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The Gazette of the Democratic Socialist Republic of Sri Lanka

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(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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Note.— Securities Exchange Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of November 17, 2017.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 22nd December, 2017 should reach Government Press on or before 12.00 noon on 08th December, 2017.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

GANGANI LIYANAGE,
Government Printer (*Acting*).

Department of Govt. Printing,
Colombo 08,
01st January, 2017.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such

Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Posts – Vacant

MINISTRY OF MAHAWELI DEVELOPMENT AND ENVIRONMENT

Recruitment to the Post of Legal Officer (Grade III of Executive Category)

APPLICATIONS are called from citizens of Sri Lanka who possess the following qualifications for the Post of Legal Officer in the Ministry of Mahaweli Development and Environment :

Number of Vacancies – 01

1. Mode of Recruitment.– From among the applicants who have completed the qualifications stated in the notification, candidates who obtain the highest marks upon the results of an interview conducted by an interview panel to be appointed by the Public Service Commission for the assessment of eligibility will be recruited according to the number of vacancies. A structured interview will be conducted according to the marking scheme (stated under No. 06) approved by the Public Service Commission.

2. Required Qualifications :

- * Educational/ Professional Qualifications :
Possessing a Degree in Law obtained from a University recognized by the University Grants Commission or having taken the oath as an Attorney-at-Law of the Supreme Court.
- * *Experience :*
Active professional experience of not less than three years after taking the oath
(The period of service engaged as an Attorney-At-Law in a position of staff or legal status in any Ministry, Government Department or state Corporation, or as a Teacher of Law at a recognized University or Law Collage, or as an officer of the Sri Lanka Judicial Service, or as a Chairperson of a Labour Tribunal will also be considered as a period actively engaged as an Attorney-At-Law.)
- * *Physical Fitness :*
Every candidate should be of good physical and mental health to serve in any part of Sri Lanka and to perform the duties of the post.
- * *Other :*
 - (a) Applicant should be a citizen of Sri Lanka.
 - (b) Applicant should be of excellent character.

(c) No person holding a clerical office in any religious order or sect is eligible to apply.

(d) *Date of Qualifications.*– The applicant is considered to have completed the qualifications necessary to be called to the interview for the selection to the post only if he or she has completed the qualifications in every respect as at the date on which the notification calling applications was published. Copies of certificates should be submitted together with the application as proof of qualifications.

3. Conditions of Employment and Conditions of Service :

- * This post is permanent. You shall be subject to a policy decision made by the Government in due course regarding the pension scheme to which you will be entitled.
- * The appointment is subject to a 03- years probationary period. The appointee should pass the first Efficiency Bar Examination as stated in the recruitment procedure within 03 years from the appointment to Grade III Legal Officer.
- * Required level of language proficiency should be acquired according to the Public Administration Circular No. 01/2014 and relevant Circulars subsequent to it.
- * An officer who has joined the service through a language medium other than an official language should acquire official language proficiency before being confirmed in service.
- * An officer should, before being confirmed, be in possession of a credit pass for English language obtained at the General Certificate of Education (Ordinary Level) Examination, having passed it as a subject (not as an optional subject).
- * The general conditions laid down in the procedural rules promulgated by the Public Service Commission and the provisions of the Establishments Code are applicable in respect of every appointment.
- * All officers should acquire, in addition to the requirements stated in this scheme, necessary proficiencies and skills as decided by the Government from time to time.

4. *Age Limit.* – The applicants should not be less than 21 years or not more than 45 years of age as at the last date for receiving applications.

5. *Salary Scale.* – The monthly salary scale applicable to this post is Rs. 47,615 – 1,335x10 – 1,630 x 08 – 2, 170 x 17 – Rs. 110,895 (SL –I-2016) according to Schedule I to the Public Administration Circular No. 03/2016 dated 25.02.2016. Salaries will be paid to you as stated in Schedule II according to the provisions of the said Circular.

6. The following marking scheme will be based on at the Eligibility Evaluation Interview :

<i>Main headings for awarding marks</i>	<i>Maximum Number of Marks</i>	<i>Minimum Number of Marks Considered for selection</i>
01. Additional Educational Qualifications	20	Recruitment will be done based on the maximum marks and the number of existing vacancies.
02. Additional Professional Qualifications	15	
03. Additional Experience (In addition to the Minimum Period of Service Required as an Attorney – At – Law under Professional Qualifications)	30 (5 marks Per year)	
04. English Language Proficiency	15	
05. Knowledge on Information Technology	15	
06. Talent Unveiled at the Interview	05	
Total	100	

7. *Identity of the Candidate :*

- * Only the candidates who will have submitted applications which are complete in every way will be called for the Eligibility Evaluation Interview
- * The originals of all certificates and duly certified copies of the certificates should be presented at the Interview.
- * The following identification documents will be accepted as proof of identity of candidates at the Interview :
 - I. National Identity Card issued by the Commissioner of Registration of Persons,
 - II. Valid Passport.

8. *Presentation of Applications :*

(a) Duly completed applications should be sent by Registered Post to reach the following address on or before 22.12.2017 :

Secretary
Ministry of Mahaweli Development and Environment
"Sobadam Piyasa"
No. 416/C/1, Robert Gunawardena Mawatha,
Battaramulla.

Applications received after the above mentioned date will be rejected.

(a) A specimen of the application that should be presented has been given at the end of this notification. Applicants should prepare their applications in A4 sheets with Numbers 01 to 08 on the first page, 09 to 13 on the second page and 14 to 15.2 on the third page, completing them in their own handwriting.

