
		Kapugama Central	436C
		Gandara West	437
		Gandara East	437A
		Gandara South	437B
		Gandara Central	437C
		Thalalla South	438
		Thalalla Central	438A
		Thalalla East	438B
		Thalalla	438C
		Thalalla North	439
		Naotunna	442
		Naotunna Central	442A
		Naotunna South	442B
		Naotunna North	442 C
Kotapola	Pallegama	Pallegama North	241
		Kiriwaldola	241 A
		Pallegama South	241 B
		Pathawala Nadakanda	241 D
		Nishshankapura	241 E
		Keeriwalagama	241 G

<i>Divisional Secretary's Division</i>	<i>Inquirer (into Sudden Deaths) Division</i>	<i>Grama Niladhari Division &amp; No.</i>	
	Deniyaya	Bateyaya	241 C
		Kandilpana	241 H
		Deniyaya	243
		Deniyaya West	243 A
		Ihalagama	243 B
		Viharahena	244
		Thanipita	244 A
		Kalugalahena	244 B
		Adaradeniya	244 C
Weligama	Weligama Village	Moodugamuwa East	378
		Moodugamuwa West	378 B
		Pathegama	379
		Pitidoowa	379 A
		Walana	379 B
		Midigama East	380
		Gurubebila	380 A
		Midigama West	381
		Midigama North	381 A
		Wakada	381 B
		Denuwala	381 C
	Mirissa	Pelena South	387 B
		Pelena North	387 C
		Polwatta	388
		Polwathumodara	388 A
		Nidangala	399A
		Kotawila South	404
		Kotawila North	404 A
		Kotawila West	404 B
		Mirissa North	405
		Mirissa Udupila	405 A
		Mirissa Udumulla	405 B
		Henwala East	405 C
		Henwala West	405 D
		Mirissa South I	406
		Mirissa South II	406 A
		Thal Aramba South	407
		Bandaramulla	407 A
		Thal Aramba North	407 B
		Thal Aramba East	407 C
		Kaburugamuwa North	408
		Kaburugamuwa West	408 A
		Garanduwa	408 B
		Kaburugamuwa South	408 C
		Thudella	408 D
Hakmana	Udupeellagoda	Pananwela West	282
		Pananwela East	282 A
		Wepathaira North	283
		Wepathaira South	283 A
		Kebiliyapola North	284



<i>Divisional Secretary's Division</i>	<i>Inquirer (into Sudden Deaths) Division</i>	<i>Grama Niladhari Division &amp; No.</i>	
Hakmana	Udupeellagoda	Kebiliyapola	284 A
		Gangodagama	286
		Pottewela	286A
		Kohuliyadda	286 B
		Gammeddapitiya	286 C
		Udupeellegoda East	294
		Udupeellegoda West	294A
		Lalpe	294 B
		Kongala East	295
		Kongala South	295 C
Thihagoda	Wattegedara	Nadugala I	337
		Wattegedara	337 A
		Nadugala II	337 B
		Wattegedara East	337 C
		Palatuwa	340
		Unella	340 A\
		Elambathalalagoda	340B
		Dematahettigoda	340 C
		Attudawa	341
		Attudawa West	341 A
Athuraliya	Bopagoda	Urumutta	304
		Kehelwala	304A
		Urumutta South	304 B
		Welihena	305
		Divithura	305A
		Dematapassa	305 B
		Thalahagama East	306
		Thalahagama West	306 A
		Wenagama	306 B
	Thibbotuwawa	Hawpe	306 C
		Panadugama	308
		Godapitiya	308 A
		Kanahalagama	308 B
		Maragoda	308 C
	Akuressa No. 01	Paraduwa North	359
		Paraduwa South	359 A
		Paraduwa East	359 B
		Melewwa	359 C
		Akuressa	360
		Yakabedda	360 A
		Ihala Kiyanduwa	360 B
		Galabadahena	360 C
		Poramba	361 A
		Ilupella	361 B
		Imbulgoda	361 C
		Ganhela	362
		Minipogoda	362 A
		Asmagoda	362B

<i>Divisional Secretary's Division</i>	<i>Inquirer (into Sudden Deaths) Division</i>	<i>Grama Niladhari Division &amp; No.</i>	
Akuressa	Akuressa No. 01	Maramba South	363
		Maramba North	363 A
		Lenama South	363 B
		Peddapitiya South	363 C
		Peddapitiya North	363 D
		Hulandawa	363E
		Lenama North	363F
		Undupitiya	363G
		Idikatudeniya	363H
		Diyalape	364
		Higgoda	364 A
		Eramudugoda	365
		Manikgoda	365 A
		Katanvila	366
		Henegama	370
		Henegama West	370 A
		Paragahawatta	370B
		Nimalawa	371
		Gallala	371 A
		Nimalawa East	371 B
Pasgoda	Urubokka	Ginnaliya East	246
		Ginnaliya West	246 B
		Ginnaliya North	246C
		Ginnaliya South	246 D
		Keeripitiya East	249
		Urubokka	249 A
		Mekiliyatenna	249 B
		Heegoda	249 C
		Keeripitiya West	249 D
		Dampahala East	253
		Dampahala West	253A
		Hulankanda	253 B
	Beralapanathara	Ketawala	246 A
		Pattigala	246 E
		Beralapanathara North	250
		Beralapanathara South	250 A
		Kekundeniya	250 B
		Thalapalakanda	250 C
		Wijayagama	250 D
		Pathavita	250 E
		Kirilipana	251
		Batandura North	251A
		Moragala	251B
		Mologgamuwa North	251C
Malimbada	Thelijjavila	Mologgamuwa South	251 D
		Batandura South	251 E
		Malimbada North	350
		Katuwangoda	350A
		Malimbada West	351

<i>Divisional Secretary's Division</i>	<i>Inquirer (into Sudden Deaths) Division</i>	<i>Grama Niladhari Division &amp; No.</i>	
Malimbada	Thelijjavila	Kirimetimulla North	351A
		Kirimetimulla South	351 B
		Kadukanna	353
		Thelijjavila	353 A
		Uninduwela	353 B
		Horagoda East	355
		Elgiriya	355 A
		Pahala Kiaduwa	355B
		Horagoda West	355 C
		Horagoda South	355D
		Nape	355E
		Dampella	356
		Kadduwa	356 A
		Welanagoda	356 B
		Kekunawela	357
		Maragoda	357A
		Akurugoda East	400
		Akurugoda West	400A
		Akurugoda South	400 B
		Akurugoda North	400 C
		Malimbada South	402
		Malimbada East	402 A
		Galpamuna	402 B
		Sulthanagoda West	403
		Sulthanagoda South	403A
		Sulthanagoda East	403 B
Welipitiya	Kananke	Poramba Kananke North	372
		Poramba Kananke South	372 A
		Nalawana	372 B
		Puhulahena	372 C
		Wahala Kananke North	373
		Nivithiwelebokka	373 A
		Wahala Kananke South	373 B
		Hallala	375
		Padili Kokmaduwa	375 A
		Sahabandu Kokmaduwa	375 B
		Kokmaduwa North	375 C
	Welipitiya	Beraleliya	375 D
		Batalahena	375 E
		Ibbawela	376
		Veligoda	376A
		Jamburegoda East	377
		Palalla	377 A
		Jamburegoda West	377 B
		Borala	378 A
		Denipitiya East	391
		Denipitiya West	391A
		Denipitiya Central	391B
		Maduragoda	391 C
		Moonamalpe	392

