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The Gazette of the Democratic Socialist Republic of Sri Lanka

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(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 29th August, 2025, should reach Government Press on or before 12.00 noon on 15th August, 2025.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

S. D. PANDIKORALA (Acting),
Government Printer.

Department of Govt. Printing,
Colombo 08,
09th June, 2025.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations.

Department of Examinations,
Pelawatta, Battaramulla.

Post - Vacant

SRI LANKA ARMY

Calling of Applications For The Cadetships In The Regular Force of The Sri Lanka Army (Short Course - Diploma)

1. APPLICATIONS are invited for cadetships in the Regular Force of the Sri Lanka Army. Selected candidates will be trained at Sri Lanka Military Academy.
2. After successful completion of the period of training in Sri Lanka, cadets will be commissioned as officers in the Regular Force of the Army in the commencing rank of **Second Lieutenant** with a **Diploma in Military Studies** and will be posted to an Arm or Service of the Army, to suit the aptitude of the cadet and the needs of the Army.
3. **Basic Qualifications:**
 - a. Citizenship : Should be a male citizen of Sri Lanka.
 - b. Marital Status : Unmarried.
 - c. Age : Not less than 18 years and not more than 24 years as at 07th August 2025.
 - d. Height : Not less than 5'6" feet (167.5 cm).
 - e. Weight : Not less than 52 kg (118 pounds).
 - f. Chest : Not less than 32".
 - g. Eyesight : Both eyes 6/6 (without spectacles and lenses).
 - h. Body Mass Index (BMI): Between 18.5 kg/m² – 25 kg/m².
4. **Educational Qualifications:**
 - a. Should have passed the G.C.E. (A/L) Examination with three (03) Simple Passes and obtained 30% marks for the Common General Test, in one (01) sitting and not more than three (03) attempts with "Yes" for University Admission

And

 - b. Should have passed eight (08) subjects (Including science) with five (5) Credit (C) passes in one sitting and not more than two attempts and obtained Credit passes for English Language, Mathematics and Sinhala/Tamil Language in not more than three attempts at the G.C.E. (O/L) examination or the candidates who have obtained a simple pass for English at the G.C.E. (O/L) will be considered if they have obtained a Credit pass for English subject at the G.C.E. (A/L) examination or possess any diploma for English in NVQ Level - 4 or above offered by a university/institute recognized by the University Grants Commission (NVQ certificate should be submitted)

Or

 - c. An equivalent result obtained at an internationally recognized examination (Pearson Edexcel, GCSE, G.C.E., and Cambridge or any other) as recognized by the Department of Examinations, Sri Lanka as equivalents to the G.C.E. (O/L) and the G.C.E. (A/L) examinations in Sri Lanka (Including compulsory subjects above).
5. **Other Qualifications:** Sports, Leaderships and other achievements (District, Provincial, National and International levels, and Proficiency in other languages (other than Sinhala and English) will be considered as an added qualification.
6. **General:**
 - a. Cadets are not allowed to marry during the period of training.
 - b. Must be in good physical condition and all the applicants who are selected for the interview must pass the medical examination conducted by the Sri Lanka Army before enlistment.

7. Conditions of Service:

- Candidates enlisted must compulsorily serve for a period of 10 years in the Sri Lanka Army from the date of commissioning. All candidates should enter into a contract/monetary bond with the Sri Lanka Army.
- The pay of a cadet while under training will be Rs. 101,988.80 per month (inclusive of all allowances). He will not be entitled to any increment of pay during the period of service as a cadet.
- Cadets will be required to undergo training at Sri Lanka Military Academy for a period of 24 months.
- The status of Cadets will be similar to the other ranks during the training period and they will be subject to military law and civil law.
- Withdrawal of Cadetship:*
 - In the event of a cadet voluntarily terminating his candidature for a commission during his period of training the parents or guardian will be required to refund to the Democratic Socialist Republic of Sri Lanka all expenses incurred up to that time by the Democratic Socialist Republic of Sri Lanka to the account of the cadet.
 - If at any time during his course, a cadet is reported by the authorities to be unsuitable for the issue of a commission, for reasons of misconduct or negative Security Clearance for causes within his control, his parents or guardians will be required to refund to the Democratic Socialist Republic of Sri Lanka all expenses incurred by the Republic of Sri Lanka to the account of the cadet.
 - Any officer cadet who resigned or was discharged on medical grounds will not be re-enlisted to the Army as an officer cadet on a subsequent occasion.

8. **Pay and Allowances:** On commissioning as officers in the Regular Force of the Sri Lanka Army in the commencing rank of **Second Lieutenant**, they will be placed on the following salary scale applicable to the officers of the Sri Lanka Army.

Ser	Rank	Consolidated Pay as per Management Service Circular 05/2025			Salary Increments
		2025	2026	2027	
1	Second Lieutenant	55,538.00	60,709.00	65,880.00	Permanent
2	Lieutenant	66,726.00	74,438.00	82,150.00	30x2400
3	Captain	76,653.00	86,601.00	96,550.00	24x2400
4	Major	83,271.00	94,710.00	106,150.00	22x2400
5	Lieutenant Colonel	85,294.00	97,192.00	109,090.00	17x2940
6	Colonel	102,144.00	117,857.00	133,570.00	17x3900
7	Brigadier	107,522.00	124,446.00	141,370.00	15x3900
8	Major General	117,150.00	136,575.00	156,000.00	12x4850
9	Lieutenant General	123,840.00	144,770.00	165,700.00	10x4850
10	General	133,875.00	157,063.00	180,250.00	7x4850

9. **Other Allowances:** The following allowances are payable monthly:

- Qualification pay
- Free feeding or ration allowance
- Disturbance allowances when order to live in (For married officers only)
- Uniform upkeep allowances

10. The following facilities are available/allowances payable:

- a. Free accommodation when ordered to live in
- b. When living in rented quarters, a rent ceiling
- c. Free uniforms
- d. Batmen allowance to married officers or batmen service to unmarried officers
- e. One return duty warrants a month from the place of work to the home station to those who are ordered to “live in”.