(b) Caption "Application for the Post of Legal Officer of the Ministry of Mahaweli Development and Environment" should be written at the top left corner of the envelope in which application is sent.

(c) The signature of the applicant placed on the application should be attested by a Principal of a government school / Justice of the Peace/ Commissioner of Oaths / Attorney – At- Law/ Notary Public/ Commissioned Officer of Three Forces or an officer holding a permanent position of the government drawing a monthly consolidated salary of Rs. 47,615/-

(d) The officers employed in the Public Service or Provincial Public Service should submit their applications through the head of their respective Department.

(e) The applications that do not conform to the specimen application given herewith will be rejected. No complaint of loss or delay of applications will be entertained.

9. *Submission of False Information.* – If any fact stated in the application sent by you is found to be false or erroneous before recruitment, your candidacy will be revoked. If such falsity is found after recruitment, action will be taken to dismiss you from service subject to relevant action.

10. The Secretary to the Ministry of Mahaweli Development and Environment reserves the right to or not to fill the vacancies.

ANURA DISSANAYAKE,
Secretary.

Ministry of Mahaweli Development and
Environment,
Battaramulla.

SPECIMEN APPLICATION

RECRUITMENT TO THE VACANT POST OF LEGAL OFFICER OF THE
MINISTRY OF MAHAWELI DEVELOPMENT AND ENVIRONMENT



(For official Use)

01. Name with initials : Mr. / Mrs. / Miss

In Sinhalese letters : _____.

In English capital letters : _____.

1.1 Names denoted by initials (in clear writing) :

In Sinhalese letters : _____.

In English capital letters : _____.

02. National Identity Card No. : _____.

03. Date of birth :

Year : _____. Month : _____. Date : _____.

3.1 Age as at the last date receiving applications :

Years : _____. Months : _____. Days : _____.

04. Gender : Male ☐ Female ☐

05. Marital Status : _____.

06. Permanent Address (in clear writing) : _____.

07. Telephone No. :

Fixed : _____.

Mobile : _____.

08. Details of the Degree in law :

(i) University : _____.

(ii) Date of graduation : _____.

09. Date on which oaths were taken as an Attorney – At – Law of the Supreme Court : _____.

10. Active experience as an Attorney – At – Law (Number of years) : _____.

11. Qualifications as per paragraph 06 of the notification calling applications :

I. _____

II. _____

III. _____

IV. _____

V. _____

12. Have you ever been found guilty by a court of law ?
Yes / No

13. Certification by the applicant :

(a) I, declare that the particulars furnished by me in this application are true and accurate to the best of my knowledge.

(b) I am aware that if this statement of mine is proved false, I will be disqualified for recruitment and if such falsity if proved after recruitment, I will be subject to dismissal from service.

(c) I shall not alter any particular contained herein subsequently.

_____,
Signature of Applicant.

Date : _____.

14. Attestation of the Signature of the Applicant :

Number of Positions - 01

I, certify that the person named
..... is personally known to me and he/she placed his
signature on before me in terms of
paragraph 13 above.

Signature of the Attester.

Date :_____.

Name of the Attester :_____.

Designation :_____.

Address :_____.

(Confirm by official seal)

15. Recommendation of the Head of the Department : (Only
for applicants employed in Public / Provincial Public
Service).

15.1 According to the personal file of the officer,
during the 05 years immediately preceding the
last date for receiving applications –

Work , conduct and attendance : Satisfactory /
unsatisfactory.

Whether all salary increments
have been earned: Yes/No

Whether subjected to any
disciplinary punishment: No/Yes

15.2 This officer can / cannot be released if selected
for the post applied for. I recommend the
application.

Signature and Frank of the
Head of Department.

Date :_____.

11-1479

PUBLIC SERVICE COMMISSION

Ministry of Sustainable Development and Wildlife

RECRUITMENT ON OPEN BASIS FOR THE POST OF
LEGAL OFFICER (CLASS III OF THE EXECUTIVE
OFFICER GRADE) 2017

APPLICATIONS are called from Sri Lankan Citizens with
following qualifications for the post of Legal officer of the
Ministry of Sustainable Development and Wildlife.

01. *Method of Recruitment.*– On the basis of results
of a structured interview conducted by an interview by
board appointed by the Public Services Commission,
the candidates who obtains the highest marks among the
candidates who have fulfilled the qualifications mentioned in
the paper advertisement would be recruited for the vacancy.
An interview to assess the fitness for the post would be
conducted on the basis of a marking scheme (mentioned
under No. 06) approved by the Public Services Commission.

02. *Required Qualifications :-*

(i) *Academic and professional qualifications :*

Should hold a degree in Law obtained from a
university recognized by the University Grants
Commission or Sworn Attorney of the Supreme
Court.

(ii) *Experience :*

Active Professional experience not less than three
years (03) upon swearing in as an Attorney of the
Supreme Court.

(iii) *Physical fitness :*

Every candidate should be physically and mentally
sound so as to serve in any part of the island and
discharge duties in the post.

(iv) *Other qualifications :*

* Should be a Sri Lankan citizen.

* Applicants should bear an excellent moral
character.

* Members of clergy are not entitled to apply this
post.

* All the necessary qualifications to recruit this post
should have fulfilled as at 15.12.2017.

03. *Terms of Engagement and Conditions of the Service :-*

(i) This post is permanent, it should be subjected to
policy decisions taken by the Government with
regard to pension scheme in future.

