

N. B.— Part I/II (A) and Part IV (A) of the *Gazette* No. 1,570 of 03.10.2008 were not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,571 - 2008 ඔක්තෝබර් 10 වැනි සිකුරාදා - 2008.10.10
No. 1,571 - FRIDAY, OCTOBER 10, 2008

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to each of the ‘Notices’ appearing in the 1st week of every month, regarding the latest dates and times of acceptance of notices for publication in the weekly *Gazette* at the end of each Part of the *Gazette of the Democratic Socialist Republic of Sri Lanka*.

All notices to be published in every Part of the *Gazette* shall close at 12 noon of each Friday, a fortnight before the date of publication. All Departments, Corporations, Boards, etc., are advised that any notification fixing specific dates for closing times of applications in regard to vacancies, tender notices and the dates and times of auction sales, etc., should be prepared with due regard to this change, *i.e.*, by giving adequate time both from the time of despatch of notice to the Government Press and from the date of publication thus enabling those interested in the contents of the notices to actively and positively participate.

All notices to be published in the weekly *Gazette* should reach this Department positively by 12 noon of the Friday, two weeks prior to date of publication *e.g.*, Notices for publication in the weekly *Gazette* of 17th October, 2008, should reach the Government Press on or before 12 noon on 03rd October, 2008.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2008.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ‘ and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover form their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving officers in the Public Service :

5:1 Applications from officers of the Public service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service, Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :-

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for practical and oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination hall other than a member of the Examination hall staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the index number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. If should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination hall. Should the Supervisor so requires each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your index number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations, Commissioner General of Examinations, Pelawatta, Battaramulla.

Posts – Vacant

POLICE DEPARTMENT (SPECIAL TASK FORCE)

Recruitment of Police Constables and Police Constable Drivers

AS per the *Government Gazette Notification* No. 1,530 of 28.12.2007 in connection with the above recruitment, the closing date of applications 11.10.2008 and applications has been extended 02 months 20 days till 31.12.2008.

Inspector General of Police.

10-321/1

POLICE DEPARTMENT

Recruitment of Police Constables, Women Police Constables and Police Constables Drivers

AS per the *Government Gazette Notification* No. 1,545 of 11.04.2008 in connection with the above recruitment, the closing date of applications 11.10.2008 and applications has been extended 02 months 20 days till 31.12.2008.

Inspector General of Police.

10-321/2

DISTRICT SECRETARIAT - KALUTARA

Vacancy in the Post of Receptionist (Female)

APPLICATIONS are invited from suitable candidates possessing the relevant qualifications residing in Kalutara District. Application prepared according to the specimen attached, should be sent under registered post to reach the District Secretary, Kalutara on or before the 31st October, 2008. Officers those who are already in public service should send their applications through the Head of their Departments.

1. *Job Description.*– Receive the visitors and general public coming to the District Secretariat Complex in a curtsies manner and direct them to the relevant officers and sections according to their requirement.

2. *Age Limit.*– Should be not less than 18 years and not more than 45 years of age. (The maximum age limit will not be applicable to those who are already in the Public Service and Provincial Service.)

3. *Education Qualification.* – Should have passed the G. C. E. (O/L) Examination in six (06) subjects with credit passes in four (04) subjects including Sinhala/Tamil Language or Literature, Arithmetic/ Commercial Arithmetic/Pure Maths/Elementary Mathematics and English in not more than two sittings (should have passed five (05) subjects in one (01) sittings) ; or

Should have pass the G. C. E. (O/L) examination in six (06) subjects with credit passes in four (04) subjects including Sinhala/ Tamil Language, Mathematics, English in not more than two sittings (should have passed five (05) subjects in one (01) sittings) ; or

Should have passed the National General Certificate Examination in six (06) subjects with ‘A’ or ‘B’ grade passes in four (04) subjects including first language, Mathematic, English ; and

Should be fluent in Sinhala and English Languages. Fluency in Tamil Languages will be considered as a qualification.

4. *6/2006 (IV) Salary Segment and Scale.*– MN 1 Rs. 13,120 - 10 x 145 - 11 x 170 - 10 x 240 - 10 x 320 = Rs. 22,040 (monthly).

5. *Conditions of Service.*– This post is permanent and pensionable. Those who are already holding a pensionable post will continue accordingly. Candidates selected for the post should be prepared to serve in any part of the Island.

6. *Method of Recruitment.*– Suitable candidate will be selected by an interview.

Forwarding of Application.– Applicants should prepare their applications according to the specimen attached and send them address to District Secretary, District Secretariat, Kalutara. Under registered cover on or before the 31st day of October, 2008. “Recruitment of Receptionist” should be written on the top left hand corner of the envelop inclosing the application. Late applications and those not complying with the necessary qualifications and incomplete applications and those not complying with the necessary qualifications and incomplete applications will be rejected. Decision of the District Secretary regarding the rejection of the applications shall be final and conclusive. Rejection and receipt of applications will not be acknowledged.

S. HAPUARACHCHI,

District Secretary/Government Agent, Kalutara,
Additional Secretary Ministry of Home Affairs.

District Secretariat,
Kalutara.

SPECIMEN APPLICATION FORM

RECRUITMENT FOR THE POST OF RECEPTIONIST AT THE DISTRICT
SECRETARIAT - KALUTARA

1. Name with initials of applicant : _____.
2. Name denoted by initials : _____.
3. National Identity Card No. : _____.
4. Present Postal Address : _____.
5. Are you a citizen of Sri Lanka (State by decent or registered) :
_____.
6. Civil Status : _____.
7. Date of Birth :
Year : _____, Month : _____, Date : _____.

8. Educational Qualifications : _____.
9. Language ability : _____.
10. Experience : _____.

I certify that the above particulars are true and correct to the best of my knowledge. I understand that I shall be liable to be dismissed from service without any compensation if the same in proved after recruitment.

