

N. B.— (i) Part IV(A) of the *Gazette* No. 1977 of 22.07.2016 was not published.

(ii) The list of Jurors in Polonnaruwa Jurisdiction Area in year 2016 has been published in Part VI of this *Gazette* in Sinhala and Tamil Languages only.

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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,978 – 2016 ජූලි මස 29 වැනි සිකුරාදා – 2016.07.29  
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(Published by Authority)

### PART I: SECTION (IIA) – GENERAL

(Separate paging is given to each language of every Part in order that it may be filed separately)

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**Note.**— Ameer Ali Foundation (Incorporation) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of May 20, 2016.

#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 19th August, 2016 should reach Government Press on or before 12.00 noon on 05th August, 2016.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the *Gazette*, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the *Gazette*.”

B. K. S. RAVINDRA,  
Government Printer (Acting)

Department of Govt. Printing,  
Colombo 08,  
21st June, 2016.

This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)



### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public

Service. Such Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service, Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Any one desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

## Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations.  
Department of Examinations,  
Pelawatta, Battaramulla.

## Posts – Vacant

### REGISTRAR GENERAL'S DEPARTMENT

#### Posts of Registrars of Marriages, Births and Deaths

##### RATHNAPURA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these Posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding educational and other qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 29th of August, 2016.

E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
11th of July, 2016.

##### SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Rathnapura	Imbulpe	Post of Registrar of Births and Deaths of Balangoda Base Hospital Area	District Secretary/Additional Registrar General, District Secretariat, Rathnapura.

07-1101

### REGISTRAR GENERAL'S DEPARTMENT

#### Posts of Registrars of Marriages, Births and Deaths

##### BADULLA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding educational and other qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 30th of August, 2016.

E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
11th of July, 2016.

#### THE SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Badulla	Welimada	Post of Registrar of Births and Deaths of Silmiyapura Division	District Secretary/Additional Registrar General, District Secretariat, Badulla.

07-1102

### REGISTRAR GENERAL'S DEPARTMENT

#### Post of Registrar of Muslim Marriages

#### KANDY DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Muslim Marriages in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Muslim Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Muslim males only can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.



05. Details regarding educational and other qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries.

07. Completed applications should be sent by registered post to the address given in the Schedule on or before 30th August, 2016.

E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
11th of July, 2016.

#### SCHEDULE

<i>District</i>	<i>Divisional Secretariat</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Kandy	Akurana	Post of Registrar of Muslim Marriages of Harispaththuwa Rambuke Ela Area	District Secretary/Additional Registrar General, District Secretariat, Kandy.
Kandy	Akurana	Post of Registrar of Muslim Marriages of Akurana Kurugoda Area	District Secretary/Additional Registrar General, District Secretariat, Kandy.
Kandy	Akurana	Post of Registrar of Muslim Marriages of Harispaththuwa Division Nirulla Area	District Secretary/Additional Registrar General, District Secretariat, Kandy.

07-1103

#### DEPARTMENT OF DEBT CONCILIATION BOARD

##### **Recruitment to the Post of Stenographer, Segment II of the Management Assistant Non-Technical Category of the Department of Debt Conciliation Board on Open Basis - 2016**

APPLICATIONS are invited from suitable persons to fill the vacancies in the 03 posts of Stenographers, Segment II of the Management Assistant Non-Technical Category of the Department of Debt Conciliation Board. Application forms prepared as per the specimen form appended at the end of this notice should be sent by registered post to reach the "Secretary, The Department of Debt Conciliation Board, Dr. N. M. Perera Mawatha, Colombo 10" on or before the closing date of applications mentioned below.

The words "Recruitment to the Post of Stenographer in the Department of Debt Conciliation Board" should be written on the top left hand corner of the envelope containing the application form.

Closing date of application will be on 29.08.2016.

*Note.-* No allegation that an application form or a document respecting such form has been lost or delayed in the post can be considered. Applicants who delay their applications until the last day will do so at their own risk.

##### **01. Method of Recruitment :**

Selection will be made on the order of merit secured at the practical test to be conducted by the Secretary to the Department of Debt Conciliation Board or

an institution to be authorised by the Secretary to the Department of Debt Conciliation Board. The number of recruitments and the date on which such recruitments will take effect will be decided by the order of the Public Service Commission.

Credit passes for Sinhala/Tamil/English language and Mathematics and two (02) other subjects at one sitting.

02. The grade to be recruited.- Grade III.

(b) Should have passed at least one (01) subject at the G. C. E. (A/L) Examination (except for General Common Test).

03. *Terms of engagement :*

(ii) *Professional Qualifications :*

(i) This post is permanent.

Should have followed a course on stenography with not less than six (06) months at a recognized institution or have possessed a Credit pass for typewriting and shorthand at the G. C. E. (O/L) Examination.

(ii) An officer recruited to this post is subject to a probationary period of three (03) years from the date on which his/her appointment takes effect. The officer is required to pass the First Efficiency Bar Examination before the expiry of the said three (03) years from the date on which the recruitments will be made to this post.

(iii) *Experience.-* Not applicable.

06. *Age limit.-* Applicants should be not less than 18 years of age and not more than 30 years of age.

(iii) An officer recruited to this post should, in terms of the Public Administration Circular No. 01/2014 and the Circulars issued incidental thereto, acquire the prescribed language proficiency within five (05) years of appointing to the post. The officer who enters the public service in a medium of language other than in a medium of any of the official languages will require to reach within the period of probation a requisite standard of proficiency in one official language and as per the Public Administration Circular No. 07/2007 and the Circulars issued incidental thereto in the other official language.

07. *Physical Fitness.-* Every applicant should be in good mental and physical order to serve in any part of the Island and to discharge the duties and functions of the post.

08. *Other Qualifications.-* Every applicant must furnish satisfactory proof to the effect that he/she,

(i) is a citizen of Sri Lanka,

(ii) is of excellent moral character,

(iii) has fulfilled the necessary qualifications in every respect as at the closing date of applications referred to in this notice calling for applications. In proof of the qualifications, copies of the certificates are required to be attached to the application.

(iv) This appointment will be subject to the Procedural Rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations, Departmental Orders and any other regulations and orders issued from time to time by the Government.

09. *Practical Test.-* Marks will be given at a Practical Test to be conducted by the Secretary to the Department of Debt Conciliation Board or an institution to be authorized by the Secretary to the Department of Debt Conciliation Board.

10. Method under which marks are awarded at the Practical Test :

04. *Salary Scale.-* In terms of the Public Administration Circular No. 03/2016, this post which is under MN-1-2016 carries a salary scale of Rs. 27,140 -10x300 - 11x350 -10x495 - 10x660 - Rs. 45,540 per month and the initial salary scale amount to Rs. 15,924 as per grading system.

<i>Subjects</i>	<i>Maximum Marks</i>	<i>Pass Mark</i>
Shorthand	100	40%
Typewriting	100	40%

05. *Qualifications :*

(i) *Educational Qualifications :*

(a) Should have passed six (06) subjects at the G. C. E. (O/L) Examination with

11. *General Interview.-* Qualifications will be checked by the Interview Board to be appointed by the Secretary to the Department of Debt Conciliation Board.

13. *Application :*

- (i) Applications should be prepared on a A4 paper of 22x29cm in size using both sides and items from 01 to 12 to appear on the first page and from 13 onwards on the second page and it should be filled by the candidate's own legible handwriting. Applications which are not in conformity with the specimen appended at the end of this notice or will be received after the closing date of acceptance of applications are liable to be rejected without notice. Incomplete applications and applications of applicants who do not possess the prescribed minimum requirements will also be rejected. Applicants should see that the his/her application is perfect in all respect. Receipt of applications will not be acknowledge. Further, it is advisable if a copy of the application is retained with the applicant.

- (ii) Applications from officers who are in the Public Service/Provincial Public Service/ Public Corporations are required to be forwarded through the respective Heads of the Departments.

14. Procedural Rules of the Public Service Commission, Circulars that are now in force or may be issued from time to time in the future and the conditions of the recruitment procedure relating to Segment II of the Management Assistant Non-Technical Category of the Department of Debt Conciliation Board shall be applicable to this post.

Secretary,  
Department of Debt Conciliation Board.

2016.

No. : .....

(For office use only)

## SPECIMEN APPLICATION FORM

APPLICATION FOR THE POST OF STENOGRAPHER, SEGMENT II  
OF THE MANAGEMENT ASSISTANT NON-TECHNICAL CATEGORY  
OF THE DEPARTMENT OF DEBT CONCILIATION BOARD ON OPEN  
BASIS - 2016

01. (a) Name with initials (In Sinhala/Tamil) : .....  
Name with initials (In English Block Capitals)  
: .....

