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The Gazette of the Democratic Socialist Republic of Sri Lanka

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No. 2,076 – THURSDAY, JUNE 14, 2018

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

	PAGE	PAGE
Post - Vacant	—	1681
		Examinations, Results of Examinations &c. ...

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 06th July, 2018 should reach Government Press on or before 12.00 noon on 22nd June, 2018.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

GANGANI LIYANAGE,
Government Printer (*Acting*).

Department of Govt. Printing,
Colombo 08,
01st January, 2018.



This Gazette can be downloaded from www.documents.gov.lk

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :-

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare

everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Examinations, Results of Examinations & c.

EFFICIENCY BAR EXAMINATION FOR OFFICERS IN GRADE III AND GRADE II OF SRI LANKA TECHNOLOGICAL SERVICE - 2017 (I)

IT is hereby notified that, in accordance with the approved service minute of Sri Lanka Technological Service, the above mentioned examinations will be held by the Commissioner General of Examinations, in Colombo, in the month of September 2018.

02. (i) These examinations will be conducted by the Commissioner General of Examinations and candidates will be bound by the rules and regulations prescribed by him in respect of conducting the examination and issuing the results. The candidates will be subjected to a punishment imposed by the Commissioner General of Examinations, if such rules are violated by them.

(ii) Rules prescribed for candidates are printed separately at the beginning of this *Gazette* notification.

03. The specimen application for admission to this examination is published at the end of this notification. Candidates are required to prepare their applications in accordance with the specimen form and officers of Sri Lanka Technological Service in the public service of the central government should forward their applications through the respective head of department and officers of Sri Lanka Technological Service in the provincial public service should forward their applications through the Secretary of PSC in the provincial council where they serve, by registered post to reach the Commissioner General of Examinations, Organizations and Foreign Examination Branch, Department of Examinations, P. O. Box 1503, Colombo on or before 16th July, 2018. The top left corner of the envelop containing the application should bear clearly the title of the examination. Applications received after the closing date of application will be rejected.

04. *Identity* : Candidates should prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose any of the following documents will be accepted.

(a) an identity card issued by the Department of Registration of Persons.

(b) a valid passport.

The candidature of any applicant who is unable to furnish any of the above documents is liable to cancellation on the discretion of Commissioner General of Examinations.

05. *Application* :

(i) Applications should be prepared in a paper A4 in size using both sides. No. 01 to 06 should appear on the first page whilst the rest should appear on other pages. Applications could be typed but they should be completed correctly and legibly by the candidate in his/her own handwriting and in the language medium in which the candidate sits this examination.

(ii) When the application form is prepared, the title of the examination appearing in the specimen should be indicated in English Language as well, on both Sinhala and Tamil application forms. Applications which are incomplete and not prepared in accordance with the specimen form will be rejected without any notice. It is the responsibility of the candidate to make sure that the application form perfected by him/her self complies with the specimen given in the examination notice and it would be advisable to keep a photocopy of the completed application form.

(iii) The candidates appearing for the whole examination or one subject for the first time need not pay examination fees. However, for subsequent sittings, a fee of Rs. 500/= should be paid for the whole examination and if only one subject is offered, a fee of Rs. 250/= should be paid. The fee can be paid at any post office or sub post office in the Island to be credited to revenue head 2003-02-13 of the Commissioner General of Examination on or before the closing date of application and the receipt obtained thus should be affixed firmly in the relevant cage of the application. It would be advisable to keep a photocopy of the receipt with the candidate. Under no circumstance, will the fee be refunded nor transferred in respect of other examinations. Stamps or money orders will not be accepted for the examination fee.

(iv) This examination is held in Sinhala, Tamil and English medium. Applicants should select one medium relevant to them and they should answer the question papers in one and the same language

selected by them. The medium they applied for is not allowed to change at a later occasion.

(v) **An officer is not allowed to sit for both Efficiency Bar Examinations at one and the same occasion.**

(vi) The officers who have entered into the Grade III of Sri Lanka Technological Service as at the closing date of the application can sit for the first Efficiency Bar Examination and those who have entered into the Grade II can sit for the second Efficiency Bar Examination.