_____,
Signature of applicant.

Date : _____.

10-281

Examinations, Results of Examinations &c.

MINISTRY OF EDUCATION

Selection of Candidates to follow the Full Time (Internal) Course of Post Graduate Diploma in Education in Academic Year 2008/2009

APPLICATIONS are invited for selection for the study of one year full time (Internal) Post Graduate Diploma Course during the academic year 2008/2009.

02. This course will be held in Colombo, Peradeniya and Jaffna Universities.

03. Course will be conducted in Sinhala and Tamil Medium. Applications for the Course can be made only in one medium.

Language mediums conducted in each University are indicated below :

University of Colombo - Sinhala Medium and Tamil Medium
University of Peradeniya - Sinhala Medium
University of Jaffna - Tamil Medium

04. Every candidate should establish that he/she is holding the following qualifications :

- (i) Should be a citizen of the Democratic Socialist Republic of Sri Lanka.
- (ii) Should not be more than 50 years of age as on 10.11.2008.
- (iii) Should be physically and mentally in good health and having a good character.
- (iv) Should be a Graduate from a recognized University.
- (v) Should have obtained a permanent appointment and serving in a relevant post belonging to the following services :

(a) Sri Lanka Teachers' Service (Including teachers who are teaching in Government Approved Private Schools and in Pirivenas).

(b) Sri Lanka Principals' Service.

(c) Sri Lanka Educational Administrative Service.

(d) Sri Lanka Teacher Educators' Service.

(vi) Should have completed a service for a period of one year in a post in the services indicated at para. 04(v) as on 10.11.2008 after obtaining the Degree.

Note :

1. Teachers who apply for the Course from Pirivenas and approved Private Schools should submit a statement at interview obtained from The Manager/Administrative Board Manager certified by him as follows :

(a) That the teacher will be released for the Course;

(b) That salaries will be paid to the teachers during the period of study of the Course;

(c) That the teacher will be re-deployed at the end of the Course;

(d) That a request will not be made for a substitute teacher;

(e) That the duties of the teacher will be distributed among the approved teaching staff of the school.

2. Teachers who are on study leave and serving under a bond will be qualified to apply only if they have completed the compulsory period of service indicated in the bond as on 10.11.2008 or have completed at least five (5) years out of that period.

3. Candidates who have followed the Post Graduate Diploma in Education in a University or in the National Institute of

Education and those having Bachelor of Education Degree will not be eligible to apply for the study of this Course.

4. Graduate teachers who apply for study of course at the University of Peradeniya who have obtained their appointments in year 2005 or thereafter should have completed **the course of orientation of new graduate teachers to the profession.**

5.1 *Method of Selection :*

- (i) Every candidate should appear for a written examination.
- (ii) Candidates will be called for the interview according to the order of marks obtained by them at the written examination and the number to be called for the interview will be three times the number of candidates to be admitted for the Course.
- (iii) Marks will be allocated at the interview for the period of service in the post of the service the candidate is belonging to indicated at 4(V) in the *Gazette* Notification. Marks will be allocated at the rate of 04 marks for each year of service, maximum number of marks granted will be 40. Period of service of a candidate will be calculated from the date he/she assumed duties in the post.
- (iv) The total of the marks obtained at the written examination and the marks for the period of service will be treated as the final marks and the selection for the Course will be made according to the order of such marks.
- (v) If dis-abled candidates have applied for the Course 1% of the number of candidates selected will be reserved for them.
- (vi) The number of candidates to be selected for the Course will be decided according to the accommodation available in each University.

5.2 *Written Examination :*

- (i) The written examination for selection conducted by the Commissioner General of Examinations will be held in Sinhala and Tamil Languages in Colombo and Jaffna.
- (ii) Candidates may appear for the examination at one of the two centers indicated above preferred by them and in a medium they prefer.
- (iii) Candidates should act in accordance with the rules and regulations published by the Commissioner General of Examination relating to the examination.

(iv) Written examination will consist of two question papers:

- (a) *General Knowledge.*– Question Paper on Current Affairs, General Knowledge, Educational Information and problems (Time 01 Hour);
- (b) *Aptitude Test.*– Question Paper on Language ability, comprehension, Logic, Arithmetical skills (Time 01 hour 30 minutes).

5.3 *Interview :*

- (i) At the interview candidates should establish that they are qualified to follow the Course under para. 04 in the *Gazette* Notification.
- (ii) Candidates should submit to the Interview Board the documents required to establish their period of service in the post/posts relevant of para. 4(V) in the *Gazette* Notification. Specially the date of assuming duties in the Post should be established at the interview. It will be helpful for the candidate in obtaining the marks assigned for the period of service.

06. *Method for submission of Applications :*

- (i) Applications should be prepared by using both sides of A4 size Paper in conformity with the given specimen form.
- (ii) Regarding applications made for candidates who are visually impaired/hearing impaired/ having other special needs the words ‘An applicant Visually Impaired/Hearing Impaired/having other Special Needs’ should be written in red on the top left hand corner of such applications.
- (iii) *Payment of Examination Fees.*–As examination fees a sum of Rs. 300 should be paid at the nearest Post Office and the receipt obtained should be affixed in the cage provided for in the application. Post Master General has been notified by the Commissioner General of Examinations to make provisions for the issues of this receipt at all Post Offices from 10.10.2008 up to 10.11.2008.
- (iv) *Submission of Applications :*
 - (a) The words ‘Post Graduate Diploma in Education (Internal) Course’ should be written on the top left hand corner of the envelope enclosing the application.
 - (b) Applications should be sent under registered post to be received on or before 10.11.2008 addressed to Commissioner General of Examinations, Department of Examinations, Evaluation and Testing Service, Pelawatta, Battaramulla.
- (v) Time Table and the Admission Cards will be posted to the candidates and if any candidate does not receive his Admission Card at least 07 days before the date of the

examination he/she should inform accordingly to the Commissioner General of Examinations, Department of Examinations, Pelawatta Battaramulla along with the following information :

- (a) Name of examination :
- (b) Candidate's name in full :
- (c) Address :
- (d) Post Office where fees were paid and receipt No. :
- (e) Date of posting the application :
- (f) Post Office of posting the application and Receipt No. :

- (vi) Refund of examination fees or transfer of fees for any other examination will be not be made for any reason whatsoever.
- (vii) Incomplete applications will be rejected without any notification.
- (viii) Every candidate should establish his identity at the written examination by a valid identity card.
- (ix) It will not be allowed to change the University after selecting candidates for a particular University for following the Course.
- (x) Even after the selection, if it is revealed that a particular candidate has not fulfilled the requirements according to the *Gazette* Notification the selection of such candidate is liable to be cancelled.