(b) Full Name (In Sinhala/Tamil) : .....

Full Name (In English Block Capitals) : .....

02. Permanent Address (In Sinhala/Tamil) : .....

03. Permanent Address (In English Block Capitals) : .....

04. Telephone No. : .....

05. National Identity Card No.

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06. Sex : .....

07. Date of Birth :

Year : ....., Month : ....., Date : .....

08. Age as at the closing date of applications :

Years : ....., Months : ....., Days : .....

09. Race : .....

10. Marital Status : .....

11. Results of the G. C. E. (A/L) Examination :

Index No. : ....., Year : .....

Subject: ....., Grade : .....

Subject: ....., Grade : .....

Subject: ....., Grade : .....

12. Results of the G. C. E. (O/L) :

Index No. : ....., Year : .....

Grade for the Sinhala Language/Tamil Language/  
English Language : .....

Grade for the Mathematics : .....

Subject : ....., Grade : ....., Subject : ....., Grade : .....

Subject : ....., Grade : ....., Subject : ....., Grade : .....

Subject : ....., Grade : ....., Subject : ....., Grade : .....

15. Language Proficiency (Mark ✓ in the relevant box)

	Very Good	Good	Ordinary	Weak
Sinhala				
Tamil				
English				

*Applicant's Declaration*

I, ..... declare that the particulars furnished by me in this application are true and correct. I certify that I have not been subject to any form of disciplinary action including dismissal from the service or retirement for general inefficiency as a merciful alternative to dismissal and I have not vacated the post previously. I am also aware that, if any particulars contained herein are found to be false or incorrect, I am liable to disqualification,



if detected before selection and to dismissal without compensation, if detected after appointment.

\_\_\_\_\_,  
Signature of the Applicant.

Date :\_\_\_\_\_.

*Certificate of the Head of the Department*

I do hereby certify that Mr./Mrs./Miss \_\_\_\_\_, the applicant above named is serving as \_\_\_\_\_ attached to \_\_\_\_\_ Court/Labour Tribunal/ Department of Debt Conciliation Board with effect from \_\_\_\_/\_\_\_\_/\_\_\_\_ on permanent/temporary/casual basis and that the particulars furnished by him/her is true and accurate and that he/she is eligible to apply to the above post in terms of the requirements set out in relevant *Gazette* notification and that he/she can be/cannot be released from the service if he/she will be selected for this post.

\_\_\_\_\_,  
Signature of the Head of the  
Department and official seal.

Date :\_\_\_\_\_.

Name :\_\_\_\_\_.

Designation :\_\_\_\_\_.

Ministry/Department :\_\_\_\_\_.

07-1221

**SRI LANKA POLICE**

**Post of Woman Sub Inspector (Normal)**

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Probationary Woman Sub-Inspector of Police in the Sri Lanka Police.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director/Recruitment Division, No. 375, 1st Floor, Sri Sambuddathwa Jayanthi Mawatha, Colombo 06. The application should be sent by the registered post to the above address to reach on or before 29.08.2016 and the post applied for should be marked on the top left hand corner of the envelope enclosing the application. Delayed applications will not be entertained and no applications will be issued by the Sri Lanka Police.

3. *Salary Scale.*– Rs. 393,480 - 7 x 4,440 - 2 x 5,940 - 25x7,920 - Rs. 634,440.

Salary will be paid from 01.01.2016 to 01.01.2020 as per the Public Administration Circular 3/2016 Schedule II, and the above mentioned salary scale will be effect from 01.01.2020.

Further, these officers are entitled for the allowances granted in accordance with the IG Police Circular No. 2416/2013, dated 07.01.2013.

In addition to the above salary scale, they will be paid following allowances :

*Rs. cts.*

- |  |           |
|--|-----------|
| (a) Cost of Living Allowances  | 7,800.00  |
| (b) Combined allowance   |           |
| (i) For performing duties in North and East areas  | 12,000.00 |
| (ii) For performing duties in other areas  | 9,600.00  |
| (c) Other allowances   |           |
| Uniform cleaning allowance   | 250.00    |
| (a) Free transport facilities  |           |
| (b) Free medical facilities to officers (Financial assistance can be obtained for medical treatment even in a foreign country) |           |
| (c) All uniforms will be provided free of charge.  |           |
| (d) Facilities to improve skill and talents in sports.   |           |
| (e) Travelling expenses for duty and money will be granted as rewards for outstanding and arduous duties.                      |           |

**04. Required Basic Qualifications :**

(a) *Age Limit.*– The age should be between 18 and 28 years as at closing date of the applications as per the *Gazette* Notification. However Police Officers currently serving in the Sri Lanka Police are eligible to apply up to the age of 30 years at age as at the closing date of applications.

**(b) Educational Qualifications :**

- \* Should have passed 06 subjects in the G. C. E. (O/L) Examination in one sitting with 04 Credit passes including Mathematics and Medium Language.
- \* Should have passed 03 subjects in the G. C. E. (A/L) Examination in one sitting.

**Note 01.**– The subjects passed at the G. C. E. (O/L) Examination is determined as per the subject classification of Department of Examinations *i.e.*- Science subject

combination of Subject Numbers 41 and 44 is considered as one subject and Maths subject combination of Subject Number 42 and 45 as one subject.

40% or more in the final interview will be summoned for the written test.

♦ The Written Test consists of two question papers :

**Note 02.**– If the written test of Technical subject at the G. C. E. (O/L) Examination is failed, it is considered as the Technical subject is failed even though the practical test of the same subject is passed.

- \* An essay paper not less than 500 words - 45 minutes.
- \* General knowledge and intelligence test paper - 1 hour.

**Note 03.**– Since optional Tamil, English and Sinhala subjects are not included in the stream of G. C. E. (O/L) syllabus, passes in any of these subjects will not be accounted as passed subjects at the G. C. E. (O/L) Examination.

**06. Medical Examination.**– Applicant must pass the medical test before obtaining his appointment. Medical test is an only one part of the recruitment process. Selection will be made among the applicants who pass the medical test as per the number of existing vacancies and the position in the list pertaining to the merits and skill. Those who fail the medical test will be rejected.

(c) *Physical Requirements :*

**07. Background Inquiries :**

- \* Height 05 feet 04 inches (minimum).

**Note.**– Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided that they have outstanding skills in sports and have achieved excellent performance in sports at national level or have earned reputation for Sri Lanka by participating in an international competition.

(a) Applicant's close relations and friends will be inquired, on the conduct of the applicant. Applicants with bad conduct will not be recruited ;

(b) Providing false information will make the applicant ineligible. If the false information is elicited after the appointment, the applicants will be dismissed from the service.

(d) **Visual Requirements.**– Vision should not be less than 6/12 in each eye. It is also accepted, if the vision is 6/6 in one eye and 6/18 in the other eye it will be accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible.

**08. Implementation of Official Language Policy :**

(e) **Other Qualifications.**– Applicants should be unmarried (Divorcees will be considered as married). Only this condition will not apply for the Police Officers presently serving in the Sri Lanka Police and who have fulfilled the other qualifications.

\* As per the Public Administration Circular No. 07/2007 dated 28.04.2007 issued by the Ministry of Public Administration and Home Affairs, all officers recruited to the Public/Provincial Public Service with effect from 01.07.2007 should acquire proficiency in the other official language within a period of 05 years in addition to the official language through which they enter the service.

\* Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should pass the Level 2 of the language test conducted by the Department of Official Languages.

\* The salary increments of the officers who do not acquire the specific proficiency in the second official language within a period of 05 years from the date of their appointments will be deferred until they obtain qualifications.

**05. Method of Recruitment.**– Selected applicants will have to pass the Basic Qualification Test conducted by the Department of Police. Only those who pass this test must also get through the physical fitness test or endurance test.

1,000 meters 05 minutes 14 seconds

Those who are successful in the physical fitness test will be summoned for the final interview and those who score

09. *Terms of Engagement.*— This post is permanent and pensionable. You are liable to contribute to the Widows'/Widowers' and Orphans' Pension Scheme.