06. On the supposition that only the candidates who have possessed the qualifications mentioned in the *Gazette* have submitted applications, the Commissioner General of Examinations will issue admission cards to the applicants who have submitted perfected applications indicating the medium of language, examination applied for, signature of the applicant and the attestation of the signature, attestation of the Head of the Department along with the receipt of payment of the examination fee, if relevant, on or before the closing date of examination. A candidate sitting for the examination must produce his admission card which bears the candidate's signature and duly attested to the supervisor of the examination center. A candidate who fails to produce his admission card will not be permitted to sit the examination. A notification will be published in newspapers as soon as the admission cards are issued to the candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the advertisement. At the time of calling the Department of Examinations, the full name of the applicant, address and National Identity Card Number should be mentioned and it would be advisable to keep the following in hand i.e. photocopies of the application form and the receipt of payment of examination fee if relevant, kept at your possession and the receipt of registration. In case of applicants outside Colombo, a letter of request with a fax number to which the admission card should be sent and other particulars mentioned above should be sent to the Department of Examination by fax.

06. (I) The signature of the candidate in the admission card for the examination shall have been be duly attested. A candidate applying for the examination through a certain institution shall get his/her signature attested by the respective Head of the Institution or an officer authorized by him or the Principal of a government school/retired officer,

Grama Niladhari of the division, a Justice of Peace, a Commissioner for Oaths, an Attorney-at-Law, a Notary Public, a Commissioned Officer of the Three Armed Forces, permanent officer in staff grade in Public or Provincial Public Service drawing an annual consolidated salary of Rs. 240,360/- or above, an incumbent or chief priest of a Buddhist temple or a person in charge of a place of worship or a person holding a respectable position among the clergy in any other religious sector.

07. The documents furnished later by the candidates who have failed to satisfy the requirement indicated in para (06) above will not be considered.

08. Officers may, if they so which, present themselves for different subjects separately at different examinations. However, in order to secure a pass at least 40% of the marks should be obtained in respect of each question paper.

09. *Issuance of the results of the examination.* – In accordance with the particulars indicated in para 3 above, the results of the candidates belonging to Provincial Public Service will be issued to the Secretary of the respective Provincial Public Service Commission and the results of the candidates belonging to public service of the Central government will be issued to the Secretary of the Ministry of Public Administration.

10. *Scheme of Examinations :*

(1) The Efficiency Bar Examination for officers in Grade III will consist of the following 02 question papers.

Subject No. (01) - Establishments Code and Procedural Rules of the Public Service Commission - (Two hours) 100 marks

Subject No. (02) - Financial Regulations - (Two hours) 100 marks

Establishments Code and Procedural Rules of the Public Service Commission (Subject No. 01) - Syllabus

This paper will be based on the following Chapters of Establishments Code and Procedural Rules of the Public Service Commission.

Chapter VIII Overtime, Holidays, Holiday Pay & Allowances

Chapter XII	Leave	Chapter XVI	Holiday Travel
Chapter XIII	Railway Warrants	Chapter XXIII	Special concessions and conditions regarding officers suffering from certain types of illnesses.
Chapter XIV	Travel on duty within the Island	Chapter XXIV	Salary Loans and Advances
Chapter XIX	Government Quarters	Chapter XXV	Concessions to members of Trade Unions
<i>Financial Regulations - (Subject No. 02) - Syllabus</i>		Chapter XXVII	Channels of Communication
<u>This paper will be based on the following Chapters of Financial Regulations.</u>		Chapter XXVIII	Administrative procedures
(1) Chapter I.		Chapter XXX	Right of Government over its officers
Estimates of Expenditure and Revenue.		Chapter XXXIII	Legal advice and legal actions
The Consolidated Fund and Planning and Programming of Expenditure, Form of Presentation of Annual Estimates, New Proposals, Preparation Submission and Passing of Estimates of Expenditure, Variations to Estimates of Expenditure (FR 1 to 68).		Chapter XLVII	General conduct and discipline
(2) Chapter III.		Chapter XLVIII	Rules of disciplinary procedure
Financial Management and Accountability.		<u>Financial Regulations (Subject No. 04) - Syllabus</u>	
Chief Accounting Officers, Accounting Officers, Revenue Officers, Authorization, Approval, Certification, Delegation of Authority. (FR 124 to 147).		This paper will be based on the following chapters of Financial Regulations.	
(2) The Efficiency Bar Examination for officers in Grade II will consist of the following 02 question papers.		(1) Chapter VI.	Custody of Public Money etc., Imprests and Bank Accounts. Security and custody of public etc., Counterfoil Books, Boards of Survey on cash stamps etc., Imprests, Bank Accounts (FR. 315 to 396)
Subject No. 03 - Establishments Code (Two Hours) 100 marks		(2) Chapter XIII.	Supplies, Works and Services. Procurement and Contracts, Supplies, Custody and Verification of Stores, Surplus and unserviceable Articles (FR. 685 to 775)
Subject No. 04 - Financial Regulations (Two Hours) 100 marks		11. The decision of the Secretary, Ministry of public Administration and Management Law and Order will be the final in respect of any matter not provided for in this notification.	
<u>Establishments Code (Subject No. 03) - Syllabus.</u> This paper will be based on the following chapters of Establishments Code.		12. Issue of an admission card to a candidate does not necessarily mean that his/her eligibility to sit for the examination has been accepted.	
Chapter XV	Travel abroad for study, training or on duty		