11. Officers will be governed by the following regulations concerning their pay, prospects, and conditions of service:

- a. Management Service Circular 05/2025
- b. The Army Pay Code
- c. Regulations for officers, (Regular Force) 1992, published in the *Gazette Extraordinary of the Democratic Socialist Republic of Sri Lanka* No: 780/7 dated 17th August 1993 and as amended from time to time
- d. The Army Pensions and Gratuities Code, 1981, published in the *Gazette Extraordinary of the Democratic Socialist Republic of Sri Lanka* No: 562/11 dated 15th June 1989 and as amended from time to time.

12. Parents or guardians will be required to sign a declaration as shown in paragraph 13 below, which should be forwarded with the application. Parents or guardians of selected candidates will be required to enter into a bond substantially in the form of declaration, with the Democratic Socialist Republic of Sri Lanka before the appointment of these candidates. Except in special cases, if a cadet's father is not alive his guardianship is vested in his mother or the guardian.

13. Declaration to be signed by the parents or guardians of the applicant:

- a. I am the parent/guardian of who is an applicant for a cadetship in the Sri Lanka Army.
- b. I hereby undertake to be responsible, in the event of the above-named applicant being selected to attend a course of training in Sri Lanka or in overseas for the following:
 - (1) All private expenses which the applicant may incur during the period of his training.
 - (2) To refund to the Democratic Socialist Republic of Sri Lanka all the expenses incurred on his account by the Democratic Socialist Republic of Sri Lanka in the event of the above-named applicant voluntarily terminating his candidature for a commission during the period of his training.
 - (3) To refund to the Republic of Sri Lanka all the expenses incurred on his account by the Republic of Sri Lanka if, at any time during his period of training, the above-named applicant is reported by the authorities to be unsuitable (For reasons of misconduct or causes within his control) for the issue of a commission.

****Strike out inappropriate words.***

Date

.....
Signature of parent/guardian

Name and Address (Clearly in block capitals)
.....

Date

.....
Signature of Witness

Name and Address (Clearly in block capitals)
.....

14. Language Requirements: Selected candidates will be required to comply with any rules already made or that may hereafter be made for giving effect to the language policy of the Democratic Socialist Republic of Sri Lanka and in particular for implementing the provisions of the Official Language Act, No. 33 of 1956.
15. Proof of Identity: Candidates will be required to produce proof of their identity. Identity cards issued by the Department of Registration of Persons or Postmaster General and Driving licenses issued by the Commissioner of Motor Traffic will be accepted for this purpose.
16. Applications from candidates in government service should be forwarded through the Head of the Department concerned and should bear a certificate to the effect that the candidates can be released if selected.
17. Applications: Applications should be submitted in the applicant's handwriting in terms of the forms specified below and should be forwarded to the **Directorate of Personnel Administration**, Sri Lanka Army Headquarters, Defence Headquarters Complex, Akuregoda Road, Battaramulla, to reach there not later than **12.00 hrs on 07.08.2025** by the registered post. The phrase "**Application for Cadetship in the Army (Short Course 24 - Diploma)**" should be marked in the top left corner of the envelope enclosing the application. Applications received at Army Headquarters after the closing date or those not conforming to the requirements of this notification will be rejected. Printed applications will not be issued from the Headquarters. Further information is available on the website www.army.lk.
18. **Applications should be accompanied by photocopies of:-**
 - a. Birth certificate.
 - b. Certificates in support of educational qualifications claimed.
 - c. School leaving certificate.
 - d. Certificate issued by Grama Seva Niladhari.
 - e. Police clearance certificate.
 - f. Certificates in support of sports/ co-curricular activities.
 - g. At least two recent certificates of character from responsible persons (who can issue a character certificate) who are personally acquainted with the applicant, one of whom should be the Principal of the last school attended by the applicant.
 - h. Other relevant certificates.
 - i. Further, a photocopy of National Identity Card and recently obtained photograph (Passport size 2"×2 1/2") attested by the Grama Seva Niladhari or an Attorney at-Law, should be sent.
19. **Conducting Interviews**: Preliminary selections will be made from among those candidates who fulfill the above requirements. Candidates selected will be required to undergo tests as may be prescribed by the Commander of the Army. The final selections will be made after an interview of elected candidates, by a Selection Board appointed by the Ministry of Defence.

20. Candidates selected for interviews will be informed of the place, time, and date of the interviews to personal emails of the candidates. The interviews will take place in Colombo. No traveling or other expenses will be paid in this regard by the Democratic Socialist Republic of Sri Lanka.
21. Anyone who desires to recommend a candidate should do so by giving him a testimonial. Any form of canvassing or attempting to influence the selection of a candidate will disqualify such candidate.
22. Applicants who are not qualified for enlistment will not be notified. Inquiries about such disqualification will not be entertained.

Note: This *Gazette* Notification is published in Sinhala, English and Tamil in the event of any inconsistency between Sinhala, English and Tamil texts of this *Gazette* Notification, the Sinhala text shall prevail.