10. *Conditions of Service :*

- (a) This appointment is subject to a probationary period of three years.
- (b) The selected applicants will be required to comply with any rules already made or may hereinafter be made to give effect to the official language policy.
- (c) They will be subjected to comply with the relevant provisions of the Establishments Code Volume I and II, Financial Regulations, Departmental Orders, and any other Orders that may be issued by the Inspector General of Police or by the Government from time to time.
- (d) Prior to their confirmation, every officer will be required to pass the prescribed Departmental Examinations. Those who fail to pass the prescribed examinations or found to be unfit for Police duties will be liable to be removed from the Police Service.
- (e) Permission will not be granted to marry prior to the confirmation in the said rank without the permission of the Inspector General of Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G.'s Circular No. 1952/2006 of 19.10.2006 and circular (amended) dated 09.08.2007, it is possible to marry under special circumstances and with the permission of Inspector General of Police.
- (f) Applicants appointed after the training should serve a probationary period of 03 years in the Sri Lanka Police and if they wish to resign from the service before their probation is over, they should sign a consent agreement to the effect that they are willing to pay any amount which was incurred on the training and uniforms etc., together with any other prescribed payments at the time of tendering their resignations. Director of Police Training College will decide it having calculated dues from the applicants. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishments Code, 1985.
- (g) Probationary Sub Women Inspectors should subscribe affirmation/oath to the effect that they comply with the Police Code of conduct

immediate after commencing their training in terms of the I. G. P.'s Circular, No. 1693/2003 ;

- (h) Probationary Sub Women Inspectors should subscribe the Oath of allegiance for a prestigious Public Service, immediate after commencing their training in terms of the I.G.P.'s Circular, No. 1804/2004 ;
- (i) Probationary Sub Women Inspectors who have been confirmed in the post will have opportunities for promotions in terms of the approved schemes of promotions of the Sri Lanka Police.

11.(a) Attention is invited to the general conditions applicable to appointments to posts in the Public Service published at the beginning of the Section (IIA) of the Part I of this *Gazette*.

- (b) Enlistment will be made in terms of Public Administration Circular, No. 15/90 dated 10.03.1990.

12. Applicants should annex copies of the following documents to their application (originals must not be forwarded) :

- (i) Birth Certificate ;
- (ii) Two recent testimonials of character (obtained from persons who are not related) ;
- (iii) Certificates in support of educational qualifications ;
- (iv) Certificates in support of sports with outstanding records or other extra curricular activities ;
- (v) A photostat copy of the service experience (if available) ;
- (vi) A photostat copy of the Identity Card.

13.(a) Applicant who are already in the Public Service must forward their applications through the Heads of their respective Departments and they must be accompanied with a certificate stating that the officer can be released if selected.

- (b) Applicants must fill the required particulars in their own hand writing on paper 11" x 8" in size and post them together with the copies of certificates called for, to the address given in paragraph two and under no circumstances should applications be handed over personally to any officer.

14. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.

**Note.**— No travelling or other expenses will be paid to applicants who are summoned for the test and interview.

Inspector General of Police.

SRI LANKA POLICE

POST OF WOMEN SUB INSPECTOR (NORMAL)

SPECIMEN APPLICATION FORM

01. (a) Name in full (in block letters) : \_\_\_\_\_.  
(As stated in the applicant's Birth Certificate)  
(b) Name with initials : \_\_\_\_\_.  
(c) Post applied for : \_\_\_\_\_.
02. National Identity Card No. : \_\_\_\_\_.  
(Copy of the NIC should be attached)
03. Father's name in full : \_\_\_\_\_.
04. Place of birth of the applicant : \_\_\_\_\_.  
Divisional Secretariat to which the place of birth belongs : \_\_\_\_\_.  
Province : \_\_\_\_\_.
05. (a) Present address : \_\_\_\_\_.  
(b) Police Station to which the present address belongs : \_\_\_\_\_.  
(c) Permanent Address : \_\_\_\_\_.  
(d) Police Station to which the permanent address belongs : \_\_\_\_\_.  
(e) Grama Niladari's Division to which permanent address belongs : \_\_\_\_\_.  
Divisional Secretariat : \_\_\_\_\_.  
(f) Telephone No. (Residence) : \_\_\_\_\_.  
Mobile No. : \_\_\_\_\_.
06. (a) Nationality : \_\_\_\_\_.  
(b) Whether you are a Sri Lankan citizen by birth or registration : \_\_\_\_\_.  
(If by registration attach copy of that certificate)  
(c) If you are citizen by birth state the place of birth :—  
(i) Applicant : \_\_\_\_\_.  
(ii) Applicant's father : \_\_\_\_\_.  
(iii) Applicant's paternal grandfather : \_\_\_\_\_.  
(iv) Applicant's paternal great grandfather : \_\_\_\_\_.
07. Date of Birth : \_\_\_\_\_.  
(Copy of the birth certificate should be attached)  
Age :—  
(as at the closing date of applications as per the *Gazette Notification*) :  
  
Years : \_\_\_\_\_, Months : \_\_\_\_\_, Days : \_\_\_\_\_.
08. Height : Feet : \_\_\_\_\_, Inches : \_\_\_\_\_.
09. Educational qualifications (mention the examinations passed and the copies of the certificates should be attached) : \_\_\_\_\_.
10. Additional qualifications (Copies of the certificates should be attached) : \_\_\_\_\_.
11. Civil status : \_\_\_\_\_.
12. (i) Present employment : \_\_\_\_\_.  
(ii) Are you a member of any armed force ? : \_\_\_\_\_.
13. Do you have special skills and/or qualifications ? : \_\_\_\_\_.
14. Give names and addresses of two non-relative referees to inquire about the applicant :  
(i) \_\_\_\_\_.  
(ii) \_\_\_\_\_.
15. Have you served in the Sri Lanka Police Service before ? (If so, what are the reasons for leaving the service ? give details) : \_\_\_\_\_.
16. (a) Are you serving in any Armed service ? (If so your application must be forwarded through the respective Service Commander) : \_\_\_\_\_.  
(b) Have you served in an Armed service ? (If so attach a copy of your discharge certificate) : \_\_\_\_\_.
17. (a) Are you serving in a Volunteer Armed Service ? (If so, your application must be forwarded through the respective Service Commander) : \_\_\_\_\_.  
(b) Have you served in Volunteer Armed service ? : \_\_\_\_\_.  
(If so attach a copy of your discharge certificate)
18. Have you been arrested on suspicion of having committed an offence ? Have you been, convicted or brought before the court or punished (If so give details) : \_\_\_\_\_.

19. Has any of your relation been arrested on suspicion of having committed an offence or convicted or brought before the court or punished (If so give details) :—.

I, hereby declare that the above particulars are true and correct to the best of my knowledge and belief. If the particulars furnished are found to be incorrect or false, I am aware that I am liable for immediate termination of my service in the Sri Lanka Police at any time even though I have been appointed to the post.

\_\_\_\_\_,  
Signature of the Applicant.

Date :—.

20. Certification of the Head of Department (If applicable) :

This is to certify that the applicant Mr./Miss ..... is serving in ..... the Department Corporation/ Board and if he is selected for the above post, he could be released from service.

\_\_\_\_\_,  
Signature of the Head of the Department  
with the Designation seal.

Designation :—.  
Date :—.

07-1071

## Examinations, Results of Examinations & c.

### ATTORNEY GENERAL'S DEPARTMENT

#### Open Competitive Examination for the Recruitment to the Posts of Stenographer – Class III in the Attorney General's Department – 2016

APPLICATIONS are invited from eligible citizens in Sri Lanka to fill vacancies in the following posts in the Attorney General's Department.

- (a) Class III Posts of Stenographer - Sinhala Medium 14
- (b) Class III Posts of Stenographer - English Medium 11
- (c) Class III Posts of Stenographer - Tamil Medium 02

02. *Receipt of Applications.*— Applications should be prepared in accordance with the specimen set out at the end of this *Gazette* Notification by the candidate using both sides of 'A4' size paper (21 x 29cm). Headings 01 to 03 should be entered on the first page, 04 to 08 on the second page and the rest on page three and relevant particulars should be entered in the candidate's own handwriting very clearly. Applications which do not conform to the specimen application form and incomplete applications will be rejected without notice. It would be advisable to retain a copy of the application. Further, it is essential that the name of the Examination should be given in applications in Sinhala, in English in addition and in applications in Tamil in English in addition. Applications prepared in the medium in which candidate sit the examination should be forwarded to the address "Attorney General, Attorney General's Department, P. O. Box 502, Colombo 12" under registered cover on or before 25th August, 2016.

- (a) The top left hand corner of the envelope should carry the words as "Recruitment to Posts of Stenographer - 2016".

- (b) Officers in the Public Service/Provincial Public Service should forward their applications through the Heads of their institutions before the due date.