13. In the event of any inconsistency between the Sinhala, Tamil and English texts of this *Gazette* notification, the Sinhala text shall prevail as the accurate text.

PADMASIRI JAYAMANNA,
 Secretary,
 Ministry of Public Administration,
 Management and Law & Order.

Ministry of Public Administration Management and
 Law & Order,
 Independence Square,
 Colombo 07,
 30th May, 2018.

Specimen Form of Application

(For office use only)

**EFFICIENCY BAR EXAMINATION FOR OFFICERS
 IN GRADE III AND GRADE II OF SRI LANKA
 TECHNOLOGICAL SERVICE - 2017 (I)**

(Applications for both Grade III and Grade II examinations cannot be submitted at one and the same time)

Medium in which you sit for the examination :
 (Sinhala - 2/ Tamil - 3/ English - 4)
 (Indicate the relevant number in the cage)

Examination for which you intend to sit
 Grade III - 0
 Grade II - 1
 (Indicate the relevant number in the cage)

01. Whether you belong to the Provincial Public Service or Public Service
 (Indicate the number relevant to the service you belong in the cage)

(Central Public Service - 10/Western Provincial Public Service - 01/ Central Provincial Public Service - 02 / Southern Provincial Public Service - 03/ North Provincial Public Service - 04/ Eastern Provincial Public Service - 05/ Northwestern Provincial Public Service - 06/ North Central Provincial Public Service - 07/ Uva Provincial Public Service - 08/ Sabaragamuwa Provincial Public Service - 09)

02. (a) Name in full : _____
 (in English block capital letters)
 (Eg. HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

(b) Name with initials : (Indicate the initials at the end of the name) : _____
 (in English block capital letters)
 (Eg. GUNAWARDHANA, H.M.S.K.)
 (c) Name in full : _____
 (in Sinhala/Tamil)

03. Official address : (Admissions will be posted to this address) : _____
 (in English block capital letters)
 : _____
 (in Sinhala/Tamil)

04. Sex :
 (Male - 0/Female - 1)
 (Indicate the relevant number in the cage)

05. National Identity Card Number :

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06. Subject/Subjects offered :
 Subjects offered for the Efficiency Bar Examination of Grade III/ Grade II (delete inapplicable words)

Subject	Subject No.
.....	<input style="width: 50px; height: 20px;" type="text"/>
.....	<input style="width: 50px; height: 20px;" type="text"/>

07. Mobile Phone Number :

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08. (i) Date of Birth :
 Year Month Date

(ii) Age as at 16.07.2018 :
 Years Months Days

09. (i) Designation : _____
 (ii) Grade of Sri Lanka Technological Service : _____
 (Should be included as Grade III/II)

(iii) Service period in the above grade as at 16.07.2018 : _____

10. Department to which you belong : _____

11. Particulars of the receipt obtained by paying the examination fee :
 (i) The post office at which the payment of examination fee is made : _____

(ii) Number and date of the receipt : _____.
(iii) Amount paid : _____.

MINISTRY OF LANDS AND PARLIAMENTARY REFORMS

Affix the receipt of examination fee here (It would be advisable to keep a copy of the receipt)

Survey Department of Sri Lanka

RECRUITMENT TO PRIMARY SEMI SKILLED POSTS (PL 02-2016) WHICH REMAIN VACANT IN SURVEY DEPARTMENT OF SRI LANKA - SURVEY FIELD ASSISTANT

I declare that the particulars furnished above are accurate and I am entitled to sit for the examination in the language medium mentioned above. Further, I agree to abide by the rules imposed by the Commissioner General of Examination on conducting the examination and issuing the results.

APPLICATIONS are invited from qualified citizens of Sri Lanka to recruit to the post of primary semi skilled (PL 02-2016) survey assistant which remains vacant in Survey Department.