<i>Divisional Secretary's Division</i>	<i>Inquirer (into Sudden Deaths) Division</i>	<i>Grama Niladhari Division &amp; No.</i>	
	Welipitiya	Udukawa South	392 A
		Udukawa North	392B
		Wellana	394
		Penetiyana East	394 A
		Penetiyana West	394 B
		Kapuwatta	396
		Welipitiya	396 A
		Watagedaramulla	397
		Uruvitiya	397 A
		Meeruppa	397 B
		Jayawickramapura	397 C
		Warakapitiya North	399
		Warakapitiya South	399B
		Warakapitiya East	399 C
Pitabeddara	Derangala	Godakawela	261
		Pitabeddara	261 A
		Derangala	261 B
		Kiriwelkele South	261 C
		Kaduruwana	261 D
		Thennahena	261E
		Kiriwelkele North	261 F
		Kudalahena	261H
	Alapaladeniya	Alapaladeniya North	258
		Edandukitha East	258 A
		Alapaladeniya South	258 B
		Edandukitha West	258 C
		Kalubovitiyana	259
		Dangala East	259A
		Dangala West	259 B
		Ambewela	259 C
		Galabada	259D
		Banagala East	260
		Banagala West	260 A
	Weliwa	Thalapekumbura	261 G
		Weliwa	262 A
		Rambukana East	262 B
		Kodikaragoda West	262 C
		Kosnilgoda	262 D
		Aluwana	262 E
		Paradupalla	262 F
		Rambukana West	262G
		Kodikaragoda East	262 H
		Wanasinkanda	263 F
GALLE DISTRICT			
Hikkaduwa	Thiranagama Hikkaduwa	Dodandoowa	51
		Uduhalpitiya	51A
		Modara Patuwatha	52

<i>Divisional Secretary's Division</i>	<i>Inquirer (into Sudden Deaths) Division</i>	<i>Grama Niladhari Division &amp; No.</i>	
Hikkaduwa	Thiranagama Hikkaduwa	Dodandugoda	52A
		Patuwatha	53
		Gammaduwatta	53A
		Hennathota	53B
		Thiranagama	54
		Wellabada-Thiranagama	54 A
		Katukoliha	55
		Pinkanda	55 A
		Delgahadoowa	55 B
		Handaudumulla	55 C
		Narigama	56
		Narigama Wellabada	56 A
		KudaWewala	56 B
		Wewala	57
		Pannamgoda	57 A
		Millagoda	57 B
		Wavulagoda West	58
		Wavulagoda East	58 A
		Hikkaduwa West	59
		Hikkaduwa Nagarikaya	59 A
		Hikkaduwa Central	59B
		Nalagasdeniya	59 C
		Wellawatta	59D
		Nakanda	59 E
		Thotagamuwa	61
		Kalupe	62
		Udumulla	62 A
		Medagoda	62 B
	Mahahegoda	Pitiwella North	42
		Pitiwella South	42 A
		Kadurupe	43
		Kedala	43 A
		Boossa	44
		Rupeewala	44A
		Ganegoda	44 B
		Kapumulugoda	44C
		Rathna Udagama	44 D
		Dolikanda	44E
		Mahahegoda	45
		Maliduwa	45 A
		Medawala	45 B
		Palanthriyagoda	45 C
		Hegoda	45 D
		Rejjipura	45 E
	Madampe	Akurala	76
		Akurala South	76 A
		Akurala North	76 B
		Wenamulla	77
		Andurangoda	77 A
		Dimbuldoowa	77 B

<i>Divisional Secretary's Division</i>	<i>Inquirer (into Sudden Deaths) Division</i>	<i>Grama Niladhari Division &amp; No.</i>	
Hikkaduwa	Madampe	Kuleegoda West	78
		Galagoda East	78 A
		Kuleegoda East	78 B
		Galagoda West	78C
		Wellabada	79
		Usmudulawa	79 A
		Urawatta	80
		Idanthota	80 A
		Dewagoda East	80 B
		Dewagoda West	80 C
		Deldoowa	80 D
	Weragoda	Werellana	63
		Seenigama East	64
		Seenigama	64 A
		Malawenna	65
		Thelwatta	67
		Pereliya North	67 A
		Pereliya South	67 B
		Daluwathumulla	67 C
		Kahawa	69
		Godagama South	70
		Godagama North	70 A
		Uduwaragoda South	71
		Uduwaragoda North	71 A
		Weragoda	72
		Galdoowa	72 A
		Harannagala	72 B
		Delma Colony	72 C
Elpitiya	Ambana	Ambana	94
		Pinikahana	94 A
		Wathuravila	94 C
		Kahadoowa	94 D
		Eramulla	94 E
		Rekadahena	94 H
		Thibbotuwawa	94 J
		Kahadoowa South	94 K
		Ambana North	94 L
	Amugoda	Metiviliya	30 A
		Indipalegoda	30 B
		Delpotha	30 C
		Amugoda	31
		Thalagaspe	31 B
		Dikhena	31 C
		Himbutugoda	31 D
		Kellapatha	31 E
		Ketandola Udovita	31 G
		Sittaragoda	31 H
		Thalagaspe West	31 J



<i>Divisional Secretary's Division</i>	<i>Inquirer (into Sudden Deaths) Division</i>	<i>Grama Niladhari Division &amp; No.</i>	
Gonapeenuwala	Gonapeenuwala	Hikkaduwa East	59 A
		Arachchikanda	59A/1
		Gonapeenuwala East	60
		Gonapeenuwala West	60 A
		Gonapeenuwala Central	60 B
		Woodlandwatta	60 C
		Dodamkahavila	60 D
		Kaluwagaha Colony	60 E
		Beretuduwa	66 B
Niyagama	Mattaka	Weihena	32
		Marathupitiya	32 A
		Kimbulawala	32 B
		Mattaka	34
		Bambarawana	34 A
		Poddiwala West	34 B
		Poddiwala East	34 C
		Liyanagama Kanda	34 A 1
		Usbim Colony	34 A2
Bope Poddala	Bope	Watareka East	120
		Mampitiya	120 A
		Wakwella	121
		Hapugala	123
		Niladeniya	123 A
		Pelawatta	123 B
		Abeysundarawatta	123 C
		Beraliyadola	123 D
		Kithulampitiya	124
		Thunhiripana	124 A
		Silvagewatta	124 B
		Kahadoowawatta	124 C
		Kalegana South	125
		Kalegana North	125 A
	Poddala	Narawala	111
		Magadeniya	111 A
		Panvila	111 B
		Walawatta	111 C
		Baswatta	111 D
		Addaragoda	111 E
		Mulana East	111 F
		Mulana West	111 G
		Poddala	117
		Meepawala	117 A
		Pannamaga	117 B
		Penideniya	117 C
		Uluvitike	127
		Opatha	127 B
		Bokaramullagoda	127 C
		Bangalawatta	127 D