- (c) Receipt of applications will not be acknowledged. It will not be possible to consider complaints to the effect that an application or documents connected therewith were lost or delayed in the post.

- (d) Applications which do not conform to the specimen application form, applications which are incomplete and those received after the closing date will be rejected without any notice.

03. *The Identity of the Candidate.*— All candidates should establish their identity to the satisfaction of the supervisor of the examination hall. Only one of the following documents will be accepted for this purpose.

- (a) The National Identity Card issued by the Department of Registration of Persons,
- (b) A valid passport.

04. *False Information.*— Accurate information should be furnished when filling the application. If it is revealed that a candidate does not possess the required qualifications, the candidature can be annulled at any stage before, during or after the examination. If it comes to the light that some fact presented is incorrect, he/she may be dismissed from the public service.

05. *Monthly Salary Scale entitled to this post.*— MN 1-2006(A) Rs. 13,120 - 10x 145 - 11 x170 - 10x 240 - 10 x 320 - Rs. 22,040 in terms of the Public Administration Circular No. 6/2006 and salaries are paid in terms of the



provisions in that circular. Efficiency Bar Examination should be passed before salary step four. This Salary Scale is subject to amendment as per Public Administration Circular No. 03/2016.

06. *The Examination Fee.*— Fee for this examination is Rs. 500. That examination fee should be credited to the Account No. 007041486 in the name of "Attorney General" at the Taprobane Branch of Bank of Ceylon and the receipt obtained should be pasted to the relevant cage in the application (mentioning the branch issued, number and date). For no reason will the payment made for the examination be refunded. It would be advisable to retain a photocopy of the receipt.

07. *Age limit.*— Should not be less than 18 years of age or more than 30 years of age on the last day for the receipt of applications.

08. *Conditions of Employment in the Service :*

- (i) This post is permanent and pensionable. Contributions have to be paid for the Widows'/Widowers' and Orphans' Pension (W & OP). Appointment is subject to a probation period of three (03) years.

The provisions in the procedural rules No. 1,589/30 dated 20.02.2009 issued by the Public Service Commission are applicable.

- (ii) If an officer serving in a permanent post in the Public Service/Provincial Public Service is selected, he/she shall be subject to one year trial period.
- (iii) The relevant level of language proficiency should be obtained within the prescribed time period as per the Public Administration Circular No. 7/2007 and the Circulars incidental thereof.
- (iv) Shall work at Colombo 12. The Attorney General's Department.

09. *Educational and other qualifications :*

(i) *Educational Qualifications :*

- (a) Pass in 06 subjects with 04 credit passes including Mathematics and Sinhala/English/Tamil Language in one sitting at G. C. E. (O/L) Examination ;  
and
- (b) At least pass in one subject (Excluding General Test and General English under New Syllabus) at General Certificate of Education (Advanced Level) Examination.

- (ii) *Vocational Qualifications.*— Having followed a course on typing and shorthand not less than six months (06) recognized by the Tertiary and Vocational Education Commission, in the relevant language of application to the post.

(iii) *Experience :*

- (a) Having served in a Court/Labour Tribunal in the capacity of Casual, Contract or Trainee Stenographer for not less than six (06) months ;

or

- (b) Having undergone a practical training for not less than six (06) months in an institution recognized by the Government.

10. Candidates should be prepared to forward the originals of the following documents in case of necessary :

- (i) Birth Certificate,
- (ii) Educational Certificates,
- (iii) Two character certificates taken recently.

11. *Methodology of selection to appointment.*— This Open Competitive Examination for recruitment consists of a Written Examination and a Vocational test. Written Examination is held first and forty percent (40%) marks or more out of 100 marks should be taken for each subject in order to pass. Twice of the number of vacancies will be called for the vocational test in sequence with highest marks obtained among passed candidates. Selection will be made on the merit order of aggregate marks among the candidates who score forty percent (40%) or more at the vocational test. (It is mandatory to satisfy all the qualifications set out in this notice).

- (i) Candidates should appear for the examination in the medium of language applied for the posts. (Ex.- Candidates apply for English Medium posts should appear for examination in the English Medium). It is not allowed to change language applied for subsequently.
- (ii) Appointments will be made for Sinhala medium posts on the merit of aggregate marks of Sinhala medium candidates, for English medium posts on the merit of aggregate marks of English medium candidates, for Tamil medium posts on the merit of aggregate marks of Tamil medium candidates.
- (iii) This examination will be held in October, 2016 in Colombo only.

12. *Method of selection :*

(b) Type for 20 minutes at the minimum speed of 40 words per minute.

12.1 *Written Examination :*

<i>Question Paper</i>	<i>Marks</i>	<i>Time</i>
(i) Intelligence Test	100	02 hrs.
(ii) General Knowledge	100	02 hrs.

(i) *Intelligence Test.*— This is expected to evaluate candidate's general knowledge, reasoning ability expression of ideas, numerical skills and knowledge on understanding, qualification, understanding the relationship between time and space through responses to problems presented in numerical expressions and graphs.

(ii) *General Knowledge.*— This paper focuses on the candidate's ability on font style, usage of grammar, clear expressions, knowledge of idiomatic expressions, summarizing and writing essays in respect of social cultural, educational poticial, economic and other relevant factors in National, Zonal and Various organizational background in the entire world as well as our society.

12.2 *Vocational Test :*

<i>Question Paper</i>	<i>Marks</i>	<i>Passing marks</i>
(i) Sinhala/Tamil Stenography	100	40
(ii) English Stenography	100	40

(i) *Sinhala/Tamil Stenography :*

(a) Take down in shorthand a paragraph, uninterruptedly read within a five minutes at the speed of 70 words per minutes and type the same note at the speed of 08 words per minute ;

and

(b) Type for 20 minutes at the minimum speed of 30 words per minute.

(ii) *English Stenography :*

(a) Take down in shorthand a paragraph, uninterruptedly read within a five minutes at the speed of 80 words per minute and type the same note at the speed of 08 words per minute ;

and

13. *Appearance for the examination.*— Admission cards for the examination will be issued so as to receive it a week prior to the scheduled date of the examination. Candidates without admission cards will not be permitted to sit the examination. Candidates who appear for the examination should produce the supervisor of the examination, their signatures attested admission cards.

Immediately after admission cards are issued to the candidates a paper notification informing the same will be issued. If a candidate has not received his/her admission card after 2 or 3 days of the notification he/she should communicate with the Attorney General's Department. It will be useful to make inquiries with certified copies of the application, the receipt of the payment and the receipt of registration retained by you and with your request letter in which a fax number has been mentioned to send the admission card if outside of Colombo.

14. Signature of the candidate should be attested by a Principal of Govt. School, a Justice of Peace, a Commissioner of Oaths, a Notary Public, a Commissioned Officer of Armed Forces and an Officer holding a *Gazetted* Post in the Police Service or an officer receiving a salary of Rs. 292,080 or more and holding a permanent post in the Public or Provincial Public Service.

15. Candidates are subject to all rules and regulations imposed in respect of the conduction of the examination, he/she should be liable to a penalty imposed if breach of such rules and regulations.

16. The Attorney General has the final decision in respect of conduction of the examination, appointments and all other factors.

*Note.*— In the event of any inconsistency, among notifications published in Sinhala, Tamil and English medium in this *Gazette* notification, Sinhala medium shall prevail.

JAYANTHA JAYASOORIYA,  
President's Counsel,  
Attorney General.

Attorney General's Department,  
Colombo 12,  
On 12th July, 2016.

(For office use only)

## SPECIMEN APPLICATION

THE OPEN COMPETITIVE EXAMINATION FOR THE RECRUITMENT  
TO THE POST OF STENOGRAPHER (GRADE III) IN THE ATTORNEY  
GENERAL'S DEPARTMENT - 2016

Medium in which the candidate appears for the  
examination :

Sinhala- 1

Tamil - 2

English- 3

1.0 1.1 Name of the Candidate with initials :\_\_\_\_\_.

(In capital letters) (Eg.- PERERA A. B. C.)

1.2 Name in full :\_\_\_\_\_.

(In capital letters)

1.3 Name in full :\_\_\_\_\_.

(In Sinhala/Tamil)

1.4 National Identity Card No. :

1.5 Sex :

Female- 1

Male - 0

(Indicate the relevant number in the cage)

2.0 2.1 Permanent address :\_\_\_\_\_.