_____,
Signature of the candidate.

1.1 Post Grade

Date : _____.

1. Survey Field Assistant Grade III

Attestation of candidate's signature

1.2 Nature of duties of posts :

I hereby certify that Mr./Mrs./Miss. is presently employed in my office and is well known to me and he/she placed his/her signature in my presence on 2018 and is exempted from paying the prescribed examination fee and has paid the prescribed examination fee and has affixed the receipt.

Post	Main Functions
Survey Field Assistant	<ul style="list-style-type: none"> * Giving assistance to draw the sketch relevant to the survey. * Preparation of survey lines as possible as to observe old boundaries, using survey field books and plans. * Placing and opening of relevant land marks and pickets in area relevant to the Survey. * Giving Assistance to Survey duties relevant to finding out and placing of bench marks relevant to the Survey. * Giving Assistance to maintenance relevant to the Safety and storing of instruments, use in the field. * Setting out of G. P. S. instruments in survey points in field for surveys which are done, using of satellite technology including of the odolite, leveling instruments and new electronic total stations. * Giving assistance to all activities of placing of geo control points require for air photography. * Keeping of targets properly that require for determination of location and level of all stations which made in surveys and giving assistance to collect data.

_____,
Signature of the Attester.

Date : _____.

Name of the officer attesting : _____.

Post : _____.

Address : _____.

(Confirm by the Official Stamp)

Certification of the Head of the Department

I hereby certify that the particulars given in paragraphs 1 - 11 above are correct and this candidate is eligible to sit for the examination and also eligible to sit for the examination in the language medium mentioned above.

_____,
Signature and designation of
Head of Department.
(Confirm by the Official Stamp)

Date : _____.

Post	Main Functions
	<ul style="list-style-type: none"> * Setting out of landmarks and bench marks using correct data in survey. * Setting out of landmarks relevant to blocking out of lands which basically done using the data in survey field books and tracing entries. * Attending to any duty assigned by Surveyor General or his representative as applicable to surveying. * Supervision of works of other survey field assistants is assigned for those who hold the post of overseers in survey field assistant grade, in addition to the above duties.

2. The number of appointments and the date of appointment will be decided by the appointing authority. The appointing authority has power to fill all or any number of vacancies.

3. *Salary.*— In terms of public administration circular No. 03/2016 and dated 25.05.2016 monthly salary scale applicable for the III, II, I and special grade of Survey Field Assistants' Service is Rs. 25,250 - 10x270 - 10x300 - 10x330 - 12x350 - Rs. 38,450 and the effective date of said salary will be 01.01.2020. Salaries will be paid from the effective date of the appointment in terms of provision in Schedule II of above circular.

4. This post is permanent. The pension entitled to the officers appointed to the Grade III of Survey Field Assistants' Service, by this examination will be determined in terms of the policy decision, on pension scheme taken by the government in future. This appointment is subject to 03 years probation period and selected candidates are prepared to serve in any part of the country and subject to general conditions applicable to appointment to the public service specified at the beginning of this *Gazette* notification.

5. *Qualifications :*

5.1 *Educational Qualifications :*

- (a) Should have passed the G. C. E. Ordinary Level Examination in six (06) subjects with at least two credits passes in not more than two sittings.

5.2 *Professional Qualifications :*

Should have obtained a skill at least in level two of National Vocational Qualifications (NVQ) as determined by the tertiary and Vocational Education Commission as appropriate for the post of survey field assistant.

5.3 *Minimum skills :*

- (a) Giving assistance to identify survey fields.
(b) Attending to safety and maintenance of survey instruments and equipments.

5.4 *Physical fitness.*— All candidates should have physically and mentally fit adequate to serve in any part of Sri Lanka and to carry out duties in the post.

5.5 *Other :*

- (i) Should be citizen of Sri Lanka,
(ii) The candidate should be of excellent moral character,
(iii) All the necessary qualifications for recruitment to the post should have been fulfilled in all respect as at the closing date of calling for application.

5.6 *Age :*

- (a) The minimum age should be 18 years and maximum age should be 45 years as at the closing date of applicable. (The maximum age limit is not applicable for those who hold a permanent post already in the public service).

6. *Furnishing false information.*— In filling these vacancies, if a candidate is found not to have necessary qualifications, his/her candidature can be cancelled. If any of the particulars furnished by a candidate is found to be false within his/her knowledge or if he/she has willfully suppressed by material fact he/she will be liable to dismissal from the public service.