07. *Study Leave*.– Full pay and study leave will be granted to the candidates to follow this Course. For this purpose the study leave of officers in Sri Lanka Educational Administrative Service, Sri Lanka Teacher Educators' Service and those Serving in the staff of National

Schools, Private Schools and Pirivenas will be approved by the Secretary of the Ministry of Education while the approval of study leave of other officers should be made by the Provincial Secretary of Education.

08. *Bond*.– Candidates who are selected for the Course should sign a Security Bond with the Secretary Education/Provincial Director of Education that he/she will after successfully completing this course serve in the Department for a minimum period of three and half (3 1/2) years. When the cost of training is exceeding Rs. 10,000 the compulsory period of service under the Security Bond will be decided in accordance with the rules and regulations stipulated in the Establishment Code of the Democratic Socialist Republic of Sri Lanka.

09. If any selected candidate fails to obtain his Diploma Certificate within the stipulated period without successfully completing this Course owing to reasons within his control the salaries and allowances paid to him during the period of study leave should be fully recovered from him/her.

10. If the work, conduct and attendance of the students are found to be Unsatisfactory during the period of study of the Course they will be removed from the Course.

11. In the event of any inconsistency between Sinhala and Tamil or English Texts of this *Gazette* Notification the Sinhala text shall prevail.

M. M. N. D. BANDARA,
 Secretary,
 Ministry of Education.

Isurupaya,
 Pelawatta,
 Battaramulla.
 25th September, 2008.

SPECIMEN APPLICATION FORM

SELECTION OF CANDIDATE TO FOLLOW THE FULL TIME (INTERNAL) COURSE OF POST GRADUATE DIPLOMA IN EDUCATION 2008/2009

For Office use

<i>University applied for the Course (Colombo/Peradeniya/Jaffna)</i>	<i>Medium applied for (Sinhala/Tamil)</i>	<i>Examination Center applied (Colombo/Jaffna)</i>

- 01. (i) Name with initials in English Capital letters (Surname first) : _____.
 Rev./Mr./Mrs./Miss. : _____.
 Example : Mr. Silva, A. B. C.
- (ii) Name in full (In English Capital letters) : _____.
- 02. (i) Official address (In English Capital letters) : _____.
- (ii) Private address (In English Capital letters) : _____.
- (iii) Location of School/Institute serving (In English Capital letters) : _____.

<i>Province</i>	<i>District</i>	<i>Zone</i>

- (iv) Nature of Institute (Govt. School/Private School/Pirivena/Other) : _____.
03. (i) Date of birth :
 Year : _____, Month : _____, Date : _____.
- (ii) Age as on 10.11.2008 :
 Years : _____, Months : _____, Days : _____.

04. Details of Degree :

<i>Degree</i>	<i>Period of Study of Course in the University (From To)</i>	<i>Year of Passing Degree</i>	<i>Date of Validity of Degree</i>	<i>Degree Subjects</i>	<i>Nature of the pass (General/Class)</i>	<i>Institute/University</i>	<i>Degree (Internal/External)</i>

05. (i) Post in the first appointment : _____ . Date of first appointment : _____.
- (ii) Date of posting to the post indicated in section 04(v) in *Gazette* Notification : _____.
- (iii) Date of assuming duties in the post : _____.
- (iv) Period of service in a post in Teachers' Service/Principals' Service/Educational Administrative Service/Teacher Educators Service on 10.11.2008 after obtaining the Degree : _____.
06. (i) Details of Professional Training

<i>Institute of studying the Course (Teachers' College/NCOE or other)</i>	<i>Course (Subject Area)</i>	<i>Duration of Study of Course in the Institute</i>	
		<i>From</i>	<i>To</i>

- (ii) Have you followed the course of orientation of new graduate teachers to the profession (This is only for Graduate teachers appointed in year 2005 or thereafter) : _____.

07. Details of study leave obtained :

<i>Reason for study leave</i>	<i>Duration of the Bond From To</i>	<i>Balance period ahead for completion of Bond</i>

Note.– Period of study of the National Diploma in Teaching in a National College of Education will not be treated as study leave

08. Whether any disciplinary action is pending against candidate ? (Yes/No) : _____.
- If so, details, Should be given : _____.

<i>Receipt obtained for payment of fees To be affixed here</i>	<i>I certify that a sum of Rs. 300 in figures was paid to Post/Sub Post Office : _____.</i> <i>Under receipt No. : _____, dated : _____.</i>

10. Candidate's Declaration :

I hereby certify that all details indicated in this application are true and correct and I am eligible to study this Course under paragraph 04 in *Gazette* Notification dated 10.10.2008 and I will abide by the rules and regulations in the Examination Act for candidates and also I have affixed hereto a valid receipt for payment of the prescribed examination fees.

_____,
Candidate's Signature.

Date :_____.

11. Recommendation relating to release from the Institute for the Course :

(Principal/President NCoE/Manager/Manager Administrative Board or Head of Department) :

If the above candidate is selected for the study of this Course he/she can be released/cannot be released in consideration of the requirement of the study of a Professional Course.