<i>Divisional Secretary's Division</i>	<i>Inquirer (into Sudden Deaths) Division</i>	<i>Grama Niladhari Division &amp; No.</i>	
Galle Four Gravets	Galle Town	Kumbalwella South	96
		Mahamodara	96 A
		Galwadugoda	96 B
		Kaluwella	96 C
		Fort	96 D
		Richmond Kanda	96 E
		Kandewatta	96 F
		Cheena Koratuwa	96 G
		Minuwangoda	96 H
		Osanagoda	96 I
		Kumbalwella North	96 J
		Kongaha	97
		Weliwatta	97 A
		Madapathala	97 B
		Pokunawatta	97 C
		Dangedara East	97 D
		Madawalamulla South	98
		Madawalamulla North	98 A
		Bataganvila	98 B
		Sanghamittapura	98 C
		Dangedara West	98 D
		Magalla	99
		Thalapitiya	99 A
		Pettigalawatta	99 B
		Makuluwa	99 C
		Dewathura	99 D
		Katugoda	100
		Dewata	100 A
		Maitipe	101
		Deddugoda South	101 A
		Milidduwa	101 B
		Deddugoda North	101 C
		Welipatha	101 D
		Maligaspe	101 E
		Dadalla West	102
		Dadalla East	102 A
		Walawwatta	102 B
		Siyambalagahawatta	102 C
		Ginthota West	103
		Ginthota East	103 A
		Welipitimodara	105
		Kurunduwatta	106
		Piyadigama	107
		Bope North	107 A
		Ukwatta East	108
		Maha Hapugala	108 A
		Bope West	119
		Bope East	119A
		Ettiligoda South	130

RATHNAPURA DISTRICT

<i>Divisional Secretary's Division</i>	<i>Inquirer (into Sudden Deaths) Division</i>	<i>Grama Niladhari Division &amp; No.</i>	
Embilipitiya	Mulendiyawala	Maduwanwela	207
		Gangeyaya	207 A
		Ranchamadama	207 B
		Nindagam Pelessa	207 C
		Udawalawa Track 02	207 D
		Diyapota	212
		Sudugala	212 A
		Jadura	212 B
		Walalgoda	213
		Mulendiyawala	213 A
		Panamura	213 B
		Thorakolayaya	213 C
		Konkatuwa	213 D
	Modarawana	Udagama	214
		Kumbugoda Ara	214 B
		Moraketiya	214 C
		Hingura Ara	214 D
		Ketagal Ara	214 E
		Modarawana	214 F
		Kalagedi Ara	214 I
	Embilipitiya Town	Embilipitiya Pallegama	214 A
		Embilipitiya New Town	214 G
		Yodhagama	214 H
Balangoda	Kalthota	Kalthota	258
		Medabedda	258 B
		Thanjanthena	258 C
		Neluyaya	258 E
		Kuragala	258 F
		Uggalkalthota Left Bank Left	259
		Uggalkalthota Left Bank South	259 A
		Diyavinna	260 A
		Welipathayaya	260 B
		Kalupedigama	260 E
		Kongahamankada	260 F
	Rassagala	Rassagala	265
		Welekumbura	265 A
		Polwathugoda	265 B
		Wijanathkumbura	265 C
		Durakanda	265
		Egoda Waleboda	266
	Damahana	Damahana	252
		Batugammana	252 A
		Vikiliya	252 C
		Theladiriya	252 E

<i>Divisional Secretary's Division</i>	<i>Inquirer (into Sudden Deaths) Division</i>	<i>Grama Niladhari Division &amp; No.</i>	
Balangoda	Damahana	Imbulamura	253
		Mahawalathenna	253 A
		Mulgama	258 A
		Watawala	258 D
		Rajawaka	260
		Molamure	260 C
		Godakumbura	260 D
		Bowatta	261
		Aldora	261A
Kalawana	Kukulegama	Kukulegama North	195
		Wewagama	195 A
		Kukulegama South	195 B
		Meepagama	195 C
		Pitigalakanda	195 D
		Kodippilikanda	195 E
		Jathuwangoda	195 F
Kahawatte	Madalagama	Pannila	226
		Miyanavita East	226 B
		Kiranodagama	226 C
		Gabbela	226 E
		Miyanavita West	226 F
		Madalagama	227
		Yatagare	227 A
		Endana	227 B
		Madalagama Colony	227 C
	Yainna	Atakalanpanna	225
		Pahamunupanna	225 A
		Panapitiya North	226 A
		Panapitiya South	226 D
		Kalalella	228
		Nambuluwa	228 A
		Yainna	229
		Uda Hawpe	229A
		Nugawela East	230
		Weladura	230 A
		Nugawela West	230 B
		Bungiriya	230 C
Nivithigala	Karavita	Pahala Karavita	173
		Wathupitiya	173 A
		Uda Karavita	173 B
		Horangala	173 C
		Pinkanda	174 D
		Doloswalakanda	176 B
		Delwala	177
		Pebotuwa	177 A
		Panahetagala	177 B
		Horanekarakanda	177 C

<i>Divisional Secretary's Division</i>	<i>Inquirer (into Sudden Deaths) Division</i>	<i>Grama Niladhari Division &amp; No.</i>	
Kuruvita	Kuruvita	Pathberiya	127
		Parakaduwa	127 A
		Pathberiya West	127 B
		Meneripitiya	127 C
		Thalavitiya	14 6
		Amuhenkanda	146 A
		Bodhimaluwa	146 B
		Pohorabawa	148
		Miyanadeniya	148 A
		Kuruvita	155
		Kithulpe	155 A
		Pahala Kuruvita	155 C
		Pathagama	155D
		Theppanawa	156
		Ihalagama Theppanawa	156 A
		Theppanawa Pahalagama	156 B
		Ovitigama	156 C
	Ekneligoda	Walandura	154
		Kahengama	154 A
		Nadukaradeniya	154 B
		Galukagama	154 C
		Kahengama West	154 D
		Kosgoda	154 E
		Delgamuwa	155 B
		Kandangoda	157
		Kandangoda South	157 A
		Pussella	158
		Millavitiya	158 A
		Wathuyaya	159
		Udakada	159 A
		Ekneligoda North	159 B
		Ekneligoda	159 C
		Kiragala	159 D
Ayagama	Paragala	Udugala	193 A
		Udugala North	193 D
		Paragala	194
		Pimbura	194 A
		Nikagoda	194 B
	Dumbara	Galathura	190
		Sinhalagoda	190 A
		Madabaddara	190 B
		Pahala Galathura	190 C
		Dumbara	191
		Ketepola	191 A
		Dumbara Manana	191 B
		Dethabadakanda	191 D
Pelmadulla	Marapana	Marapana	179
		Maudella	179 A