(In Capital letters)

2.2 Permanent address :\_\_\_\_\_.

(In Sinhala/Tamil)

2.3 Address to which the Admission Card should be  
sent :

(i) In Sinhala/Tamil :\_\_\_\_\_.

(ii) In Capital letters :\_\_\_\_\_.

2.4 Telephone No. :\_\_\_\_\_.

3.0 3.1 Marital status :

Married - 2

Unmarried - 1

(Indicate in the relevant cage)

3.2 Date of Birth :

Year :     Month :   Date :  

3.3 Age as at the closing date of application :

Years :   Months :   Days :  3.4 Whether you are a citizen in Sri Lanka from birth  
or registration ? :\_\_\_\_\_.

4.0 Educational Qualifications :

4.1 G. C. E. (O/L) Examination :

(i) Year and the month of the Examination :

Year :\_\_\_\_\_ Month :\_\_\_\_\_.

(ii) Index No. :\_\_\_\_\_.

(iii) Results :

	Subject	Grade		Subject	Grade
1			6		
2			7		
3			8		
4			9		
5			10		

4.2 Details in respect of G. C. E. (A/L) Examination :

(i) Year and the month of the Examination :

Year :\_\_\_\_\_ Month :\_\_\_\_\_.

(ii) Index No. :\_\_\_\_\_.

(iii) Results :

	Subject	Grade
1		
2		
3		
4		

5.0 Professional Qualifications :

Name of the Course	Duration	Institute

6.0 Experience :

Name of the Institute in which trained or worked	Duration

7.0 Have you ever been convicted for any offence in the  
Court of Law ? (Indicate ✓ in the relevant cage)

Yes

No

If so convicted, provide details of nature of the offence,  
the Court which gave the conviction and nature of the  
conviction.

8.0 Details of the receipt of the payment of the exam fee : (d) No information mentioned in this will be changed.

(i) Name of the branch of Bank of Ceylon to which the exam fees were made :\_\_\_\_\_.

(ii) Number and the date of the receipt :\_\_\_\_\_.

(iii) Amount paid :\_\_\_\_\_.

\_\_\_\_\_,  
Signature of Applicant.

Date :\_\_\_\_\_.

10.0 Attestation of signature of candidate :

*Firmly affix the receipt here*

I certify that Mr./Mrs./Miss ..... who is forwarding this application is personally known to me and he/she placed his/her signature before me on .....

9.0 Certificate of candidate :

(a) I do honourably declare that the particulars furnished by me in this application are true and correct to the best of my knowledge. I agree to bear the loss arising due to failure to fill any information and/or filling information in an inaccurate manner. Further, I declare that all information have been perfectly completed.

\_\_\_\_\_,  
Attestor's signature and Seal.

Full name of the officer attesting the signature :\_\_\_\_\_.

Designation :\_\_\_\_\_.

Address :\_\_\_\_\_.

Date :\_\_\_\_\_.

11.0 Certificate of the Head of the Department :

(Relevant to the officers serving in the Public Service)

(b) I agree to act according to the rules of the examination and also accept the decision given to cancel my candidacy before or after the examination in case it is found that I am not eligible in accordance with the conditions.

I certify that the candidate Mr./Mrs./Miss ..... is serving in the post of ..... and particulars given by him/her true. Further if selected for this post he/she can/cannot be released from .....

(c) I am also aware that if it appears this statement made by me is inaccurate I am liable to be disqualified and liable to be dismissed from the service even after appointment.

\_\_\_\_\_,  
Signature of the Head of the Department.

Date :\_\_\_\_\_.

07-1136

## MINISTRY OF LANDS

### Survey Department

#### OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO POSTS IN SRI LANKA TECHNOLOGICAL SERVICE WHICH REMAINS VACANT IN THE SURVEY DEPARTMENT

APPLICATIONS are invited from qualified citizens of Sri Lanka for the Open Competitive Examination to be held to recruit to the posts in Sri Lanka Technological Service which remain vacant in Survey Department.

1.1 Posts to be recruited :

Table No. 01

Serial No.	Designation		Number of vacancies to be filled	Grade for which recruitment is made
1	Building Supervisor	Only in Head Office in Colombo. Should be worked in the Head Office in Colombo	01	Grade III
2	Transport Officer	during the entire period of service	01	Grade III

### 1.2 Nature of duties of Posts :

Table No. 02

Nature of duties of posts

Serial No.	Designation	Nature of duty/Main Functions
1	Building Supervisor	01. Preparation of annual building maintenance plan. 02. Propose the building maintenance process to the management. 03. Supervising of employee gangs. 04. Storing of raw material required for maintenance, tools and management. 05. Taking quantity surveying for payments and obtaining of approvals.
2	Transport Officer	01. Supplying of technical information require for maintenance of departmental vehicles in road worthy condition. 02. Providing of approval and recommendation report require for repairs. 03. Supervision of road worthy condition of vechiles after repairs, supervision of maintenance of vehicles. 04. Giving instruction to drivers. 05. In case of accident immediate investigations and providing reports and condemnation of wrecked vehicles. 06. Adjusting of vehicle to obtain environment friendly certificates.

2. The number of appointment and the date of appointment will be decided by the appointing authority. The appointing authority has power to fill or not to fill all or any number of vacancies.

### 3. Salaries.– Table No. 03

Grade	Salary Scale	Initial Monthly salary
Grade III	Monthly Rs. 31,040 -10x445 -11x660 - 10x730 - 100x750 - Rs. 57,550 (MN3- 2016)	Rs. 31,040 (The salary entitled to the date of 01.01.2017 in terms of P. A. C. 03.2016 is Rs. 21,419)
Grade II	Monthly Rs. 31,040 -10x445 -11x660 -10x730 - 100x750 - Rs. 57,550 (Initiate from salary step 12) (MN3- 2016)	Rs. 36,150 (The salary entitled to the date of 01.01.2017 in terms of P. A. C. 03.2016 is Rs. 24,951)
Grade I	Monthly Rs. 31,040 -10x445 -11x660 -10x730 - 100x750 - Rs. 57,550 (Initiate from salary step 23) (MN3- 2016)	Rs. 43,480 (The salary entitled to the date of 01.01.2017 in terms of P. A. C. 03.2016 is Rs. 30,019)

4. The post permanent. Action will be taken regarding of the pension scheme entitle on the policy decision taken by the government in future. Appointment is subject to 03 years' probation period. Since the remaining posts are available only at head office in Colombo you should serve in the head office during the entire period of service and subject to general conditions applicable to appointment to the public service specified at the beginning of this *Gazette* Notification.

### 5. Qualifications :

#### 5.1 Basic Qualifications :

(01) Should be a citizen of Sri Lanka,

(02) The minimum age should be 18 years and maximum age should be 30 years as at the closing date of application.



(The maximum age limit is not applicable for those who hold a permanent post already in the public service)

### 5.2 Educational Qualification :

- (a) Should have passed the G. C. E. (O/L) Examination in Six subjects in not more than two sittings with credit passes for Sinhala/ Tamil/English Language Mathematics and Science and for one another subject ; and
- (b) Should have passed the G. C. E. (A/L) Examination in three subjects in one sitting with two subjects of Combined Mathematics and Physics.

### 5.3 Professional Qualifications :

Following Professional Qualifications should have been obtained, for transport officer, in the field of mechanical, for building supervisor in the field of civil.

- (a) National Diploma in Technology awarded by the University of Moratuwa or Hardy Technical College Ampara ;  
or
- (b) National Diploma in Engineering awarded by the National Apprenticeship and Industrial Training Authority ;  
or
- (c) Higher National Diploma in Engineering awarded by the Ministry of Education and Higher Education ;  
or
- (d) Diploma in Technology awarded by the Open University of Sri Lanka ;  
or

(e) Successful completion of part. 01 of the Engineering examination conducted by the Sri Lanka Institute of Engineer;

or

(f) Completion of Qualifications in National Vocational to the (NVQ) level 06 relevant to the occupational field ;

or

(g) Any other qualifications recognized by the tertiary and Professional Education Commission as being equivalent in all respect to the Technological Qualifications mentioned above after obtaining views of the institutions such as Ministry of Higher Education and the Institutions by which the above certificates issued.

5.4 *Physical fitness.*– All candidates should be physically fit adequate to serve in any part of Sri Lanka and to carry out duties in the post.

**Note.**– It is compulsory that all applicants should complete necessary qualifications to the post on or before the closing date of application.

6. *Furnishing false information.*– If a candidate is found not to have required qualification to sit this examination his/ her candidature can be cancelled before the examination or duration of the examination, or after the examination or at any time. If any of the particulars furnished by a candidate is found to be false within his/her knowledge or if he/she has willfully suppressed by material fact he/she will be liable to dismissal from the public service.