B K G M L RODRIGO RSP ctf-ndu psc IG,
Lieutenant General,
Commander of the Army.

Sri Lanka Army Headquarters,
Defence Headquarters Complex,
Akuregoda Road,
Battaramulla,
18th June, 2025.

08-57

REGISTRAR GENERAL'S DEPARTMENT

Post of Registrar of Births, Deaths and Marriages (Kandyan/ General) - Sinhala Medium

RATHNAPURA DISTRICT

APPLICATIONS are called for the Post of Registrar of Births, Deaths and Marriages/ Additional Marriages for the Divisions set out in the Schedule hereof :

01. Applicant should be a permanent resident of relevant Births, Deaths and Marriages/ Additional Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. Both Male and Female candidates can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)
04. Applicants for the Post of Registrar of Marriages should be married and should not be a widow/ widower or divorced.
05. Applicant should have passed minimum of 06 subjects including Sinhala language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the division or else should have passed in any other similar examination.

N.B. In case a subject contains 02 parts at GCE (O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

06. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.
07. Additional details such as Village name list/ Grama Niladhari Divisions of the relevant Division of Births, Deaths and Marriages, Additional Marriages relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the Schedule hereunder.
08. Relevant application and the said “Annex-01” inclusive of Village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the Official website (www.rgd.gov.lk) of the Registrar General’s Department.
09. Duly filled applications should be forwarded on or before 08th September, 2025, by registered post to the address given in the Schedule.

W. R. A. N. S. WIJAYASINGHE,
Registrar General.

Registrar General’s Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla,
On this 24th day of July, 2025.

Schedule

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post & Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Ratnapura	Godakawela	Post of Births & Deaths Registrar of Niyangama Division and Post of Marriages (Kandyan/ General) Registrar of Atakalan Koralaya Division	District Secretary/ Additional Registrar General, District Secretariat, Ratnapura.

08-102

PUBLIC SERVICES COMMISSION

Recruitment to the Post of Chief Editor in Sinhala Dictionary Office and to the Post of Chief Editor in Sinhala Encyclopedia Office (on Contract Basis) of the Department of Cultural Affairs

01. Applications are invited for the recruitment to the following vacant posts of the Department of Cultural Affairs on contract basis.
 - Post of Chief Editor in Sinhala Dictionary Office
 - Post of Chief Editor in Sinhala Encyclopedia Office
02. Duly filled applications should be sent by registered post to reach the Director of Cultural Affairs, Department of Cultural Affairs, 8th Floor, Sethsiripaya, Battaramulla on or before **04.09.2025** Applications received after this date will be rejected.
03. Applications should be prepared as per the specimen given at the end of this notice, in A4 size sheets (8.27"X11.69").
04. The post applied should be clearly indicated on the top left hand corner of the envelop enclosing the application.

05. Educational and other qualifications should be indicated accurately in the application.

06. Terms of Engagement and Conditions-

- Salary: A monthly allowance of Rs. 50,000 is paid.
- This is a post created on contract basis and not entitled to obtain a permanent appointment or to privileges enjoy by permanent Officers. Recruitment is made for a period of one year on contract basis.

07. Qualifications:-

7.1 Educational Qualifications:-

01. Ph.D. degree from a university recognized by the University Grants Commission.

7.2 Professional Qualifications: - Not applicable

7.3 Experience -

01. (i) Should have completed minimum of 10 years satisfactory service in the post of Senior Professor, Professor or Assistant Professor in a university recognized by the University Grants Commission;

or

(ii) Should have completed minimum of 5 years continuous and satisfactory service in the post of editor in a *Kosha Grantha* Office.

02. Proficiency in English, Pali and Sanskrit languages. Ability to express ideas orally and the written knowledge will be tested at the Structured Interview.

7.4 Physical Qualifications-

Every candidate should physically and mentally fit to perform the duties in the post and to serve in any part of the island.

7.5 Other Qualifications-

1. All the candidates should be citizens of Sri Lanka.
2. Candidates should have an excellent character.
3. Every candidate should have fulfilled all the requisite qualifications specified from 7.1 to 08 in every manner as at the date stipulated in the advertisement/*Gazette notification* for recruitment to the post.

08. **Age:** Should be more than 60 years and not more than 72 years.

09. **Method of Recruitment:** - Recruitment will be made through a structured interview. Qualifications will be tested at the Structured Interview.

Structured Interview

<i>Key Fields of giving marks</i>	<i>Maximum Mark</i>	<i>Minimum marks for selection</i>
Additional Educational Qualifications	10	Not Applicable
Experience	30	
Period of Service in a <i>Kosha Grantha</i> Office	10	
Knowledge on additional languages	15	
Knowledge on printing technology	15	
Academic Works published under the authorship	15	
Competency shown at the interview	05	
Total	100	

Secretary,
Ministry of Buddhasasana, Religious and Cultural
Affairs.

Under the orders of
Public Services Commission.

Specimen Application Form

Recruitment to the Post of Chief Editor in Sinhala Dictionary Office and to the Post of Chief Editor in Sinhala Encyclopedia Office (on Contract Basis) of the Department of Cultural Affairs

01. (a) Name with initials :.....
(b) Names denoted by initials :.....
02. Address :-.....
03. Telephone :-.....
04. National Identity Card No :-.....
05. Date of Birth :-.....
06. Station of Service :-.....
07. Post Graduate Qualifications:
 - I. University:.....
 - II. (a) Degree:-.....
(b) Duration of the Degree Course:-.....
 - III. Subject field:-.....
 - IV. Effective Date of the Certificate:-.....
08. Experience-

Institute

Years

.....
.....