<i>Divisional Secretary's Division</i>	<i>Inquirer (into Sudden Deaths) Division</i>	<i>Grama Niladhari Division &amp; No.</i>	
Pelmadulla	Marapana	Pottakanda	179 B
		Gallinna	179 C
		Pahala Hakamuwa	180
		Niralgama	180 A
		Ihala Hakamuwa	180 B
		Alupotha	180 C
Imbulpe	Imbulpe	Imbulpe	272
		Passaramulla	272 A
		Amuwathugoda	272 B
		Medagedaragoda	272 C
		Aluthnuwara	273
		Thotapalla	273 A
		Mamalgaha	273 B
		Amupitiya	273 C
		Seelogama	274
		Kinchigune	275
		Kumbalgama	275 A
		Muttettuwegama	276
		Puwakgahawela	276 A
		Karagasthalawa	276 B
		Halpe	277
		Budunwela	277 A
		Nittamaluwa	277B
		Ihalalgama	278
		Viharawela	278 A
		Belihuloya	279
Rathnapura	Gileemale	Kumburutheniwela	279 A
		Yakdehiwela	279B
		Gileemale North	162
		Kudawa	162A
		Sri Palabaddala	162 B
		Siripagama	162C
		Embuldeniya	162 D
		Ketawala	162 E
		Rathgama	162 F
		Guruluwana	162 G
		Mapalana	162 H
		Gileemale South	163
		Malwala	163A
		Meehitiya	163 B
		Egoda Malwala	163 C
		Pagoda	163 D
		Durekkanda	163 E
	Rathnapura Town	Dewalegawa	151
		Ketaliyampalla	151 A
		Kahangama	151 B
		Godigamuwa	152
		Rathnapura Town	152 A
		Weralupe	152 B
		Mahawala	152 C



<i>Divisional Secretary's Division</i>	<i>Inquirer (into Sudden Deaths) Division</i>	<i>Grama Niladhari Division &amp; No.</i>
Rathnapura	Rathnapura Town	Mihindugama 152 D
		Rathnapura Town North 152 E
		Rathnapura Town West 152 F
		Ellegedara 153
		New Town 153A
		Malangama 153 B
		Amuthagoda 153 C
		Kospelavinna 153 D
		Batugedara 181
		Thiriwanketiya 181 B
		Angammana 181 C
		Muwagama 182
		Mudduwa 182 A
		Samagipura 182 C
		Mudduwa East 182 D
		Ethoya 182 E
Weligepola	Muttettupola	Muttettupola 219
		Galpaya 219 B
		Madawalalanda 219 C
		Bambaragala 219 D
		Pussathota 219 F
		Badullegama 220
		Elamalpe 220 A
		Kalatuwakanda 220 B
		Thennahena 220 C
		Ranwala 221
		Ammaduwa 221 B
		Udaranwala 221 C
TRINCOMALEE DISTRICT		
Muttur	Muttur 01	Thoppur 216
		Allinagar East 216 A
		Iqbal Nagar 216 B
		Palathoppur 216 C
		Allinagar West 216 E
		Pallikkudiyiruppu 219
		Nalloor 219 A
		Paddalipuram 219 B
		Sampoor East 220
		Sampoor West 220 A
		Koonitivu 221
		Navarathnapuram 221 A
		Kaddaiparichchan South 222
		Chenaiyoor 222 A
		Kaddaiparichchan North 222 B
		Kadarkaraichenai 222 C
		Muttur East 223 A
		Thaqwa Nagar 223 C
Neithal Nagar 223 D		
Naduthivu 223 E		

## TRINCOMALEE DISTRICT

<i>Divisional Secretary's Division</i>	<i>Inquirer (into Sudden Deaths) Division</i>	<i>Grama Niladhari Division &amp; No.</i>	
Muttur	Muttur 01	Muttur Central	223 F
		Palanagar	223 G
		Alimnagar	224 B
		Thaha Nagar	224 C
		Jinna Nagar	224 E
	Muttur 02	Jinna Nagar	216 D
		Mallikaithivu	218
		Kiliveddi	218 A
		Paddithidal	218 B
		Kanguvely	218 C
		Peruveli	218 D
		Iruthayapuram	218 E
		Palathadichenai	218 F
		Barathipuram	218 G
		Assathnagar	218 H
		Mengamam	218 I
		Muttur West	224
		Periyapalam	224A
		Ralkully	224 D
		Shaffi Nagar	224 F
		Jayanagar	224 G

07-900

## ATTORNEY GENERAL'S DEPARTMENT

### Recruitment to the Post of Junior Assistant State Attorney (Law Officers' Category)

APPLICATIONS are invited from Sri Lankan Citizens who have fulfilled qualifications mentioned below to fill twelve (12) vacancies for the Post of Junior Assistant State Attorney of the Attorney General's Department.

01. *Method of Recruitment.*— Candidates who have fulfilled qualifications mentioned in the *Gazette* Notification are subjected to the first structured interview conducted by an Interview Board consisting of Senior Officers of the Attorney General's Department, approved by the Public Service Commission and twice the number of vacancies existing will be called for the final structured interview from those who obtained 50 marks or above. Candidates will be recruited on the basis of merit of the final structured interview depending on the number of vacancies and requirement of service. The structured interview will be held in accordance with marking scheme (Indicated under No. 05) approved by the Public Service Commission.

02. *Required Qualifications :*

- (i) *Educational / Vocational Qualifications :*  
Attorney - at - Law of the Supreme Court of Sri Lanka and having a valid Notary License issued under the Notaries Ordinance.
- (ii) *Physical Qualifications :*  
Every candidates should be physically and mentally fit to perform duties of the post in any part of Sri Lanka.
- (iii) *Other :*
  - \* Should be a citizen of Sri Lanka.
  - \* Should be of excellent character.
  - \* Should not have been convicted for any criminal charge under the Laws of Sri Lanka.
  - \* Should be qualified in all respects for the recruitment to this Post as at the closing date of applications.
- (iv) *Age Limit :*  
Candidates should not be less than 22 years and not more than 40 years as at the closing date of applications.

03. Conditions of employment and conditions of Service :

official language proficiency within the probationary period.

(i) This post is permanent. You should be subjected to the policy decisions taken in the future by the government about the pension scheme entitled to you.

(iv) This appointment should be subjected to the procedural rules of Public Service Commission, the Establishment Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations of the Government and to the other Departmental Regulations.

(ii) Appointment is subjected to a Probationary Period of Three (03) years.