7. *Examination Procedure.*– The examination will consists of written test consisting two subjects. This examination will be held in Sinhala, Tamil and English mediums. The medium applied will not be allowed to change subsequently.

	Maximum marks obtainable	Minimum percentage of marks required for a pass	Time
01. Intelligence	100	50%	1 hour
02. Subjective Technological test	100	50%	2 hours

### 7.1 Syllabus :

01. *Intelligence.*– Consists of Questions to Judge the rationality of thought, analytical ability of thought and ability to decide, of the candidate.

02. Subjective Technological test :

- \* Mathematics.
- \* Algebra (In equation, Variables, Grades, Logarithm).

\* Trigonometry (Solving of Equation, Triangles).

\* Statistics (Mean, Mode, Standard Deviation, probability).

Physics.

Lights and Optics (Reflection and Refraction : Mirrors, Curved Surfaces, Prisms, Lenses and Formulas of Optics, Microscope and Telescope.

Newtonian mechanics (Scalars and Vectors, Newton's Law of motion, Momentum).

Miscellaneous topics.

Introduction to geography (shape of the earth, topography etc.)

The angle view of solid substances and derivation of projections.

#### 8. Selection procedure :

8.1 Number of candidates equal to the number to be filled, of the candidates who obtained the highest marks of a written examination conduct by the Surveyor General, will be recruited firstly in the order of merits and secondly on the options to the post indicate in the application.

8.2 An interview will be held to ascertain whether the qualifications have been fulfilled and no marks will be given for the interview.

9. *Recruitment*.— Recruitment will be made to the Grade III of Sri Lanka technological service.

#### 10. Preparation and Submission of Application :

(a). The application should be prepared by the applicant himself using both sides of a paper size 21x29 (A4) as per the specimen application appearing at the end of this notice. No. 01 - 04 should be on page 01, No. 04.1-10.1 on page 02, No. 10.2-11.1 on page 03 and No. 12-14 on page 04 and No. 15 should be on page 05 of the application.

(b) Candidates who are already employed in Public or Provincial Public Services should forward their applications through their Heads of Departments, candidates who are employed in public corporations the local government bodies etc. should forward their applications through their Heads of Institutions on or before the due date.

(c) Applications should be in the language in which the candidates are eligible to sit the examination.

(d) Cited copies of certificates of causes which your professional qualifications are confirmed should be sent with the application.

(e) Applications which are not complying with the specimen form, examination fees have not been paid, of improper filling, will be rejected without any notice. Candidates should bear consequences of improper filling of applications. It would be useful to retain a photocopy of the application. It is responsibility of the candidate to find out whether the completed application complies with the application specified in the notice. If not application will be rejected.

(f) Receipt of applications will not be acknowledged. Complaints for any loss of applications in the post will not be considered.

N. B.— Changing of examination centre applied to sit the examination will not be allowed subsequently.

10.1 On the presumption that only the candidates who have qualifications specified in *Gazette* Notification have applied, Surveyor General will allow all candidates who have paid specified examination fees and submitted application on or before 29.08.2016 to sit the examination. Issuing of admission card shall not be deemed as the applicant possesses qualifications to the post or to sit the examination. Candidature of the applicant will be cancelled if it is found at the time of interview that the applicant does not possess the requirement for this post.

10.2 The envelope containing the application should be clearly marked "Recruitment to the posts in technological service" on the top left hand corner.

10.3 The signature of the applicant in the application should be certified by a Principal of a Government School/Justice of the Peace/Commissioner of Oaths/Attorney-at-Law/Commissioned Officer in the Army/An Officer in Police Service hold a *Gazette* Post or an Officer who hold a permanent post

in Public service in tertiary or senior level  
in terms of the grading of Public Service  
Circular No. 06/2006.

11. *Examination Fee.*— Examination fee is Rs. 800. This fee should be paid at the cashier of the Surveyor General Office in No. 150, Kirula Road, Colombo 05 or at any of district survey office or at Institute of Surveying and Mapping - Diyathalawa. The receipt should be pasted in the relevant cage in the application form. (It is advisable to keep a photocopy of the receipt with applicant). The fee is not refundable in any circumstance and money orders and cheques will not be accepted. Applications without cash receipts will be rejected.

12. *Submission of application.*— Completed application should be sent by registered post to reach to the following address on or before 29th August, 2016 :

Surveyor General,  
Survey Department,  
P. O. Box 506,  
Colombo.

13. *Appearing for the Examination.*— Every candidate should hand over their admission card to the supervisor of the Examination Centre. A candidate who fails to hand over his admission card will not be permitted to sit the examination. The candidate should sit the examination at the examination hall assigned to him.

14. *Identity of Candidate.*— Candidates should prove their Identity at the examination hall to the satisfaction of the supervisor for each paper they sit. Any of the following documents will be accepted for their purpose :

01. The National Identity Card issued by the Department of Registration of Persons,
02. A valid passport.

15. Any matter not specified here will be determined by the Surveyor General. All applicants shall be bound to act in terms of the general rules and regulations of examination specified in this *Gazette* Notification.

P. M. P. UDAYAKANTHA,  
Surveyor General.

Survey Department,  
Colombo 05,  
29th July, 2016.

SPECIMEN APPLICATION FORM

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE  
POST IN SRI LANKA TECHNOLOGICAL SERVICE WHICH REMAIN  
VACANT IN THE SURVEY DEPARTMENT

For office use only

01. Name of the examination centre applied to sit the examination :

Colombo   
Diyathalawa   
Anuradhapura

Indicate mark "✓" in the relevant cage of the centre the applicant intends to sit for the examination and indicate mark "X" in other two cages.

02. Medium of examination :

(Sinhala - S    Tamil - T    English - E)   
(Indicate the letter/code in given cages)

03. The orders of preference for which appointment are to be made :

No. 01 should be marked for the post of highest preference and No. 02 in serial order for next preferences :

Serial No.	Designation	Preference No.
1.	Building Controller	<input type="text"/>
2.	Transport Officer	<input type="text"/>

04. Name with initials (Mr./Mrs./Miss) :

In Sinhala : \_\_\_\_\_.  
In English : \_\_\_\_\_.

04.1 Names denoted by initials (in legible letters) :

In Sinhala : \_\_\_\_\_.  
In English : \_\_\_\_\_.

05. National Identity Card No. : \_\_\_\_\_.

06. Date of Birth :

Date :  Month :  Year :

07. Gender :

Male - M   
Female - F

08. Permanent address (in legible letters) : \_\_\_\_\_.

(3) Subjects passed : \_\_\_\_\_.

08.1 Administrative district to which address belongs :

District No. :  Name of the District :

08.2 Date from which the applicant is resident in the district : \_\_\_\_\_.

09. Telephone No. : Permanent : \_\_\_\_\_.  
Mobile : \_\_\_\_\_.

10. Educational qualifications : \_\_\_\_\_.

10.1 Details of G. C. E. Ordinary Level Examination :  
1st attempt :

- (1) Year and month of the examination : \_\_\_\_\_.  
(2) Index No. : \_\_\_\_\_.  
(3) Subjects passed : \_\_\_\_\_.

Subject	Grade	Subject	Grade
1		5	
2		6	
3		7	
4		8	

\* mention subjects, starting with the highest grade obtained.

10.2 Details of G. C. E. Ordinary Level Examination :  
2nd attempt :

- (1) Year and month of the examination : \_\_\_\_\_.  
(2) Index No. : \_\_\_\_\_.  
(3) Subjects passed : \_\_\_\_\_.

Subject	Grade	Subject	Grade
1		5	
2		6	
3		7	
4		8	

\* mention subjects, starting with the highest grade obtained.

10.3 Details of G. C. E. Advanced Level Examination :

- (1) Year and month of the examination : \_\_\_\_\_.  
(2) Index No. : \_\_\_\_\_.

11. Have you ever been convicted in a Court of Law for any offence :

Yes ☐ No ☐

11.1 If yes give details : \_\_\_\_\_.

12. Details of receipt which the examination fees paid :

- (i) Office at which the payment made : \_\_\_\_\_.  
(ii) Receipt No. and date : \_\_\_\_\_.  
(iii) Amount paid : \_\_\_\_\_.