09. Knowledge on English, Pali, and Sanskrit languages

.....
.....
.....

I(name of the candidate) hereby certify that
the particulars furnished by me above are correct. I am aware that I will be liable to take action against me if
the particulars submitted by me are found incorrect.

Date:.....

.....
Signature of the candidate

PARLIAMENT OF SRI LANKA

Vacancy

POST OF FOOD AND BEVERAGES ASSISTANT

APPLICATIONS are invited from citizens of Sri Lanka who are physically sound and of excellent moral character for the following post on the Staff of the Secretary General of Parliament.

Applications prepared in accordance with the specimen given below should be sent under registered cover along with the copies of certificates of education, vocational and experience, to reach the “**Secretary-General of Parliament, Parliament of Sri Lanka, Sri Jayewardenepura Kotte**” on or before **29th August 2025**. The post you are applying for should be indicated on the top left hand corner of the envelope. (This notice is available on the website: www.parliament.lk)

Post of Food and Beverages Assistant (Total No. of vacancies 06)

1. Salary Scale :-

According to the Schedule I of the Management Services Circular 04/2025 dated 25.03.2025, the monthly salary scale for this post is Rs. 47,240-9x 540/10x 590/3 x 680- Rs. 60,040 /- (On this salary scale, the gross minimum initial monthly remuneration together with all the allowances will be approximately Rs. 90, 000 /-)

2. Educational Qualifications :-

Should have passed the G.C.E. (O/L) examination in 06 subjects including a credit pass for Sinhala/Tamil and pass for Mathematics and English not more than in two sittings.

3. Vocational Qualifications :-

Should have successfully completed a vocational training course in basic Restaurant & Bar Service / Food and Beverage Service with the duration not less than one year, conducted by the Sri Lanka Institute of Tourism and Hotel Management (SLITHM)/National Apprentice and Industrial Training Authority (NAITA)/ Vocational Training Authority (VTA) or any other similar vocational training institute.

4. Experience :-

Not less than two years' experience in a star class hotel/recognized institution as a waiter/ steward or in a similar post, after completing the educational and professional qualifications mentioned in (2) and (3) above.

5. Age Limit :-

Should not be less than 22 years and not more than 35 years of age as at the closing date of applications (The upper age limit shall not be applicable for those who are confirmed in the Public Service / Provincial Public Service).

6. Method of Recruitment :-

Through a trade test and an interview.

(a) Trade Test :-

Applicants who meet the required qualifications for the above mentioned post will be required to undergo a trade test. This test will assess the applicants' skills in areas related to Restaurant Services. This test will have a maximum attainable score of hundred (100) marks.

(b) Interview Criteria:-

An interview will be conducted by a Board of Interview appointed by the Secretary-General of Parliament, based on the following criteria. The maximum attainable score for the interview will be (100) marks:

<i>Serial No.</i>	<i>Criteria</i>
1	Educational and Professional Qualifications
2	Subject Knowledge
3	Experience
4	Personality and Performance at the Interview

7. Terms and Conditions of Service :-

- i. This post is permanent and Pensionable. However, pension entitlement pertaining to this post will be determined according to policy decisions taken by the Government in future. Appointment will be made initially subject to a probation period of three-year.

If an internal candidate or a person who has been confirmed in a permanent post in the Public/Provincial Public service is selected, he/ she will be appointed subject to an acting period of one year.

- ii. Selected candidates will be subjected to the Financial and Departmental Regulations applicable to the staff of the Secretary - General of Parliament.
- iii. Selected candidates should contribute to the Widows' and Orphans'/Widowers' and Orphans' Pension Fund from his/her salary with a percentage specified by the Government.
- iv. Selected candidates will be subjected to a medical examination.
- v. A Security Clearance Report with respect to the selected candidate will be obtained prior to his / her appointment.

8. Applicants should attach the copies of the following certificates (not originals) to their applications. Originals of the certificates should be produced, when called upon to do so.

- (a) Birth Certificate,
(b) Certificates of Educational Qualifications,
(c) Certificates of Vocational Qualifications,
(d) Certificates of Experience.

9. Applicants serving in the Public Service / Provincial Public Service should send their applications through relevant Heads of Departments / Institutions.

10. Canvassing in any form will be considered a disqualification.

11. Any information in the application found incorrect will result the applicant being disqualified if such inaccuracy is disclosed before selection, and to dismissal if disclosed after appointment.

12. Applications received after the closing date or sent without copies of the above mentioned certificates or not sent through Heads of Departments/Institutions (if currently working in the Public / Provincial Public Service) or applications not prepared in accordance with the specimen application form will be rejected.

KUSHANI ROHANADEERA,
Secretary-General of Parliament.

Parliament of Sri Lanka,
Sri Jayewardenepura Kotte,
01st August, 2025.