(ii) This appointment is subject to a probationary period of 03 years. First Efficiency Bar Examination shall be passed within 3 years from the date of recruitment to the post as mentioned in the recruitment criteria.	For a Post Graduate Diploma less than 06 months in relevant field given by a recognized institution (03 marks for each course)																		
(iii) You should prove that official language proficiency has obtained prior to end 05 years of receiving the appointment as per the Circular 01/2014 dated 21.01.2014 and circulars consequent to it.	For a Post Graduate Diploma less than 03 months in relevant field given by a recognized institution. (02 marks for each course)																		
(iv) This appointment is subected to the Procedural Rules of the Public Services Commission as well as amendments and provisions exist and to be introduced in future for the recruitment criteria of the post of Legal Officer of the Ministry of Sustainable Development and Wildlife.	03. <i>Additional experience</i> : 30 Public sector experience related to the wildlife sector. 05 Marks for each year; Maximum 30 marks																		
04. <i>Age limit</i> .– Should not be less than 21 years of age and not more than 45 years of age as at the Closing date of applications :	04. <i>English Language proficiency</i> : 15 For a course in English Language obtained from a government recognized institution. Over 03 months 15 Less than 03 months 10																		
05. <i>Salary Scale</i> .– This post is entitled to a salary scale of Rs. 47,615 - 10 x 1,335 - 8 x 1,630 - 17 x 2,170 - Rs. 110,895.																			
06. Recruitments will be based on the results of an assessment interview :	05. IT knowledge : 15 For an information Technology course obtained from a government recognized institution. More than 03 months 15 Less than 03 months 10																		
<table border="0"> <thead> <tr> <th><i>Subject</i></th><th><i>Highest marks</i></th></tr> </thead> <tbody> <tr> <td>01. <i>Educational Qualifications</i> :</td><td>20</td></tr> <tr> <td>Degree in Law obtained from a recognized university</td><td></td></tr> <tr> <td>For a First Class Pass</td><td>20</td></tr> <tr> <td>For a Second Class Upper Pass</td><td>15</td></tr> <tr> <td>For a Second Class Lower Pass</td><td>10</td></tr> <tr> <td>For a First Class pass in the last year of the Law College</td><td>15</td></tr> <tr> <td>For a Seconds Class pass in the last year of the Law College</td><td>10</td></tr> <tr> <td colspan="2">(Marks will be given only for the highest qualification - Degree or Law College qualification is only a one qualification)</td></tr> </tbody> </table>	<i>Subject</i>	<i>Highest marks</i>	01. <i>Educational Qualifications</i> :	20	Degree in Law obtained from a recognized university		For a First Class Pass	20	For a Second Class Upper Pass	15	For a Second Class Lower Pass	10	For a First Class pass in the last year of the Law College	15	For a Seconds Class pass in the last year of the Law College	10	(Marks will be given only for the highest qualification - Degree or Law College qualification is only a one qualification)		06. Aptitude at the interview <u>05</u> Total <u>100</u> 07. <i>Identity of the candidates</i> .– Only the applicants who have submitted duly completed applications will be called for the structured interview. Originals and duly certified copies of all the certificated should be submitted at the interview. The following documents will be accepted to prove the identity of candidates at the interview. (i) National identity card issued by the Commissioner General of Persons Registration. (ii) Valid Passport.
<i>Subject</i>	<i>Highest marks</i>																		
01. <i>Educational Qualifications</i> :	20																		
Degree in Law obtained from a recognized university																			
For a First Class Pass	20																		
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For a First Class pass in the last year of the Law College	15																		
For a Seconds Class pass in the last year of the Law College	10																		
(Marks will be given only for the highest qualification - Degree or Law College qualification is only a one qualification)																			
02. <i>Additional professional experience</i> : 15 Post Graduate Diploma less than one year in relevant field or a Post Graduate Diploma in Law given by a recognized institution (05 Marks for each Diploma)																			

SPECIMEN APPLICATION FORM

MINISTRY OF SUSTAINABLE DEVELOPMENT AND WILDLIFE

(For official use only)

Language of the Interview :

(Write within the relevant cage Sinhala 2/Tamil 3/English 4)

Eg : GUNAWADHANA M. G. B. S. K

(iii) Name with initials : _____.
(Sinhala/Tamil)

(iv) Names denoted by initials :_____.

2.0 (i) Full Name :_____.
Permanent Address :_____.
(Block Capital)

(ii) Permanent Address : _____
(Sinhala/Tamil)

(iii) Address to send interview calling letter :——.

(iv) Telephone Number :_____.

3.0 Sex : Female - 1 ☐
Male - 0 ☐

(Mark the relevant number within the cage)

4.0 Civil Status : Married - 1 ☐

Unmarried - 2 ☐

(Mark the relevant number within the cage)

5.0 (i) Date of Birth :

Year Month Date

(ii) Age as at 2017.12.15 :

Years Months Days

6.0 NIC No. :

[illegible]

By Order of the Public Services Commission.

R. M. D. B. MEEGASMULLA,
Secretary,
Ministry of Sustainable
Development and Wildlife.

Sethsiripaya Stage 01,
Battaramulla.

7.0 Details on the Qualifications obtained to apply for the interview in accordance with the interview notice :

Qualifications	Received Institution	Date of Obtained
.....
.....