7. *Method of recruitment.*— Recruitment will be on a written examination.

Examination Procedure.— The examination will consist of written test consisting two subjects. This examination will be held in Sinhala, Tamil and English mediums. The medium applied for will not be allowed to change subsequently.

	<i>Maximum marks obtainable</i>	<i>Minimum percentage of marks required for a pass</i>	<i>Time</i>
1. General Knowledge	100	40%	02 hours
2. Intelligence	100	40%	01 hour and 15 minutes

7.1 *Syllabus* :

(i) *General Knowledge* : Including the knowledge of environment of the candidate lives, political, social, cultural, religious and economical environment in Sri Lanka, scientific and technological development, internationally important general facts are expected by this paper.

(ii) *Intelligence Test* : A question paper made in multiple choice method, consists of questions to judge the rationality, ability of thought and ability to take decision, of the candidate.

8. *Selection procedure.*— After an interview held by an interview board appointed by Surveyor General only to ascertain whether the qualifications have been fulfilled by the candidates, recruitment will be made as survey field assistant in order of merits obtained by candidates in the written examination.

One month field and theoretical training will be given to those who recruited as survey field assistants by the training institute of Survey Department.

9. *Preparation and submission of applications* :

(a) The application should be prepared by the applicant himself on a paper size 21x29 (A4) using both sides as per the specimen application appearing at the end of this notice. Item No. 01 to 06 should be on page 01, No. 07-09.2 on page 02, No. 10-14 on page 03 and No. 15-16.2 should be on page 04.

(b) Candidates who are already employed in public service should forward their applications through their heads of the departments before the closing date of application.

(c) Applications should be in the language in which the candidates are eligible to sit the examination.

(d) Applications which are not complying with the specimen form, examination fees have not been paid before the prescribed date, of improper filling, will be rejected without any notice. Candidates should bear consequences of improper filling of applications. It would be useful to retain a photocopy of the application. It is responsibility of the candidate to find out whether the completed application complies with the application specified in the notice. If not, application will be rejected.

(e) Receipt of applications will not be acknowledged. Complaints for any loss of applications in the post will not be considered.

9.1 Only those who have fulfilled qualifications prescribed in chapter 5 of *Gazette* notification as at the closing date of application should apply. Surveyor General will allow candidates who have paid specified examination fees and submitted application on or before 29.06.2018 to sit the competitive examination. Issuing of admission card shall not be deemed as the applicant possesses qualifications to the post or to sit the examination.

9.2 The envelope containing the application should be clearly marked "Recruitment to posts of primary semi skilled - Survey Field Assistant" on the top left hand corner.

9.3 The signature of the applicant in the application should be certified by a principal of a government school/justice of the peace/Commissioner of Oaths/Attorney-at-law/Commissioned officer in the army/an officer in police service hold a *Gazetted* post or an officer who hold a permanent post in public service in tertiary or senior level in terms of the grading of public service Circular No. 3/2016.

10. *Examination Fees.*— Examination fee is Rs. 800. This fee should be paid at the cashier of the Surveyor General Office in No. 150, Kirula Road, Colombo 05 or at any of district survey office or at institute of surveying and mapping - Diyathalawa. The receipt should be pasted in the relevant cage in the application form. (It is advisable to

keep a photocopy of the receipt with applicant). The fee is not refundable in any circumstance and money orders and cheques will not be accepted. Applications without cash receipts will be rejected.

11. *Submission of application.* - Completed application should be sent by registered post to reach to the following address on or before 29.06.2018 :

Senior Superintendent of Survey (Examination),
Surveyor General's Office,
Colombo 05.

12. *Appearing for the Examination.* - Every candidate should hand over their admission card to the supervisor of the Examination Centre. A candidate who fails to hand over his admission card will not be permitted to sit the examination. The candidate should sit the examination at the examination hall assigned to him.

13. *Identity of Candidate.* - Candidates should prove their Identity at the examination hall to the satisfaction of the supervisor for each paper they sit. Any of the following documents will be accepted for their purpose :

- (i) The National Identity Card issued by the Department of Registration of persons,
- (ii) A valid postal Identity Card issued by the post master general,
- (iii) A valid passport.

14. Any matter not specified here, will be determined by the surveyor general.

P. M. P. UDAYAKANTHA,
Surveyor General.

Surveyor General's Office,
Colombo 05,
07th June, 2018.