Affix the cash receipt firmly here

13. Certificate of the candidate :

- (a) I declare that the particulars furnished by me in this application are true and correct to the best of my knowledge.  
(b) I am aware that if this declaration made by me is found to be wrong, I would be considered unfit for the appointment and if it is found after the appointment, I would be liable to dismissal from the service.  
(c) The cash receipt obtained for the payment of ..... has been pasted in relevant cage.  
(d) Further, I declare that I agree to comply with the rules and regulations laid down by the Surveyor General in respect of the examination.  
(e) I shall not subsequently change any of the particulars mention here.

\_\_\_\_\_,  
Signature of Applicant.

Date : \_\_\_\_\_.

14. Certification of Signature of the Applicant :

I certify that Mr./Mrs./Miss ..... who is submitting the application is personally known to me and

that he/she placed his/her signature under the section 13, in my presence.

\_\_\_\_\_,  
Signature of Attestor.

Date : \_\_\_\_\_.  
Name of the attester : \_\_\_\_\_.  
Designation : \_\_\_\_\_.  
Address : \_\_\_\_\_.  
(By affixing the official stamp)

15. Recommendation of the Head of the Department (Only for the applicants who are in Public/Provincial Public Service) :

15.1 According to the personal file of the officer, during the five years immediately prior to the closing date of application : \_\_\_\_\_.

Work, Behaviour, Attendance satisfactory/  
Unsatisfactory.

All salary increments have been earned/have not been earned.

Has not been/has been subject to any disciplinary action.

15.2 If selected to the post applied for, this officer can be/ cannot be released from the post he holds at present. The application is recommended/not recommended.

\_\_\_\_\_,  
Signature of the Head of the Departments,  
Official Stamp.

Date : \_\_\_\_\_.

### SCHEDULE 01

This Schedule is relevant to the administrative districts to which address belongs on No. 8.1 of the application.

Town/District Name	Town/District No.
1.Colombo	01
2.Gampaha	02
3.Kalutara	03
4.Kandy	04
5.Matale	05
6.Nuwara Eliya	06
7.Galle	07
8.Matara	08
9.Hambantota	09

Town/District Name	Town/District No.
10.Kurunegala	10
11.Puttalam	11
12.Anuradhapura	12
13.Polonnaruwa	13
14.Badulla	14
15.Monaragala	15
16.Rathnapura	16
17.Kegalle	17
18.Ampara	18
19.Batticaloa	19
20.Trincomalee	20
21.Jaffna	21
22.Vavuniya	22

07-1192

## DEPARTMENT OF EXAMINATIONS SRI LANKA

### Final Certificate Examination for Ahadhiya/Al-Qur'an Schools on Islamic Studies – 2015 (2016) (Equivalent to Daham Pasal Final Certificate Examination)

**RULES and Regulations.**– The above examination will be conducted by the Commissioner General of Examinations during November, 2016. Subjects and the syllabus for the examination are given in Annexure I.

**2. Centres for Examination.**– Examination Centres will be set up in towns indicated in Annexure II of this notification. Centres in any town will be cancelled if sufficient number of candidates has not requested that town. In case of such cancellation of any town the candidates will be transferred to centres set up in the nearest town.

**3. Language Medium.**– This examination will be conducted in Tamil, Sinhala and English medium. However, a candidate should appear for all the subjects in one and the same medium.

**4. Eligibility.**– Every applicant should have fulfilled at least one of the following requirements :–

4.1 Should be a student in Grade 10 or Grade 11 in an Ahadhiya School registered with the Department of Muslim Religious and Cultural Affairs ;

or

4.2 Should be a student who has completed the Senior Grade Al-Quaran Madrasa Syllabus approved



by the Department of Muslim Religious and Cultural Affairs ;

or

- 4.3 Should be a student who has passed the subjects of Islam and Arabic in the G. C. E. (O/L) Examination conducted by the Department of Examinations, Sri Lanka.

**Note :**

- (i) Applications for this examination should be certified by the Principal of the Ahadhiya School or by the Principal of the Al-Qur'an Madrasa or by the Principal of School to the effect that the candidate has fulfilled the requirements mentioned under paragraph 4 above.
- (ii) An applicant can submit application for this examination only through the Principal of an Ahadhiya School or the Principal of a Senior Al-Qur'an Madrasa or School.

5. In the event a registered Ahadhiya School, Senior Qur'an Madrasa or a School does not receive the application forms and instructions by post on time the Principal concerned should contact the –

Commissioner General of Examinations,  
(Organization and Foreign Examinations Branch),  
Department of Examinations,  
P. O. Box 1503,  
Colombo.

on or before 26th of August, 2016.

- 5.1 Applications should be prepared in duplicate. The original should be forwarded to the Department of Examinations while the duplicate should be kept filed in the relevant Institution.
- 5.2 The closing date of applications will be 26th of August, 2016.
- 5.3 Applications should be clearly and legibly filled in. Inaccurately or Illegibly filled applications and those that are received after the closing date will be rejected.
- 5.4 Duly perfected applications should be sent under registered cover to the -

Commissioner General of Examinations,  
(Organization and Foreign Examinations Branch),  
Department of Examinations,  
P. O. Box 1503,  
Colombo.

5.5 Applications will not be acknowledged.

5.6 The name of the Examination “Ahadiya/Al Quran Madrasa Final Certificate Exam – 2015 (2016)” and the chosen town for the exam should be clearly written on the top left hand corner of the envelope enclosing the application.

5.7 No document should be annexed to the application. The Principals of the Institutions should certify to the effect that the applicant holds the stipulated qualifications.

**6. Mode of Payment :**

6.1 The examination fee for all four subjects is Rs. 150 and the fee for one repeat subject is Rs. 50. No examination fee will be charged from those who sit for this examination for the first time.

6.2 The amount which is equal to the total Examination fee, should be paid at any post office and the receipt obtained should be firmly attached to the application.

**7. Admission Cards.**– Commissioner General of Examinations shall issue the Admission Cards through the relevant Heads of the Institutions. They will handover admission cards to the candidates.

7.1 In the event a candidate fails to produce his/her Admission Card to the supervisor on the first instance of sitting the examination or attempting to sit the Examination at a Centre other than the one allocated to him/her by the Commissioner General of Examinations, his/her candidature can be cancelled.

7.2 The specimen signature of the candidate should be attested by the Head of the relevant institution or by an officer in permanent Government service drawing a salary not less than Rs. 240,360 p. a., or by an Islamic Priest of Mosque.

7.3 If Admission Card is not received by at least 7 days before the date of commencement of the examination the Head of the institution concerned should notify the Commissioner

General of Examinations accordingly. In all such instances, information should be provided as indicated below :

- (a) Name of Examination,
- (b) Name of Ahadhiya School/Madrasa/ School, and the computer number provided to the school,
- (c) Name of candidate in full and Address,
- (d) The town which is applied for to the examination,
- (e) Post Office from which the application was posted,
- (f) Registration Number and date.

8. *Personnel Identification.*– Every applicant should prove his/her identity to the satisfaction of the supervisor on all instances he/she appears for the examination by producing acceptable identity documents.

- 8.1 National Identity Card,
- 8.2 Valid Passport,
- 8.3 Postal Identity Card.

9. *Issue of the Examination Results and Confirmation of the Result :*

- 9.1 This examination consists of four papers. A candidate who passes in all four papers in one and the same sitting will be considered to have passed the Examination.
- 9.2 However, if a candidate gets passed in 3 subjects and fails to get through in the fourth subject in one and the same sitting he/she will be allowed referral.

Such a candidate should get through the referred subject within the subsequent two examinations in order to be considered to have passed in this certificate examination. (This will be effective from 2011 Examination).

Referred candidates should apply and sit only for the referred subject.

- 9.3 Each of the four question papers carries 100 marks and grades will be awarded as shown below :

Range of Marks	Grade	Symbol
0 – 34	Fail	F
35 – 54	Ordinary Pass	S
55 – 69	Credit Pass	C
70 – 100	Distinction Pass	D

9.4 *Release of the Results.*– Details of examination results will be posted to the relevant Heads of Institutions.

10. *Certificates.*– Action will be taken to issue a certificate to every candidate passing the examination.

11. *Re-scrutiny of Answer - scripts.*– Opportunity will be provided for the re-scrutiny of answer-scripts if requested within 30 days from the date of issue of examination results. Such request should be made through the respective Heads of Institutions, using the specimen form issued by this Department for this purpose. A specified fee must be paid.

Such fee will be refunded only in instances where any alteration is made to the examination results. Applicants or their representatives will not be granted permission to examine the answer scripts for any reason what-so-ever.

12. All applicants are bound to act in accordance with the above conditions. Decision of the Commissioner General of Examinations on any matter that is not dealt with in this notification will be the final.