8.0 Date of Sworn as an Attorney of the Supreme Court :_____.

9.0 Details related to the obtaining of each qualification mentioned under the No. 06 of the application notice :-

<i>Qualification</i>	<i>Received Institution</i>	<i>Date of received</i>
1. Additional Educational Qualifications :		
(i)
(ii)
(iii)
2. Additional professional qualifications :		
(i)
(ii)
(iii)
3. Additional experience		
(i)
(ii)
(iii)
4. English Language proficiency :		
(i)
(ii)
(iii)
5. IT knowledge :		
(i)
(ii)
(iii)

10.0 Signature of

I hereby solemnly declare that information furnished by me in this application is true and correct and agree to bound by rules and regulation impose by Public Services Commission on conducting interview and releasing results.

_____,
Applicants Signature.

Date :_____.

11.0 Attestation of the Signature :

I, certify that Mr./Mrs./Ms. is personally known to me and he/she placed his/her signature in my persence on this day of

_____,
Signature of the attestor.

Name : _____.

Position : _____.

Date : _____.

12.0 Certificate of the Head of the Department :

I, hereby inform that Mr./Mrs./Ms. is working in this institution and information furnished by he/she in this application is accurate and he/she can be released if selected for the post.

_____,
Signature of the Head of the Department/Institution.

Name : _____.

Designation : _____.

Date : _____.

(Place the official Stamp)

11-1420

Examinations, Results of Examinations &c.

**OPEN COMPETITIVE EXAMINATION FOR
RECRUITMENT TO GRADE III OF RAILWAY
TECHNOLOGICAL MANAGEMENT ASSISTANT
(MECHANICAL) & RAILWAY TECHNOLOGICAL
ASSISTANT (ELECTRICAL) IN MANAGEMENT
ASSISTANT TECHNOLOGICAL SERVICE
CATEGORY SEGMENT - 2 - 2017**

APPLICATIONS are hereby called from the qualified citizens of Sri Lanka for the Open Competitive examination for recruitment to the training period.

- Vacancies in the post of Railway Technological Management Assistant (Mechanical) - 154
- Vacancies in the post of Railway Technological Management Assistant (Electrical) - 43

2. Candidates who have sat for the written examination, conducted by the General Manager in Railways shall be called for the interview in order of merit of the aggregate of marks & a number equivalent to twice the number of vacancies. The selection for the appointments will be made in order of merit from among those who have sat the written examination, presented themselves for the interview & scored the highest aggregate of marks.

3. **Age limit.**— Applicants should not be less than 18 years of age & not more than 45 years of age to the closing date of receiving applications.

4. **Conditions of Recruitments.**— It will be first recruited for a training period of one year & then the officers who complete the training successfully will be recruited to grade III.

Qualifications for recruitment for the Training Period.

Academic Qualifications.— Should have passed in six academic subjects at the G.C.E. O/L examination in one sitting with credits for Sinhala/ Tamil/ English language, Mathematics & other two subjects.

&

Should have acquired the level of achievement required to follow a Tertiary Academic Course after passing all the subjects in the stream of Science in the G.C.E. A/L examination (except the General Knowledge Test) (It is sufficient of passing 03 subjects of one sitting under the old syllabus.)

If the trainees who are admitted for the Courses of Sri Lanka German Railway Technical Training Institute as at 15.06.2017, have obtained the training certificates, awarded after completing the courses successfully, it will be given opportunity to apply without considering the above academic qualifications.

Professional Qualifications.— Should have obtained certificates by following a full time technical course not less than 2 1/2 years relevant to a post in the undermentioned field from Sri Lanka German Railway Technical Training Institute.

Diesel Engine Mechanical Course,
Welding Course,
Electrician (power) Course,
Mechanical Course.

5. **Salary Scale:**

Grade III

AS per the Public Administration Circular 03/2016 - MT - 02 - 2016

Rs. 30,140 - 10 x 350 - 11 x 370 - 10 x 560 - 10 x 660 - Rs. 49,910

Training Period.— Monthly allowance - : From 01.01.2018 - 31.12.2018, Monthly allowance (Rs. 20,462)
Adjustment allowance (Rs. 4629)

6. **Recruitment Procedure.**— Written Examination to recruit for the training period will be held in Sinhala & Tamil. A candidate will not be permitted to change the language medium of the examination indicated in the application.

A candidate must sit all the papers of the Examination in one & the same language.

Candidates are subjected to rules & regulations imposed by the General Manager of Railways on conducting the Examination & issuing results. A Candidate is liable to be subjected to a punishment imposed by the General Manager of Railways for breach of these rules.

► **Subjects of the written Examination which is held to recruit for the training period.**

This Examination will consist of two papers.

	<i>Subjects</i>	<i>Time Duration</i>	<i>Highest Marks</i>	<i>Minimum marks Required to pass</i>
01	General Knowledge & Intelligence test	01 Hour	100	40
02	Technology	02 Hours	100	40

Syllabus of Written Examination.

01. **General Knowledge & Intelligence test :** This is a structured written Exam including Mathematical Problems, General Knowledge, Questions on Environment to test the candidate's awareness & understanding of the Social, Economic, Cultural & Political Environment of Sri Lanka including the premises of the household & the working place, modern factors operating at the national & global Environment, as well as the historical factors, knowledge regarding scientific, physical and industrial development, logical thinking, ability to make accurate assumptions on incidents general knowledge and intelligence.

02. **Technology :** This paper is designed to assess the candidate's theoretical knowledge of the basic technological matters which relevant to the post.

► **Interview for the Evolution of eligibility to recruit for the Training Period**

A number equivalent to twice the number of vacancies shall be called for the interview for the evolution of eligibility, in order to merits from among those who have sat for the written examination and a number of appointments equivalent to the number of vacancies provide at the time of calling applications will be made in order to the highest aggregate of marks scored for the interview and the examinations.