_____,
Signature of Principal/Head of Institute and Official Frank.

Date :_____.

10-351

MINISTRY OF EDUCATION

Admission to National College of Education to follow a Pre-school Professional Course in Teacher Education - 2009

1.0 APPLICATIONS are invited from those with requisite academic qualifications and Eligibility to follow a Three Year Pre Service Professional Course in Teacher Education in National Colleges of Education.

2.0 Eligibility- Every applicant should -

2.1 Be a citizen of Sri Lanka ;

2.2 Possess an excellent character and sound physical and mental health ;

2.3 Age :

2.3.1 Should not be more than 25 years of age as 01.01.2009 ;

2.4 Should be unmarried.

3.0 *Basic Educational Qualifications* :

3.1 Should have passed three subjects in one sitting at the G.C.E. (A/L) Examination held in Year 2007 (Two passes for Sri Pada National College of Education).

(Applicants for Technological Studies Course should refer to the NOTE in paragraph 4.6).

3.2 Should have passed six core subjects including Mathematics, Sinhala/Tamil Language with three Credit passes at the G.C.E. (O/L) Examination in not more than two sittings. (Should have passed at least 5 Core subjects at the first sitting).

3.3 If the Special requirements in the G.C.E. (O/L) Examination mentioned under 3.2 have not been completed in two sittings, they should have been completed at the third sitting. Special requirements will be considered only if the applicants have completed the basic qualifications indicated at 3.2 above. If Special qualifications have not been especially mentioned ; only the qualifications mentioned under 3.2 will be considered.

3.4 English Language proficiency for the English Language Course and English Medium Courses.

3.4.1 Those who apply for English Medium courses except for English Language Course should have obtained a Credit pass in English/Ordinary pass in English Literature at the G.C.E. (O/L) Examination ;

3.4.2 Applicants for the English Language Course should have obtained Very Good Pass in English Language/Credit Pass in English Literature. A Credit for English or an Ordinary Pass for English Literature at G.C.E. (O/L) will be sufficient if the applicants have passed English Language as a subject in G.C.E. (A/L). However, in case of obtaining the same mark by two or more applicants, performance at G.C.E. (O/L) in English and English Literature will be considered (Distinction or Very Good Pass in English/Distinction/Very Good Pass or Credit Pass in English Literature).

3.4.3 Although the Courses in Western Music and Information Communication Technology are conducted in English Medium, the applicants are selected from those who have appeared G.C.E. (A/L) in Sinhala or Tamil Medium.

3.5 All applicants should fulfill their requirements on or before the closing date of applications.

4.0 Educational Qualifications and Other Special Requirements :

Educational qualifications and other special requirements applicable to each Course in National Colleges of Education are as follows :

4.1 Course No. 01 - English

4.1.1 Passed any three subjects at G.C.E. (A/L) Examination in Year 2007 including English Language (Not general English) with Credit pass for English Language / Ordinary pass in English Literature at G.C.E. (O/L) Examination / London G.C.E. (O/L) Examination in six subjects ; or

4.1.2 Passed any three subjects in one sitting at G.C.E. (A/L) Examination held in Year 2007 and three passes including English at London G.C.E. (A/L) Examination held in Year 2007 and Credit pass in English Language/ Ordinary pass in English Literature at G.C.E. (O/L) Examination/London G. C. E. (O/L) Examination and passed six subjects including Sinhala/Tamil Language and Mathematics ; or

4.1.3 Passed any three subjects at G.C.E. (A/L) Examination held in Year 2007 and passed G.C.E. (O/L) Examination in six core subjects including Sinhala/Tamil Language and Mathematics with a very good pass in English Language/ Credit pass in English Literature.

Note :

(i) Priority will be given to those who qualify under 4.1.1 and 4.1.2 they do not need to sit the proficiency test. Their qualifications should be proved at the interview.

(ii) Applicants who are qualified under 4.1.3. should appear for the Selection Test.

4.2 Course No. 02 - Science (Tamil).

4.2.1 Three passes in one sitting at the G.C.E. (A/L) Examination held in Year 2007 in the following subjects : Botany, Zoology, Physics, Chemistry and Biology (Two passes in above subjects for Sri Pada National College of Education) ; And

4.2.2 Passed at G.C.E. (O/L) Examination in six core subjects with a pass in Tamil Language and a Credit pass in Mathematics 32 or Mathematics 42

4.3 Course No. 03 - Mathematics (Tamil)

4.3.1 Three passes at the G.C.E. (A/L) Examination held in year 2007 in the following subjects : Mathematics, Combined Mathematics, Higher Mathematics, Physics and Chemistry. (Two passes including Mathematics, Combined Mathematics and higher Mathematics for Sri Pada National College of Education) ; and

4.3.2 Passed at G.C.E. (O/L) Examination in six core subjects with a pass in Tamil Language and a Credit pass in Science 34

4.4 Course No. 04 - Physical Education (Sinhala)
04 - Physical Education (Tamil)

4.4.1 Passed any three subjects in one sitting at G.C.E. (A/L) Examination held in Year 2007 ; and

4.4.2 Passed G.C.E. (O/L) Examination in six subjects with passes in Sinhala/Tamil Language, Health and Physical Education and Mathematics ; and

4.4.3 Achievements /performances of the recognized Track and Field Athletics and Organized Sports. A maximum of 75 marks will be awarded for three various games/events in the following priority order.