(iii) In terms of the Public Administration Circular 01/ 2014 and the Circulars incidental thereof, relevant proficiency in the official language should be obtained within the prescribed period and those who join the Public Service in a language medium which is not an official language, should be obtained the required

04. *Salary Scale.*— In terms of schedule I of the Public Administration Circular bearing No: 03/2016 of 25.02.2016 the monthly salary scale entitled to this post is Rs.58,295 - 5x1,335 - 5x1,630 - 15x2,170 - 105,670 /- (SL - 05 - 2016). Your salary will be paid according to the provisions of the said circular as mentioned in the schedule II thereof. (eg: The relevant salary from 2016.01.01 to 2016.12.31 will be Rs.34,135/- and the adjustment allowance of Rs.9,579/-)

05. The structured interview will be conducted based on the following marking scheme :

<i>Fact</i>	<i>Maximum Marks</i>	<i>Description</i>	<i>Marks</i>
Educational Qualifications	20 Marks	<p>(i) Post Graduate Diploma in Law in relevant field of a government recognized University or Sri Lanka Law College.</p> <p>(ii) Bachelor's Degree in Laws (LLB) of a government recognized University (1st Class Pass)</p> <p>(iii) Bachelor's Degree in Laws (LLB) of a government recognized University (2nd Class Upper Division Pass)</p> <p>(iv) Bachelor's Degree in Laws (LLB) of a government recognized University (2nd Class Lower Division Pass)</p> <p>(v) First Class Honors' pass at the Final Examination of Sri Lanka Law College</p> <p>(vi) Second Class Honors pass at the Final Examination of Sri Lanka Law College</p> <p>A government recognized University means a University or an Institute recognized by Incorporate Council of Legal Education. (All the aforesaid qualifications are subject to maximum 20 marks).</p> <p>* The aforesaid educational qualifications should be proved by certificates</p>	<p>08 Marks</p> <p>07 Marks</p> <p>06 Marks</p> <p>05 Marks</p> <p>08 Marks</p> <p>05 Marks</p>
Professional Experience as an Attorney -at-law	20 Marks	<p>(i) Active and Successful practice as a registered Attorney-at-Law. (02 Marks for each year)</p> <p>(ii) Skills demonstrated working actively and successfully as a registered Attorney-at-Law of state or recognized institution (Certificates should be produced for the aforesaid skills)</p> <p><i>Note.</i>— A certificate obtained from a Judge on professional competence and two character certificates obtained from two Attorneys-at-Law, who have completed not less than 20 years of practice, should be forwarded. Character certificates issued by legal officers of Attorney General's Department will not be entertained.</p>	<p>10 Marks</p> <p>10 Marks</p>

<i>Fact</i>	<i>Maximum Marks</i>	<i>Description</i>	<i>Marks</i>
Special competencies	50 marks	(i) Communication skills (ii) Impromptu speech skills (iii) Skill of successful appearance before the council (iv) Good communication of language	12.5 marks 12.5 marks 12.5 marks 12.5 marks
Skills demonstrated at the interview	10 marks	(i) Personality (ii) Leadership qualities	05 marks 05 marks

Final Structured Interview :

<i>Main areas for which marks will be allocated after checking</i>		<i>Maximum marks</i>
(i)	Logical skill	25 marks
(ii)	Ability to present facts	25 marks
(iii)	Ability to respond to questions	25 marks
(iv)	Knowledge of fundamental legal theories	25 marks
Total		100 marks

06. *Identity of Candidate.* – Candidates who have forwarded completed applications in every aspect will only be called for the structured interview.

The originals and duly certified copies of all certificates should be submitted at the interview.

Following identification papers will be accepted at the interview to establish the identity of candidates.

- (a) National Identity Card issued by the Commissioner General of Registration of Persons.
- (b) Valid Passport.

07. *Method of Application :*

- (i) Applications may be obtained from the Administration Branch of the Attorney General's Department, Colombo 12 and should be sent by Register cover to the address of Attorney General, Attorney General's Department, P. O. Box 502, Colombo 12, to be received on or before 31.08.2016. Applications received after the due date will be rejected.
- (ii) The top left hand corner of the envelope should carry the words "Application for the Post of Junior Assistant State Attorney".

08. *Furnishing false particulars.* – If any of particulars mentioned in the application, sent by you, found to be false or erroneous before the recruitment your candidature will be cancelled. If such falsehood or error is detected after the recruitment you will be dismissed from the service subject to the relevant actions.

09. The Public Service Commission reserves the right either to fill or not to fill the vacancies in the post.

10. In case of any inconsistency between Sinhala, Tamil and English text, Sinhala text shall prevail.

By the order of Public Service Commission,

Attorney General.

Supreme Court Complex,  
Attorney General's Department,  
Colombo 12,  
On this 08th day of July, 2015.

## Examinations, Results of Examinations & c.

### OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO GRADE III OF THE SRI LANKA INLAND REVENUE SERVICE – 2016

APPLICATIONS are hereby called from the following qualified citizens of Sri Lanka for the Open Competitive Examination for recruitment to the posts in Grade III of Sri Lanka Inland Revenue Service.

1. In this notice “Secretary” shall mean the “Secretary to the Ministry in-Charge of the subject of Monetary Administration” “Service” shall mean the “Sri Lanka Inland Revenue Service” at the instances not specified in other way.

2. The appointments through this examination shall be made to Grade III of Sri Lanka Inland Revenue Service.

*Written Examination.* – The Examination shall consist of the following three (03) question papers:–

- (01) Comprehension
- (02) General Intelligence
- (03) General Knowledge

*Date of Examination.* – This examination will be held in Colombo in November. The Secretary reserves the right to postpone or cancel this examination subject to the instructions given by the Public Service Commission.

*Interview.* –the candidates who obtained highest marks amongst the candidates who obtained the least marks of 40% or not less than 40% for all the papers having sat for all the papers of the written examination will be subjected to the interview as per the number of vacancies by a panel of interview which is nominated by the Public Service Commission.

3. Number of persons to be appointed is 30. The effective date of the appointment shall be determined on the order of the Public Services Commission.

#### 4. Conditions of Service :

- 4.1 A selected candidate shall be appointed to Grade III of the Service on the general conditions governing appointments in the Public Service and on the terms and conditions set out in the Minute of Sri Lanka Inland Revenue Service. (published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka No. 1804/50 of 05.04.2013) and subject to any amendments made or to be made hereafter to

the Minute, provisions of the Establishments Code and Financial Regulations and Procedural Rules of Public Service Commission published in the *Gazette Extraordinary* No. 1589/30 of 20.02.2009.

- 4.2 This post is permanent. You will be subjected to the policy decisions made by the government in the future on concerning the pension scheme you are entitle.

- 4.3 Appointment is subject to a Probation Period of three years. It is subjected to an acting period of one year if an officer who has been confirmed in the public service or in Provincial service is appointed. First Efficiency Bar Examination shall be passed within 03 years from the date of recruitment to Grade III of Sri Lanka Inland Revenue Service as mentioned in the service minute.

- 4.4 Prescribed official language proficiency shall be obtained within 05 years of joining the service as per Public Administration Circular 01/2014 and consequent circulars.

5. *Salary Scale.*– The monthly salary scale applied to this service as per the schedule 1 of the Public Administration Circular No. 03/2016 and dated 25.02.2016 is Rs. 47,615 -10x1335 - 8x1630 -17x 2,170 - Rs. 110,895 (SL-01-2016). You will be paid according to the regulations of the said circular and as per its schedule ii. (eg.It will be applied from 01.01.2016 to 31.12.2016 a basic salary of Rs.27,871/-and an adjustment allowance of Rs.9,651).