<i>Major criteria, awarded marks</i>	<i>Highest marks</i>
1. Additional Educational Qualifications courses that have been followed Ex: English/ Tamil Languages, computer courses and other courses	20
2. Additional Professional Qualifications, Other Professional courses which were relevant to the profession (Marks will be awarded for courses with duration of six months & over six months)	30
3. Experience, relevant to the post It will be considered for 05 years maximum with 06 marks per annum	30
4. Special/ Extra curricular skills such as sports/ social services.	15
5. Attitudes & personality demonstrated at the interview	05
Total	100

Recruitment Procedures to grade III after completing the training period :-

Trainees, recruited for the training period will face the written examination and a practical test Candidate who pass the written examination and the practical test will be appointed to the grade III Candidates who fail the test at the end of the training for the first time are given two chances to face the same test Finally the service of the candidates who fail this test will be terminated.

The written Examination which is held at the end of the training to recruit to the grade III

Will consist of only one paper.

	Subject	Time Duration	Highest Marks	Minimum Marks required to pass
01	Technology	02 hours	100	40

Syllabus :

Technology - This test consist of the paper to assess the technological knowledge relevant to the post.

The practical Test which is held at the end of the training to recruit to the grade III

	Subject	Highest Marks	Minimum Marks required to pass
01	Technology	100	60

Syllabus

Technology.– A practical test will be held to assess the candidates proficiency in selected subjects and accurate practice of theoretical knowledge relevant to the post.

7. *Conditions of the service.*– This post is permanent and pensionable (should be subjected to the policies that are made in future by the government with regard on pension scheme.)

Every applicant is subjected to serve in any part of Sri Lanka.

Details on the service Agreement.– The officers who are appointed to the grade III after that recruitment to the training period should serve in the Department of Railways for a compulsory period of 10 years with effect on the

appointment date to grade III. Every applicant should fulfill his bond nominating a guarantor to ensure that it is not resigned before completing the service of 10 years and if it is resigned the service it is agreed to pay a sum of money, recommended by General Manager in Railways.

First efficiency bar examination should be passed within 03 years from the date of appointment to grade III.

Proficiency of the Second official language should be passed achieved with the probation period.

Selected applicants should be subjected to the general conditions set out in the terms and conditions set out in the minute of service of Management Assistant Technological Service Segment - 2 in the Department of Railways approved by Public Service Commission. No. PSC/EST/04-01-43/09/2016 dated 15.06.2017 and to any amendments made here after to the minute, provisions in the Establishments code and financial regulations, to the procedural rules of the public service commission published in the *Gazette* extraordinary No. 1589/30 dated 20.02.2009 and to the departmental order and regulations.

Selected applicants should pass the special eye sight test required by the R.D.I. and relevant to the post in addition to passing the medical test concerned.

8. *Penalty for furnishing false information.*– It should be furnished accurate information carefully in filling the applications. As per the rules & regulations of this examination, if an applicant is found to be ineligible his/her candidature is liable to be cancelled at any stage prior to, during or after the examination. If it is found that an applicant has furnished false information his/her will be liable for dismissal from public service. The issue of an admission card to an applicant should not be considered that he or she has fulfilled the requisite qualification to sit the examination.

9. *Examination Fee.*– The Examination fee is Rs. 750.00. It should be paid before the closing date of receiving applications at any branch of Peoples' Bank to be credited to Revenue Head of General Manager in Railways, 176-100129027-313 of Mid City branch - Peoples' Bank. The receipt issued for it should be pasted in the relevant cage of the application form. (It should be kept a photo copy of the receipt) The examination fee is non refundable on any reason and it is not entertained money orders and stamps.

10. *Methods of Application :*

(A) The application should be in form of the Specimen appended to this notification and should be prepared

on A4 size paper using both sides. It should be specially noted that the application forms should be prepared that cages 1.0 to 2.12 appear on the first side of the paper, 3.0 to 5.0 appear in the second page and the remains in the 3rd page for this purpose it can be used computerized/ typed applications. The particular mentioned in the application should be filled with the hand writing of the candidate by himself. Applications that do not comply with the specimen and that are not completed in every aspect shall be rejected with out notice. It is advisable to keep a photocopy of the application with the candidate. The candidate should make sure that the application form perfected by himself/ herself complies with the specimen given in the examination notice. Otherwise the application may be rejected.

(B) The Application should be in the language medium in which the candidate intends to sit the examination. It is essential to mention the name of examination in English Language as well in applications prepared in both Sinhala and Tamil media.

(C) The completed application form for the examination should be sent by registered post to reach the following address on or before 15.12.2017. The words "Open Competitive Examination for Recruitment of Trainees for the post in Railway Technological Management Assistants in Management Assistant technological service category – segment 2 – In the Department of Railways – 2017" and the followed course with the year at Railway Germen Tech Training Institute should be clearly indicated on the top left hand corner of the envelope enclosing the application. Any application received after the closing date will not be accepted.

General Manager of Railways
Department of Railways
Appointment Branch
P.O. Box 355,
Olcotte Mawatha,
Colombo 10.

(D) Candidate's signature in the application form should have been attested by a principal of a Government school, A justice of peace commissioner of oaths, Attorney – at – law, Notary Public, commissioner officer in armed forces, an officer holding a *Gazette* post in a police service or a staff officer holding a permanent post whose annual initial salary is more than Rs. 240,360.

(E) Any application, which is not complete in every aspect is rejected. No complaint that an application has been lost or delayed in post will be considered.