PRIORITY ORDER OF SPORTS /EVENTS

<i>Se. No.</i>	<i>Levels/Subjects</i>	<i>Single</i>	<i>Team</i>	<i>Place/Grade</i>	<i>Marks</i>
1	International Level	single	----	1	25
2	International Level	single	----	2	24
3	International Level	single	----	3	23
4	International Level	----	team	1	22
5	International Level	----	team	2	21
6	International Level	----	team	3	20
7	International Level participation	single	team	----	19
8	National Level	single	----	1	18
9	National Level	single	----	2	17
10	National Level	single	----	3	16
11	National Level	----	team	1	15
12	National Level	----	team	2	14
13	National Level	----	team	3	13
14	Provincial Level	single	----	1	12
15	Provincial Level	single	----	2	11
16	Provincial Level	single	----	3	10
17	Provincial Level	----	team	1	09
18	Provincial Level	----	team	2	08
19	Provincial Level	----	team	3	07
20	Regiment Sergeant Major /Warrant Officer 1	----	----	----	06
21	Presidents' Scout/Girl Guide	----	----	----	06
22	Sergeant Major /Warrant Officer 2	----	----	----	05
23	District Level/Zonal/ Divisional Secretariat Level	single	----	1	06
24	District Level.Zonal/ Divisional Secretariat Level	single	----	2	05
25	District Level/Zonal / Divisional Secretariat Level	single	----	3	04
26	District Level/Zonal / Divisional Secretariat Level	----	team	1	03
27	District Level/Zonal / Divisional Secretariat Level	----	team	2	02
28	District Level/Zonal / Divisional Secretariat Level	----	team	3	01

4.4.4 Following marks will be awarded for passes obtained for the Health and Physical Education at G.C.E. (O/L) Examination.

A Pass - 05

B Pass - 03

C Pass - 02

Note:

- (i) Recognized Sports Competitions (International) - Participation at International Competitions representing Sri Lanka National Teams or School National Sports Teams (except Chess, Carom and Draught) through Ministry of Education / Ministry of Sports and their registered sports Associations (Participation in International Competitions on personal basis by school sports teams will not be considered).
- (ii) Recognized Sports Competitions - National level competitions organized by the Ministry of Education/ Ministry of Sports/National Youth Services Council.
 - Provincial level competitions organized by the Provincial Ministry of Education /Provincial Ministry of Sports /National Youth Services Council
 - District Level Competitions organized by the Provincial Ministry of Education/Provincial Ministry of Sports /National Youth Services Council
 - Zonal level competitions organized by the Provincial Ministry of Education.
- (iii) 1st 2nd and 3rd places in "A" Grade competitions organized by Sports Associations registered under the Ministry of Sports and Ministry of Education will only be given priority in order.
- (iv) Certificates gained for Sports performance/achievements within the preceding five years before the closing date of the application will only be valid.
- (v) Marks will be awarded to the highest certificate obtained for the same event in the same year out of three certificates.

4.5 Course No. 05 - Special Education

4.5.1 Passed any three subjects at G.C.E. (A/L) Examination held in Year 2007 ; And

4.5.2 Passed G.C.E. (O/L) Examination in 06 subjects including Sinhala/Tamil Language and Mathematics.

4.6 Course No. 06 - Technical Studies.

4.6.1 Passed in 03 subjects in the G.C.E. (A/L) Examination held in Year 2007 ; And

4.6.2 Pass in G.C.E. (O/L) Examination

4.6.2.1 *Design and Technology*

Passed 6 core subjects at G.C.E. (O/L) Examination including Mathematics and Sinhala/Tamil Language, and one subject out of the followings, Wood work, Masonry/ construction Technology/ Metal Work/Motor Mechanism/Mechanical Technology /Radio Mechanism/ Electric and Electronic Technology.

4.6.2.2 *Crafts and Arts*

Passed six core subjects in G.C.E. (O/L) Examination including Mathematics and Sinhala/Tamil Language and one other subject out of Weaving/Pottery/Craft and Art ; and

4.6.3. Followed and successfully completed a Technical Course relevant to the subject are a of not less than 10 months duration which is formally issued indicating the subject performance level and conducted by a Government approved

Technical College / National Apprentice Board / Vocational Training Authority / Textile Industries Department /small Industries Department.

Note : (i) Priority order of selection

- (a) Applicants having Certificates 4.6.1.,4.6.2. and 4.6.3
(b) Applicants having Certificates 4.6.1 and 4.6.3.
(c) Applicants having Certificates 4.6.1 and 4.6.2.

If a sufficient number of applicants who have passed G.C.E. (A/L) Examination in Year 2007 and fulfill qualifications as per (a) are not available, the applicants who have passed G.C.E (A/L) Examination in Year 2006 and Year 2005 are fulfilled qualifications as per (a) will be considered.

(ii) In the application, it should be clearly stated as Design and Technology / Crafts and Art.

(iii) All requirements indicated above should have been completed on or before the closing date of the applications.

(iv) Please indicate the 'Name of the technical course' in the cage provided under 13.0 in the application the priority order for which application is forwarded under (a), (b) and (c) above.

4.7 Course No. 07 - Western Music

4.7.1. Passed in three subjects in the G.C.E. (A/L) Examination held in Year 2007 including Western Music in one Sitting ;
and

Passed G.C.E. (O/L) Examination in six Core subjects with passes for Sinhala/Tamil Language, Mathematics and Western Music and , with a Credit pass for English Language or an ordinary pass for English Literature ;
or

4.7.2 Passed in any three subjects in the G.C.E. (A/L) Examination held in Year 2007 ;
and

Passed G.C.E. (O/L) Examination in six core subjects with passes in Sinhala/Tamil Language, Mathematics and Western Music with a Credit pass in English Language or an ordinary pass in English Literature ;
and

Passed Grade five in Western Music (Theory and Practical) from a recognized institute approved by the College of Education Board ;

or

Passed Western Music at G.C.E. (A/L) Examination as an additional Subject.

Note:

(i) Applicants should reach a satisfactory level of performance at the practical test conducted for Western Music Course.

(ii) In selection, priority will be given to applicants qualifying under 4.7.1.