PARLIAMENT OF SRI LANKA

Specimen Application Form

POST OF FOOD & BEVERAGES ASSISTANT

01. (a) Name with initials (in English):.....
.....
- (b) Names denoted by initials (in English) :
.....
02. (c) Full Name (in Block Capitals): Mr./Ms.
.....
National Identity Card Number :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
03. (a) Private Address:
.....
.....
Telephone No. :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

WhatsApp No. :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
- (b) Office Address :
.....
.....
Telephone No. :

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- (c) Please indicate the address to where the admission to be posted
Private :

--

 Office:

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04. (i) Date of Birth: Year Month Date
(A copy of the Birth Certificate should be attached)
- (ii) Age as at the closing date of applications: Years: Months: Days:
05. Civil Status: (Married/Unmarried)
06. Gender: (Male/Female)
07. State whether a citizen of Sri Lanka: (Yes/No)
08. Educational Qualifications: (Copies of relevant certificates should be attached)

Examination	Subject	Pass	Year
G.C.E O/L	Sinhala/Tamil		
	Mathematics		
	English		

09. Professional Qualifications : (copies of the certificates should be attached)

<i>Course</i>	<i>Institution</i>	<i>Effective date</i>

10. Other Qualifications : (copies of the certificates should be attached)

<i>Institution</i>	<i>Designation</i>	<i>Duration</i>

11. Experience : (copies of the certificates should be attached)

<i>Institution</i>	<i>Post</i>	<i>Service Period</i>

12. Details of Present Employment:

- (a) Name and Address of the Institution:
- (b) Date of First Appointment:
- (c) Present Post:
- (d) Monthly basic salary:
- (e) Allowances:
- (f) Gross Salary:

13. Have you been convicted for any criminal offence by a Court of Law? (Yes / No)

If so, give details:

.....

14. Have you served under the Government before? (Yes / No)

If so, give details:

.....

I do hereby certify that all the particulars furnished by me in this application are true and correct. I am also aware that, I am liable to be disqualified for this post if any particulars contained herein are found to be false or incorrect before selection, or to be dismissed without any compensation if such detection is made after appointment.

Date:

.....

Signature of the Applicant.

Certification of Head of Department/Institution

(Only for applicants serving in the Public Service/Provincial Public Service)

Secretary - General of Parliament,

I recommend and forward the application of Mr. / Mrs. /Miss holding the post of in this Institution. I certify that he/she has been confirmed in this post and his/her work and conduct are satisfactory and that he/she has not been subjected to any disciplinary action or there is no intention to make such inquiry. He/she can be released/cannot be released from the service if selected for this post. (Please strike through the irrelevant words.)

Date:

.....

Signature of Head of Department/Institution
(Official Stamp)

08-131

PARLIAMENT OF SRI LANKA

Vacancies

APPLICATIONS are invited from citizens of Sri Lanka who are physically sound and of excellent moral character for the following posts on the Staff of the Secretary-General of Parliament.

Applications prepared in accordance with the specimen given below should be sent along with the copies of certificates to prove educational, professional qualifications and experience under registered cover only to reach the “**Secretary-General of Parliament, Parliament of Sri Lanka, Sri Jayewardenepura Kotte**” on or before **22.08.2025** indicating the post applied for, on the top left-hand corner of the envelope. (This advertisement also available on the website: www.parliament.lk)

N.B. : Candidates who wish to apply for more than one post should submit separate applications for each post.

- 01. Hansard Reporter (Sinhala) (01 Vacancy)**
Hansard Reporter (Tamil) (01 Vacancy)
Hansard Reporter (English) (04 Vacancies)

1.1 Salary Scale :

According to the Schedule I of the Management Services Circular 04/2025 dated 25.03.2025, the monthly salary scale for this post is Rs. 81,610 – 3 x 1,360/ 13 x 1,850 – Rs. 109,740/- (On this salary scale, the minimum initial monthly remuneration together with all the allowances will be approximately Rs. 116,000/=)

1.2 Age Limit

Not less than 18 years and not more than 45 years of age as at the closing date for applications. (The upper age limit shall not be applicable for those who are already confirmed in the Public/Provincial Public Service).

1.3 Educational Qualifications

(a) Should have passed 04 subjects at General Certificate of Education (Advanced Level) Examination (Old Syllabus)/ 03 subjects at General Certificate of Education (Advanced Level Examination) (New Syllabus) in one sitting, with a pass in Mathematics and a credit pass in the relevant language at G.C.E. (O/L) Examination.

or

(b) Should have passed not less than 06 subjects including Mathematics at General Certificate of Education (O/L) Examination with 05 credit passes including the relevant language in not more than two sittings.

(Relevant Medium of Language: Hansard Reporter (Tamil) - Tamil Language / Hansard Reporter (English) - English Language/ Hansard Reporter (Sinhala) – Sinhala Language

1.4 Professional Qualifications

A certificate in shorthand & typewriting / word processing issued by a government/ recognized institution. (This certificate is not mandatory for applicants having more than 10 years of experience as a stenographer in the government/ semi government institution)

Applicants should process following speeds in shorthand and word processing.

1.4.1. Hansard Reporter (Sinhala)

Shorthand	– 110	w.p.m.(90% accuracy)
Typewriting	– 30	w.p.m.(95% accuracy)

1.4.2. Hansard Reporter (Tamil)

Shorthand	– 110	w.p.m.(90% accuracy)
Typewriting	– 30	w.p.m.(95% accuracy)

1.4.3. Hansard Reporter (English)

Shorthand	– 120	w.p.m.(90% accuracy)
Typewriting	– 40	w.p.m.(95% accuracy)

02. Committee Reporter (English) (04 Vacancies)

2.1 Salary Scale

According to the Schedule I of the Management Services Circular 04/2025 dated 25.03.2025, the monthly salary scale for this post is Rs. 74,810 – 9 x 1,360/ 6 x 1,670 – 97,070/- (On this salary scale, the minimum initial monthly remuneration together with all the allowances will be approximately Rs. 109,000/=)

2.2 Age Limit

Not less than 18 years and not more than 45 years of age as at the closing date for applications. (The upper age limit shall not be applicable for those who are already confirmed in the Public/Provincial Public Service).