(F) Receipt of applications will not be acknowledged. A notice will be published in the web site of the Department of Railways as soon as admission cards are issued to applicants. If the admission card is not received even after 2 or 3 days of such an advertisement steps should be taken to notify the General manager's office of the Department of Railways in the manner specified in the advertisement in such notification, It should be mention the title of the Examination, full name of the candidate, address & the National Identity card number. In case of applications outside Colombo, a letter of request furnishing a fax number to which the admission card should be sent is important to be forwarded to the department of Railways. With the object of sending a photocopy of the admission card by the fax further it is advisable to keep the photocopies of the application form receipt received by paying the exam fee and the receipt of the registration with the candidate to confirm any required information requested by the department of Railways.

(G) The issue of an admission card to an applicant should not be considered as he/ she has fulfilled the requisite qualifications to sit the examination.

11. To prove the identity of applicants any of the following documents should be furnished to the supervisor of the examination hall.

- National Identity Card issued by the Department of Registration of Persons.
- A Valid Passport.

12. If there's a matter, that is not mentioned here, It will be decided by the General Manager in Railways. Every Applicant is liable to follow the rules and regulations of a general examination published in this *Gazette*. If it is seen an inconsistency in language in this notification which is published in Sinhala, Tamil and English, It will be functioned as per the Sinhala Language notification such an occasion.

S. M. ABEWICKRAMA,
General Manager Railways.

10th November, 2017.

Specimen Form of Application

(For office use only)

OPEN COMPETITIVE EXAMINATION FOR
RECRUITMENT OF TRAINEES FOR THE POSTS
IN RAILWAY TECHNOLOGICAL MANAGEMENT
ASSISTANTS IN MANAGEMENT ASSISTANT
TECHNOLOGICAL SERVICE CATEGORY –
SEGMENT – 2 IN THE DEPARTMENT OF
RAILWAYS – 2017

1.0 Medium

Language Medium of Examination:

- Sinhala – 2
Tamil – 3
English – 4

(Indicate the relevant number in cage) The application should be completed in the language medium in which the applicant intends to sit the examination.

2.0 Personal Informations :

2.1 Full name (In English Capital Letters) :_____.
(Ex.: HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

2.2 Name with Initials :_____.
(Ex.: GUNAWARDHANA, H.M.S.K.)

2.3 Full Name: (In Sinhala/ Tamil) :_____.

2.4 Permanent address (In English Capital Letters) :_____.

[Admission card will be posted to this address] :

2.5 Permanent Address (In Sinhala/ Tamil) :_____.

2.6 Gender:-

[Indicate the relevant number in the cage]

Male – 0

Female – 1

2.7 National Identity Card Number:

2.8 Civil status:-

(Indicate the relevant number in the cage)

Unmarried – 1

Married – 2

2.9 Ethnic Group : (Sinhala – 1, Tamil – 2, Indian Tamil – 3, Muslims – 4, Others – 5)

[Indicate the relevant number in the cage]

2.10 Date of Birth:

Year Month Date

2.11 Age as at the date that should be completed qualifications :

Years Months Days

2.12 Telephone Number:

3.0 Qualifications:

3.1 Academic Qualifications:- G.C.E. (O/L)

Year :..... Index Number :.....

Subject	Pass
1.
2.
3.
4.
5.
6.
7.
8.

G.C.E. (A/L)

Year :..... Index Number :.....

Subject	Pass
1.
2.
3.

3.2 Name of the Technical Course, followed in German Railway Technical Training Institute :_____.

Duration of the Course: Year

From to

4.0 Paste the receipt here well :

Paste only one edge of the receipt (original copy) here well. (keep a photocopy of the receipt)

5.0 Declaration to be signed by the applicant :

The particulars, furnished by me here are true to the best of my knowledge & beliefs & I have pasted the receipt bearing number I agree to follow the rules & regulations in this examination & if it is found to be disqualified in terms of the provisions of the service minute on the examination my candidature is liable to be cancelled at any stage prior to, during or after the examination. Further, I am liable to follow the rules & regulations, imposed by the General Manager of Railways with regard of conducting the examination.

_____,
Signature of the Applicant.

Date :_____.

6.0 Attestation of the Applicant's signature (should be in terms of the (10) (d) in the *Gazette* Notification) :

I do hereby certify that the applicant Mr./ Mrs./ Miss (Full name) is personally known by me and the relevant examination fee has been paid & pasted the receipt & put his/her signature before me on

_____,
Signature of the Attester.

Date :_____.

Full Name of the attester :_____.

Designation :_____.

Address :_____.

(Must attest by an official seal)

7.0 Recommendation of the Head of the Department. [Only for the candidates who are government/ local governments/ government co – operations]

I do hereby declare that the applicant Mr./ Mrs./ Miss is serving as a in this Ministry/ Department/ Institute & forward his/ her application with the recommendation. He/she can be/ cannot be released from the service, if he/ she has been selected.

_____,
Signature of the Head of the Department.

Name :_____.

Designation :_____.

Date :_____.