4.8 Course No. 08 - Information Communication Technology.

4.8.1 Passed in any three subjects at the G.C.E. (A/L) Examination held in Year 2007 (Two subjects for Sri Pada National College of Education) ;

and

4.8.2. Passed G.C.E. (O/L) Examination in six core subjects including Sinhala/Tamil Language and with a Credit pass for English Language /an ordinary pass for English Literature and credit pass for Mathematics.

Note: (Applicants who apply for this Course should appear for a Selection Test).

4.9. Course No. 09 - Second National Language (Sinhala).

4.9.1 Passed G.C.E. (A/L) Examination held in Year 2007 in three subjects including a Credit pass in Sinhala ;

and

4.9.2. Passed G.C.E. (O/L) Examination in six core subjects including Mathematics and Sinhala Language.

Note.– The priority will be given in order to those who have followed Tamil as a Second National Language / Optional Second National Language at G.C.E. (O/L) Examination or Second National Language (Advanced) Certificate in Tamil issued by the Official Language Department.

4.10 Course No. 10 - Second National Language (Tamil)

4.10.1 Passed G.C.E. (A/L) Examination held in Year 2007 in three subjects including a Credit pass in Tamil ;

and

4.10.2 Passed G.C.E. (O/L) Examination in six core subjects including Mathematics and Tamil Language.

Note : The priority will be given in order to those who have followed Sinhala as a Second National Language / Optional Second National Language at G.C.E. (O/L) Examination or Second National Language (Advanced) Certificate in Sinhala issued by the Official Language Department.

4.11 Course No. 11 French

4.11.1 Passed G.C.E. (A/L) Examination in Year 2007 in three subjects including French ;

and

4.11.2 Passed G.C.E. (O/L) Examination in six core subjects including Mathematics and Sinhala/Tamil Language and with a Credit Pass in English Language /an Ordinary Pass in English Literature.

Note: Courses for Western Music and Information Communication Technology will be conducted only in English Medium.

5.0 Procedure for Selection of trainees for Year 2009

5.1 Basis of selection :

5.1.1 The number of trainees to be admitted will be decided based on the teacher carder requirements in the school system in the year 2012.

5.1.2 The basis of selection will be achievement of Z Score, Student will be selected for English/Information Communication Technology/Physical Education on Proficiency Test/achievement in sports. The Z Score will be affected when it is needed to select one student from several students those who have same marks. Selections for all the course will be 30% on National Level and 70% on Difficult District Level except for Sri Pada National College of Education.

5.1.3 Applicants who prefer to follow English Medium courses Western Music and Information Communication Technology should qualify with a Credit Pass in the English Language or an Ordinary Pass for English Literature. Applicants for English Language Course should have obtained a very good pass in English Language or Credit Pass in English Literature at G. C. E. (O/L) Examination including six core subjects with Sinhala/Tamil language and Mathematics.

5.1.4 Applicants should reach a satisfactory level at the Practical Test conducted for Physical Education and Western Music.

5.2 Difficult District Basis :

5.2.1 Admission for difficult districts will be made from applicants belonging to the 17 districts deemed as difficult based on the distribution of educational facilities. (Matale, Mullativu, Anuradhapura, Nuwara Eliya, Vavuniya, Polonnaruwa, Hambantota, Trincomalee, Badulla, Jaffna, Baticaloa, Moneragala, Kilinochchi, Ampara, Ratnapura, Mannar, Puttalam)

Number to be admitted from each district will be decided for each course proportional to the number of students appear for G. C. E. (A/L) - 2007 Examination in all media in respective districts.

5.2.2 If the expected number from relevant difficult district is not available, vacancies will be filled from other difficult districts.

5.2.3 Determination of districts.

5.2.3.1 The district of any school applicant will be the district of the location of the school/schools in which he/she had studied during the entire or major part of the Five years (more than 2 1/2 years) period ending on the

last day of the month immediately preceding the month in which he/she had sat the G. C. E. (A/L) examination at the first sitting.

5.2.3.2 If any private applicant had left the school after having previously sat the G. C. E. (A/L) examination as a school applicant, his/her district will be the district of the location of the school from which he/she had first sat the above examination.

5.2.3.3 If any private applicant has left the school without having previously sat for the G. C. E. (A/L) examination as a school candidate, his/her district will be the district of the location of the school/schools in which he/she had studied during the entire or the major part of the five years (more than 2 1/2) years period ending on the last day of the month immediately preceding the month in which he/she had sat the G. C. E. (A/L) examination at the first sitting.

5.2.3.4 If any private applicant has not studied in a school, he/she should confirm his/her District of residence with the Voter's list of Election Commissioners Office or Grama Niladhari and Divisional Secretary's affidavit.

5.3 Selection for Sri Pada National College of Education

5.3.1 75% of the vacancies will be filled from applicants of the Indian Tamil Origin and 25% from Sinhalese applicants.

5.3.2 75% will be selected to Tamil Medium Courses while 25% will be selected to Sinhala Medium Courses.

5.3.3 Second National Language (Sinhala) Courses will be conducted in Sinhala medium, Mathematics, Science and Second National Language (Tamil) Courses will be conducted in Tamil Medium.

5.3.4 Applications for admission to Sri Pada National College of Education will be entertained only from children of the residents in Nuwara Eliya, Kandy, Matale, Badulla, Moneragala, Ratnapura, Kegalle, Kalutara, Matara, Galle and Kurunegala Plantation Districts.

5.3.5 In the selection, priority will be given to the children of the workers who are residing in the eleven plantation sector districts indicated above. At the interview the children of the employees in the State and Private Sector Estate Companies should submit a letter from the Estate Superintendent relating to service (with employee's period of service), a certificate from the Estate Superintendent to the effect that he is permanently serving for the past period of 05 years or more, candidate's letter agreeing to serve a period of ten years continuously in the schools in the plantation sector after the training. And letters to prove that deductions are being done for the Employees Provident Fund including Registration Numbers. Paragraph 5.2.2 will be applied for the applicants of Sri Pada National College of Education when deciding district of applicants.