13. In the event of any inconsistency between the Sinhala, Tamil and English text of this Examination Notification the Sinhala text shall private.

W. M. N. J. PUSHPAKUMARA,  
Commissioner General of Examinations.

Department of Examinations,  
Pelawatta,  
Battaramulla,  
2016.

## ANNEXURE 1

*Subjects and the prescribed Syllabus for the Examination :*

There will be four question papers, of three hour duration each. Structure of the question papers and marks allocation for the questions will be according to the *Gazette* notification published on *Gazette* No. 1,358 of 10th September, 2004.

### FIRST PAPER

1. *Aqeedha, Sharee'ah (Principles and Fundamentals of Islam) and Arabic Language.*

1.1 Aqeedha - General understandings (Al Ilahiyath, Annubuwwath, Arroohaniyyath and Assam'iyath)

## 1.2 Sections of Aqeedha

- Aqeeda of Ahlussunnah Wal Jama'ath
- Few other Aqeeda sections such as : Jabariya, Kadariyya, Murjiya, Mu'tazila and Shee'ah

## 1.3 Tawheedh and Shirk

- Iman and Kufr
- Riddath, Nifak
- History of revelation and compilation of the Qur'an
- Use of Al-Qur'an as a source of Law
- Sunna and history of its collection
- Utilization of Sunna as source of Law
- History of Hadees and the contribution of Muhaddis
- Details relating to Ijthihad
- Ijma as a secondary source
- Kiyas as a secondary source
- History of Fikhu and its Imams.

## 1.4 Arabic Language :

- Writing with proper shapes of Alphabets
- Writing of small Sentences
- Writing of Arabic words having relation to the subject of Islam
- Writing of specific Qur'an suras, verses and Hathees.

## SECOND PAPER

2. *Al-Fiqhul Islami (Islamic Law)*

## 2.1 Details Relating to Ibadath

- Kinds of Ibathath
- Taharath

## 2.2 Najeess and its categories :

- Methods of cleaning Najeess
- Water and its categories
- Wulu, Thayammam and - Procedures existing relating to bathing

## 2.3 Zakath :

- Significance
- Rules and Regulations
- Collection and distribution
- Minimizing poverty through Zakath and distribution of Wealth

## 2.4 Assawm (Fasting) :

- Significance
- Rules and Regulations and Usefulness

## 2.5 Hajj :

- Significance
- Rules and Regulations
- Usefulness

## 2.6 Hajj - Method of Performance

- Farlu, Wajibu, Sunnath
- Hajj performed in addition to Farlu Hajj

## 2.7 Attention and procedures in Islam relating to food Dressing and Dwellings.

## 2.8 Understanding of Jihadh.

## 2.9 Kurbani and methods of slaughter

## 2.10 Oaths and Vows.

## 2.11 Details relating to Muamalah :

- Dignity of earning
- Main transaction (Trading)
- Other transactions (*Eg.* Borrowing, Rent)
- Wakfu, Wasiyyath, Warasath (Public Property, Testamentary Property, Inherited Property)

## 2.12 Position of man and woman in Islam :

- Marriage Laws in Islam and their uses
- Family life in Islam
- Husband and wife
- Rights and duties of parents and Children
- Talaq and Idhdha

## 2.13 Jinayath :

- Hudood, Kisas and Ta'zeer

## THIRD PAPER

3. *Seera and Tarigh*

## 3.1 Socio-Religious position in Arabian Society in the period before Islam.

## 3.1.1 Prophet Mohamed (Sal) :

- Life before the Nubuwwath
  - \* Family Lineage
  - \* Youth hood

- \* Noble characteristics
- \* Marriage
- Life between Nubuwwath and Hijrath
  - \* Nubuwwath
  - \* Propaganda of Islam and its outcomes
  - \* Hijrath
- Madina Life
  - \* Socio-Political activities
  - \* Defensive wars and Peace Agreements
  - \* Completion of Islam
- Position of Sahabas and their contribution towards Islam
- History and Political contribution of Kulafa Urrashidoon
- Period of rule by Umaiya and Abbasiya
- History of Baitul Mukaddas
- History and contributions of Sri Lankan Muslims
- Contribution of Muslims to Scientific Knowledge
- History relating to the following personalities :-
  - \* Imam Buhari (Rah)
  - \* Imam Shafi (Rah)
  - \* Imam Gassali (Rah)
  - \* Imam Abdul Cader Jeelani (Rah)
  - \* Imam Saduli (Rah)

#### FOURTH PAPER

#### 4. Aklaq (Islamic Values)

##### 4.1 View point of Islam on Aklaq

- \* Understanding Aqhlaq
- \* Relationship between Iman and Aqhlaq
- \* Relationship between Aqhlaq and Ibadath
- \* Purity of mind (Ikhlas)

##### 4.2 Taqwa

- \* Wara'u and Suhud
- \* Murakaba, Muhasafa
- \* Shawq

##### 4.3 Charity

- \* Dedication
- \* Gratitude
- \* Patience, Tolerance, accomodating, pardoning
- \* Politeness
- \* Appreciation of time

- \* Safeguarding organs in the body : mouth, eye, ear and sex organs
- \* Respecting others
- \* Justice and honesty
- \* Important moral values visible among youth
- \* Harmonious living with people of other faiths

#### 4.4 Islamic Jurisprudence

#### ANNEXURE II

Name of towns and their town Numbers where Examination Centres will be Established :

<i>Town</i>	<i>Town No.</i>	<i>District No.</i>
<b>Colombo District</b>		<b>01</b>
Colombo (Central)	01	
Bambalapitiya	02	
<b>Gampaha District</b>		<b>02</b>
Thihariya	03	
Mabola	04	
Malwana	05	
Negombo	06	
Kal-Eliya	07	
<b>Kalutara District</b>		<b>03</b>
Panadura	08	
Kalutara	09	
Aluthgama	10	
<b>Galle District</b>		<b>04</b>
Galle	11	
<b>Matara District</b>		<b>05</b>
Weligama	12	
Matara	13	
<b>Tangalle District</b>		<b>06</b>
Hambantota	14	
<b>Kegalle District</b>		<b>07</b>
Mawanella	15	
Warakapola	16	
Kannattota	17	
<b>Kurunegala District</b>		<b>08</b>
Kuliyapitiya	18	
Kurunegala	19	
Melsiripura	20	
Polgahawela	21	
Kekunagolla	22	

<i>Town</i>	<i>Town No.</i>	<i>District No.</i>	<i>Town</i>	<i>Town No.</i>	<i>District No.</i>
<b><i>Puttalam District</i></b>		<b>09</b>	<b><i>Ampara District</i></b>		<b>18</b>
Nuraichcholai	23		Akkaraipattu	41	
Puttalam	24		Pottuvil	42	
Chilaw	25		Kalmunai	43	
			Sammanthurai	44	
<b><i>Anuradhapura District</i></b>		<b>10</b>	Irakkamam	45	
Anuradhapura	26		Nintavur	46	
Kekirawa	27		Oluvil	47	
Galenbindunuwewa	28				
<b><i>Polonnaruwa District</i></b>		<b>11</b>	<b><i>Batticaloa District</i></b>		<b>19</b>
Kaduruwela	29		Kattankudy	48	
			Eravur	49	
<b><i>Matale District</i></b>		<b>12</b>	Valachchenai	50	
Matale	30				
<b><i>Kandy District</i></b>		<b>13</b>	<b><i>Trincomalee District</i></b>		<b>20</b>
Kandy	31		Mutur	51	
Nawalapitiya	32		Kinniya	52	
Deltota	33		Trincomalee	53	
Geliya	34				
<b><i>Nuwara Eliya District</i></b>		<b>14</b>	<b><i>Vavuniya District</i></b>		<b>21</b>
Nuwara Eliya	35		Vavuniya	54	
<b><i>Ratnapura District</i></b>		<b>15</b>	<b><i>Mannar District</i></b>		<b>22</b>
Eheliyagoda	36		Mannar	55	
Balangoda	37				
<b><i>Badulla District</i></b>		<b>16</b>	<b><i>Mullaitivu District</i></b>		<b>23</b>
Badulla	38		Mullaitivu	56	
Welimada	39				
<b><i>Monaragala District</i></b>		<b>17</b>	<b><i>Kilinochchi District</i></b>		<b>24</b>
Bibila	40		Kilinochchi	57	
			<b><i>Jaffna District</i></b>		<b>25</b>
			Jaffna	58	

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