2.3 Educational Qualifications

Should have passed 04 subjects at General Certificate of Education (Advanced Level) Examination (Old Syllabus) / 03 subjects at General Certificate of Education (Advanced Level Examination) (New Syllabus) in one sitting, with a pass in Mathematics and a credit pass in English language at G.C.E. (O/L) Examination.

Or

Should have passed not less than 06 subjects including Mathematics at General Certificate of Education (O/L) Examination with 05 credit passes including English language in not more than two sittings.

2.4 Professional Qualifications

A certificate in shorthand and typewriting / word processing issued by a government / recognized institution. (This certificate is not mandatory for applicants with ten years experience as a stenographer in the government / semi government institution.)

Applicants should process following speeds in shorthand and word processing

Shorthand	– 110 w.p.m (90% accuracy)
Word Processing	– 40 w.p.m (95% accuracy)

03. Terms and conditions for confirmation in the posts

Selected candidates for the above posts will have to pass a Typewriting /word processing test within a period of one year from the date of appointment. Candidates who fail to get through this exam will be subject to termination of service or reversion to the substantial post as the case may be.

04. Method of Recruitment

Recruitment will be made through tests on shorthand speed, Language, editing and an Interview (at the shorthand speed test, candidates are expected to note down a passage in shorthand which is read at the relevant speed for the applied post, and to transcribe the same with 90 % of accuracy within the given period of time)

4.1 Marks will be given at the interview considering the following criteria;

- i Additional Education and Professional Qualifications
- ii Language & Communication Skills
- iii General Knowledge on Current Affairs
- iv Performance at the Interview

05. Terms and Conditions of Service

- (a) These posts are permanent and pensionable. Pension entitlement pertaining to these posts will be determined according to the policy decisions taken by the Government in future. Appointment will be made subject to a three-year probation period. If a person who has been confirmed in Public / Provincial Public Service is selected, he / she will be appointed subject to an acting period of one year.
- (b) Selected candidates will be subject to Financial and Departmental Regulations applicable to the staff of the Secretary - General of Parliament.
- (c) Selected candidates should contribute to Widows' and Orphans'/Widowers' and Orphans' Pension Fund from his/ her salary with a percentage specified by the government and will be subject to a medical examination.
- (d) A Security Clearance Report with respect to the selected candidate will be obtained prior to his/her appointment.

06. Applicants should attach the copies of the following certificates (**not originals**) to their applications. Originals of the certificates should be produced, only when called upon to do so.

- a) Birth Certificate.
- b) Certificates of Educational Qualifications.
- c) Certificates confirming professional qualifications.
- d) Certificates confirming experience.

- KUSHANI ROHANADEERA,
Secretary-General of Parliament

Post of

- [illegible]

03. (a) Private Address :-.....
.....
.....

Telephone Number:-

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- (b) Official Address :-.....
.....
.....

Telephone Number :-

- (c) Please indicate the address the admission to be posted

Private ☐ Official ☐

04. (a) Date of Birth:- Year :, Month:, Date:
(A copy of the birth certificate should be attached)
- (b) Age as at the closing date of applications :- Years :, Months:, Days:
05. Civil Status :- (Married/ Unmarried)

06. Gender :- (Male/ Female)

07. State whether a citizen of Sri Lanka :- (Yes/No)

08. Educational Qualifications :- (Copies of the certificates should be attached)

<i>Examination</i>	<i>Subjects</i>	<i>Pass</i>	<i>Year</i>
G. C. E (A/L)			

<i>Examination</i>	<i>Subjects</i>	<i>Pass</i>	<i>Year</i>
G. C. E (O/L)			

9. Higher Educational/Professional Qualifications:-
(Copies of the certificates should be attached)

.....
.....
.....

10. Experience :- (Copies of the certificates should be attached)

.....
.....
.....

11. Details of the Present Employment

- (a) Name and Address of the Institution:
- (b) Present Post:
- (c) Date of first Appointment:
- (d) Monthly Basic Salary:
- (e) Allowances:
- (f) Gross Salary:

12. Have you been convicted for a criminal offence by a Court of Law? (Yes/No)

If yes, give details:

13. Have you served under the Government before? (Yes/No)
If yes, give details:
.....

I do hereby certify that the particulars furnished by me in this application are true and correct. I am also aware that, I am liable to be disqualified for this post if any particulars contained herein are found to be false or incorrect before selection, or to be dismissed without any compensation if such detection is made after appointment.

Date:

.....
Signature of the Applicant

Certification of Head of Department/Institution

(Only for applicants serving in the Public Service/Provincial Public Service)

Secretary-General of Parliament,

I recommend and forward the application of Mr. / Mrs. /Miss holding the post of
..... in this Institution. I certify that he/she has been confirmed in the post. His/Her work and conduct are satisfactory and he/she has not been subjected to any disciplinary action and there is no intention to make such inquiry. He/She can be released/cannot be released from the service if selected for this post.

.....
Signature of Head of Department/Institution
(Official Stamp)

Date:

Examinations, Results of Examinations &c.

DEPARTMENT OF CULTURAL AFFAIRS

Open Competitive Examination for the Recruitment to the Post of Audio Controller in the Department of Cultural Affairs

RECRUITMENT through this examination is for the Grade III Audio Controller position.

1. Examination Date :

The examination will be conducted only in the Sinhala medium at examination centers established by the Sri Lanka Vocational Training Authority within Colombo city. The Director of Cultural Affairs reserves the right to postpone or cancel the examination.

2. The number of expected vacancies to be filled through this Examination is as follows :-

Open Stream – 1 vacancy

3. Qualifications :-

I. (a) Educational Qualifications:

- Should have passed the G.C.E. (O/L) examination in six (06) subjects in one sitting, with credit passes to Sinhala/Tamil/English language, Mathematics, and two other subjects.

