



Department of Government Printing

N - 14

REGISTRATION OF PRINTING SUPPLIERS AND CONTRACTORS FOR THE YEAR 2021

Applications are invited from eligible Contractors, Suppliers, Manufacturers, Importers, Agents and any other individuals who wish to register themselves with the Department of Government Printing, 118, Dr. Danister De Silva Mawatha, Colombo 08, for the supply of Goods and Services listed below for the year 2021. Those who are not registered under the business Names Ordinance will not be considered for registration.

Note - Those who have already registered with the Department should re-apply for registration.

Closing Date of Applications. **2021/02/16** 10.30 a.m.

Reference No: **SCP01/SupRegist/2021**

01. Printing Paper and Board Requisites

- (1) Paper Reels & Sheets
- (2) Gray Boards, Straw Boards, Chip Boards, One Side Coated White Back Board & Other Printing Boards
- (3) Special Papers /Carbonize
- (4) Photocopy Paper, Fax Machine Paper & Computer Printout Paper/ Tracing Papers.
- (5) Cartoon Box

02. Pre Printing Materials

- (1) Printing Plates (CTP Violet, Thermal & Positive) and Chemicals /Polymer Plate, Adhesive D/side, Die Cutting Plate, Plate Gum, Deletion Fluid Position for Positive Plate and Negative Plate Deletion Fluid Position.
- (2) Photographic Chemicals, Graphic Art Film, Developer, Fixer, Film Rolls, Cameras, Roller Chemicals.
- (3) Astra foils, Plate Cleaning Sponges

03. Printing Ink for Offset & Letterpress

Process Printing Ink (Color/Intense /Panton Colors/White Transparent, Litho Printing), Security Ink, Litho Printing, Foreign Ink Supplying, Letter Press Jobbing Black for rotary /Stamp Printing ink.

04. All type Printing Machine Accessories / Chemicals

- (1) All type Printing Machine & Accessories
- (2) Blanket, damper Cover & Keeper, Rubber Suckers
- (3) Bearings, Nuts, Belt, Delivery Belts, Cutting Sticks, Needles, Hook & Punching Needles, Hand wheels, Head Band
- (4) Rubber Product, Re-rubberizing rubber Roll
- (5) Fountain Solution, IPA Alcohol, Blanket Roller wash, Plate Cleaner, Anti Set-off Powder,

05. Book Binding Materials & Equipment

- (1) Laminating Tape (Binding Tape), Ribbon, Gum Tape, Eyelet, Binding White Tape 1/2"
- (2) Glue, Liquid Gum, Animal Glue, White Gum, Side Glue, Back Glue
- (3) Laminating Roll /Thermal Laminating Roll (Gloss/Matt), Blocking Foil
- (4) Stretch Film, Strapping roll
- (5) Page Code & Twin Sack
- (6) Steel Wire, Spiral Binding, Fabric Ribbon, Binding Hand Sewing Thread, Machine Thread
- (7) Calico, Khaki Drill, Arbitex (Rexine), Acro Line, Mulpeace, Velvet & Cotton Rags

06. Slitting & Sheeting of Paper

- (1) Slitting & Sheeting of Paper

07. Courier Service

- (1) Local & International courier Service

08. Print Finishing Services

- (1) Laminating
- (2) Envelopes Making
- (3) Coating / UV Varnishing
- (4) Corner cutting
- (5) Gilding
- (6) Finishing, Operation & perforation
- (7) Die Cutting Blocks
- (8) Diary Covers, Hard Covers
- (9) Calendar Steel (Straps, Matte Calendar Hook, Spiral)
- (10) Spiral Binding
- (11) Hologram Stickers

09. Pre-Press Service

- (01) Plate making
- (02) Digital Printouts
- (03) CD Writing

10. Lubricants

- (1) Oil Kerosene
- (2) Oil S.B.P. 702
- (3) Oil Lanka Meropa 150- P383/ Oil Lanka Cutting P282/ Oil Lanka D/S 30p 108/ Oil Lanka D/S 40p 109/ Oil Lanka SAE 30p 104/ Oil Lanka SAE 40 p 115/ Oil Multi-Purpose/ Oil Rando HD32/ Oil Lanka SAE10 D/S p 107/ Grease p 183/ Grease EP2
- (4) Diesel and Petrol

11. Software Solution Provides

- (1) Software Solutions.
- (2) Upgrade and Modifications of software.
- (3) Anti- Virus Software Package.
- (4) Graphic and Word Processing Software Package
- (5) Security Design & Software Package

12. Computer Equipment & Related Items

- 1) Desktop Computers
- 2) Laptop Computers
- 3) Workstation Computers
- 4) Server Computers
- 5) UPS
- 6) UPS Batteries
- 7) Printers
- 8) Photocopy Machines
- 9) Fax Machines
- 10) Scanners
- 11) CIBER(Network Accessories)

13. Computer Equipment & Related Items Repair & Services

- 1) Desktop Computers
- 2) Laptop Computers
- 3) Workstation Computers
- 4) Server Computers
- 5) UPS
- 6) UPS Batteries
- 7) Printers
- 8) Photocopy Machines
- 9) Fax Machines
- 10) Scanners
- 11) CIBER(Network Accessories)

14. Miscellaneous Items

14.1 Machine & Parts

- (1) Pallet Truck
- (2) Fork Lift
- (3) Hoist Machines
- (4) Printing machines

14.2 Machines for Rent & Repair

- (1) Pallet Truck
- (2) Fork Lift
- (3) Hoist Machines
- (04) Printing machines

Method of Application

1. Applications in duplicate should be sent to the undersigned to reach him at or before 10.30 a.m. on **16/02/2021** under Registered Post or By Hand giving complete and clear description of the services inclusive of the Name, Registered Business Address, Business Registration No., V.A.T. No., Income Tax No., Bankers, Type of Business, Nature of Business, Certificates or Documents to prove the Technical and Financial capability and reliability.
2. Applications should be forwarded with the original receipt paid non-refundable Registration Fee of Rs.500.00 to the Account Numbered 0007041220 named Government Printer of the Bank of Ceylon, Super Grade Borella Branch in respect of each Application. In the Deposit Slip, purpose of the deposit should be written as “Registration of Printing Suppliers/Contractors for Department of Government Printing”. Applications could be obtained from this Department Web Site (www.documents.gov.lk) up to 10.30 a.m. on **15/02/2021**.
3. Separate Applications for each category of items or services should be forwarded where a manufacturer /supplier / local agent / distributor /wholesale dealer /contractor/ Individual (Services) who wish to register for more than one category or service.
4. Applicants should indicate the credit period allowed on supplies/services by them.
5. The words “Registration of Printing Suppliers/Contractors” should be legibly written on the top left hand corner of the envelope containing the application.
6. Registered Suppliers/Contractors who fail to quote for any item for which they have registered at not less than three consecutive occasions and those who fail to execute orders placed with them without giving valid reasons will be deleted without notice from the Register of Suppliers.
7. Your supply points and Work Places should be ready at the time of inspection by officers of this Department.
8. The final decision pertaining to tenders is entrusted to the Head of the Department.
9. When inquiries are made offers should be made from ex-stock items and in local rupees.
10. Quotations will usually be called from the registered Supplies/Contractors but the Government Printer reserves the right to call for quotations from other Supplies / Contractors as well.

Contact details

Assistant Government Printer,
Supply Branch (Printing)
Tel. 0112694898
Fax. 0112694898

Gangani Liyanage,

Government Printer.
Department of Government Printing,
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Colombo 08.

26/01/2021