5.3.6 If a sufficient number of Candidates having above qualifications are not available, Candidate who served in estates earlier and who are presently residing outside estates will be considered although they are not working in estate at present.

5.3.7 If it is not possible to select a sufficient number of candidates under 5.3.7 the balance number of vacancies will be filled by interviews conducted for selecting for the other Sinhala Medium Courses.

5.3.8 In selection, at least one applicant will be considered for each relevant district.

Note.- In the case of an applicant having an Indian Tamil origin who had studied in Sinhala Medium will be considered for the percentage entitled to Indian Tamil origin. Similarly, a Sinhalese applicant who had studied in Tamil Medium will be considered for the Sinhala Medium percentage.

6.0 Other Matters related to Selection :

6.1 Selected applicants should be prepared to submit acceptable evidence and originals of certificates to confirm their eligibility on the date of conducting the interview. A number of applicants more than the number of vacancies will be called for the interview.

6.2 Applicants who fail to submit the originals of all certificates will not be considered.

6.3 When a problematic situation is observed relating to the mental and physical fitness required by an applicant for reaching the expected level in the Course and the Interview Board is not satisfied of this position he/she should be subjected to a special

interview and after the submission of this report to the Colleges of Education Board the decision taken by the Board should be implemented.

- 6.4 If the selected applicant fails to get registered in the relevant College of Education within 03 days from the due date he/she will be deprived of the opportunity for the admission. The vacancies created thereby, will be filled according to the merit order.
- 6.5 Selected applicants are required to appear for a Medical Examination before their admission to a College of Education to ascertain whether they are physically and mentally fit for service in any part of the island.
- 6.6 After the admission to any Course/National College of Education permission will not be granted to change such Course/ College of Education. If a sufficient number of applicants are not available for a particular Course the applicants will be transferred to the nearest College of Education where such Courses are conducted.
- 6.7 In selecting applicants for a Course, if the number of applicants who have obtained equivalent Z Score at the G. C. E. (A/L) is in excess of the number of vacancies available, the results obtained by the applicants at the G. C. E. (O/L) at the first sitting will be considered. Marks will be awarded as 03 marks for a Distinction pass, 02 marks for a Credit pass and 01 marks for an Ordinary pass and the available number of vacancies will be filled based on the total number of marks obtained. The award of these marks will be limited only for 08 main subjects.

7.0 *Persons Who are not Eligible to Apply or to get admitted*

- 7.1 Those who have already obtained teaching appointments in Government or in Private Schools.
- 7.2 Those who have been selected for an appointment in a Government School.
- 7.3 Those who are following or who have followed a Course in a College of Education.
- 7.4 Those who are following or have followed a Degree Course in a University or University Institute or other Higher Education Institute where G. C. E. (A/L) is the entry requirement.
- 7.5 Those who have been discontinued from a College of Education on disciplinary ground.

8.0 *Conditions applicable for Training :*

- 8.1 Duration of a Training Course is three years. This period consists of two years residential institutional training in the National College of Education and one year internship training while being attached to a school. Attendance of a student teacher should be not less than 90% to enable him/her to sit for the External Final Examination conducted by the Department of Examinations at the end of the second year.
- 8.2 Every trainee should pass the Internal Continuous Tests held in the first and second year. Internal Test conducted at the end of the second year and the external final examination conducted by the Department of Examinations. Likewise, those who follow the English Medium Courses and those who follow all other Courses should get a pass in the English subject at the above examinations. Applications should be forwarded only by those who agree to the above conditions.
- 8.3 During the period of two years residential training a trainee will be provided with meals and lodging facilities to the value of Rs. 2,000 per month for ten months in a year. During the Internship year a monthly allowance of Rs. 2,500 will be paid for ten months. Other expenses for personal requirements should borne by the trainee.
- 8.4 During the period of training a trainee will not be allowed to follow an Academic Course as an internal student in a University, University Institution or other Higher Education Institute where G. C. E. (A/L) is treated as the entry requirement. If it is proved that a trainee had followed such a Course all expenses incurred for him/her will be surcharged and the trainee will be removed from the Course.
- 8.5 If the trainees get married during the period of training their studentship will be cancelled.
- 8.6 If a trainee fails to exhibit the progress expected in his general conduct, enthusiasm and in his studies during the period of training he will be removed from training. Likewise, those who do not reach a satisfactory level in the assessment during the

- 9.6 Applications which do not clearly indicate the Index Number, year and course Number as well as the incomplete and informal applications will be rejected.
- 9.7 Applications will not be acknowledged.
- 9.8 No other document should be attached to the application.
- 9.9 If any certificate submitted by the candidate is revealed later to be a forged or fraudulent certificate the candidate will be dismissed from service and he will be ineligible for any post in Public Service.
- 10.0 Regarding any problems arising with regard to the above information in this *Gazette* Notification the decision of the Colleges of Education Board will be the final decision.
- 11.0 In the event of any inconsistency between Sinhala and Tamil or English Texts of this *Gazette* Notification the Sinhala Text shall prevail.

M. M. N. D. BANDARA,
Secretary,
Ministry of Education.

Ministry of Education,
Isurupaya,
Battaramulla,
25th September, 2008.