(Must attest by an official seal)

THE OPEN COMPETITIVE EXAMINATION FOR THE RECRUITMENT TO THE GRADE II OF THE POST OF RESIDENT PROJECT MANAGER IN THE IRRIGATION MANAGEMENT DIVISION OF THE MINISTRY OF IRRIGATION AND WATER RESOURCES MANAGEMENT – 2017

APPLICATIONS are called from Sri Lankan citizens who have fulfilled following qualifications for recruitment to the post of Resident Project Manager to fill nine (09) vacancies in the Irrigation Management Division of the Ministry of Irrigation and Water Resources Management. The completed application forms prepared in accordance with the specimen application at the end of this notification should be sent to the address “Director, Irrigation Management Division, Irrigation Department Building, Bauddhaloka Mawatha, Colombo 07” through the registered post on or before 08.01.2018 The name of the examination should be mentioned on the top left-hand corner of the envelope enclosing the application. When mentioning the name of the examination in the application form, the name should be mentioned in English language as well in addition to the Sinhala language in Sinhala application forms and in addition to the Tamil language and in Tamil application forms. It would be advisable to keep photocopies of the completed application form and the receipt obtained upon paying the examination fees. The examination will be held in Colombo. An examination fee of Rs 1200.00 should be paid at any Post Office/Sub Post Office of the island to be credited to Revenue Head 2003-02-13 of Commissioner General of Examinations and the obtained receipt should be pasted in the relevant cage in the application form. The fee shall not be paid back or transferred to pay any other examination fee, under any circumstances and money orders or stamps are not accepted for examination fees.

(1) *Method of Recruitment* :

From the applicants who are qualified for this post, 30% through the open stream and 70% through the limited stream will be recruited. A written examination and a general interview will be held for this.

(a) Open recruitment: Recruiting grade – Grade III

(b) Qualifications: Having obtained a degree including one or more from the subjects Economics, Engineering, Science, Agricultural Science, Social Science, Geography, Public Administration, Commerce, Statistics and Information and Communication Technology from a university recognized by the University Grants Commission.

(c) *Method of Recruitment.*– Recruited through a written examination and general interview.

(2) *Physical fitness.*– All candidates shall be physically and mentally fit to serve residentially in any part of the Island and to fulfill the duties of the post.

(a) *Other qualifications :*

(i) Shall be a citizen of Sri Lanka.

(ii) Shall have an excellent moral character.

(iii) Qualifications required for the recruitment to this post shall have been completed in every aspect by on or before the date mentioned in this notification / *Gazette*.

(b) Selected candidates will be appointed for the service at any of the Resident Project Management Offices of the Major Irrigation Schemes in Districts of Mannar, Trincomalee, Anuradhapura, Puttalam, Polonnaruwa, Ampara, Kurunegala, Badulla, Kandy, Hambanthota, Moneragala and Matale and will be assigned depending on the service requirements in other Districts also in which the activities of this institute are carried out as required by the Government.

(3) *Age.*– Shall be not less than 22 years and not more than 35 years. (Accordingly only the candidates whose date of birth falls on or before 30.05.1995 and on or after 30/05/1982 are eligible to apply for this.)

(4) *Written Examination.*– Will be conducted by an institute approved by the Commissioner General of Examinations or the Public Service Commission.

(a) The Written Examination consists of the Intelligence Test, Comprehension and a General Paper. The minimum mark to be obtained is 40.

<i>Subjects</i>	<i>Time</i>	<i>Maximum mark</i>	<i>Pass mark</i>
01. Intelligence Test	01 hour	100	40
02. Comprehension	02 hours	100	40
03. General Paper	03 hours	100	40

(b) The syllabus for the written examination :

<i>The Question Paper</i>	<i>Syllabus</i>
01. Intelligence Test	Consists of questions to assess the logical thinking, analytical skills, ability to make decisions and making conclusions of the candidate. This contains 50 multiple choice questions and questions for short answers. All questions must be answered.
02. Comprehension	The candidate's language skills, ability to read and comprehend a particular passage, ability to summarize the salient ideas of long passages etc. are assessed. All questions must be answered.
03. General Paper	The knowledge in planning of the agricultural activities of major irrigation projects, project management, rules and regulations of irrigation, development projects related to the irrigations of Sri Lanka and the irrigation, water and agricultural policies in Sri Lanka is assessed. All questions must be answered.

(c) *The General Interview:*

Out of the candidates who have scored maximum marks, a number equivalent to the total number of vacancies will be called for the general interview. Only the basic qualifications, certificates and physical fitness etc. will be tested there. Marks will not be given. The board of the general interview will be appointed by the Public Service Commission.

(5) *Method of calling applications.*– Applications shall be called by publishing in the *Government Gazette* or posting a public notice in the newspaper posting in the website.

(6) With the presumption that only those who possess the qualifications mentioned in the *Gazette* announcement, admission cards will be issued by the Commissioner General of Examinations to the

applicants who are within the prescribed age range and who have sent duly filled applications with the receipt obtained upon paying the examination fees. A notice shall be published in the newspapers by the Department of Examinations as soon as admission cards are issued. An applicant if any who did not receive the admission card even after 2 or 3 days of such a notice, should inquire from the Organization & Foreign Examination Branch of the Department of Examinations in the manner specified in the notice. When inquiring as such, the name of the examination applied for, full name of the applicant, the National Identity Card number of the applicant and the address shall be mentioned correctly. If the applicant is residing outside Colombo, it would be advisable to fax a letter of request to the Department of Examinations through the fax number mentioned in the notification, including above details and a fax number of the applicant through which a copy of the admission card could be sent immediately. Further, it would be advisable to keep a copy of the application, copy of the receipt obtained upon paying the examination fee and the receipt of registration of the application to prove any information requested by the Department of Examinations during such an inquiry.

6.1 The issuance of an admission card to an applicant does not mean that he or she has fulfilled the qualifications to sit for the examination.