#### 6. Qualifications for Recruitment :–

- (a) (i) Shall be a citizen of Sri Lanka,
- (ii) Shall have an excellent moral character,
- (iii) Shall be physically and mentally fit to serve in any part of the Island.

#### (b) Educational Qualifications. –

- (i) Shall have possessed a degree with a first class or second class from a university recognized by the University Grant Commission or an institution recognized by the University Grants Commission as an institution for awarding degrees., or
- (ii) Being a Supreme Court Lawyer, or
- (iii) Being a chartered Accountant.

*Note.*— Effective date of the qualifications in i, ii, iii shall be a date on or before the application closing date.

- (c) *Age.* – Shall not be less than twenty two (22) years of age and not have reached 28 years of age on the application closing date. (Therefore the eligibility of age shall be completed if only the birthdate of the applicant falls on or before 25.08.1994 and on or after 25.08.1988 only.)

\* *The maximum age limit for the employees of Public and Provincial Service is thirty five (35) years.*

(d) *Restrictions regarding Qualifications :*

- (i) No person is allowed to sit the open competitive examination for more than two (2) sittings. (Number of sittings at the examinations to recruit Grade II/II of Sri Lanka Inland Revenue Service under previous service minutes will not be considered).
- (ii) Requisite qualifications for this examination shall have been completed in every aspect by on or before the application closing date.
- (iii) No person ordained in any religious sect shall be permitted to apply or sit for this competitive examination.

7. *Examination Fee.* – The fee is Rs. 1,000. It should be paid before the closing date of applications at any post office in the country to be credited to Revenue Head 2003-02-13 of Commissioner General of Examinations. The receipt obtained from the post office should be pasted in the relevant cage of the application form. This fee is nonrefundable. It is advisable to keep a photocopy of the receipt with the candidate. Money orders or stamps will not be accepted for Examination Fees.

8. *Method of Application :*

- (a) The application should be in the form of the specimen appended to this notification and should be prepared by the candidate himself on paper of size 8 1/2" x 12" (A4) using both sides. The computer processed and type written applications also can be used for this. It should be specially noted that the application forms should be so prepared that cages 1.0 to 2.12 appear on the first side, of the paper and cages 3.0 to 6.0 appear on

the other side of the paper and the rest on the third page. Applications that do not comply with the specimen and that are not completed in every aspect, shall be rejected without notice. (It is advisable to keep a photocopy of the application with candidate.) It is the responsibility of the candidate to make sure that the application form perfected by him/her complies with the specimen given in the examination notice as otherwise the application may be rejected.

- (b) The application should be in the language medium in which the candidate intends to sit the examination.
- (c) The completed application form for the examination should be sent by registered post to reach the "Commissioner-General of Examinations Organization and Foreign Examination Branch, Department of Examinations - Sri Lanka, P. O. Box, 1503, Colombo" on or before 25.08.2016. The words "Open Competitive Examination for Recruitment to Grade III of the Sri Lanka Inland Revenue Service, 2016" should be clearly indicated as the name of the examination on the top left-hand corner of the envelope enclosing the application. Any application received after the closing date will not be accepted. It is essential to mention the name of examination in English Language as well, in applications prepared in both Sinhala and Tamil mediums.
- (d) Candidate's signature in the application form should have been attested by a Principal of a Government School, a justice of Peace, Commissioner of Oaths, Attorney-at Law, Notary Public, Commissioned Officer in the Armed Forces, an Officer holding a *gazette* post in the Police Service or an Officer holding a permanent post in Public Service whose annual initial salary is more than Rs. 240,360 (more than Rs. 41,580 as per the schedule 1 of the Public Administration Circular 6-2006)
  - \* the signature of the employee of public and provincial service should be attested by their heads of the departments.
- (e) Any application, which is not complete in every aspect, is liable to be rejected. No complaint that an application has been lost or delayed in post will be considered.
- (f) Receipt of applications will not be acknowledged. A notice will be published in the newspapers by the Department of Examinations as soon as



admission cards are issued to applicants. If the admission card is not received even after 2 or 3 days of such an advertisement, steps shall be taken to notify the Department of Examinations in the manner specified in the advertisement. When informing, the name of the examination applied for, full name, address and the NIC number of the candidate shall be indicated. It would be advisable for candidates outside Colombo to fax a letter of request along with a fax number of the candidate to the Department of Examinations through the fax number mentioning the notification for sending a copy of the admission. Further, it would be advisable to keep a copy of the application, copy of the receipt relevant to payment of examination fee and the receipt of registration of the application to prove any information requested by the Department of Examinations

9. *Admission to the Examination :*

- (a) The Commissioner-General of Examinations shall issue admission cards to all candidates on the assumption that only the applicant who has completed the qualifications mentioned in the *Gazette* notice have applied, whose applications forwarded within the age limit indicated in the notice and forwarded the application with the relevant receipt having paid the due examination fee on or before the closing date and with the language medium, applicant's signature and the certification of the signature (with the certification of the Head of the Department if only it is relevant) and are perfected accurately. A candidate who fails to produce his admission card shall not be permitted to sit the examination.
- (b) A candidate must sit the examination at the examination hall assigned to him. Every candidate must get his signature attested in advance and hand over the admission card to the supervisor on the first day he presents himself for the examination. A set of rules to be observed by all candidates is published at the beginning of *gazette*. Candidates are subjected to rules and regulations imposed by the Commissioner General of Examinations on conducting the examination and they are liable to be subjected to a punishment imposed by him/her for breach of these rules.

**Note.** – The issue of an admission card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit the examination.

10. *Identity of Candidates.*– A candidate will be required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he offers. For this purpose, any of the following documents shall be accepted :-

- (a) National Identity card issued by the Department of Registration of Persons;
- (b) A valid passport.

11. *Penalty for furnishing false information.* – If a candidate is found to be ineligible, his candidature is liable to be cancelled at any stage prior to, during or after the examination. If it is found that a candidate has furnished information with knowledge that they are false, or if he/she has willfully suppressed any material fact, he/she shall be liable for dismissal from the Public Service.

12. Any matter not provided for in these regulations will be dealt with as determined by the Secretary subject to the instructions given by the Public Service Commission

13. *Scheme of Examination and Medium of Examination :*

- (a) The examination will be held in Sinhala, Tamil and English ;
- (b) A candidate shall sit the examination in the language in which he passed the qualifying degree examination or in an official language ;
- (c) A candidate who has passed subjects at the qualifying degree examination in two or more languages, shall sit the examination in the language in which he passed the majority of subjects at such examination or in an official language ;
- (d) A candidate with a special degree who has passed the principal subject in one language and the subsidiary subject in another language shall sit the examination in the language in which he passed the principal subject or in an official language.

**Note:**

- (i) The term “qualifying degree” in (b) and (c) above refers to the degree or professional qualifications referred to in Paragraph 6 (b).
- (ii) A candidate must sit all the papers of the examination in one and the same language.
- (iii) A candidate will not be permitted to change the language medium of the examination, indicated in the application.