INSTRUCTIONS FOR THE PREPARATION OF APPLICATION FORM

- 1.0 Read the *Gazette* Notification very carefully. Apply only three courses to which you are eligible. Submit only one application form with two of its photocopies enclosed in one envelope. (School applicants should get the photo copies certified by the Principal while the private applicants should get them certified by a Justice of the Peace)
- 2.0 Application should be prepared in a A4 size white paper (21 x 29.7c.m.) in conformity with the specimen form. Paragraphs 1.0 to 09.3 should be included in the first page. In places where information has to be given in a cage, mark “x” in the relevant cage.
- 3.0 Please note that the Computer Data relating to each Course used for calling applicants for the interview are prepared based on the information given from 1.0 to 09.3 in the first page. Specially the Course Number, Index Number of G. C. E. (A/L) and Z Score should be confirmed as accurate. Please note that the application is liable to be rejected owing to overlapped writing and illegible and erroneous writing.
- 4.0 The Information given in paragraph 12.0 for Physical Education Course, paragraph 13.0 for Buddhism Course, paragraph 14.0 for Technological studies and paragraph 15.0 for Western Music Course should be considered carefully in filling the application. The information specified will not be changed under any circumstances.
- 5.0 Numbers assigned to the districts are indicated below :
- | | | | | | |
|--------------|----|-------------|----|--------------|----|
| Colombo | 01 | Hambantota | 09 | Amparai | 17 |
| Gampaha | 02 | Jaffna | 10 | Puttalam | 18 |
| Kalutara | 03 | Kilinochchi | 11 | Kurunegala | 19 |
| Matale | 04 | Mannar | 12 | Anuradhapura | 20 |
| Kandy | 05 | Mullativu | 13 | Polonnaruwa | 21 |
| Nuwara Eliya | 06 | Vavuniya | 14 | Badulla | 22 |
| Galle | 07 | Trincomalee | 15 | Moneragala | 23 |
| Matara | 08 | Bataloia | 16 | Kegalle | 24 |
| | | | | Ratnapura | 25 |
- 6.0 Symbol for each Medium : Sinhala - S, Tamil - T, English - E

9.2 An applicant for Sri Pada National College of Education should indicate whether you are a state worker’s child by marking ‘x’ in the relevant cage)

Yes 1 No 2

9.3 Total marks included for section 12.0 in the application by applicants for Physical Education Sinhala/Tamil

10.0 If you have sat the G. C. E. (A/L) examination prior to year 2007, please indicate details in full in each sitting even if you appeared for only one subject :

10.1 No. of sitting for the examination	1	2	
10.2 Year	
10.3 Index No.	
10.4 Examination Center No.	
10.5 Z Score	
10.6 Subjects passed and grades	
Subject	Grade	Subject	Grade
.....
.....
.....
.....

11.0 Details of G. C. E. (O/L) passed :

11.1 Number of sittings for the examination	1	2	3
11.2 Year
11.3 Index No.
11.4 Examination Centre No.
11.5 Subjects and Grades passed

	<i>1st sitting</i>		<i>2nd sitting</i>		<i>3rd sitting</i>	
	<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.
2.
3.
4.
5.
6.
7.
8.

Particulars of sports competency according to the clause 4.4.3 in Para 4.4 of the Gazette Notification (Only those who apply for Physical Education Course should complete). It is necessary to give your attention to all the clauses in 4.4.3 when you complete this part. Particulars of only highest three sports/competency will be sufficient.

If you have passed Health and Physical Education in G. C. E. (O/L) Examination, state the relevant mark according to the grade as in 4.4.4, must be mentioned below.

The total number of marks of your competency on sports should be included in 09.3 in the first page of this application.

Certificate of sports competency :

No.	Year	Ministry/Institute/ Clubs issued	Represented for Competitions-Inter-National/ National/Provincial/District/ Zonal	Event/Sports	Place obtained	Relevant Marks for 4.4.3
1						
2						
3						
If you sat for Health and Physical Education in G. C. E. (O/L), Grade					Marks	
Total Marks						

13.0 Results (if any) of Pracheena Preliminary, Bauddha Dharmacharya, Pirivena Final examination according to 4.7 of the Gazette Notification :

Examination	Pracheena Preliminary	Bauddha Dharmacharya	Pirivena Final	Daham Pasal Final
13.1 Year				
13.2 Index No.				
13.3 Center No.				
13.4 Subject Grade	1 2 3 4	1 2 3 4 5 6	1 2 3 4 5 6 7 8 9 10 11	

14.0 The applicants who have successfully completed a Technology Studies in a recognize Government Institute and hope to follow the Technical Skills Course Para 4.11 should fill in the following table :

Name of the Technical Course	Number and Date Registration in Government	Institute that conducted the Course	Duration	Whether successfully completed the course

15.0 Applicants for the Western Music according in terms of para 4.14.1 and 4.14.2 in the Gazette notification should include relevant particulars :

Year	Institute issuing Certificate	Proficiency/class passed

16.0 Declaration of the applicant :

- (i) I have forwarded only one application and two photo copies of it. I am aware that all my applications will be rejected if I send more than one application.
- (ii) I certify that the particulars given by me are true and correct. I am aware that if any particulars given by me in this application are found to be false or incorrect, I am liable to be disqualified if detected before selection or to be discontinued if detected after selection.
- (iii) I declare that I have not applied for University admission and that I am not registered for following a course in a University/ University Institute/affiliated University College/any other Education Institute.

_____,
Applicant's Signature.

Date :_____.

17. Declaration by the Head of School/Pirivena in respect of School/Pirivena applicants. -

I certify that this applicant sat G. C. E. (O/L) examination and G. C. E. (A/L) examination/Pracheena Preliminary Final examination as a student of this School/Pirivena and that the particular given above by the applicant are correct according to my knowledge and that the Aggregate marks/Z-Score (writing words) obtain by the applicant at the G. C. E. (A/L) Examination in the year is according to the official sheets issued by the Commissioner-General of Examination.

_____,
Signature of the principal/Head of the Pirivena.

Name of Principal of School/Head of Pirivena :_____,
Name and address of School/Pirivena :_____,
Date :_____.

18. Declaration in respect of private appliants -

I certify that the aggregate marks/Z-Score obtained by me in the G. C. E. (A/L) examination in the year is (write in words) according to the Official result sheet issued by the Commissioner General of Examinations, is

_____,
Applicant's signature.

Date :_____.

Signed before me.

_____,
Signature of Justice of the Peace.
Name :_____,
Official Frank :_____.

Date :_____.