(7) *Identity:*

(a) National Identity Card issued by the Department of Registration of Persons:

(b) Valid Passport

(8) The signature of the applicant in the application form as well as the admission card for the examination should have been attested. An applicant who is applying for the examination through an institute should get his/her signature attested by the Head of the Institution or a person with whom the power is vested by the Head of the institution. Other applicants should get their signature attested by a Principal/Retired officer of a Government School, a Grama Niladhari of the Division, a Justice of Peace, a Commissioner of Oaths, an Attorney-at-Law, a Notary Public, a Commissioned Officer in the Armed Forces or an Officer in Staff Grade holding a permanent post in

Public Service or Provincial Public Service whose annual consolidated salary is equal to or more than Rs. 240,360/-, or a Chief incumbent of a Buddhist temple or Chief Prelate or a Chief Priest of other religious place or clergy holding a considerable position.

8.1 The admission card in which the signature is attested should be surrendered to the supervisor of the examination hall on the first day of the examination.

(9) Conditions for engagement in service and service conditions.

(a) This post is permanent and pensionable. Contributions will have to be made to the Widow's/Widowers' and Orphans' Pension Scheme.

(b) The appointment shall be subjected to a probation period of three (03) years.

(c) As per Public Administration Circular 01/2014 and consequent circulars, language proficiency of the relevant level must be achieved within the prescribed period of time and officers who were recruited in language medium other than an official language shall achieve the required official language proficiency within the probation period.

(10) *Salary scale.*— The salary scale is Rs. 47,615-10x1,335-8x1,630-17x2,170- Rs. 110,895. You are entitled to the said salary from 01/01/2020 onwards. Salary will be paid from the effective date of the appointment as per the provisions of the Schedule II of the Public Administration Circular 3/2016.

(11)11.1 The General Interview: Out of the candidates who have secured not less than 40% for each subject, a number equivalent to the total number of vacancies will be called for the general interview according to the merit order of the aggregate mark.

11.2 *Results of the Examination :*

After handing over the list of candidates who are qualified based on the results of the written examination to the Director of Irrigation Management Division, actions will be taken to inform the results to all the candidates personally or to post in the website www.results.exams.gov.lk of the Department of Examinations.

11.3 Candidates shall be bound by the rules and regulations imposed by the Commissioner General of Examinations on conducting the examination and issuing the results, and they are liable to a punishment imposed by him for breach of these rules.

(12) Each appointment will be subjected to general conditions of the Procedural Rules of Public Service Commission published in *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka No. 1589/30 dated 20.02.2009, provisions of Establishment Code and Financial Regulations.

(13) Decisions on any matter not provided for in this procedure of recruitment shall be taken by the Public Service Commission.

(14) In the event of any inconsistency among the texts of this notification published in all Sinhala, Tamil and English languages, the Sinhala medium notification shall prevail.

(15) Notification, the Sinhala text will prevail.

(16) Examination will be conducted in Sinhala and Tamil medium only. The medium applied for will not be allowed to change subsequently.

CHANDIKA V. ATHUGALA,
Director,
Irrigation Management Division.

Irrigation Department Building,
Buddhaloka Mw.,
Colombo 07,
16th November, 2017.

Specimen application

OPEN COMPETITIVE EXAMINATION FOR THE
RECRUITMENT OF OFFICERS FOR THE POST
OF “RESIDENT PROJECT MANAGER” OF THE
IRRIGATION MANAGEMENT DIVISION (IMD)
OF THE MINISTRY OF IRRIGATION AND WATER
RESOURCES MANAGEMENT – 2017

Language medium of examination:

Sinhala – 2 ☐
Tamil – 3 ☐

(Indicate the relevant number in the cage)

01. (a) Name with initials (Mr./Mrs./Miss) : _____.
(E.g- GUNAWARDHANA, H.M.S.K.)
(in English block letters)

(b) Names denoted by initials : _____.
(in English block letters)

(c) Name with initials (Mr./Mrs./Miss.) : _____.
(in Sinhala/Tamil)

02. (a) Permanent Address: (in English block letters) : _____.

(b) Address to which the admission card should be sent: (in English block letters) : _____.

03. National identity Card No. :

04. Gender:

(Female-1, Male- 0)

Indicate the relevant number in the cage.

05. Date of Birth :

Year Month Date

06. Age as at closing date of applications:

Years Months Days

07. Civil status :

Unmarried – 1

Married – 2

(Indicate the relevant number in the cage)

08. I. Obtained degrees and year : _____.

II. Nature of the Pass: General/First class/Second class (Upper/Lower) Special/Honors First class/Second class (Upper/Lower) : _____.

III. Relevant Subjects : _____.

09. Examination fees :

I. Post office/Sub post office to which the fee has been paid : _____.

II. Amount paid : _____.

III. Date : _____.

IV. Receipt No. : _____.

Paste one edge of the receipt here securely.
(It would be advisable to keep a photocopy of the receipt.)

10. I, hereby declare that the particulars mentioned above are true and correct. I am also aware that if any particulars contained herein are found to be false or incorrect later on, I am liable to be dismissed from service. I declare that I have the right to sit for the examination in the above mentioned medium and that I agree to be bound by the rules and regulations imposed by the Commissioner General of Examinations with regard to conducting of this examination and issuing results.

_____,
Signature of the applicant.

Date :_____.

11. Attestation of the applicant's signature :

I, hereby certify that Mr./Mrs./Miss
Who submits this application is known to me personally, that he/she placed his signature in my presence on, that he/she has paid the prescribed examination fees and affixed the relevant receipt herein.

_____,
Signature of the officer attesting the signature.

Date :_____.

Name of the officer attesting the signature :_____.

Designation :_____.

Address :_____.

(Certify by placing the official seal)

11-1453