#### 14. *Method of Recruitment :*

##### 14.1 *Written examination :*

A written examination of three (03) question papers including the following subjects shall be held. Subjects and the minimum marks that shall be obtained for each subject are as follows:-

<i>Subject</i>	<i>Marks</i>	<i>Minimum marks that shall be obtained for a pass</i>
1. Comprehension	100	40
2. General Intelligence	100	40
3. General Knowledge	100	40

Candidates should sit all the question papers.

##### 14.2 *General Interview :*

- The general interview shall held to verify whether the candidate has satisfied qualifications for recruitment mentioned in No. 06 above and whether such qualifications fall within the prescriptions made in the same and to verify the physical proficiency of the candidate .
- The general interview board is appointed by the Public Service Commission.
- Candidates who secure highest marks according to the aggregate of marks from all the subjects out of the candidates who secure at least 40% of marks or above for each subject shall become qualified to appear for the general interview. Public service commission has determined to call a number of candidates from among the qualified candidates for the interview as per the order of competency they received from the written examination and according to the précised number to be recruited. At the instances where the number of eligible candidates is not similar to the above number, only the qualified candidates shall be called for the general interview.

*N. B. – (Opportunity given to a candidate for appearing for the interview does not necessarily mean that the candidate has possessed qualifications to be awarded an appointment).*

14.3 Appointment shall be made to Grade three (III) according to merits beginning from qualified candidates who have scored highest marks as per the total marks obtained at the written examination by the number of candidates expected to be appointed according to the existing vacancies.

14.4 *Results:* The results sheet prepared as per the merits on the total marks received by the qualified candidates in the examination according to the 14.1 of the *Gazette* notice shall be forwarded to the Public Service Commission. All the candidates of the examination shall be informed personally on their marks or the marks shall be published on the [www.results.exams.gov.lk](http://www.results.exams.gov.lk) website.

#### 15. *Syllabus of the written examination :*

Subject No.01- Comprehension:

This paper is shall consist of two parts.

Each part shall be obtained equal marks.

Part 1- It shall be included with writing of an essay and a summary.

Part 2- this part shall be consisted with several texts that is formed to examine the coherence of the candidate regarding the language. Candidates are instructed to express the meaning of the underlined words in one sentence or to write descriptive notes on them or to select the most suitable statement or to select the accurate answer from the answers for the given questions in associate of these texts. It is required to answer all the questions. (Duration 2 hours - 100 marks.)

Subject No.02- General Intelligence. – This paper shall be formed with the purpose of assessing the candidate's capacity of logical, interpretation and analytical skill of accurate presumption. This shall be consisted with 50 questions which are multiple choice questions and short answer questions and it is required to answer all the questions. (Duration 1 hour - 100 marks.)

Subject No.03- General Knowledge: It is expected to assess the subject related knowledge of the candidate on geographical, political, economic, social and cultural, environmental including the environment of Sri Lanka and the contemporary important circumstances and the scientific and technological

developments internationally related. It is required to answer all the questions. (Duration 3 hours - 100 marks).

16. In case an inconsistency among the matters in Sinhala, Tamil and English notifications. Sinhala notification shall come into force.

On the order of Public Service Commission,

R. H. S. SAMARATUNGA,  
Secretary,  
Ministry of Finance.

Ministry of Finance,  
Colombo 01,  
01st July, 2016.

### Specimen Form of Application

(For office use only)

### OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO GRADE III OF THE SRI LANKA INLAND REVENUE SERVICE – 2016 APPLICATION

1.0 Medium :

Language medium of examination

Sinhala - 2

Tamil - 3

English - 4

(Indicate the relevant number in the cage)

2.0 Personal Information:

2.1 Name in full:\_\_\_\_\_.

(In English Block Capitals)

Eg:- HERATH MUDIYANSELAGE SAMAN  
KUMARA GUNAWARDHANA

2.2 Name with last name at the beginning and initials at the end:\_\_\_\_\_.

(In English Block Capitals)

Eg:- GUNAWARDHANA, H. M. S. K.

2.3 Name in full:\_\_\_\_\_.

(In Sinhala/Tamil)

2.4 Permanent Address:\_\_\_\_\_.

(Admission Card will be posted to this address)

(In English Block Capitals)

2.5 Permanent Address:\_\_\_\_\_.

(In Sinhala/Tamil)

2.6 Sex:

(Male - 0, Female - 1)

(Indicate the relevant number in the cage)

2.7 Civil Status:

(Unmarried - 1, Married - 2)

(Indicate the relevant number in the cage)

2.8 Ethnic group:

(Sinhala - 1, Tamil - 2, Indian Tamil - 3,

Muslim - 4, other - 5)

(Indicate the relevant number in the cage)

2.9 National Identity Card No. :

2.10 Date of Birth:

Date:   Month:   Year:

2.11 Age as at 25.08.2016 which is the date of fulfilling qualification:

Years:   Months :   Days :

2.12 Telephone No. :

3.0 (i) Date of graduation:\_\_\_\_\_.

(ii) University/Institute:\_\_\_\_\_.

(iii) Registration Number:\_\_\_\_\_.

(iv) Internal/External:\_\_\_\_\_.

(v) Degree/Professional Qualification:\_\_\_\_\_.

(vi) Subjects/Subject Field:\_\_\_\_\_.

(vii) Class:\_\_\_\_\_.

(viii) Upper/Lower:\_\_\_\_\_.

(ix) Index Number:\_\_\_\_\_.

(x) Language medium of Examination:\_\_\_\_\_.

4.0 Officers in Public service or Provincial public Service:

(i) Present post or service: \_\_\_\_\_.

(ii) Grade: \_\_\_\_\_.

(iii) Date of Appointment: \_\_\_\_\_.

(iv) Date of Confirmation in the post: \_\_\_\_\_.

(v) Period of Service: \_\_\_\_\_.

5.0 Paste the cash receipt properly here.

(Paste the receipt here securely) (It would be advisable to keep a photocopy with the candidate)

## 6.0 Declaration of the candidate:

I declare that information given in this form is true to the best of my knowledge and belief and that I have affixed the receipt No. .... Dated ..... being the payment of the examination fee. I also agree to be bound by the rules governing the examination and any decision that may be taken to cancel my candidature prior to, during or after the examination, if it is found that I am ineligible according to the regulations of this examination. Further, I agree to be bound by the rules and regulations imposed by Commissioner-General of Examinations as conducting of the exam.

\_\_\_\_\_,  
Signature of Applicant.

Date:\_\_\_\_\_.

7.0 Attestation of the applicant's signature: (Para 8(d) of the *Gazette* Notification):

I hereby certify that..... (Full name) who submits this application is known to me personally, that he/she has paid the prescribed examination fee and affixed the relevant receipt herein. He/She placed his/her signature in my presence on.....

\_\_\_\_\_,  
Signature of the Officer attesting the Signature.

Date:\_\_\_\_\_.