SPECIMEN APPLICATION FORM

RECRUITMENT TO PRIMARY SEMI SKILLED POST (PL 02-2016)
WHICH REMAIN VACANT IN SURVEY DEPARTMENT - SURVEY
FIELD ASSISTANT

01. Index No. :
For office use only

02. Medium of examination :
(Sinhala - S, Tamil - T, English - E)
(Indicate the letter/code in given cages)

03. Name with initials (Mr./Mrs./Miss) :

In Sinhala : _____.

In English : _____.

03.1 Names denoted by initials (in legible letters) :

In Sinhala : _____.

In English : _____.

04. National Identity Card No. :

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05. Date of Birth :

Date Month Year

05.1 Age as at the closing date of application : _____.

06. Gender (Male - M, Female - F)

07. Permanent Address (in legible letters) :

In Sinhala : _____.

In English : _____.

07.1 Administrative district to which address belongs
(See the Schedule I)

District No. :

Name of the District :

07.2 Date from which the applicant is resident in the district : _____.

08. Telephone No. :

Permanent : _____.

Mobile : _____.

09. Educational Qualifications :

09.1 Details of G. C. E. Ordinary Level Examination :

1st attempt :

(a) year and month of the examination : _____.

(b) Index No. : _____.

(c) Subjects passed :

Subject	Grade	Subject	Grade
1		5	
2		6	
3		7	
4		8	

09.2 Details of G. C. E. Ordinary Level Examination :

2nd attempt :

(d) year and month of the examination :_____.

(e) Index No. :_____.

(f) Subjects passed :

Subject	Grade	Subject	Grade
1		5	
2		6	
3		7	
4		8	

10. Professional Qualifications :_____.

(Mention the NVQ qualifications that have been obtained)

11. Other Qualifications :_____.

12. Have you ever been convicted in a Court of Law for any offence :

Yes : No :

12.1 If yes give details :_____.

13. Details of receipt which the examination fees paid :

(i) Office at which the payment made :_____.

(ii) Receipt no and date :_____.

(iii) Amount paid :_____.

Affix the cash receipt firmly here.

14. Certificate of the candidate :

(a) I declare that the particulars furnished by me in this application are true and correct to the best of my knowledge.

(b) I am aware that if this declaration made by me is found to be wrong, I would be considered unfit for the appointment and if it is found after the appointment, I would be liable to dismissal from the service.

(c) The cash receipt obtained for the payment of has been pasted in relevant cage.

(d) Further, I declare that I agree to comply with the rules and regulations laid down by the Surveyor General in respect of the examination.

(e) I shall not subsequently change any of the particulars mention here.

_____,
Signature of the applicant.

Date :_____.

15. Certification of signature of the Applicant :

I certify that Mr./Mrs./Miss who is submitting the application is personally known to me and that he/she placed his/her signature under the Section 13, in my presence.

_____,
Signature of Attester.

Date :_____.

Name of the attester :_____.

Designation :_____.

Address :_____.

(By affixing the official seal)

16. Recommendation of the Head of the Department (Only for the applicant who are in Public/Provincial Public Service) :

16.1 According to the personal file of the officer, during the five years immediately prior to the closing date of application.

Work, Behavior, Attendance satisfactory/
Unsatisfactory.

All salary increments have been earned/have not been earned.

Has not been/has been subject to any disciplinary action.

16.2 If selected to the post applied for, this officer can be/cannot be released from the post he holds at present.

_____,
Signature of the Head of the Department,
Official stamp.

Date :_____.

SCHEDULE 01		<i>Town/District Name</i>	<i>Town/District No.</i>
This Schedule is relevant to the administrative districts to which address belongs on No. 7.1 of the application.		(xi) Puttalam	11
		(xii) Anuradapura	12
		(xiii) Polonnaruwa	13
		(xiv) Badulla	14
		(xv) Monaragala	15
		(xvi) Rathnapura	16
		(xvii) Kegalle	17
		(xviii) Ampara	18
		(xix) Batticaloa	19
		(xx) Trincomalee	20
		(xxi) Jaffna	21
		(xxii) Vavuniya	22
		06–898	
<i>Town/District Name</i>	<i>Town/District No.</i>		
(i) Colombo	01		
(ii) Gampaha	02		
(iii) Kaluthara	03		
(iv) Kandy	04		
(v) Matale	05		
(vi) Nuwara Eliya	06		
(vii) Galle	07		
(viii) Matara	08		
(ix) Hambanthota	09		
(x) Kurunegala	10		