And

- Should have passed the G.C.E. (A/L) examination in three subjects in one sitting in the Science, Mathematics, or Technology stream, with two subjects selected from Combined Mathematics, Physics, Chemistry, Science for Technology, Engineering Technology, or Information and Communication Technology.

II. Professional Qualifications:

Should have one of the following:

- I. A Diploma in Engineering Science related to Electrical and Electronic fields awarded by the National Apprentice and Industrial Training Authority;
Or
- II. A National Diploma in Engineering Science;
Or
- III. A National Diploma in Technology awarded by the University of Moratuwa or Hardy Institute, Ampara;
Or
- IV. Any other technical qualification accepted as equivalent in all aspects by the Tertiary and Vocational Education Commission (TVEC), after consultation with the Ministry of Higher Education and the institutions that issued the above technological certificates;
Or
- V. Completion of National Vocational Qualification (NVQ) Level 6 relevant to the employment field;
And
- VI. A Certificate Course in Audio Engineering from a recognized institution;
And
- VII. Knowledge in Music will be considered a special qualification.

III. Experience: Should have 5 years of experience in a media institution relevant to the subject or another relevant institution.

IV. Physical Fitness: Must be physically and mentally fit to perform duties and serve in any part of Sri Lanka.

V. Other Qualifications:

1. Should be a citizen of Sri Lanka.
2. Should be of excellent character.
3. Ordained members of any religious order are not eligible to sit for the exam.
4. All qualifications listed under Section 3 of the application notice should be fulfilled in all aspects.

4. Age Limit: Should be not less than 18 years and not more than 30 years of age.

5. Terms of Engagement :

This post is permanent and pensionable. The pension scheme applicable to this post may be subject to decisions taken in principle in the future by the Government.

Salary Code: MN 03 - 2025

Salary Scale: Rs. 52,250 – 10x800 – 11x1,190 – 10x1,320 – 10x1,350 – Rs. 100,040/-

6. Recruitment Method :

Recruitment will be based on the results of a written competitive examination and a professional interview as determined by the Director of Cultural Affairs. Twice the number of expected recruits will be called for the professional interview to select the suitable candidates based on the order of merit of marks scored by those who pass the written examination.

6.1 Written Examination:

6.1.1 The examination will be conducted by the Sri Lanka Vocational Training Authority.

6.1.2 Syllabus:

1. Intelligence Test
2. Subject-Related Technical Examination

I. Examination Relevant to Technology

<i>Subjects</i>	<i>Maximum Marks</i>	<i>Pass Marks</i>
Intelligence Test	100	40%
Subject-Related Technical Examination I (Relevant to Technology)	100	40%

Intelligence Test

This is a multiple-choice question paper designed to assess the candidate's intellectual abilities, including logical reasoning, analytical skills, problem-solving, and cognitive aptitude.

Subject-Related Technical Examination

I. (Relevant to Technology)

A question paper prepared to test theoretical and practical knowledge in the fundamentals of electrical and electronic technology, components and devices, resistors, capacitors, inductors, electrical and electronic circuits, amplification systems, generators, and motors.

6.2 Professional Examination

<i>Subjects</i>	<i>Maximum Marks</i>	<i>Pass Marks</i>
1. Sound Management : 1.1 Installation of front speaker systems/monitor speakers / main mixer equipment in performance events. 1.2 Identifying different types of microphones suitable for various musical instruments, positioning, and cabling them accordingly. 1.3 Ability to configure connectors used in all types of cabling. 1.4 The technical background followed when using pre-recorded music for live stage performances. 1.5 How musical groups are positioned on stage during multipurpose sound mixing situations.	10	
2. Recording : 2.1 Good knowledge of the following software used for recording: 2.1.1 Cubase 2.1.2 Adobe Audition 2.1.3 Pro Tools 2.1.4 FI Studio 2.2 Setting up the studio environment for recording 2.3 Knowledge of the different types of microphones used in recording 2.4 Procedures to follow before a basic rehearsal.	10	
3. Editing : 3.1 Steps to follow during initial recording to minimize the need for editing. 3.2 Practical experience in accurately mixing music and final editing to provide an enjoyable auditory experience. 3.3 Understanding how musical instruments and vocals align with tone data / Skill in phrasing, and appreciation of musical taste, both Western and Eastern.	10	
Total	30	40%

7. Examination Conditions:

- I. The examination will be conducted in the Sinhala language only. All candidates must sit for both papers.
- II. Accordingly, the medium of appointment for the position will be Sinhala.
- III. The exam fee is Rs. 3000, which must be deposited to Account No. 7041213 of the Director of Cultural Affairs. The receipt obtained under the applicant's name should be affixed securely in the designated space on the application. A photo of the payment slip must also be emailed to:
dca.soundcontrol@gmail.com
- IV. Fees paid will not be refunded for any reason.
- V. The examination will be held in Colombo. The exam date will be announced later.
- VI. Incomplete applications will be rejected without notification.

Note: No one will be allowed into the examination hall without an admission card. On the exam day, only an admission card with the certified signature of the candidate should be presented to the Head of the Examination Hall.

Issuing an Admission Card to a candidate should not be considered as a qualification to sit for the examination.

VIII. The application should be prepared on A4 size paper (22x29 cm). Section 01 should be on the first page, and Sections 02 to 04 on the second page. Remaining content on pages 3 and 4. Applications must be filled out clearly by your handwriting. Non-compliant or incomplete applications will be rejected without notice. Keeping a copy of the application is advisable. The applicant is responsible for verifying that their application matches the prescribed format. Please prepare the Application as per the specimen herewith.