Name in full of the Officer attesting the signature :\_\_\_\_\_.

Designation:\_\_\_\_\_.

Address:\_\_\_\_\_.

(To be certified by placing the Official Stamp)

## 8.0 Certification of the Head of the Department (only for the candidates in Public service and provincial public service) :

I recommend and forward the application of Mr./Mrs./Miss..... I would like to inform that he/she is employed in this Ministry/Department as a permanent employee and he/she has not subjected to any disciplinary punishment and that, if he/she is selected for this post he/she can be released from service.

\_\_\_\_\_,  
Signature of the Head of the Department.

Date:\_\_\_\_\_.

Name in full of the Officer attesting the signature :\_\_\_\_\_.

Designation:\_\_\_\_\_.

Address:\_\_\_\_\_.

(To be certified by placing the Official Stamp)

## JUDICIAL SERVICE COMMISSION

**Open Competitive Examination for the  
recruitment of officers to the post of Courts  
Stenographer (Sinhala/Tamil) Grade III in the  
Courts Management Assistant Service - 2016**

APPLICATIONS are invited to recruit officers to the Courts Stenographer (Sinhala/Tamil) Grade III of the Courts Management Assistant Service in the Scheduled Public Officers Service from those who possess the qualifications mentioned in this notice.

02. The post is permanent and pensionable.

03. *Salary Scheme*.— The post carries a salary scale of Rs. 28,940/- 10X300 - 11X350 - 10X560 - 10X660 - Rs. 47,990/- (Monthly). The initial salary step would be Rs. 28,940/- (Payments will be made in accordance with Schedule II of P.A. Circular No. 03/2006 till 01.01.2020)

04. *Age*.— The applicants should be not less than 18 years and not more than 30 years of age by the closing date. (Upper age limit will not apply to applicants from Government Service)

05. *Educational Qualifications* :

Applicants should possess following qualifications.

Should have passed G.C.E. (O/L) Examination in Six (06) subjects including Sinhala/Tamil Language and Mathematics in not less than two sittings with Credit passes for five (05) subjects including Sinhala/Tamil Language and should have successfully completed a Stenography and Typing course (Sinhala/Tamil) at the National Youth Service Council, National Apprentice and Industrial Training Authority a Technical College or at a Government Registered Training Institution by the closing date.

06. An examination will be held for the applicants and those who have reached the required limit of marks will be recruited after a *Viva Voce*. The selected applicants should serve in any part of the Island in which they are called upon to serve after recruitment.

07. *Syllabus* :

(a) Sinhala/Tamil Language and Composition

(b) Sinhala/Tamil Shorthand : Taking down in shorthand a passage dictated at 70 words per minute for 05 minutes and transcribing the notes at a speed of 08 words per minute,

(c) Sinhala/Tamil typewriting : Minimum speed of 30 words per minute for 20 minutes

(d) Viva Voce

*Note* : Neatness and accuracy will be taken into account in marking the scripts.

08. The specimen form of application for this examination is published at the end of this notification. The applicants should prepare the application forms in compliance with the format set out below. The receipt obtained by paying a non refundable amount of Rs. 500/- administrative fee from any People's Bank branch to the credit of the account of "Secretary, Judicial Service Commission" No.297100199025039 of the People's Bank, Dam Street Branch should be affixed on the due place of the applications.

09. Application should be sent under registered cover addressed to the Secretary, Judicial Service Commission Secretariat, Colombo 12 to reach on or before 26th August, 2016. The envelope containing the application should be

marked "Courts Stenographer (English)" on its top left hand corner. Applications received after the closing date will be rejected. Applications from Officers in Public Service should be submitted through their respective Heads of Departments.

10. Any questions with regard to the application, the decision of the Secretary, Judicial Service Commission will be final.

PRADEEP JAYATHILAKE,  
Secretary,  
Judicial Service Commission.

Judicial Service Commission Secretariat,  
Colombo 12,  
30th June, 2016.

### JUDICIAL SERVICE COMMISSION

#### OPEN COMPETITIVE EXAMINATION FOR THE RECRUITMENT OF OFFICERS TO THE POST OF COURTS STENOGRAPHER (SINHALA/TAMIL) GRADE III IN THE COURTS MANAGEMENT ASSISTANT SERVICE - 2016

<i>Language Medium</i>	
Sinhala Medium	- 01
Tamil Medium	- 02

Index No. :-  
  
(For office use only)

(N.B. The form should be correctly and legibly filled by own hand-writing of the applicant. Write the given number in the relevant cage.)

01. (i) Last name with initials : (Mr./Mrs./Miss) : \_\_\_\_\_.  
(ii) Names denoted by initials : \_\_\_\_\_.

02. Gender : Female 01 ☐  
Male 02 ☐

03. Permanent Address : \_\_\_\_\_.

04. Address to which the admission card should be sent to : \_\_\_\_\_.

05. Permanent District : \_\_\_\_\_.

06. Telephone Number : 

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07. National Identity Card Number : 

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08. (a) Date of Birth : \_\_\_\_\_.  
(b) Age as at the closing date : Years : \_\_\_\_\_. Months : \_\_\_\_\_. Days : \_\_\_\_\_.

09. If already employed in the Government Service :

- (i) Ministry/Department : \_\_\_\_\_.
- (ii) Present post : \_\_\_\_\_.
- (iii) Date of appointment to the present post : \_\_\_\_\_.
- (iv) Date of confirmation in the present post : \_\_\_\_\_.
- (v) Official Address : \_\_\_\_\_.

## 10. Educational Qualifications :

(Indicate results of each Examination separately with their index numbers)

## G.C.E. (O/L) Examination

Year \_\_\_\_\_, Index No. \_\_\_\_\_.

Year \_\_\_\_\_, Index No. \_\_\_\_\_.

<i>Serial No.</i>	<i>Subject</i>	<i>Grade</i>

<i>Serial No.</i>	<i>Subject</i>	<i>Grade</i>

## (a) G.C.E. (A/L) Examination

Year \_\_\_\_\_, Index No. \_\_\_\_\_.

<i>Serial No.</i>	<i>Subject</i>	<i>Grade</i>

(C) Details of the courses followed (indicate details as stipulated in para 05 of the *Gazette*)

*Note* : Affix below the receipt obtained by paying the relevant fee according to the instructions given in the circular so as not to be detached.

I certify that to the above information given in this form are true and I also agree to be bound by the rules governing the examination. I am also aware that if any particulars contained herein are found to be false or incorrect before appointment, I am liable to be disqualified and if so found after appointment I am liable to be dismissed without any compensation.

\_\_\_\_\_,  
Signature.

Date : \_\_\_\_\_.

*Certificate of the Head of Department*

I hereby certify that above applicant is an employee in this Ministry/Department and that the information furnished by him/her are correct, and that he/she could be/could not be released from his/her present post, if selected to the above post.

\_\_\_\_\_,  
Head of Department.

Name : \_\_\_\_\_.  
Stamp : \_\_\_\_\_.

Date : \_\_\_\_\_.

07-938