VIII. Dully filled applications should be sent by registered post to reach the Director, Department of Cultural Affairs, 8th Floor, Sethsiripaya, Battaramulla, on or before **04.09.2025**. The top left corner of the envelope should clearly state "Competitive Examination for Recruitment to the Post of Audio Controller – 2025"

IX. Admission cards will only be issued by the Vocational Training Authority of Sri Lanka, to applicants who meet the qualifications listed in the gazette notification, fall within the specified age limits as of the closing date, and submit duly completed applications with the payment slip on or before the deadline.

If an applicant does not receive the admission card, he/she must inquire from the Vocational Training Authority of Sri Lanka, mentioning accurately the examination applied for, the full name of the applicant, the NIC number, and the address. If residing outside Colombo, a request letter along with the above particulars and a Fax number of the applicant to enable receiving a copy of the Admission Card via Fax should be sent to **Fax: 0112866732**. In case of such inquiries, it is advisable to keep copies of the application form, the payment slip, and the registered post receipt for verification purposes.

IX. The Director of Vocational Training Authority of Sri Lanka reserves the right to postpone or cancel the exam with the approval of the Director of Cultural Affairs.

XI. All candidates must comply with the regulations set by the Director of the Vocational Training Authority of Sri Lanka. Violation of such regulations may lead to penalties.

XII. Candidates must present valid identification for every subject to confirm their identity to the Head of the Examination Hall. Any of the following documents will be accepted for that purpose.

- I. National Identity Card
- II. Valid passport
- III. Valid Sri Lankan driving license

Candidates must enter the Examination Hall without covering their faces and ears to remain identifiable. Those who refuse to verify their identity will be denied entry to the Examination Hall. Candidates should remain identifiable throughout the examination without covering the face and ears, from entering the Hall until the end of the examination.

Important Notes:

- A. No documents or copies should be attached to the application.
- B. Applications of those who fail to submit documents when requested will not be considered.

8. The Procedural Rules of the Public Service Commission, circulars issued from time to time by the Government on public service, and the conditions of the Scheme of Recruitment and its amendments made by the Department of Cultural Affairs related to the post of Audio Controller will apply to this post.

9. In the case of any discrepancies among the Sinhala, Tamil, and English versions of this notice, the Sinhala version shall prevail.

Director of Cultural Affairs.

Department of Cultural Affairs,
8th Floor, Sethsiripaya,
Battaramulla,
07th August, 2025.

Specimen Application Form

Recruitment Examination for the Post of Audio Controller - Department of Cultural Affairs - 2025

(For Office Use Only)

01. Personal Information

- I. Full Name (In English CAPITAL letters):
- II. Name with initials at the end:
Name with initials (In English CAPITAL letters):
- III. Full Name (Mr./Ms./Mrs.) (In Sinhala/Tamil):
.....
.....
- IV. Permanent Address (In Sinhala/Tamil):
.....
- V. Address to which the admission should be sent:
.....
.....
- VI. Gender: Male [0] / Female [1] (Write in the appropriate box) ☐
- VII. Marital Status: Married [0] / Unmarried [1] (Write in the appropriate box) ☐
- VIII. Date of Birth: Year Month Date
- IX. Age as at 04.09.2025.: Years Months Days
- X. National Identity Card No.:
- XI. Mobile Phone Number:

02. Educational Qualifications:

- I. G.C.E. (O/L)
Year

Subjects	Grade	Subjects	Grade
01.		06.	
02.		07.	
03.		08.	
04.		09.	
05.		10.	

II. G.C.E. (A/L)
Year:

<i>Subjects</i>	<i>Grade</i>
01.	
02.	
03.	
04.	

03. Professional Qualifications:

.....
.....
.....
.....
.....

04. Experience:

.....
.....
.....
.....

05. Paste the receipt of payment of the exam fee:

Please affix one edge of the receipt here. It is advisable to keep a photocopy of the receipt.

06. Applicant's Certification:

I declare that the information provided here is true and correct to the best of my knowledge and belief. I also declare that the money order bearing number _____ dated _____ for the examination fee has been affixed. I agree to abide by the rules and regulations of the examination and agree to the cancellation of my candidature if found ineligible before, during, or after the examination. I further agree to be bound by the rules imposed by the Director of the Sri Lanka Vocational Training Authority regarding the conduct and release of examination results.

Date:

Signature of the Applicant:

07. Certification of Applicant's Signature:

(The applicant's signature should be certified by a Government School Principal, Justice of Peace, Commissioner for Oaths, Attorney-at-Law, Notary Public, Commissioned Officer in the Armed Forces, Gazetted Police Officer, or an officer holding a permanent post in a managerial grade in the Public Service.)

I hereby certify that Mr./Ms./Mrs., who submits this application, is personally known to me and that he/she placed his/her signature in my presence on date.

.....
Date:

.....
Signature of Certifying Officer

Full Name:

Designation:

Address:

Date:

(To be certified with official stamp)

08. Recommendation of Head of Department (For applicants currently in Public Service):

I certify that Mr./Ms./Mrs. mentioned above is serving in this department/institution. The information provided by him/her is accurate, his/her work and conduct are satisfactory, and there are no disciplinary charges against him/her. If selected for this post, he/she can be released from this institution.

.....
Signature of Head of Department/Institution

Name:

Designation:

Address:

Date: .

(Place official stamp here)

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